



OPERATIONAL STATUS REPORT AGENDA

Friday 12 June 2020
commencing at 9:30am
Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

5 June 2020

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 12 June 2020, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 12 June 2020, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Dave Burges
Chief Executive Officer





OPERATIONAL STATUS REPORT

AGENDA

Friday 12 June 2020
Quilpie Shire Council Boardroom

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Operational Status Report

Engineering Services

1 ENGINEERING SERVICES

1.1 (06/20) – Director of Engineering Services Operational Status Report

Author: Director of Engineering Services, Mr Peter See

IX: 195813

ROADS

RMPC

Repair Works were carried out on the Quilpie – Thargomindah Road (7003) near the Bulloo river crossing.

Flood damage assessments on the Quilpie – Thargomindah Road (7003) have been carried out by Proterra Group.

Work has also been carried out on replacement of guide posts.

Main Roads TIDS

Sealing works are programmed on the Quilpie – Adavale Red Road (7101) in the week commencing 11 June 2020. This will include the Northern intersection of Beltram Park Road (45). All current project works will be completed by 30 June 2020.

Shire Roads Maintenance

Grids have been replaced on Big Creek Road (17) Chainage 22.0km, Beltram Park Road (45) Northern intersection and Cheepie – Adavale (27) Chainage 6.11km.

Shire Roads Capital Works

Works are underway to widen and seal four crests on Coonaberry Creek Road (35) as part of Roads To Recovery works.

Flood Damage Repairs

Adavale Plant Hire are working North West of Adavale on 2019 Works.

Red Earthmoving has completed works on Durham Downs Road (54).

Mascott (Travers) have completed Cheepie – Adavale Road (27) works and will be moving to Ambathella lakes on Ambathella Road (23) once the area dries out.

APV Earthmoving have carried out works on Tobermorry Road (11) and Bowallie – Tobermorry Road (82).

COUNCIL BUILDINGS AND FACILITIES

All flood gauge installations are now constructed. Commissioning will take place before the end of June by the Murweh based Project Manager. The Cadet Technical Officer is assisting in this work to enable future maintenance works to be carried out by Quilpie Shire staff.

Culverts were constructed by the Concrete and Structures Crew on the Quilpie- Adavale Red Road (7101).

Painting of Council buildings has been reassessed due to the appointed contractor being unable to carry out the works. Another contractor has now been appointed and it is thought the works should be near complete by 30 June.

WASTE

Clean up works are underway at the Toompine Dump.

A new putrescent waste pit at the Quilpie Waste Facility will be excavated within the next two months.

Operational Status Report

Workshop

1.2 (06/20) – Fleet and Workshop Manager Operational Status Report

Author: Fleet and Workshop Manager, Jeremy Grimm

IX 196275

GENERAL

Maintenance & Servicing

- #59 front windscreen clutch slave cylinder
- 1111 has been completed and picked up from Gordon's panel and paint
- 127 grader Topcon system has been repaired 6000hr service carried out
- Carried out 3 light vehicle wheel alignments.
- #134 replacing drum hydraulic hoses
- #92 street sweeper brooms replaced.
- #115 failed side shift ram bolts sheared off causing hydraulic hoses to failed
- #3201 roller service and blocked radiator
- #326 trailer wheel bearings and bushes
- Updating all assets list and getting all data of current plant that council have
- #50 truck has been sent to Brown & Hurley for an out of chase engine rebuild the quote was \$52,000 Hastings Deering quoted \$62,000. Should be finished by 05/06/2020. This truck will now need to be kept longer to recover the investment.
- #3002 side shift ram seal failed
- #3201 service 500hrs
- #401 fuel trailer wheel bearings and brakes completed
- #2203 truck and #2602 trailer had their first service done
- #115 bent rim
- #326 trailer bent A frame and damage to #2000 truck
- #2003 black trucks came to replace DPF under Warranty
- #3402 Loader was found to have a pin hole in engine block causing coolant to leak out. I have consulted with Komatsu and they have agreed to replace engine under warranty. This will save Council about \$42,000.
- #3800 excavator ram rod failed, Hastings Deering came out replaced the ram under warranty. Received a full detailed report about the failure and the Hardening process was not completed properly which caused the rod to fail.



AIRPORT REFUELLING FACILITIES

Fuel Quantities in Stock:

JetA-1: 15,800 litres Fuel used for the month: 0 litres

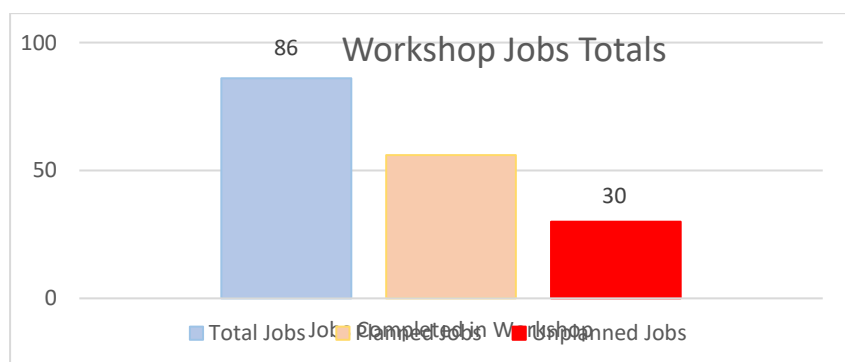
Avgas: 14,700 litres Fuel used for the month: 4,436 litres

Fuel Delivered

Avgas: 14,000 litres

WORKSHOP JOBS REPORT

The graph below shows work conducted by the Workshop for the month of 01/05/2020 to 01/06/2020 – 86 jobs in total with 30 unplanned jobs and 56 planned jobs.



OCCUPATIONAL HEALTH & SAFETY

COVID-19

STAFFING

Workshop is working two shifts as per below this is working very well

(6 weeks)

Week	Date	Jeremy & Skye	Christian & Levi
2 (Pay)	Monday 20 th April	7.30am – 4.00pm	6.30am – 3.00pm
1	Monday 27 th April	6.30am – 3.00pm	7.30am – 4.00pm
2 (Pay)	Monday 4 th May	7.30am – 4.00pm	6.30am – 3.00pm
1	Monday 11 th May	6.30am – 3.00pm	7.30am – 4.00pm
2 (Pay)	Monday 18 th May	7.30am – 4.00pm	6.30am – 3.00pm
1	Monday 25 th May	6.30am – 3.00pm	7.30am – 4.00pm

ENVIRONMENTAL ISSUES

Nil

CONTRACTORS

-T & G carried out 4 services on cars due to workshop been busy on the Friday with excessive services to be carried out on the RDO that all out door crew have on Friday's.

Out back auto & comms has been doing some minor repairs on electrical items with council fleet.

Operational Status Report

Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.1 (06/20) – Manager of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 196156

CONDOLENCE CARDS

A Condolence Card was forwarded to the family of Mr Stuart Nicol.

CURRENT FUNDING PROGRAMS

- 2019-2020 SES Support Grant
- Combatting Pest & Weeds During Drought
- Get Ready Program 2019/2020

QCWA – LEASE OF BUILDING TO QUILPIE SHIRE COUNCIL

QCWA accepted Council's offer to extend the current lease of the Quilpie QCWA building for a further two (2) years.

CAN – COMMUNITY ADVISORY NETWORK

A Quilpie CAN Meeting was held via teleconference 19th May 2020. It was the first CAN Meeting we have held since Gary Steer commenced in the position of Director of Nursing due to flooding earlier in the year and COVID-19 more recently. Items discussed included:

- Community response / issues in regard to COVID-19
- Facility closure / restrictions
- Postponement of activities planned for Mental Health Week
- Interagency Meeting held 17th March 2020
- Council elections held in March 2020 and election of Cr Lyn Barnes
- QPS – Border patrol, Barrington and work load associated with COVID-19
- Education – All students returning to school 25th May. Remote learning successful.

SWHHS – SOUTH WEST HOSPITAL AND HEALTH SERVICE

The SWHHS announced during the month that Chair, Jim McGowan AM was leaving the position of Board Chair of SWHHS to take up an appointment as Chair of the Metro North Hospital & Health Services. Karen Tully will move into the position of Chair. Dr Mark Waters and Kerry Crumblin have been appointed as new SWHHS Board Members.

I have been attending the regular COVID-19 Updates being provided regularly by SWHHS / Linda Patat.

CLOSURE OF FACILITIES / CANCELLATION OF EVENTS

In view of the announcement in regard to Stage 2 of COVID-19 restrictions being lifted earlier than expected, we are currently working toward the limited hours opening of the Library with restrictions

to ensure the safety of staff and library customers. Limited Hours re-opening will commence 15th June 2020 and will be advertised accordingly.

The Seniors Program and Youth Program will re-start in due course.

MEETINGS ATTENDED

- CAN Meeting (Teleconference)
- CAN COVID-19 Update (Teleconference)
- Disaster Management Masterclass (Zoom)
- Queensland State Library (Zoom)
- Quilpie Shire Wild Dog Advisory Committee Meeting (Teleconference)
- Wellspring Breakfast presentation

Operational Status Report

Pest and Livestock Management

2.2 (06/20) – Pest and Livestock Management Coordinator Operational Status Report

Author: Damien McNair

IX 196138

PROPERTY INSPECTIONS / TRAPPING

Traps Set

Properties

Possamunga
Wanko
North Comongin
Araluen
Regleigh
Monler

1080 BAITING / HOTSPOT BAITING

Hand Baiting

Properties

North Comongin
Regleigh
Greenmulla
Granville
Possamunga
Whynot

SCALPS PRESENTED TO COUNCIL – 01/07/2019 TO 31/03/2020

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Varna	7	12		950.00
Tallyabra	6	5		550.00
Monler	6	4		500.00
Plevna	11	4		750.00
Cowley	26	10		1800.00
Regleigh	2	1		150.00
Trinidad	16	14		1500.00
Keeroongooloo	20	5	6	1550.00
Moondilla	4	1		250.00
Quilpie Common	1			50.00
Prairie	15	3	2	1000.00

Wellclose	1	1	19	1050.00
Goombie	18	7		1250.00
Yallamurra	7	2	3	600.00
Bunginderry	8	5	2	750.00
Ray	5	5		500.00
Canaway	6	5	1	600.00
Mobil	1	1		100.00
Kyabra	5	1		300.00
Wallyah	6	4	8	900.00
Patricia Park	5	5	6	800.00
Colac / Munberry	4	4		400.00
Mt Howitt	14	2		800.00
Lochabie	6	5		550.00
(353)	200	106	47	17,650.00

**There have been no additional wild dog bonus scalps submitted this month*

SURVEILLANCE CAMERAS / GPS

FULCRUM

MEETINGS / TRAINING

Quilpie Wild Dog Advisory Committee Meeting Friday 22 May 2020

PLANT

Toyota Ute – Good

Canam - Good

EXCLUSION FENCING INSPECTIONS

- Coolbinga
- Woolbuna
- Monler
- Tallyabra
- Cranstoun

GENERAL

Quilpie Common Muster - 5 & 6 June 2020

Animal Welfare Issues - 1

Operational Status Report

Rural Lands

2.3 (06/20) – Rural Land Officer Operational Status Report

Author: Andrew Byrne

IX 196139

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Good	Stock good
Dillons Well Reserve	Good	Partial feed
Warrabin Lane	Good	Reserve good – stock currently on agisted on reserve
Eromanga Common	Good	Stock good
Adavale Common	Good	Stock good

WEEDS - GENERAL

Declared Weed	Property	Action	Packs	Chemical	Diesel/L
Coral Cactus	Bulyera	Spray	15	4.5	300

COMMUNITIES COMBATING PESTS AND WEEDS DURING DROUGHT PROGRAM

Follow up treatment being undertaken by Rural Lands Officer and Contractors currently on Woolbuna and Como.

WILD DOG CONTROL

1080 Baiting	Property	Action
Nil		

LOCAL LAWS / ANIMAL CONTROL

One dog impounded (Animal Welfare issue)

PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good
4504	Can-am Defender	Good
4502	Motorbike (Honda)	Good

GENERAL

Last section of fence completed on front common (Tebin boundary)

Quilpie Common Muster 5 & 6 June 2020

Operational Status Report

National Disability Insurance Scheme

2.4 (06/20) – NDIS Coordinator Operational Status Report

Author: Christine Houghton

IX: 196191

GENERAL INFORMATION

Covid-19 is still having an impact on the NDIS service, although I have been able to hold some face to face meetings in my office with social distancing and the use of hand sanitizer.

The ongoing issue that I reported last month between 2 Service Providers from Charleville seems to have been resolved, all be it with a small setback. All services have been utilized in the last fortnight with no complaints.

There are 2 clients awaiting reports, 3 clients awaiting approval, and I have received an enquiry from a new family that have 2 children that may be eligible for NDIS support.

In recent news, the Administrative Appeals Tribunal (AAT) has ruled in favour of a woman with a disability to use NDIS funding to employ a Sex Therapist, this was deemed a reasonable and necessary support. The Minister Stuart Roberts stated the “ruling was out of line with community expectations”. The NDIA are appealing the decision. On the NDIS website there is no mention of Sex Therapists or the AAT ruling, I would think that this won't be part of the NDIS funding in the near future. Thank you to my work colleges for bringing this to my attention and for your offers of assistance with this matter. I will be following this matter with interest as I would be perplexed if they funded a sex therapist or sex worker to NDIS participants and cannot assist a student with a disability to complete their education and move into the workforce.

STATISTICS

STATISTICS	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	9	5	1

CURRENT ISSUES

- Covid-19
- Length of time for NDIS approval
- Review and Change of Circumstance leaving people in limbo

CORRESPONDENCE / NEWSLETTERS

- SWHHS Covid-19 News Letters
- CAN Covid-19 Emails
- NDIS eNewsletter

Operational Status Report

Health Promotions

2.5 (06/20) – Health Promotions Officer Operational Status Report

Author: Michelle Donohue

IX 196143

COMMUNITY ACTIVITIES AND SENIORS PROGRAM

Due to ongoing COVID – 19 health precautions and cancellation of all activities and programs, I am telephoning and conducting welfare checks on seniors in the Quilpie Shire Community. Healthy Ageing Fun Packs are still been delivered and mailed out to some seniors in the Shire. From the phone conversations I have had with seniors they are all doing ok.

Nicola Tully - Community Activities Assistant and I have been busy in the Community Garden planting vegetable seedlings and planting plants in the garden beds in the CWA grounds. Thanks to the Parks & Gardens staff for their assistance with the digging up of the garden beds and the removal of dead trees and rubbish from the CWA grounds.

