



OPERATIONAL STATUS REPORT AGENDA

Friday 13 December 2019

commencing at 9:30am

Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

6 December 2019

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 13 December 2019, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 13 December 2019, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Dave Burges
Chief Executive Officer





OPERATIONAL STATUS REPORT

AGENDA

Friday 13 December 2019
Quilpie Shire Council Boardroom

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Operational Status Report

Engineering Services

1 ENGINEERING SERVICES

1.1 (12/19) – Engineering Services

Author: Director of Engineering Services, Peter See

IX: 188671

This report provides an overview of the activities that have been carried out by the Engineering Services Department for the month of November 2019.

ROADS

1.1 RMPC

Further shoulder grading is underway on the Quilpie – Thargomindah Road near the Eulo Road area. All works will be complete by 14 December 2019. Road maintenance will be carried out on the Eulo Road before the gang moves.

Minor signs and patching works have been carried out across the network. The Main Roads herbicide program has also been carried out.

The anticipated expenditure at the end of January 2020 will be 65% of the contract which is ahead by 5% of our obligations.

1.2 TIDS

The first 4kms of road was sealed on 2 December 2019. Some compaction issues and rain events have slowed progress. The second 4.6km section of road is programmed to be sealed in the week commencing 16 December 2019. All work is on track to meet Council's obligations for TIDS expenditure this year.

1.3 Shire Roads Maintenance

A private contractor has been carrying out grading works on Mount Howitt Road and will also carry out some works on Coonaberry Creek Road. Other works are to be carried out by Flood Damage contractors in conjunction with the Flood Damage Works. All Council graders are either working on RMPC or TIDS work.

1.4 Flood Damage

Three Pre-start Meetings have been held and one contractor has been given site possession. The other contractors are still in pre-start mode completing the requirements of the contract.

A meeting was held with our Queensland Reconstruction Authority representative and Proterra Group staff on 27 November 2019. No significant issues were raised.

COUNCIL BUILDINGS AND FACILITIES

- The renovations to the SES shed are essentially complete.
- Contracts for painting two houses have been awarded to Fras' Outback Painting.
- One offer was received to demolish 62 Jabiru Street. This work is on hold pending further advice to the CEO from the property owner.
- The fence at John Waugh Park is nearing completion, a gap between the bottom rails on the Quarrion Street frontage will be filled by Council staff once the fence is complete.

- A lightning strike at the Quilpie Airport caused significant damage to the backup generator for runway lighting, the overhead apron lights and the automatic gate. