



# OPERATIONAL STATUS REPORT AGENDA

Friday 8 May 2020

commencing at 9:30am

Quilpie Shire Council Boardroom  
50 Brolga Street Quilpie

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## Ordinary Meeting of Council

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30 April 2020

The Mayor and Council Members  
Quilpie Shire Council  
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 8 May 2020, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 8 May 2020, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Dave Burges  
Chief Executive Officer





# OPERATIONAL STATUS REPORT

## AGENDA

Friday 8 May 2020

Quilpie Shire Council Boardroom

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# Operational Status Report

Engineering Services

## 1 ENGINEERING SERVICES

### 1.1 (05/20) – Director of Engineering Services Operational Status Report

Author: Peter See

IX: 194260

This report provides an overview of the activities that have been carried out by the Engineering Services Department for the month of April 2020.

#### ROADS

##### RMPC

Shoulder grading work on the Quilpie – Adavale Red Road (7101) on the sealed sections.

Pothole patching has been carried out across the main roads network. Most RMPC expenditure is now complete.

##### TIDS

Work has commenced on the final sealing project for 2019-2020 on the Quilpie – Adavale Red Road (7101). This area is a length of 3.7km heading north from the Northern Beltram Park Road (45) intersection. This intersection will also be sealed back to the grid and the grid will also be replaced.

##### Flood Damage Repairs

All contract works are complete on Trinidad Road (28) and Adavale – Charleville Road (70).

All emergency works for the 2020 event are complete. There are still many damaged and rough roads.

##### Shire Roads Maintenance/Capital

Resheeting of sections of Old Charleville Road (16) are nearing completion.

Patching works were carried out ahead of the bitumen reseal program.

Austek Bitumen carried out reseals in Eromanga and Quilpie as well as Kyabra Road (31) and Eulo Road (14) from 27-30 April 2020.

#### COUNCIL BUILDINGS AND FACILITIES

The painting contractors for 34 Kookaburra Street and 57 Jabiru Street are due to commence.

The flood gauge improvement project is underway and should be complete by 31 May 2020.

#### STAFFING

The new Works Coordinator will commence on 18 May 2020.

A permanent replacement labourer and two temporary labourers have commenced in the Concrete and Structures gang. The gang has a large amount of work underway including flood gauges, flood damage repairs and general works.

## WASTE

Redleaf Environmental has been engaged to produce a planning scheme application to formalize the Eromanga Waste facility.

Scrap metals were removed from the Toompine dump by a scrap merchant at no cost to Council.

A separate contract has been let to remove scrap metals from the Eromanga and Quilpie waste facilities.

# Operational Status Report

Workshop

## 1.2 (05/20) – Fleet and Workshop Manager Operational Status Report

Author: Jeremy Grimm

IX 194418

### GENERAL

#### **Maintenance & Servicing**

- 1106 engine mounts
- 1109 front strut broke on drivers side
- 1111 has gone to Gordon's panel and paint to have panel beating kangaroo damage
- 127 grader smashed door glass
- Carried out 4 light vehicle services.
- #134 replaced A/C compressor and hoses carried out 250hr service replace front windscreen
- #92 street sweeper failed water pump for brooms.
- #115 failed side shift ram bolts sheared off causing hydraulic hoses to failed
- #3201 roller service and blocked radiator
- #326 trailer wheel bearings and bushes
- Updating all assets list and getting all data of current plant that council have



### AIRPORT REFUELLING FACILITIES

#### **Fuel Quantities in Stock:**

JetA-1: 15,800 litres      Fuel used for the month: 357 litres

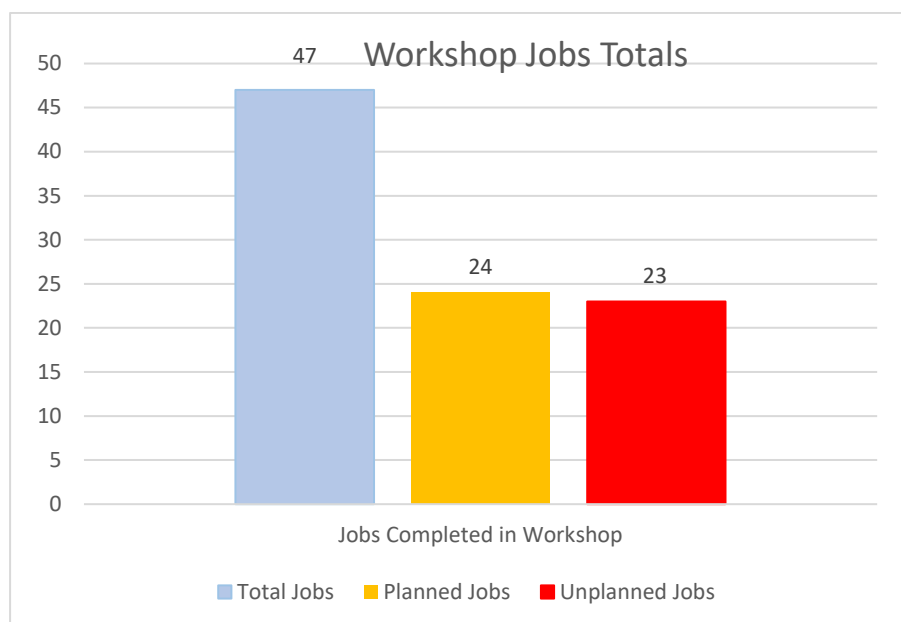
Avgas: 11,700 litres      Fuel used for the month: 441 litres

