



Ordinary Meeting of Council

MINUTES

Friday 15 November 2019

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie Qld 4480





ORDINARY MEETING OF COUNCIL

Friday 15 November 2019
Quilpie Shire Council Boardroom

MINUTES

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.17am.

2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bob Hall

Cr Roger Volz

Cr Bruce Paulsen

Mrs Lisa Hamlyn (Director of Corporate and Community Services)

In attendance: Mrs Maree Radnedge (Minutes Secretary)

3 APOLOGIES

Mr Dave Burges (Chief Executive Officer)

4 CONDOLENCES

Council noted the recent passing of Marie Mead and Marie Dare and expressed their condolences to their families.

5 DECLARATIONS OF INTEREST

Division 5A of the Local Government Act 2009 (the Act) requires Councillors to declare a Material Personal Interest or a Conflict of Interest should either apply regarding a matter that is before a Council meeting (refer Sections 175C and 175E of the Act). The Declaration should be made at the commencement of the meeting and prior to the matter being considered and voted upon by Council.

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in Late items:

- 17.2 Eromanga Natural History Museum Stage 2 Material Change of Use;
- 17.3 RFQ34 1920 Eromanga Natural History Museum Stage 2A Bulk Earthworks;
- 17.6 RADF Round 1; and
- 17.7 Tender T17 18-19 Eromanga Natural History Museum Stage 2A as follows:

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of Council's consideration of these matters.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matters are discussed and voted on.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 (11/19) – Ordinary Meeting of Quilpie Shire Council held Friday 11 October 2019

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 11 October 2019.

Resolution No: (01-11-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 11 October 2019 are taken as read and confirmed as an accurate record of proceedings.

5/0

6.2 (11/19) – Special Meeting of Quilpie Shire Council held Wednesday 30 October 2019

Minutes of the Special Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Wednesday, 30 October 2019.

Resolution No: (02-11-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That the minutes of the Special Meeting on Quilpie Shire Council held on Wednesday, 30 October 2019 are taken as read and confirmed as an accurate record of proceedings.

5/0

6.3 (11/19) – Special Meeting of Quilpie Shire Council held Tuesday 5 November 2019

Minutes of the Special Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday, 5 November 2019.

Resolution No: (03-11-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That the minutes of the Special Meeting on Quilpie Shire Council held on Tuesday, 5 November 2019 are taken as read and confirmed as an accurate record of proceedings.

5/0

7 ITEMS FROM PREVIOUS MEETINGS

Nil.

8 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has undertaken since the October 2019 Ordinary meeting of Council. Cr Mackenzie attended and participated in a range of meetings during the month.

In addition to attending the Local Government Association of Queensland (LGAQ) Conference in Cairns, Cr Mackenzie also attended the Council of Mayors meeting.

The Mayor participated in a teleconference with Crs Hewson and Volz, the CEO and Drought Commissioner, Mr Vaughan Johnson regarding the rail service to Quilpie. Mr Johnson has been tasked to do a review of the cattle train operations.

In addition to attending meetings such as the South West Regional Economic Development Group (SWRED), SWRED Tourism Committee, Outback Queensland Tourism Authority (OQTA) and the South West Local Government Association (SWLGA), the Mayor was also invited by Santos to speak at the Friends of Resources dinner at Parliament House.

Cr Mackenzie participated in a meeting with the Chair of the North West Regional Road and Transport Group, Mr John Wharton and Chair of the Central West Regional Road and Transport Group, Mr Bruce Scott.

The Mayor also participated in a teleconference with Senator Gerard Rennick regarding Airport funding.

Council received visits during this month from the Office of the Queensland Chief Entrepreneur and Queensland's Chief Entrepreneur, Leanne Kemp; and Johnathan Thurston and the Johnathan Thurston Academy.

9 COUNCILLOR PORTFOLIO REPORTS

Councillors provided a brief overview of activities they have undertaken since the October Ordinary Meeting of Council.

All Councillors attended Special Meetings of Council held on 30 October and 05 November.

Councillors Hewson, Paulsen, Hall and Volz all attended a Special meeting of Council on 14 November.

Crs Mackenzie, Hewson and Volz attended the LGAQ Conference in Cairns with CEO, Dave Burges.

Crs Mackenzie, Paulsen, Hall and Volz also attended the presentation by Queensland Chief Entrepreneur, Leanne Kemp.

Cr Hall attended the Australian Economic Development Conference in Adelaide where he represented Vital Places in association with the Quilpie Wellspring project. Cr Hall also met with Jocelyn Wallace in relation to aboriginal affairs.

Cr Paulsen attended a meeting with Arthur Eustace-Earle from the Queensland Rugby League in relation to the 2020 Intrust Super Cup Country Week Game.

In addition, Cr Volz participated in a teleconference of the South West Regional Waste Group.

Councillors acknowledged that there has been a variety of events within the community during the past month such as the Foxy Hornbags – Kath and Kim Tribute Show, visit from the JT Academy, Remembrance Day and the St. Finbarr's School Fete. Councillors commended staff and members of the community who were responsible for organizing the events and would like to extend an offer of thanks to everyone involved in making the events so successful.

ADJOURNMENT

The meeting adjourned for morning tea at 11.05am and resumed at 11.15am

10 STATUS REPORTS

10.1 (11/19) – Engineering Services Status Reports

Noted.

10.2 (11/19) – Corporate and Community Services Status Reports

Noted.

10.3 (11/19) – Financial Services Status Report

Noted.

10.4 (11/19) – Governance Status Reports

Noted.

11 ENGINEERING SERVICES

11.1 (11/19) - Continuation of TIDS Program: Quilpie-Adavale Red Road

Council is a member of the South West Regional Roads and Transport Group. Council has committed Transport Infrastructure Development Scheme funding to the sealing of sections of the Quilpie-Adavale Red Road in the present 4 year program.

Council has been asked by the Technical Group Coordinator to provide the future year four projects which will occur in the 2023-2024 financial year.

Resolution No: (04-11-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council continue the sealing of the Quilpie-Adavale Red Road during the 2023-2024 Financial year.

5/0

12 CORPORATE AND COMMUNITY SERVICES

12.1 (11/19) – Quilpie Library Outreach Service to Eromanga

Librarian, Janet Hennessy has requested Council consideration of expanding the Library Service to include a Mobile Outreach Service to the Eromanga community. It is proposed that the service would be provided by existing library staff at the Eromanga Shire Hall every four (4) to six (6) weeks.

Resolution No: (05-11-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council approves the proposal for Quilpie Shire Council Library staff to provide a library outreach service to the Eromanga Community on a trial basis.

5/0

13 FINANCE

13.1 (11/19) – Outstanding Debtor Invoices

Council has sent several letters to two (2) debtors requesting payment of outstanding invoices for the November/December 2018 Baiting Program totaling \$1,757.62. To date, Council has received no response from the debtors and the invoices remain outstanding.

Resolution No: (06-11-19)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council commence legal action for the recovery of outstanding debtor accounts as follows:

<u>Invoice Number</u>	<u>Date of Invoice</u>	<u>Description</u>	<u>Amount Outstanding</u>
110965	26/02/2019	Baiting Program Nov/Dec 2018	\$1,017.62
110946	26/02/2019	Baiting Program Nov/Dec 2018	\$740.00

5/0

13.2 (11/19) – Financial Services Report for Month Ending 31 October 2019

The Finance report for the period ending 31 October 2019 was presented to Council for consideration.

Resolution No: (07-11-19)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council receives the Finance Report for the period ending 31 October 2019.

5/0

14 GOVERNANCE

14.1 (11/19) Human Rights Policy

The Human Rights Act 2019 commenced on 01 July 2019, including the renaming of the Anti-Discrimination Commission to the Queensland Human Rights Commission. By letter dated 18 July 2019, Queensland Human Rights Commissioner, Mr. Scott McDougall has written to Council outlining initial preparations to be undertake prior to the commencement of Council obligations that come into effect on 01 January 2020.

In recognition of Council's commitment to meeting the requirements of the Human Rights Act 2019, a Human Rights Policy has been developed.

Resolution No: (08-11-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council adopts G.23 Human Rights Policy as presented in item 14.1 of the accompanying agenda.

5/0

15 CONFIDENTIAL ITEMS

Resolution No: (09-11-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That Council enters into closed session under s275 of the Local Government Regulation 2012 at 11.47am to discuss the following matters:

- *The appointment, dismissal or discipline of employees.*

5/0

Resolution No: (10-11-19)

Moved by: Cr Bob Hall

Seconded by: Cr Jenny Hewson

That Council moves out of closed session and resumes the Ordinary Meeting at 12.02pm.

5/0

15.1 (11/19) – Staffing Matter

The fixed term employment contract of Council's National Disability Insurance Scheme (NDIS) Coordinator is due to expire on Friday 20 December 2019.

Resolution No: (11-11-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council continue to fund the role of National Disability Insurance Scheme Coordinator from general revenue for a further period of two (2) years; and

That Council offer the current incumbent of the National Disability Insurance Scheme Coordinator role, an extension of employment contract for the fixed term period 20 December 2019 to 18 December 2021.

5/0

16 LATE CONFIDENTIAL ITEMS

Nil

17 LATE ITEMS

17.1 (11/19) – John Waugh Park Irrigation System

Council were presented with an overview of the management and maintenance of the Cold Water Irrigation System that services the John Waugh Park facility, Bicentennial Park and the Street Scape irrigation.

ATTENDANCE

Council's Director of Engineering, Mr Peter See attended the meeting at 12.33pm to join discussions regarding the Cold Water Irrigation System.

Noted.

ATTENDANCE

Mr See left the meeting at 1.11pm

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in the following items:

- 17.2 Eromanga Natural History Museum Stage 2 Material Change of Use;
- 17.3 RFQ34 1920 Eromanga Natural History Museum Stage 2A – Bulk Earthworks;
- 17.6 RADF Round 1; and
- 17.7 Tender T17 18-19 Eromanga Natural History Museum Stage 2A.

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of Council's consideration of these matters.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matters are discussed and voted on.

ATTENDANCE

Cr Mackenzie left the meeting at 1.12pm and Cr Hewson assumed the role of Chair.

17.2 (11/19) – Application for Material Change of Use Lot 14 SP253475

Quilpie Shire Council have submitted a Development Application for a Material Change of Use on land located south west of Eromanga in the rural zone. The intended use is for a natural history museum.

Resolution No: (12-11-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That the Development Application for a Material Change of Use on land described as Lot 14 SP253475 be approved in accordance with the plans submitted as part of the application and as detailed in the attached Planning Report as the proposal generally complies with the outcomes for a Material Change of Use in the Rural Zone of the Quilpie Shire Town Planning Scheme 2018 and that the approval be subject to the following conditions:-

Quilpie Shire Council Conditions:

