

# C.05 COUNCIL SWIMMING POOLS MANAGEMENT AND SUPERVISION POLICY

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- CEO            Chief Executive Officer
- DCCS         Director of Corporate & Community Services
- DES           Director of Engineering Services
- MFS           Manager Financial Services

## 1 OBJECTIVE

To ensure the safety of all users at Eromanga Swimming Pool, Quilpie Shire Council follows the Royal Life Saving Society Australia “Guidelines for Safe Pool Operations”.

The intention of the policy is to specify the minimum qualifications for staff, pool workers and approved volunteers at the Eromanga Swimming Pool.

## 2 SCOPE

This policy applies to all persons working, supervising or utilizing the Eromanga Swimming Pool facility.

## 3 STATEMENT

### 3.1 BACKGROUND

The Eromanga Swimming pool is owned and managed by the Quilpie Shire Council and at times is opened under the care and control of approved volunteers of the Eromanga community. To ensure that the swimming pool facility is operational and available to the community each swim season, the procedures for the operation of the pool is expanded and the qualifications of the “pool supervisors” are altered to meet community needs.

Eromanga Swimming Pool is a Category 3 Swimming Pool (Local Community Swimming Pool) that is managed by the Council and has one small swimming pool (less than 25m in length) with very low patronage levels and no more than one aquatic activity occurring at any one time.

Council employs an Eromanga Town Maintenance Officer who is responsible for the day to day running of the Eromanga Swimming Pool. At the times he is not available to operate the pool, Council will appoint approved volunteers who meet the requirements outlined below to open the pool and operate / supervise in accordance with the Eromanga Pool Management Plan.

Requirements of approved volunteers include:

- Royal Lifesaving Australia - Australian Pool Lifeguard Certificate (updated annually)
- Working with Children – Blue Card
- Completed induction with Council’s Industry Representative to ensure awareness of responsibilities in relation to pool supervision and operations.
- All workers required to undertake water testing or handle pool chemicals should be trained in correct techniques prior to handling chemicals. The training must include:
  - knowledge of correct water testing procedure / recording of results
  - knowledge of chemical Safety Data Sheets
  - precautions to be taken
  - correct use of personal protective equipment
  - emergency procedures
  - reporting procedures
- All staff / pool workers / approved volunteers will be required to maintain their fitness level appropriate to the qualification and provide a copy of their qualifications to Quilpie Shire Council.
- Pool Workers / approved volunteers **must not** be in the water whilst supervising swimmers.
- Keys to the Eromanga Swimming Pool **must not** be shared or additional copies made.
- Complete an attendance record for each time the facility is opened.
- Complete a water / chemical testing sheet daily prior to swimmers entering the water (chlorine/PH)

If all of the above requirements are able to be met and agreed to by the applicant (by signing an Eromanga Swimming Pool Approved Volunteer Agreement), Council will allocate a facility key to the successful

applicant for the current swimming season and may contribute to the cost of the applicant obtaining the required Australian Pool Lifeguard Certificate.

**4 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS**

IX #	Details
	Eromanga Swimming Pool Approved Volunteer Agreement
	Eromanga Swimming Pool Management Plan