#### **Fuel Delivered**

None

## WORKSHOP JOBS REPORT

The graph below shows work conducted by the Workshop for the month of 30/03/2020 to 27/04/2020 – 47 jobs in total with 23 unplanned jobs and 24 planned jobs.



## OCCUPATIONAL HEALTH & SAFETY

COVID-19

### STAFFING

Workshop is working two shifts as per below

Week	Date	Jeremy & Skye	Christian & Levi
2 (Pay)	Monday 20 <sup>th</sup> April	7.30am – 4.00pm	6.30am – 3.00pm
1	Monday 27 <sup>th</sup> April	6.30am – 3.00pm	7.30am – 4.00pm
2 (Pay)	Monday 4 <sup>th</sup> May	7.30am – 4.00pm	6.30am – 3.00pm
1	Monday 11 <sup>th</sup> May	6.30am – 3.00pm	7.30am – 4.00pm
2 (Pay)	Monday 18 <sup>th</sup> May	7.30am – 4.00pm	6.30am – 3.00pm
1	Monday 25 <sup>th</sup> May	6.30am – 3.00pm	7.30am – 4.00pm

## ENVIRONMENTAL ISSUES

Nil

### CONTRACTORS

T & G carried out 4 services on cars due to workshop been busy on the Friday with excessive services to be carried out on the RDO that all out door crew have on Friday's.

Outback Auto & Comms has been doing some minor repairs on electrical items with council fleet.

Dan Springall has dome some A/C hose repairs and some other minor repairs.

# Operational Status Report

Water and Sewerage

## 1.3 (05/20) – Water and Sewerage Operational Status Report

Author: Alan McNall

IX 194261

For the period 03 March to 23 April 2020

### WATER

#### Water – Consumption

Raw Water Consumption statistics

Locality	Monthly Use (meg)	2019/20 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie	104.14				
Eromanga		Under repairs			
Adavale	-	-			

#### Water - Call-outs

Locality	Date	Time	Details	Outcome/ Comment
45 Boonkai St	07/03/20	8am	Burst hydrant	complete

#### Water - Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
Pegler St	March-Apr	New water main	Verbal/office	N/A

#### Water - Unplanned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification details	Response time	Time to restore supply
45 Boonkai St	07/03/20	Burst hydrant	Verbal	10min	2hrs

#### Water - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Service repair	Service replace	New mains	outcome & comments
53 Winchu St	04/03/20	Pressure problem		Yes	yes		complete
7 Winchu St	04/03/20	Pressure problem		yes			complete
51 Boonkai St	06/03/20	Leak			yes		complete
59 Winchu St	03/04/20	Leak			yes		complete

#### Water - New Services

Nil.

#### Water – Complaints / Requests

Nil.

#### SEWERAGE - STATUS DETAILS

##### Sewerage - Overflows / Breaks / Repairs

Nil.

##### Sewerage - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
Eromanga caravan park	31/03/20	Blocked drain		replaced		complete
61 Boonkai St	09/04/20	Blocked drain			Yes	complete

##### Sewerage - Call-outs

Nil.

##### Sewerage - New Connections

Nil.

##### Sewerage – Complaints

Nil.

##### Capital Works and Council Requests

Project details	Status/Comments	% Complete
Buln Buln/Pegler St water main, in full use and old disconnected. (Chipu St road crossing to do 30mt)	Wip	98%
New tank and pump installed at racecourse and services changed around to suit stable/wash down areas. Install HWS for jockeys showers to stop running taps for hot water.	Wip	90%

#### OTHER WORKS AND REQUESTS.

Complete 32 x requests on council buildings/infrastructure.



# Operational Status Report

Corporate and Community Services

## 2 CORPORATE AND COMMUNITY SERVICES

### 2.1 (05/20) – Manager of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 194451

#### CONDOLENCE CARDS

Nil

#### ANZAC DAY 2020

Whilst ANZAC Day 2020 was commemorated in a different way this year, it was moving to see so many community members participate in Light Up The Dawn. Many photos and positive comments were posted on Facebook, particularly in regard to the tribute to returned Service men and women from our Shire Community.

Many thanks to Janet Hennessy, Toby Ross and Michelle Donohue for their hard work toward continuing to make ANZAC Day commemorations special in our community.

Thanks also to Cr Volz, Mark, Heather and Luke Baker for orchestrating the broadcast of the Light Up the Dawn Service from St Finbarr's School via the Blue Light trailer.

#### TRAIC (TACKLING REGIONAL ADVERSITY THROUGH INTEGRATED CARE)

Correspondence was received from Jacqui Heywood, Senior Director – Community Services Funding Branch advising that the unprecedented COVID-19 pandemic has led to uncertainty about the delivery of TRAIC services. As a result, Queensland Health has decided to suspend the process for allocating these grants until there is greater clarity in regard to future capacity to deliver services in line with the program's intent.

It is our hope that in the future we will be able to progress with the delivery of our various community projects that were to be funded under this program, focusing on mental health and wellbeing within our Shire.

#### SWHHS – SOUTH WEST HOSPITAL & HEALTH SERVICE

SWHHS have been delivering regular teleconference meetings with CANS (Community Advisory Networks) providing updates on COVID-19.

#### RADF (REGIONAL ARTS DEVELOPMENT FUND)

The 2020-2021 RADF Program funding application is due to be submitted 30<sup>th</sup> April 2020.

#### QUILPIE SPORT & RECREATION INC.

A letter was provided to Quilpie Sport & Recreation Inc. on behalf of Council supporting their application for funding of additional equipment, FitLab Computer program and a solar battery at the Quilpie Sport & Recreation Centre. The acquisition of a solar battery will allow storage of extra

power and enable the Centre to become self-sufficient. This will assist in protecting and sustaining the environment and also benefit the community by maintaining a low cost for membership.

#### **1080 TRAINING**

In accordance with advice from Biosecurity Queensland in relation to the redevelopment of Qld Health Regulations and new Act being introduced, the Pest & Livestock Co-ordinator and Rural Lands Officer participated in AHCPMG312 SOA Apply Poison Baits for Vertebrate Pest Control in Rural and Environmental Landscapes via Zoom during the month. The practical assessment will be carried by Biosecurity Queensland on 29<sup>th</sup> April 2020 in Quilpie.

# Operational Status Report

Pest and Livestock Management

## 2.2 (05/20) – Pest and Livestock Management Coordinator Operational Status Report

Author: Damien McNair

IX 194441

### PROPERTY INSPECTIONS / TRAPPING

Property Inspections	Araluen, Coolbinga, Woolbuna
Traps Set	Araluen, Regleigh, North Comongin, Wanko, Possamunga

### 1080 BAITING / HOTSPOT BAITING

Hand Baiting	Plane (airstrips)
Coolbinga Woolbuna Trinidad Nerrigundah Mobil	Nil

### SCALPS PRESENTED TO COUNCIL – 01/07/2019 TO 31/03/2020

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Varna	7	12		950.00
Tallyabra	6	5		550.00
Monler	6	4		500.00
Plevna	11	4		750.00
Cowley	26	10		1800.00
Regleigh	2	1		150.00
Trinidad	16	14		1500.00
Keeroongooloo	20	5	6	1550.00
Moondilla	4	1		250.00
Quilpie Common	1			50.00
Prairie	15	3	2	1000.00
Wellclose	1	1	19	1050.00
Goombie	18	7		1250.00
Yallamurra	7	2	3	600.00
Bunginderry	8	5	2	750.00
Ray	5	5		500.00

Property	No. Of Scalps			Amount of Payment
Canaway	6	5	1	600.00
Mobil	1	1		100.00
Kyabra	5	1		300.00
Wallyah	6	4	8	900.00
Patricia Park	5	5	6	800.00
Colac / Munberry	4	4		400.00
Mt Howitt	14	2		800.00
(342)	<b>194</b>	<b>101</b>	<b>47</b>	<b>17,100.00</b>

*\*There have been no additional wild dog bonus scalps submitted this month*

#### SURVEILLANCE CAMERAS / GPS

FULCRUM

#### MEETINGS / TRAINING

1080 Training Workshops 15<sup>th</sup> & 16<sup>th</sup> April 2020 – via Zoom (practical assessment 29<sup>th</sup> April 2020 being conducted by Biosecurity Queensland)

LPA Accreditation for Quilpie, Adavale and Eromanga Commons

Pest Management Meeting – 29<sup>th</sup> April 2020 (TBC)

#### PLANT

Toyota Ute – Good

Canam - Good

#### EXCLUSION FENCING

Nil

#### GENERAL

Nil

# Operational Status Report

Rural Lands

## 2.3 (05/20) – Rural Lands Officer Operational Status Report

Author: Andrew Byrne

IX 194439

### COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Good	Stock good
Dillions Well Reserve	Good	Reserve good
Warrabin Lane	Good	Reserve good
Eromanga Common	Good	Stock good
Adavale Common	Good	Stock good

### WEEDS - GENERAL

Declared Weed	Property	Action	Packs	Chemical	Diesel/L
Coral Cactus	Wanko	Spray	5	1.5L	100
Coral Cactus	Berellam	Spray	5	1.5	100
Coral Cactus	Bulyera	Spray	38	10.9	680

### COMMUNITIES COMBATING PESTS AND WEEDS DURING DROUGHT PROGRAM

Monitoring and follow up treatment will be undertaken during the next 3-4 weeks.

### WILD DOG CONTROL

Nil.

### LOCAL LAWS / ANIMAL CONTROL

Nil

### PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good
4504	Can-am Defender	Good
4502	Motorbike (Honda)	Good

### GENERAL

- Significant infestation of Coral Cactus currently being sprayed at Bulyera. Will Johnson has been assisting me with spraying.
- 1080 Training – 15<sup>th</sup> & 16<sup>th</sup> April – via Zoom. (Biosecurity to assess practical part of training course Wednesday 29<sup>th</sup> April 2020).

# Operational Status Report

Health Promotions

## 2.4 (05/20) – Health Promotions Officer Operational Status Report

Author: Michelle Donohue

IX 194296

### COMMUNITY ACTIVITIES AND SENIORS PROGRAM

Due to ongoing COVID-19 health precautions and cancellation of all activities and programs, I am telephoning and conducting welfare checks on seniors in the Quilpie Shire Community. Seniors have commented how nice it is to receive a phone call from the Council “checking in” on them. Nicola Tully – Community Assistant and I are still putting together Healthy Ageing Fun Packs from Healthy Ageing Charleville and adding extra resources to the packs.

With ANZAC Day ceremonies cancelled for 2020 and to keep the Anzac Day spirit alive, we included an ANZAC Wreath kit for seniors to make and display at their homes. For seniors that were not able to make a wreath, Nicola and I made wreaths and delivered them to these community members. I was amazed how many seniors made wreaths and sent a photo to share. I received a lovely email from a senior thanking Nicola and me for our inspiration for the wreath.

Thanks to Tina Johnston – CHSP, for her assistance in delivering the Healthy Ageing Packs to CHSP clients. We are still keeping in contact weekly regarding the seniors that would normally attend the program.

The HPO program is funded by Western Queensland Primary Health Network (WQPHN). Due to the cancellation of all activities and programs, we have surplus funds and have expressed our interest in purchasing I-Pads and other technology to be utilised throughout the program.

### HEALTH PROMOTIONS

Quilpie Pharmacist, David Do has advised that there is a delay with flu vaccinations for some staff. He is still waiting for the second shipment of vaccines to arrive.

Information on Coronavirus has been placed on the community noticeboard and on the website, there is Online Activities and Ideas for Adults & Kids whilst stating at home during this pandemic.

### YOUTH PROGRAMS

Nil

### STAFF

I have participated in SWHHS Can teleconference meetings during April. SWHHS continues to update and provide advice on COVID-19 when it comes available.

Thanks to Nicola Tully for her assistance with the Healthy Ageing Packs, the preparation of the ANZAC Day, craft kits for the seniors and the Anzac Day display at the CWA Hall.

# Operational Status Report

Library

## 2.5 (05/20) – Librarian Operational Status Report

Author: Janet Foley

IX 194423

### GENERAL INFORMATION

Since returning to work on 06 April, I have been kept busy at the Library catching up on tasks and projects that I was unable to complete whilst the Library was open and operational. There are many tasks still to be undertaken that I hope will be able to be completed prior to reopening. We are scheduled to do our annual stock take of every item in the Library. This is an arduous and lengthy process which involves removing every item from the shelves and processing through Aurora and marking each item off on the SLQ generated list. This is a necessary chore as it provides us with a remaining list of missing books and items that are required to be transferred to another location. We also have to check all books, DVD's, Magazines and Audio books that are currently loaned out to patrons. The stock take is also an opportunity to weed out outdated or damaged books from our collection.

Other jobs that hopefully will be completed during the closure are a complete and thorough clean of the Library, including washing and disinfecting all toys, beanbags, shelving, furniture etc. Scanning, filing, shredding and sorting through boxes of paperwork is another job that will be hopefully undertaken and completed.

Ongoing day to day tasks are being done, such as running the Daily Reserve Report that entails locating the items listed on the report, processing through Aurora and packaging and mailing to the Library who has requested the item. Each day several items that are currently in Quilpie Library are usually requested.

Lachlan Kent measured and ordered shelving for the storage container located at the rear of the Library. When the shelving arrived, Lachlan Kent assisted by Lachlan McKay spent a full day installing the shelving after kindly removing all items stored in the container. Megan Rojek and I spent the majority of the day sorting through the stored items, discarding old/unwanted items and repacking in storage boxes. Lachlan Kent and Lachlan McKay also assisted repacking all boxes and equipment back into the container and also transported the rubbish to the dump. The shelving has made an enormous difference, enabling us to store everything in a much more organised manner.

### STATISTICS

Nil due to closure of Library to the Public.

### EXAMINATIONS

Nil

### ACTIVITIES

All Craft Sessions organised by HPO Michelle Donohue have been cancelled until further notice due to COVID – 19 restrictions.

## HISTORY

I continue to receive an increasing number of history and cemetery enquiries.

I am currently researching and compiling lists of people who died and are buried on properties within our Shire. I am also researching and updating information regarding the Quilpie, Adavale and Eromanga Cemeteries.

Military/Soldier lists are also being updated and researched.

## EVENTS

Due to all ANZAC Services being cancelled, I discussed with Lisa Hamlyn various ways we could continue to acknowledge and pay our respects to past and present members of the Defence Force. Wreaths, hand waver flags, candles and small poppies were distributed to all Councillors, QSC office staff, St. Finbarr's, Quilpie State College, Quilpie Hospital and ex defence force personnel. Michelle Donohue delivered candles, poppies and flags to the senior residents. Candles were available for collection at the Council Office for any members of the community who wished to participate in the "Light up the Dawn" program.

Mark & Heather Baker kindly made the Blue Light equipment available to broadcast the "Light up the Dawn Service". The equipment was set up by Councillor Roger Volz and Luke Baker at Saint Finbarr's School as this was considered to be a central point of the town and would enable most people to be able to hear the Service. The audio file recommended and provided by RSLA was played through the system with Councillor Volz playing the Last Post and the Rouse on his saxophone.

Candles, small Australian flags and poppies were placed on the graves of ex Defence Force men and women who are laid to rest at the Quilpie Cemetery.

Anzac banners, wreaths and candles were placed in Bob Young Memorial RSL Park. The crosses of the men who served in WW1 and KIA were placed in the gardens at the park with poppies and candles. The crosses remembering four men who served in WW1 and are buried in other parts of our Shire were also placed in the garden.

Many thanks to Michelle Donohue and Toby Ross for their invaluable assistance at the Cemetery and RSL Park.

## VISITING SERVICES

All further visits and services have been cancelled or postponed until further notice due to Covid-19.

## CEMETERY / FUNERALS

Nil

## STAFF

I returned to work on the 6 April after taking two weeks leave.

Megan Rojek is currently assisting Nina Burges in the Governance Department.



# Operational Status Report

National Disability Insurance Scheme

## 2.6 (05/20) – NDIS Coordinator Operational Status Report

Author: Chris Houghton

IX 194444

### GENERAL INFORMATION

The Covid-19 virus is still creating challenges to the delivery of services to NDIS participants. I have adapted to performing my business differently, mostly utilising technology and where necessary using PPE and social distancing if face to face meetings cannot be avoided.

There is currently an ongoing issue with two Services Providers in relation to Service Agreements and written reports, which is impacting on two NDIS participants who are now not receiving their services because of this situation. I have been requested by the Guardian of these participants to advocate on their behalf. I have been in regular contact with both Providers to try and get this issue sorted out as soon as possible. Unfortunately, this matter remains unresolved after 3 months. The Guardian and I have discussed the impact of this situation and unfortunately it is to the detriment of the participants. With no other alternative available, we have contacted The Quality and Safeguards Commission for assistance with this matter. I have commenced seeking alternative service arrangements.