- 1. This approval is for a Material Change of Use and will lapse if the use is not commenced within two (2) years from the date of approval.*
- 2. All outstanding rates and charges, if any are to be paid in full.*
- 3. The premises are connected to an on-site sewerage system in accordance with the Plumbing and Wastewater Code and any applicable standards. The applicant is to ensure all environmental licences are obtained if required. Copies of all licences are to be provided to Council upon request.*
- 4. The premises are to be connected to a suitable water supply system.*
- 5. Stormwater is collected and discharged in accordance with the latest edition of the Queensland Urban Drainage Manual.*
- 6. The site is connected to the reticulated electricity supply.*
- 7. Vehicle parking and service vehicle parking areas are to be constructed in accordance with AS2890.1 Parking Facilities; and Austroads AP34/95 – Design Vehicles and Turning Path Templates; and The Access to Premises Standard' (Vol 1 of the National Construction Code) <https://legislation.gov.au/Details/F2011C002014>.*
- 8. Buildings and structures for ancillary uses and activities shall not exceed 10% gross floor area of the primary use on the site.*
- 9. The internal entrance and exit roads shall be constructed to an all-weather standard.*
- 10. The applicant should satisfy themselves that all requirements of the Building Act 1975 and the Building and Other Legislation Bill 2009 are complied with in full.*

Referral Agency Conditions:

Nil

Notes

This approval in no way removes the duty of care responsibility of the applicant under the Aboriginal Cultural Heritage Act 2003. Pursuant to Section 23(1) of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

4/0

17.3 (11/19) – RFQ34 1920 Eromanga Natural History Museum Stage 2A – Bulk Earthworks

A tender has been accepted for construction of Stage 2A of the ENHM. The bulk earthworks and building pad are not included in the builder's scope of work and will be managed by Council.

Quotations for the bulk earthworks were called via VendorPanel with a closing date of Friday 08 November 2019.

Resolution No: (13-11-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council accepts the quotation from Ralph Walker Trust for RFQ34 1920 Eromanga Natural History Museum Stage 2A Bulk Earthworks for the amount of \$224,370.00 including GST.

4/0

17.6 (11/19) – RADF Round 1

The Queensland Government, through Arts Queensland, provides Regional Arts Development Funds (RADF) to Councils. Councils also provide financial and in-kind support to RADF delivery as local projects, initiatives and grants programs.

Round 1 was advertised and the RADF Committee met on Tuesday 12 November 2019 to review the applications that were received.

Resolution No: (14-11-19)

Moved by: Cr Roger Volz

Seconded by: Cr Bruce Paulsen

That Council approve the following applications for Round 1, 2019-2020:

Organisation	Project	Amount (Exc GST)
Quilpie Cultural Society	2020 Workshops	15,402.00
St Finbarr's Parents Association	Memphis Moovers	3,851.25
Quilpie Shire Council	arTour Western Touring Circuit Performances 2020	6,630.00
Total		\$25,883.25

4/0

17.7 (11/19) – Tender T17 18-19 Eromanga Natural History Museum Stage 2A

At the Special Meeting held 30 October 2019, Tender T17 18-19 was awarded to Rosecove Ptd Ltd for the amount of \$4,412,100 (Resolution 045-10-19). Rosecove have since withdrawn their tender.

Resolution No: (15-11-19)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council accepts the tender from New State Builders for a price of \$5,050,089 including GST for Tender T17 18-19.

4/0

ATTENDANCE

Cr Mackenzie returned to the meeting at 1.32pm and resumed the position of Chair.

17.4 (11/19) – Community Assistance Application – Ben McKellar

A Community Assistance Application has been received from Muriel McKellar and the Southwest Qld Emus Inc in regard to the Player Sponsor Program for the proposed England / Cook Island Tour in October 2020. The request is for financial assistance / contribution toward Ben McKellar attending and participating in the Southwest Qld Emus England / Cook Island Tour in October 2020.

Resolution No: (16-11-19)

Moved by: Cr Roger Volz

Seconded by: Cr Bob Hall

That Council does not approve the request received from Muriel McKellar and the Southwest Qld Emus Inc to provide financial assistance toward Ben McKellar participating in the Southwest Qld Emus England / Cook Island Tour in October 2020.

5/0

17.5 (11/19) – Contractor Works Awarded and Proposed

At the October 2019 Ordinary Meeting, Council awarded four packages of flood damage restoration works. As has been discussed and agreed at Council, additional works would be awarded to contractors to make best use of budgeted funds to undertake additional road maintenance and resheeting works.