Plans are underway for a COVID Cuisine Connection luncheon for seniors in the community on Thursday 19 June. Staff will be delivering meals to senior's homes on the day.

We are waiting to hear back from Western Queensland Primary Health Network (WQPHN) if we are able to purchase the requested items for the HPO Program, utilizing some of the "underspend" in the program.

HEALTH PROMOTIONS

Quilpie Pharmacist, David Do has advised there are some staff that still have not acquired flu vaccines from the pharmacy.

June is Bowel Cancer Awareness Month.

There will be an opportunity for the male staff to ask any question/questions on Mental Health and Heath issues during Men's Health Week 15 – 21 June. I will be placing Question boxes at the Depot and Administration Office for the men to submit any questions. An RFDS Mental Health Clinician and Nurse will answer the questions and this can be done anonymously before the 15 June. The answers to the questions will be sent in an email and included in the next staff newsletter.

YOUTH PROGRAMS

A notice advising the children the Youth Centre is closed until further notice was placed on the Community noticeboard and delivered to Quilpie State College. We are hoping that we will be back to some normally after term three school holidays.

STAFF

I participated in a Quilpie MPHS Community Advisory Network teleconference meeting on Tuesday 19 June. SWHHS continues to provide updates on COVID -19 when it comes available.

Thanks to Nicola Tully for her assistance during the month. She has been choosing our fortnightly quotes for the noticeboards and is learning about how to grow vegetables in the community garden.

Operational Status Report

Library

2.6 (06/20) – Librarian Operational Status Report

Author: Janet Foley

IX 195953

GENERAL INFORMATION

During the past month, I have continued to supply a number of community members with books through home delivery or pick up.

I am very thankful for the work QSC cleaner Richard Vallins has done at the Library over the past month. Richard has taken numerous bags of toys from the Library and washed them in a washing machine. He has also taken all beanbags home and washed and deodorized them. Richard removed all decorations and posters/notices from the windows and inside walls and has thoroughly cleaned both the walls and windows. He also undertook the arduous task of wiping every book on the shelves with antibacterial wipes and cleaning the shelves in the process. He presently has only one set of shelving to complete.

Tourism Manager Karen Grimm very kindly offered to allow Megan McFadzean to come to the Library for a few days to assist with sorting and cleaning. Megan and I managed to complete many chores that needed to be done. We sorted many boxes of second hand books that were stored in the back container. We unpacked all boxes and shelved them in the container in categories which will make it much easier to select books for our Second Hand Book Stall. We spent several hours sorting craft and display items into containers and labelling the contents. Megan and I washed and disinfected all furniture, bookcases and shelves in the children's section. We spent several hours washing every single toy that could not be put in a washing machine. Megan wiped down the DVD's, Audio Books and local history books in the upstairs section of the Library and also the shelving.

I am very appreciative of the assistance I have received from Richie and Megan as without their hard work, I would never have been able to complete the extensive and thorough cleaning of the Library. It is very satisfying to think that when we reopen, everything will have been cleaned and disinfected.

Ongoing day to day tasks are still being done, such as running the Daily Reserve Report that entails locating the items listed on the report, processing through Aurora and packaging and mailing to the Library who has requested the item. Each day several items that are currently in Quilpie Library are usually requested. I am also processing the books/items that are delivered to Quilpie Library from SLQ and other libraries that are part of RLQ.

Director of Corporate and Community Services Lisa Hamlyn, Megan Rojek and I participated in a Webinar via Skype which was hosted by State Library of Queensland. In addition to SLQ staff, delegates from several rural libraries also participated and expressed their ideas, plans and concerns regarding libraries reopening after COVID-19. The session was very beneficial as it provided us with information on how to safely proceed with opening to the public.

Lisa Hamlyn, Megan Rojek and I had a discussion regarding the reopening of the Library and the myriad of health and safety issues that would need to be addressed.

Some of the restrictions that thought may be feasible are:

- A maximum of 5 people in the Library
- Limited opening hours and days
- No children allowed as small children are unlikely to understand and comply with social distancing recommendations
- Only one Public Access Computer available for use with a time limit of 30 minutes
- No use of Council owned iPads and Robotic and Coding equipment
- A limit of 30 minutes Wi-Fi usage within the library
- Tape to be installed on flooring at entrance, front desks and Self Access Booth
- Appointments to be made for use of Centrelink Self Access booth
- Plastic mesh barrier to be used to completely isolate the children's area and prevent entry
- Sanitation Station to be set up at front door entry
- Hand sanitizer available at front counter, public computers, Self-Access booth and at various strategic areas throughout the Library

STATISTICS

Nil due to closure of Library to the Public.

EXAMINATIONS

Nil

ACTIVITIES

Nil

HISTORY

I continue to receive an increasing number of history and cemetery enquiries.

I am continuing researching and compiling lists of people who died and are buried on properties within our Shire. I am also researching and updating information regarding the Quilpie, Adavale and Eromanga Cemeteries. Military/Soldier lists are also being updated and researched.

EVENTS

Nil

VISITING SERVICES

All further visits and services have been cancelled or postponed until further notice to COVID-19.

CEMETERY / FUNERALS

Nil

STAFF

I will be taking leave from Monday 01 June until Friday 05 June.

Megan Rojek is currently assisting Nina Burges in the Governance Department.

Operational Status Report

Financial Services

3 FINANCE

3.1 (06/20) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 194155

Cheque Register

For the month ending 31 May 2020

Date	Cheque #	Payee	Description	Amount
1/05/2020	CHARGE	ANZ Banking	Merch Fee	206.72
1/05/2020	E010350	Alpha First Aid Supplies	First Aid supplies	267.25
1/05/2020	E010351	Art by Alice	Cards and prints	635.00
1/05/2020	E010352	Ashburner Francis Pty Ltd	Design & Documentation	1,100.00
1/05/2020	E010353	Aviation Components Pty Ltd	Diaphragms	402.33
1/05/2020	E010354	BN & A Bannerman	Freight	143.00
1/05/2020	E010355	J. Blackwood & Son Pty Ltd	Sqwincher	940.31
1/05/2020	E010356	Bulloo River Ice	Ice	1,110.00
1/05/2020	E010357	Channel Country Tourist Park	Sanitiser	665.00
1/05/2020	E010358	Channel Country Refrigeration	Aircon @ 6 Neal St	1,122.00
1/05/2020	E010359	Coats Hire Operations P/L	Lunch Room package hire	416.66
1/05/2020	E010360	Compac Sales Pty Ltd	Online Service Fee	104.50
1/05/2020	E010361	CoolDrive Distribution	Workshop Consumables	1,572.14
1/05/2020	E010362	Winc Australia Pty Ltd	Stationery	1,006.83
1/05/2020	E010363	Costello Carriers	Freight	418.00
1/05/2020	E010364	Cusp QLD Pty Ltd	Progress Claim	10,885.61
1/05/2020	E010365	Delnorth Pty Ltd	Guide Posts	13,717.00
1/05/2020	E010366	Construction Equipment Aus	Scraper Blades	2,031.13
1/05/2020	E010367	Elders Limited	Weedmaster Duo	437.80
1/05/2020	E010368	Eromanga Contracting	Desilting work	4,642.00
1/05/2020	E010369	Golders Charleville	Safety footwear	329.99
1/05/2020	E010370	Tony Goldsworthy & Associates	EHO Duties & Travel	4,819.24
1/05/2020	E010371	Great Western Electrical	Work required at Adavale	2,531.76
1/05/2020	E010372	Halliebec Towing & Contracting	Plant Hire	9,030.00
1/05/2020	E010373	Harvey Norman Toowoomba	Ipads & Cases -Councillors	3,057.00
1/05/2020	E010374	Hastings Deering (Australia)	Plant Rental fee	9,020.00
1/05/2020	E010375	IOR Petroleum Pty Ltd	Diesel - Eromanga Unit 31	99.20
1/05/2020	E010376	J1-Led Intelligent Trans Systems	Open frame radar	2,599.87
1/05/2020	E010377	Frank Jongkind & Co	Legal Fees - Debtors	220.00
1/05/2020	E010378	Lachlan Kent	Reimbursement Claim	179.90
1/05/2020	E010379	Landmark (QLD) Limited	Cement & Slag	11,848.98
1/05/2020	E010380	Large's Foundry & Engineering	Grave Pegs	1,626.90