There are 3 clients awaiting reports to access the NDIS, and 2 clients waiting for approval.

Vitalhealth are continuing to provide allied health services and support to NDIS clients at the park and in Clients Homes, where applicable.

I have completed an Online Training Module, Life Skills Profile 16 Training, which will enable me to assess Clients with Psychosocial Disabilities for the NDIS.

### STATISTICS

STATISTICS	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	10	7	4

### CURRENT ISSUES

Covid-19

Responsibilities of Service Providers

Travel to Specialist Appointments with Covid-19 bans in place

### CORRESPONDENCE / NEWSLETTERS

NDIS E Newsletter

# Operational Status Report

Governance

## 4 GOVERNANCE

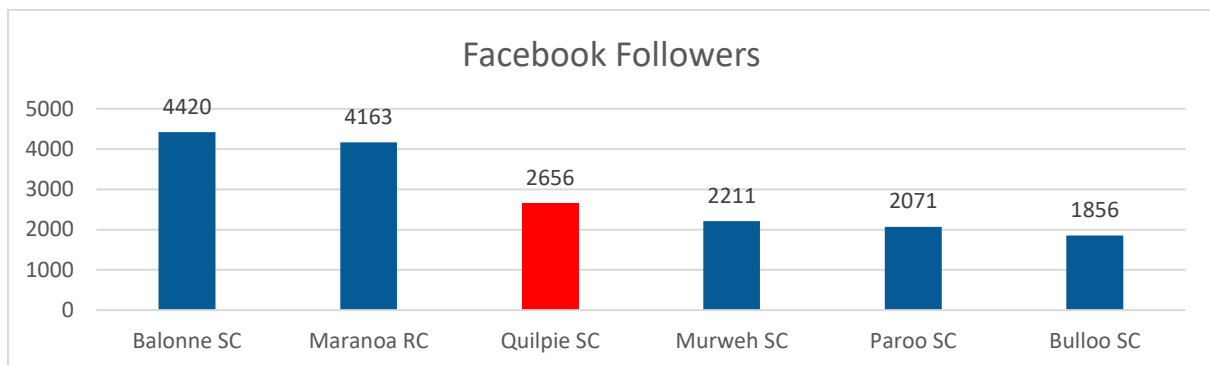
### 4.1 (05/20) – Governance and Communications Officer Operational Status Report

Author: Nina Burges

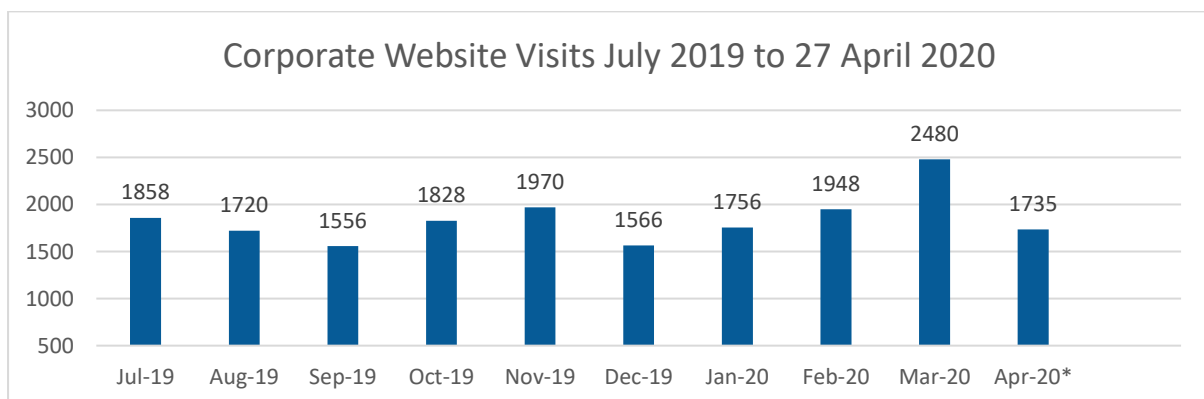
IX 194421

#### COMMUNICATIONS

As at 27 April 2020, Council's Corporate Facebook is at 2656 follows, an increase of 27 since 02 April. The following table shows comparative Councils online presence via Facebook:



The most popular Facebook post was Noel Simmons (Simmo) and he dress up for bin day post on 20 April. The Council Facebook page post reached 13,762 people and had 2,838 engagements including 32 comments and 56 shares. ABC Western Queensland used the pictures for their post and reached many more, with 383 'reactions', 41 comments and a further 81 shares. This was followed up with Noel doing a radio interview with ABC the following day.