Resolution No: (17-11-19)

Moved by: Cr Bob Hall

Seconded by: Cr Jenny Hewson

That Council award the following works under the budgeted road resheeting program allocation:

Flood damage package A	Tolbra Earthmovers & Haulage	Flood damage supplementary works at various locations	\$257,278.00 excl GST
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<i>Flood damage package B</i>	<i>SC & KG Bowen</i>	<i>Flood damage supplementary works at various locations</i>	<i>\$106,802.62 excl GST</i>
<i>Flood damage package C</i>	<i>SL & SA Travers</i>	<i>Flood damage supplementary works at various locations</i>	<i>\$117,847.27 excl GST</i>
<i>Flood damage package D</i>	<i>Adavale Plant Hire</i>	<i>Flood damage supplementary works at various locations</i>	<i>\$10,716.00 excl GST</i>
<i>Other works</i>	<i>APV Contracting</i>	<i>Various roadworks and locations</i>	<i>\$177,690.00 excl GST</i>

5/0

18 GENERAL BUSINESS

18.1 (11/19) – Offer to purchase 22 Boobook Place, Quilpie

By email received on Tuesday 05 November, the owner of Lot 22 Boobook Place has requested that Council consider buying the vacant block of land back off them, as they are not in a position to progress with the block of land.

Resolution No: (18-11-19)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council does not accept the offer to purchase 22 Boobook Place from the existing owner.

5/0

Councillors were invited to raise any items for discussion or consideration. A number of matters were raised for the attention of the Chief Executive Officer. In addition, decisions were made on the following items:

18.2 (11/19) – Regional Recycling Transport Assistance Package

The Queensland government have announced grants of up to \$250,000 for transport costs associated with recycling under the Regional Recycling Transport Assistance Package (RRTAP). Applications under this program close on 29 November 2019.

The South West Regional Waste Group has received a proposal from the Australian Tyre Processors Pty Ltd for the processing and collection of unused tyres. The South West Regional Waste Group is seeking support from Council to collaborate with Bulloo, Paroo and Murweh Shire Councils in submitting a grant application under the RRTAP funding program for transport costs associated with the disposal of unused tyres; and to commit Council funds to cover the cost of processing the tyres.

Resolution No: (19-11-19)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council does support the South West Regional Waste Group in collaborating with Bulloo, Paroo and Murweh Shire Councils in submitting a grant application under the Regional Recycling Transport Assistance Package (RRTAP) for transport costs associated with the disposal of unused tyres up to 150 tonne from the Quilpie Shire Landfill sites.

5/0

18.3 (11/19) – Quilpie Airport Refueling Facility

Council reviewed the retail charge out price for Avgas fuel at the Quilpie Airport.

Resolution No: (20-11-19)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council charge a retail price for Avgas fuel at the Quilpie Airport at 120% of the purchase price. With a review to be undertaken in six (6) months.

5/0

18.4 (11/19) – Roads to Recovery (R2R) Funding Program

On 6 November 2019 the Government announced \$138.9 million additional Roads to Recovery (R2R) funding in the 2020 calendar year for Local Government areas eligible for the Drought Communities Programme Extension.

The R2R program supports the maintenance of the nation's local road infrastructure asset.

Resolution No: (21-11-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bob Hall

That Council write a letter to Deputy Prime Minister Hon. Michael McCormack MP thanking the Federal Government for the Roads to Recovery Funding Program and provide a brief summary on how Council is utilizing the funds. The Hon. David Littleproud MP will also be provided with a copy of the letter.

5/0

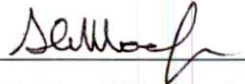
19 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday 13 December 2019 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 3.14pm.

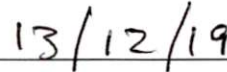
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 15 November 2019.

Submitted to the Ordinary Meeting of Council held on the Friday, 13 December 2019.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council



Date