Date	Cheque #	Payee	Description	Amount
1/05/2020	E010381	Lowes Petroleum Service	Unleaded	241.91
1/05/2020	E010382	Maney Transport	Freight	1,537.40
1/05/2020	E010383	Meads Foodwork's	Various items	94.85
1/05/2020	E010384	O'Brien Glass Industries	Windscreen	389.32
1/05/2020	E010385	Off Shears Bakery	Catering	291.00
1/05/2020	E010386	Outback Auto & Comms	Antenna, booster kit	1,250.00
1/05/2020	E010387	Quilpie Cultural Society	Catering	400.00
1/05/2020	E010388	Quilpie Hardware	Tyres, chains, various supplies	3,307.55
1/05/2020	E010389	Quilpie Pharmacy	Correction - returned payment	748.20
1/05/2020	E010390	Quilpie Shire Council	Rent - 25/04 to 22/05/20	1,862.90
1/05/2020	E010391	Mr Kevin J Richardson	Grid Repair	5,423.00
1/05/2020	E010392	Rosemech Sales & Service	Water Pump	1,060.68
1/05/2020	E010393	Proterra Group	2020 FD Submission	331,294.72
1/05/2020	E010394	Safe Flame	Candles	920.00
1/05/2020	E010395	Salary Packaging Australia	GST to 16/04/2020	68.07
1/05/2020	E010396	Springall's Air Con Service	Service & Parts	574.05
1/05/2020	E010397	Store DJ	Speaker Stand	107.00
1/05/2020	E010398	South West Ford	Workshop Parts	297.40
1/05/2020	E010399	Tas Mini Motors	Stihl Pole Pruner	1,461.00
1/05/2020	E010400	Teletrac Navman and Transtech	Monthly satellite service	65.89
1/05/2020	E010401	Tolbra Earth Moving & Haulage	Emergent works Black Rd	1,958.00
1/05/2020	E010402	Toll Priority	Water samples	189.89
1/05/2020	E010403	Traffic Control Supplies P/L	Signage	2,266.00
1/05/2020	E010404	Vanderfield Pty Ltd	Filters	337.05
1/05/2020	E010405	VendorPanel Pty Ltd	VendorPanel Module	5,599.00
1/05/2020	E010406	Warrego Water Services Pty Ltd	Grundfos pump	1,131.22
1/05/2020	E010407	West-Tech Systems Pty Ltd	Photocopier March #404	6,455.48
1/05/2020	E010408	Western Truck Group	Fan & Motor	814.25
1/05/2020	E010409	Western Wholesalers	Bleach, tissues	198.50
4/05/2020	45570499	National Australia Bank Limited	Credit Card April 20	3,229.42
5/05/2020	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 22	41,341.00
5/05/2020	1CFMEU22	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 22	34.00
5/05/2020	1CHILD22	Child Support Agency	Pay Dedns Pay 1 Period No 22	1,966.16
5/05/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	127.12
5/05/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	132.11
5/05/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	311.41
5/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	410.00
5/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	338.98
5/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	1,507.34
5/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	7,254.74
5/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	169.66
5/05/2020	1NAB22	National Australia Bank Limited	D/Cr Pay 1 Period No 22	133,654.21
5/05/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 22	1,676.59
5/05/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 22	1,135.33
5/05/2020	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2020/22	2,205.54

Date	Cheque #	Payee	Description	Amount
5/05/2020	SGL PY1P	LGSuper	SGL Pay No 1 Period 2020/22	18,644.06
6/05/2020	28350	Telstra Corporation Limited	Various Accounts	7,300.13
13/05/2020	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 23	1,348.00
13/05/2020	2NAB23	National Australia Bank Limited	D/Cr Pay 2 Period No 23	25,856.84
13/05/2020	E010410	Austek Spray Seal Pty Ltd	Resealling	343,023.29
13/05/2020	E010411	Red Earthmoving Pty Ltd	Flood Damage work	187,150.00
13/05/2020	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2020/23	419.97
13/05/2020	SGL PY2P	LGSuper	SGL Pay No 2 Period 2020/23	2,164.49
15/05/2020	CHARGE	National Australia Bank Limited	Connect Fee	111.71
15/05/2020	E010412	Action Graphics Pty Ltd	Tin & Spray Bottles	843.15
15/05/2020	E010413	OneMusic Australia	Hold Music Subscription	58.33
15/05/2020	E010414	Architectus Brisbane Pty Ltd	Progress Claim	14,630.00
15/05/2020	E010415	Australia Post	Postage	343.92
15/05/2020	E010416	J. Blackwood & Son Pty Ltd	Cleanser Kresto	350.03
15/05/2020	E010417	George Bourne & Associates	DWQMP & review	14,022.25
15/05/2020	E010418	Breathe-Safe	Hepa filter	1,369.86
15/05/2020	E010419	Brown & Hurley Group Pty Ltd	Mechanical parts unit 401	1,918.24
15/05/2020	E010420	Bunnings Warehouse	Shelving	788.23
15/05/2020	E010421	Carroll & Richardson Flagworld	Flags	2,541.00
15/05/2020	E010422	Chorus Call Australia Pty Ltd	Conference call	27.31
15/05/2020	E010423	Compac Sales Pty Ltd	Additional account cards	174.13
15/05/2020	E010424	Winc Australia Pty Ltd	Dymo labeller	220.87
15/05/2020	E010425	D-Blinds	Roller shutters	1,980.00
15/05/2020	E010426	Department of TMR	Travel & Field Testing	18,942.00
15/05/2020	E010427	Environmental Data Services	Yearly Fee	659.34
15/05/2020	E010428	Elders Limited	Slang blend	17,668.86
15/05/2020	E010429	Ergon Energy Qld Pty Ltd	Various accounts	11,483.51
15/05/2020	E010430	Golders Charleville	Safety boots	160.00
15/05/2020	E010431	Great Western Electrical	Shopfront Subsidy	10,964.69
15/05/2020	E010432	G & T Mechanical	10,000 service	6,031.95
15/05/2020	E010433	BHL & DA Hall Transport	Single water tanker hire	10,890.00
15/05/2020	E010434	Hartecs Group Pty Ltd	Progress payment	4,967.19
15/05/2020	E010435	HPB Post Pty Ltd	Depot uniforms	1,853.41
15/05/2020	E010436	IOR Petroleum Pty Ltd	Eromanga diesel unit 31	79.11
15/05/2020	E010437	Ann Kent	Rent	720.00
15/05/2020	E010438	Komatsu Australia	Filters & filter kits	2,758.63
15/05/2020	E010439	Landmark (QLD) Limited	Triclon	2,347.73
15/05/2020	E010440	Lowes Petroleum Service	Diesel fuel	26,610.47
15/05/2020	E010441	Maney Transport	Freight	903.55
15/05/2020	E010442	Meads Foodwork's	Various Items	22.20
15/05/2020	E010443	Mercury Group of Companies	Criminal History Checks	263.34
15/05/2020	E010444	M & L Carriers	Freight	278.52
15/05/2020	E010445	Mulga Tools & Parts	Seal ring & trash pump seal	303.75
15/05/2020	E010446	Old Empire Cafe	Shopfront Subsidy	3,096.25
15/05/2020	E010447	Orion Satellite Systems	EWTP Fee	309.90

Date	Cheque #	Payee	Description	Amount
15/05/2020	E010448	Outback Spares	Uni joint kit	139.41
15/05/2020	E010449	Paulsen Brothers Foodworks	Various Items	110.84
15/05/2020	E010450	Quilpie Hardware	Tyre Unit 3002	10,114.67
15/05/2020	E010451	Mulga Mates Centre Inc	Community Assistance	8,473.67
15/05/2020	E010452	Rexel Australia	Blue yellow Telstra rope	174.90
15/05/2020	E010453	Mr Kevin J Richardson	Hire tilt tray	2,013.00
15/05/2020	E010454	Toby Ross	6xM 5xF Lochabie	550.00
15/05/2020	E010455	Salary Packaging Australia	GST to 30/04/20	116.11
15/05/2020	E010456	Shepherd Services	Tech Co services 21/03-30/04	24,270.85
15/05/2020	E010457	Shire Networks	Docking Station	248.16
15/05/2020	E010458	IXOM Operations Pty Ltd	Chlorine Cylinder Hire - April	409.20
15/05/2020	E010459	Springall's Air Con Service	Repair air leak	91.80
15/05/2020	E010460	Teletrac Navman and Transtech	Navmans	65.89
15/05/2020	E010461	Vanderfield Pty Ltd	Blade Kit	110.11
15/05/2020	E010462	Warrego Signs	Print laminate and mount map	720.00
15/05/2020	E010463	Daimler Trucks Toowoomba	Mirror and latch	585.65
15/05/2020	E010464	West-Tech Systems Pty Ltd	Photocopier Bill April 20	1,981.19
15/05/2020	E010465	Western Truck Group	Valve treadle	488.10
15/05/2020	E010466	Work Metrics Pty Ltd	Online Subscription	198.00
15/05/2020	E010467	Total Tools Toowoomba	Tool Kit 506pc	3,799.00
15/05/2020	28351	Department of NRM	Requisition Fee	36.00
15/05/2020	28352	Telstra Corporation Limited	Navmans	377.79
19/05/2020	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 23	39,951.00
19/05/2020	1CFMEU23	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 23	34.00
19/05/2020	1CHILD23	Child Support Agency	Pay Dedns Pay 1 Period No 23	1,821.31
19/05/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	132.11
19/05/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	299.79
19/05/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	133.01
19/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	359.75
19/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	410.00
19/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	7,214.85
19/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	169.66
19/05/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	1,530.58
19/05/2020	1NAB23	National Australia Bank Limited	D/Cr Pay 1 Period No 23	131,162.69
19/05/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 23	1,676.59
19/05/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 23	1,135.33
19/05/2020	E010468	APV Contracting Pty Ltd	FD works - Bowalli-Tobermory	177,868.35
19/05/2020	E010469	SC & KG Bowen	Flood Damage Claim	116,987.75
19/05/2020	E010470	IOR Aviation Pty Ltd	Avgas	26,530.00
19/05/2020	E010471	Tolbra Earth Moving & Haulage	Flood Damage Claim	180,835.34
19/05/2020	E010472	SL & SA Travers	Flood Damage Claim	184,190.25
19/05/2020	SGL PY1P	LGSuper	SGL Pay No 1 Period 2020/23	18,636.66
19/05/2020	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2020/23	2,160.24
20/05/2020	E010475	Civica Pty Limited	Reflect annual renewal	16,491.20
20/05/2020	E010476	SC & KG Bowen	Stablise floodways Big Creek	25,350.00

Date	Cheque #	Payee	Description	Amount
20/05/2020	E010477	Department of TMR	Testing and Travel	24,634.50
20/05/2020	E010478	BHL & DA Hall Transport	Single water tanker	6,765.00
20/05/2020	E010479	New State Builders Pty Ltd	Progress payment	884,695.37
20/05/2020	E010480	Comongin Partners	Fencing 17km @ \$3,500 + GST	65,450.00
20/05/2020	E010481	Civica Solutions Pty Ltd	Practical Plus 20/21 Licence	37,284.31
20/05/2020	E010482	George Bourne & Associates	Correct Returned Payment	14,022.25
21/05/2020	28353	Petty Cash	Petty Cash	170.50
22/05/2020	E010483	Artcraft Pty Ltd	Post, brackets & stirrups	4,351.86
22/05/2020	E010484	Aviation Components Pty Ltd	CWD Capsules Jeta1	221.38
22/05/2020	E010485	BN & A Bannerman	Freight	154.00
22/05/2020	E010486	J. Blackwood & Son Pty Ltd	Towelettes clean Uvex	84.66
22/05/2020	E010487	Black Toyota	Glass windshield & mirror	1,217.65
22/05/2020	E010488	Steve Bonsey Transport	Hire of float	1,980.00
22/05/2020	E010489	SC & KG Bowen	Emergent Works - Corowa	2,502.50
22/05/2020	E010490	Brown & Hurley Group Pty Ltd	Glad Hand, suzi coil,chain kit	1,257.32
22/05/2020	E010491	Bulloo Aviation	Common Fence Work	860.20
22/05/2020	E010492	Clarke Equipment Sales Pty Ltd	Filters	4,036.94
22/05/2020	E010493	CoolDrive Distribution	Alt 24v	2,408.28
22/05/2020	E010494	Winc Australia Pty Ltd	Toners	485.28
22/05/2020	E010495	Elle's Newsagency	Pallet of Paper	2,442.00
22/05/2020	E010496	Golders Charleville	Safety Boots	454.97
22/05/2020	E010497	Gordon's Panel & Paint	Insurance Claim Excess - 1111	400.00
22/05/2020	E010498	Great Western Electrical	Supply & install GPO depot	1,113.01
22/05/2020	E010499	G & T Mechanical	10,000km services	3,470.70
22/05/2020	E010500	Halliebec Towing & Contracting	Supply and erect fence dump	4,050.00
22/05/2020	E010501	Shane Hamlyn	Fencing - 2.4km @ \$3500 + GST	9,240.00
22/05/2020	E010502	Hastings Deering (Australia)	Mechanical parts Unit 50	5,652.11
22/05/2020	E010503	Hewsonhall Electrical Centre	Honeywell air con	660.00
22/05/2020	E010504	Dan & Lousie Hoch	Shopfront Subsidy	2,530.48
22/05/2020	E010505	IOR Petroleum Pty Ltd	Adblue U2202	161.04
22/05/2020	E010506	Komatsu Australia	6000hr service	10,282.27
22/05/2020	E010507	Lowes Petroleum Service	Oils	4,932.67
22/05/2020	E010508	Maney Transport	Freight	2,149.13
22/05/2020	E010509	Meads Foodwork's	Jumbo paper towel	321.76
22/05/2020	E010510	Comongin Partners	Correction of returned payment	65,450.00
22/05/2020	E010511	Outback Auto & Comms	Install sat phone & ivms track	255.00
22/05/2020	E010512	Paulsen Brothers Foodworks	Coffee Pods & Milk VIC	69.27
22/05/2020	E010513	Quilpie Country Collections	Shop Front Subsidy	1,006.50
22/05/2020	E010514	Quilpie Hardware	Cement GP 1 tonne	25,450.26
22/05/2020	E010515	Rexel Australia	Telstra Rope	87.45
22/05/2020	E010516	Rosemech Sales & Service	Side Brooms	154.00
22/05/2020	E010517	Salary Packaging Australia	GST to 14/05/2020	116.11
22/05/2020	E010518	SC Lennon & Associates Pty Ltd	Progress Payment	2,585.00
22/05/2020	E010519	Stanford Structural	Water reservoir investigation	5,236.00
22/05/2020	E010520	Tas Mini Motors	Belts, Blades, Filters	1,148.25

Date	Cheque #	Payee	Description	Amount
22/05/2020	E010521	Vanderfield Pty Ltd	Seat covers	472.01
22/05/2020	E010522	Western Truck Group	Brake valve & repair kit	1,594.35
22/05/2020	E010523	Warrego Couriers	Freight	93.32
22/05/2020	28354	Rate Payer	Refund of Rates	345.07
22/05/2020	28355	Rate Payer	Refund of Rates	5,797.64
22/05/2020	28356	Rate Payer	Refund of Rates	1,879.58
22/05/2020	28357	Rate Payer	Refund of Rates	2,087.56
22/05/2020	28358	Rate Payer	Refund of Rates	1,579.23
22/05/2020	28361	Rate Payer	Refund of Rates	3,551.54
22/05/2020	28362	Rate Payer	Refund of Rates	383.41
29/05/2020	CHARGE	National Australia Bank Limited	Trust Fee	15.50
29/05/2020	CHARGE	National Australia Bank Limited	Operating Fee	33.50
29/05/2020	E010524	Action Graphics Pty Ltd	Maps	808.46
29/05/2020	E010525	Artcraft Pty Ltd	Signs	602.36
29/05/2020	E010526	Black Truck Sales	Mirror assembly	278.33
29/05/2020	E010527	Jake Bonsey & Laura Wilson	Refund Hire Deposit	250.00
29/05/2020	E010528	Nina Burges	Reimbursement Claim	200.00
29/05/2020	E010529	Coats Hire Operations Pty Ltd	Lunch room package hire	416.66
29/05/2020	E010530	Compac Sales Pty Ltd	Online Service Fee	104.50
29/05/2020	E010531	Conair Coolers	Conair coolers	8,140.00
29/05/2020	E010532	Conplant Pty Ltd	Hydraulic hose	832.88
29/05/2020	E010533	Cranbrook Press	Printed requisition books	1,605.00
29/05/2020	E010534	Cusp QLD Pty Ltd	Progress Payment	8,404.00
29/05/2020	E010535	Peter E.J Donohue	Disposable coveralls medium	660.00
29/05/2020	E010536	Ergon Energy Qld Pty Ltd	Various Accounts	1,384.66
29/05/2020	E010537	Followmont Transport Pty Ltd	Freight	214.64
29/05/2020	E010538	BHL & DA Hall Transport	Single water tanker hire	5,857.50
29/05/2020	E010539	Hastings Deering (Australia)	Plant Rental fee	9,020.00
29/05/2020	E010540	Hoffman Surveyors	Survey Adavale Charleville Rd	6,193.50
29/05/2020	E010541	Imperial Hotel Motel	Catering 08-05-2020	125.00
29/05/2020	E010542	Maney Transport	Freight	531.78
29/05/2020	E010543	Monler Pastoral Co	Fencing-20.3km @\$1,000 + GST	22,330.00
29/05/2020	E010544	Outback Gondwana Foundation	Interpretive fit out Stage 2	137,500.00
29/05/2020	E010545	Paulsen Brothers Foodworks	Office Goods	58.60
29/05/2020	E010546	Quilpie Hardware	Buy Local Vouchers	165.25
29/05/2020	E010547	Quilpie Motor Inn	Accom - R Prestipino	156.50
29/05/2020	E010548	Quilpie Shire Council	SWRRG - Strategic Planning	1,322.76
29/05/2020	E010549	Mr Kevin J Richardson	Tilt tray hire	4,042.00
29/05/2020	E010550	Rosemech Sales & Service	Street Sweeper Brooms	1,586.35
29/05/2020	E010551	Rural Financial Counselling Serv	Refund Deposit	125.00
29/05/2020	E010552	Salary Packaging Australia	GST to 28/05/2020	116.11
29/05/2020	E010553	Shepherd Services	Progress Payment	40,522.27
29/05/2020	E010554	Traffic Control Supplies P/L	Floodway signs	1,502.33
29/05/2020	E010555	Vital Places	Wellspring Update	1,350.00
29/05/2020	E010556	Western Wholesalers	Cleaning supplies	419.50

Date	Cheque #	Payee	Description	Amount
29/05/2020	E010557	Kara Marsh	Goods for Mens Health Week	1,729.30
29/05/2020	504407	National Australia Bank Limited	BPay Fee	85.32
29/05/2020	1897642	National Australia Bank Limited	Merch Fee	38.13
TOTAL OF CHEQUES				\$3,868,290.45

Operational Status Report

Governance

4 GOVERNANCE

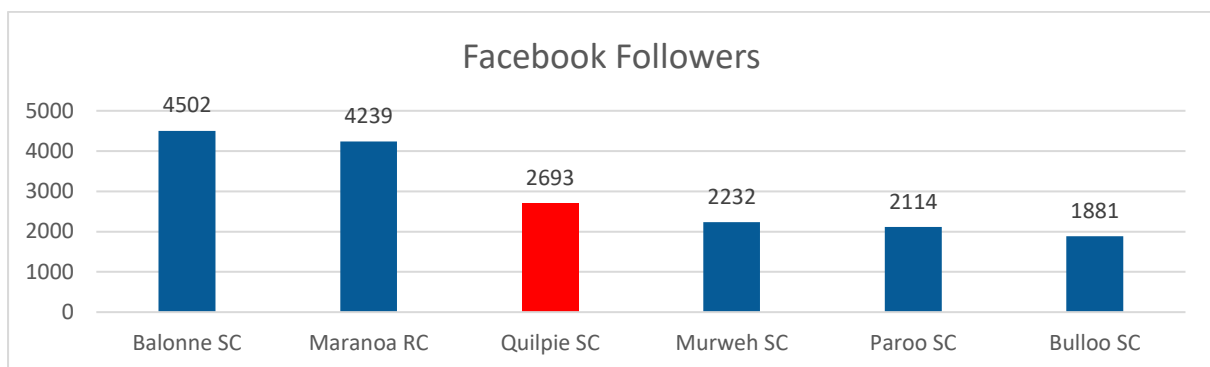
4.1 (06/20) – Governance and Communications Officer Operational Status Report

Author: Governance Officer, Nina Burges

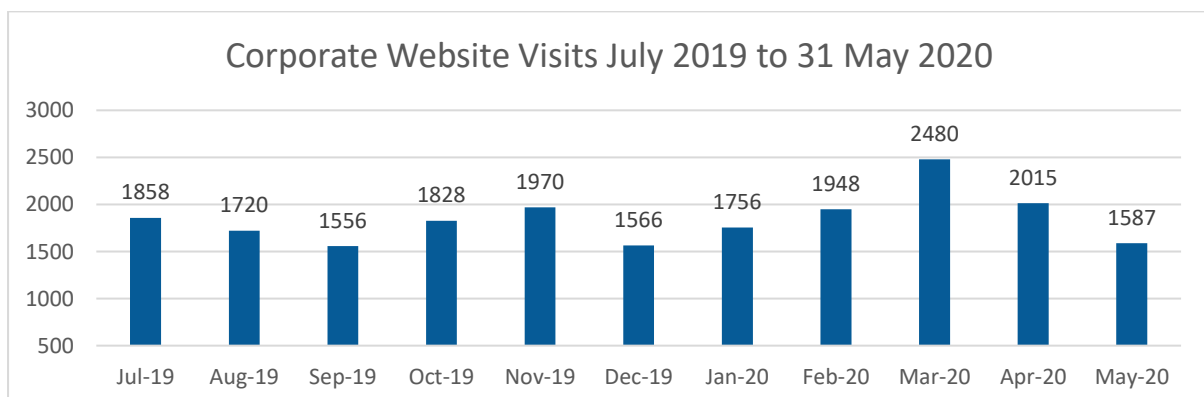
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COMMUNICATIONS

As at 01 June 2020, Council's Corporate Facebook is at 2693 follows, an increase of 37 since 27 April. The following table shows comparative Councils online presence via Facebook:



The most popular Facebook post was the welcome to Quilpie Brian and Vicki post from 09 May 2020. The Council Facebook page post reached just under 2,000 and had 345 'post clicks' including 131 reactions, comments and shares. Council also paid for a position vacant advertisement for the position of road train operator. At the time of writing the advertisement had reached 9,500 targeted viewers.



The next Community Newsletter and Staff Newsletters are due to be issued on Tuesday 16 June 2020.

GOVERNANCE

In addition to the communication duties including updating and monitoring our online presence, work has continued in the governance functions. While the tasks are often varied this month they have included (but not limited to):

- Coordination of Council meetings and workshops, including meeting agendas, minutes etc;
- Policy reviews and updates;
- Compilation of the panels of preferred suppliers for 2020-2022;
- Compilation and registering of flood damage quotations for review by Engineering Services;
- Updating the rural address database for notification of the Invasive Pest Control Scheme;
- Preparation of draft policy and associated documentation for the Invasive Pest Control Scheme;
- Preparation of various correspondence;
- Finalisation of the fraud management plan;
- Corporate Plan review process evaluation;
- Working with the Environmental Health Officer to review and issue food licence certificates; and
- Working with Council's Building Certifier to issue a number of building approvals.

HUMAN RESOURCES

Staffing changes in the Engineering Services Department have seen both the 'Handyman' and the multi-skilled plant operator (truck) roles advertised due to internal promotions. Brian Weeks has also commenced in the role of Works Coordinator.

Annual staff training and development plans have been finalised and issued to all staff.

In addition to regular payroll and HR duties, the following activities are being undertaken:

- A full review of Council's position descriptions has been undertaken and is in the final stages prior to implementation;
- Preparations are underway for end of year payroll processing; and
- An evaluation of various online training opportunities is underway.

Operational Status Report

Tourism Development

4.2 (06/20) – Tourism Manager Operational Status Report

Author: Karen Grimm

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GENERAL INFORMATION

VIC and Museum reopening: The staff are currently preparing their COVID-19 plans for reopening. The proposed date for reopening is expected to be Monday 8th June, in line with Stage two of the Queensland Roadmap. This reopening is expected to include all museums. The gallery is expected to reopen in July when an exhibition can be installed.

Operator visits: The VIC team have hit the road to visit operators where possible. Recent visits have included Eromanga and Toompine. Adavale will be completed the week of the 1 June with Quilpie the following week. This has provided a good opportunity for staff to understand where the businesses are at in the current climate and continue to build positive relationships between the centre and operators. This has also provide further content for use on websites and social media platforms.

Marketing plan: The implementation of this plan will come on onboard from June – with a slight re working due to changes on Sunday 31 May 2020. The social media has continue to build and increasing our followers and content being utilized by others. See statistics for the continued growth in this area. A lot of reviewing has continued to ensure we are aligning with TEQ and OQTA direction and theming to maximize our success as much as possible.

SWRED Projects - group packages project: This project has been finalized with a total of five new or revitalized products being developed for groups. It has also provided rate sheets for accommodation providers for groups. This has presented a professional presence for Quilpie Shire, but also the South West Region. These packages were also released to the market, with many operators already receiving bookings (pending restriction changes) and strong interest into 2021. The VIC has secured 3 town tour bookings this year. The project has been incredibly successful for creation of product, but also mentoring businesses to develop new experiences. The VIC are currently investigating further products and experiences that can be developed and introduced in coming years. This may also include further mentoring of businesses to continue to develop.

SWRED project – Queensland Southern Outback: This project incorporated the development of a website for Queensland Southern Outback that lists hero experiences, itineraries. This website has been designed to unify the regional brand and increase ranking from a Search Engine optimization view. This website is now expected to go live in June 2020.

Night Show: The project is currently in the storyboard phase for the production. This involves identifying specific stories and images that will be pieced together for the final show. The final storyboard is expected to be available for review in early July.

They are currently also making 3D models and have created its feature image Q the stone curlew – who will assist in the narration of the story. Q will also produce the base for marketing of the show once completed. Infrastructure for the show is expected to be installed in July and August, this will include fencing and installation of the screen frame and projector stand. The projector delivery is expected in early July.

The project expected completion day is within Drought Extension funding guidelines of October 2020.

Virtual Reality in VIC project: The filming of our virtual reality experiences is expected in July 2020. The three focus stories will be Baldy Top, Hell Hole Gorge and Opal Fossicking. This will include the headsets for people to use, however due to COVID there may be a slight delay in full launch of this project.

Gallery program 2020

The VIC has reshuffled exhibitions from July 2020. At this stage opening nights have not been confirmed. The VIC will work through restrictions and identify if viable due to the space. Openings will be reassessed for each exhibition as it is expected some changes will be made to gatherings. Any changes will be communicated through social media, newsletters and posters.

Planned exhibitions:

- 2020 Outback Exhibition – RADF & Cultural Society
Open from Monday 6th July and Closing Friday 31st July
- Perfectly Pastel – Works from Lyn Barnes art classes
Open from Monday 10th August and Closing Friday 4th September
- Quilpie Show Exhibit – Show Society setting up the wool for judging as show is viral this year.
Open from Monday 14th September and Closing 2nd of October (possibly a little sooner closing)
- Combined Schools Exhibition
Open from Monday 19th October and closing Friday 6th November
- Christmas in the Gallery
Open from Saturday 14th November until office closure for Christmas break.
This one we thought hopefully by November we should be able to have openings and it would be a good one for a Saturday morning.

We have also contacted other artists that were scheduled to display this year and they have expressed their interest in displaying in 2021 which is great.