\*Data for April only 26 days at time of writing.

Megan Rojek continues to assist in the Governance Department while the library remains closed. Megan has developed her skills to allow her to maintain Council's Corporate website, she is now managing the Corporate Facebook page (under supervision) and is assisting with a range of administrative tasks including standard operating procedure development and assisting with updating the delegations register.

# Operational Status Report

Tourism Development

## 4.2 (05/20) – Tourism Manager Operational Status Report

Author: Karen Grimm

IX 194422

### GENERAL INFORMATION

Virtual Reality Experience (night show): Final script confirmed with company, staff providing information related to the script for the developers to review and include as appropriate in final product. The projector and associated equipment has been ordered, awaiting its arrival.

The company has engaged an art director. They come with extensive experience including Mad Max Fury Road and Avatar. This will progress well with a further update available in July 2020.

The Dowling Track: Conversations have been ongoing with Bulloo Shire Council and Bourke Shire Council about the Dowling Track. The tear off map has been updated and will be printed in coming months for distribution. A signage audit has been conducted and investigating costing/funding to replace signage along the track. Also working to develop a renewed social media presence and future collaborative marketing opportunities.

SWRED Project: This project is in the final stages.

The new Queensland Southern Outback website is due to be launched in May 2020, this will include the packages that have been developed in partnership with each participating business. This project include formalizing terms and conditions and pricing for the specific product.

The Visitor Information Centre will be reintroducing hop on town tour product, with a catering option to increase length of stay in Quilpie.

The SWRED group also obtained funding to launch the events at Easter. The launch included a live TV cross in one location, featuring key events from each SWRED Shire. This has been postponed until November 2020. The details of the location of the launch are still being developed. Further details will be provided once confirmed.

Economic Development and Tourism Strategy: Provided for adoption in separate report.

### **Gallery program 2020**

All exhibitions are currently under review for 2020, pending ongoing COVID-19. All exhibitions have been canceled up to July.

## SOCIAL MEDIA/WEBSITE

Facebook - Visit Quilpie Shire, data as at 26.4.2020			
Page likes	April: 1776	March: 1721	Increase of 55 or 3.2%
Page followers	April: 1861	March: 1762	Increase of 99 or 5.6%
Total Posts (ours)	April: 25	March: 25	Same
Average Reach per posts from month	April: 1159	March: 6995	Decrease of 5836 or 83.4%
Total posts (sharing local business & group posts)	April: 1	March: 12	Decrease of 11
Average Reach per share post	April: 335	March: 450	Decrease of 115 or 25.5%
Most popular post April (not paid for)	Wild flowers		
	Reach: 2319 Shares: 11	Post clicks: 78 Comments: 4	Reactions: 92 (Likes 77)
Most popular post March (not paid for)	There's TP in Quilpie (video)		
	Reach: 92,597 Shares: 492	Reach: 92,597 Shares: 492	Reach: 92,597 Shares: 492
**Average Daily Total Reach:	April: 1030	March: 6255	Decrease of 5195 or 83.1%
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)			
FACEBOOK BOOSTED POST'S – PAID <b>NO PAID POSTS FOR APRIL</b>			
These paid posts are \$25 and target specific audiences. The paid campaign runs for 5 days			

As we have been closed to the public at the Information Centre we decided that we would create an online shop on Facebook to try to sell some of our souvenirs. This is free to create and has already lead to a few sales.

Instagram – Visit Quilpie Shire, data as at 26.4.2020			
Page Followers	April: 636	March: 614	Increase of 22 or 3.5%
Most popular post:	KANGAROO DRINKING FROM TROUGH... <i>Thirst work being a kangaroo. Thanks to @bulldust_and_mulga for this awesome photo!</i>		89 Likes
Posts per month	April: 25	March: 21	Increase of 4
Average likes per posts from month	April: 38	March: 50	Decrease of 12 or 24%

### Website – visitquilpieshire.com

Sessions	April 2020: Unavailable until end of month	April 2019:	
Blog posts on website	April: 4	March: 2	Increase of 2
Most popular Blog April	<i>10 Instagram worthy photos to be snapped in the Quilpie Shire</i>		
	Link clicks from FB Post: 1539		Clicks on Web: unknown

### VISITOR NUMBERS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>2010</b>	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
<b>2011</b>	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
<b>2012</b>	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
<b>2013</b>	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
<b>2014</b>	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
<b>2015</b>	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
<b>2016</b>	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
<b>2017</b>	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
<b>2018</b>	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
<b>2019</b>	89	62	194	443	1130	1712	2725	1440	1450	548	241	97	10131
<b>2020</b>	8	42	53	0									103

# Operational Status Report

Workplace Health and Safety

## 4.3 (05/20) – Workplace Health and Safety Officer Operational Status Report

Author: Mike Castles

IX 194417

The following data is for the month of March 2020.

### WORKPLACE HEALTH & SAFETY

Reviewed and updated the WHS Management Plan.

LGW Desktop Surveillance Audit for Traffic Management compliance completed and additional documents introduced and operational.

New SWMS's reviewed, completed, and added to the WHS Management System.

Remote & Isolated Workers Procedure & SWMS reviewed.

WHS Improvement Notices all closed out.

Procedures & documents reviewed/introduced to address COVID-19 requirements including Infection Control, Working from Home & Health Screening for contractors & visitors.

### QUARTERLY ACTION PLANS (QAP'S)

QAP's - March completed.

### KEY PERFORMANCE INDICATORS (KPI'S):

#### **Toolbox Talks – March**

Crew	Completion Rate
Concrete	75%
Construction 1	100%
Construction 2	100%
Town Services	25%
Plumbers	0%
Workshop	50%

#### **Take 5's – March**

Group	Completion Rate
Governance	100%
Corporate, Community	80%
Financial Services	38%
Engineering & Technical Services	100%
Concrete	86%
Construction	91%

Sewerage & Water	100%
Town Services	91%
Workshop	0%

#### Incident Reporting - March

WHS Incidents	#
Personal Injury Reports:	0
Damage Reports:	0
Hazard Reports	0

#### Non Conformance

Nil.

#### Workplace Rehabilitation 2019-20

Lost Time Injuries (LTI's)	March	Year to Date	# Claims Finalised
2020 Calendar Year	0	0	0
Total Days Lost	0	0	0

#### WHS Training

SSE online training completed for Quarry Management.

DAMP Testing	Number Trained		
Nil as machined were sent away for 6 monthly calibration	Staff	Other	Total
DAMP Testing	0	0	0

#### QUALITY ASSURANCE

Adavale Road Seal completed, working on section 51-54.350.

Lot 8 base and compaction tested completed.

RMPC ongoing.

#### STATE EMERGENCY SERVICE

Active Members	Activations	Activation Attendance	Combined Activaton Hours	Combined Activity/Training Hours
16	Nil	0	122	16

No activities or training activities until notified due to COVID-19.

#### REHABILITATION AND RETURN TO WORK

0 LTI (Lost Time Injuries), 0 YTD (year to date)

#### AERODROME SAFETY MANAGEMENT SYSTEM

Nil

## INJURY INCIDENT REPORTS 2020

*Reported Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total				
Total Incidents Reported	0	0	0	0	0	0	2	0	0	0	0	0	0				
LTI Performance	July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Total				
Lost Time Injury (LTI)	0	0	0	0	0	0	0	0	0	0	0	0	0				
Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0				
Reportable Injury WHSQ	0	0	0	0	0	0	0	0	0	0	0	0	0				
*Duration Rate	0	0	0	0	0	0	0	0	0	0							
**Frequency Rate	0	0	0	0	0	0	0	0	0	0							
202020192018201716-1715-1614-1513-1412-1311-1210-1109-1008-0907-0806-0705-0604-05																	
Number of Claims	0	1	2	1	1	4	4	3	3	5	2	1	2	2	1	2	4
Actual Lost Time Injuries	0	1	2	0	1	4	2	2	2	4							
Target (10% Reduction) LTIs		0.9	1.8	3.24	3.6	1.80	1.80	1.80	3.6								
Yearly LTI's (Days Lost)	0	40	1	0	7	126	41	89	123	27	29	76	2	0	13	10	43
Target (10% Reduction) Days Lost		36	6.3	102.06	113.40	36.90	77.40	110.70	24.30	28.71							
20192018*201715-1614-1513-1412-1311-12Scheme Average Rate 2019														Member Group Average Rate 2019			
LTI Frequency Rate	8.08	8.14	8.94	32.80	16.52	16.03	25.77	35.78		3.42				3.54			
Target (10% Reduction) LTI Frequency Rate	7.272	7.38	29..52	14.866	14.427	23.193	32.202										
Duration Rate	40.00	1.00	7.00	31.50	20.50	44.50	41.00	6.75		29.55				30.96			
Target (10% Reduction) Duration Rate	36.00	6.3	28.35	18.45	40.05	36.90	6.6825										
Lost Time Incident Rate	1.49	1.50	1.52	6.06	3.05	2.96	4.76	6.61		2.54				2.59			