SOCIAL MEDIA AND WEBSITE

Facebook - Visit Quilpie Shire, data as at 31.5.2020

Page likes	May: 1867	April: 1795	Increase of 72 or 4%
Page followers	May: 1963	April: 1831	Increase of 132 or 7%
Total Posts (ours)	May: 32	April: 29	
Average Reach per posts from month	May: 1756	April: 1690	Increase of 66 or 4%
Total posts (sharing local business & group posts)	May: 3	April: 1	
Average Reach per share post	May: 494	April: 346	Increase of 148 or 43%
Most popular post April (not paid for)	<i>We made a visit out to the Eromanga Natural History Museum to check out the new stage of construction. Looking amazing and we can't wait for the opening.</i>		
	Reach: 3067 Shares: 24	Post clicks: 307 Comments: 14	Reactions: 225 (Likes 188)
Most popular post April (not paid for)	<i>Everyone rushing to Quilpie Shire when restrictions are lifted.... (time-lapse video of sheep being yarded at shearing)</i>		
	Reach: 15,562 Shares: 17	Post clicks: 361 Comments: 9	Reactions: 278 (Likes 89)
**Average Daily Total Reach:	May: 1652	April: 1505	Increase of 147 or 10%
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)			

FACEBOOK BOOSTED POST'S FOR MAY – PAID

These paid posts are \$25 and target specific audiences. The paid campaign runs for 5 days

POST BOOSTED: Blog: 10 things you didn't know about the Quilpie Shire

	TOTAL	BEFORE BOOST	EXTRA GAINED WITH BOOST
Link Clicks (to our website)	349	70	279
People reached	4399	1172	3227
Shares	57	39	17
Comments	27	22	5

On the post we had 146 likes but thanks to the amount of shares this post had we got an extra 336 likes on the shares. 18 of the total comments were also on shares of this post.

POST BOOSTED: Blog: 24hr in Eromanga

	TOTAL	BEFORE BOOST	EXTRA GAINED WITH BOOST
Link Clicks (to our website)	181	46	135
People reached	5906	939	4967
Shares	27	22	5
Comments			

On the post we had 66 likes but thanks to the amount of shares this post had we got an extra 78 likes on the shares. 13 of the total comments were also on shares of this post.

Instagram – Visit Quilpie Shire, data as at 31.5.2020

Page Followers	May: 702	April: 636	Increase of 66 or 10%
Most popular post May:	<i>We played hooky (don't tell the boss 😊) and hit the road for a day trip to 'the furthest town from the Sea', Eromanga!</i>		133 Likes 6 Comments
Most popular post April:	KANGAROO DRINKING FROM TROUGH... <i>Thirst work being a kangaroo. Thanks to @bulldust_and_mulga for this awesome photo!</i>		90 Likes 1 Comment
Posts per month	May: 30	April: 29	
Average likes per posts from month	May: 43	April: 38	Increase of 5 or 13%

Website – visitquilpieshire.com (No information available for May at time of report)

Sessions	May 2020:	May 2019: 2454	April 2020: 1332
Blog posts on website	May:	April:	
Most popular Blog April	10 Instagram worthy photos to be snapped in the Quilpie Shire		
	Link clicks from FB Post: 1539		Clicks on Web: unknown

In 6 months (since 1st December 2019) we have increased our:

- Facebook followers by 640
- Facebook likes by 594
- Facebook average daily total reach by 1325
- Instagram followers by 150

VISITOR NUMBERS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2010	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
2011	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
2012	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
2013	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
2019	89	62	194	443	1130	1712	2725	1440	1450	548	241	97	10131
2020	8	42	53	0	0								103

Operational Status Report

Workplace Health and Safety

4.3 (06/20) – Workplace Health and Safety Manager Operational Status Report

Author: Mike Castles

IX 195939

The following data is for the month of April 2020.

WORKPLACE HEALTH & SAFETY

Document reviews/WHS Management Plan updated.

Evaluating various online training programs and videos and LMS systems with Maree looking at options to meet our WHS compulsory training and competency compliance.

Monitoring iAuditor use and adding additional documents for supervisors.

QUARTERLY ACTION PLANS (QAP'S)

QAP's - April –June ongoing to be completed by June 30.

KEY PERFORMANCE INDICATORS (KPI'S):

Toolbox Talks – April

Crew	Completion Rate
Concrete	100%
Construction 1	100%
Construction 2	100%
Town Services	100%
Plumbers	100%
Workshop	100%

Take 5's – April

Group	Completion Rate
Governance	100%
Corporate, Community	97%
Financial Services	42%
Engineering & Technical Services	75%
Concrete	100%
Construction	67%
Sewerage & Water	100%
Town Services	82%
Workshop	50%

Incident Reporting - April

WHS Incidents	#
Personal Injury Reports:	0
Damage Reports:	3
Hazard Reports	0

Non Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	0

Workplace Rehabilitation 2019-20

Lost Time Injuries (LTI's)	April	Year to Date	# Claims Finalised
2020 Calendar Year	0	0	0
Total Days Lost	0	0	0

WHS Training

Nil

DAMP Testing		Number Tested		
Concrete Monday 11/05 & Construction Monday 18/05	Results	Staff	Other	Total
DAMP Testing	Negative	22	0	22

QUALITY ASSURANCE

Adavale Road Seal completed, working on section 51-54.350.

Town streets stabilising in preparation for seals.

RMPC ongoing.

STATE EMERGENCY SERVICE

Active Members	Activations	Activation Attendance	Combined Activation Hours	Combined Activity/Training Hours
16	Nil	0	122	16

No activities or training activities until notified due to COVID-19.

REHABILITATION AND RETURN TO WORK

0 LTI (Lost Time Injuries)

0 YTD (year to date)

AERODROME SAFETY MANAGEMENT SYSTEM

Nil

INJURY INCIDENT REPORTS 2020

*Reported Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total				
Total Incidents Reported	0	0	0	0	0	0	2	0	0	0	0	0	0				
LTI Performance	July	August	Sept.	October	Nov.	Dec.	January	Feb.	April	April	May	June	Total				
Lost Time Injury (LTI)	0	0	0	0	0	0	0	0	0	0	0	0	0				
Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0				
Reportable Injury WHSQ	0	0	0	0	0	0	0	0	0	0	0	0	0				
*Duration Rate	0	0	0	0	0	0	0	0	0	0							
**Frequency Rate	0	0	0	0	0	0	0	0	0	0							
2020	2019	2018	2017	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06	2004-05	
Number of Claims	0	1	2	1	1	4	4	3	3	5	2	1	2	2	1	2	4
Actual Lost Time Injuries	0	1	2	0	1	4	2	2	2	4							
Target (10% Reduction) Lost Time Injuries		0.9	1.8	3.24	3.6	1.80	1.80	1.80	3.6								
Yearly LTI's (Days Lost)	0	40	1	0	7	126	41	89	123	27	29	76	2	0	13	10	43
Target (10% Reduction) Days Lost		36	6.3	102.06	113.40	36.90	77.40	110.70	24.30	28.71							
2019	2018	*2017	2015-16	2014-15	2013-14	2012-13	2011-12	Scheme Average Rate 2019					Member Group Average Rate 2019				
LTI Frequency Rate	8.08	8.14	8.94	32.80	16.52	16.03	25.77	35.78			3.42	3.54					
Target (10% Reduction) LTI Frequency Rate	7.272	7.38	29..52	14.866	14.427	23.193	32.202										
Duration Rate	40.00	1.00	7.00	31.50	20.50	44.50	41.00	6.75			29.55	30.96					
Target (10% Reduction) Duration Rate	36.00	6.3	28.35	18.45	40.05	36.90	6.6825										
Lost Time Incident Rate	1.49	1.50	1.52	6.06	3.05	2.96	4.76	6.61			2.54	2.59					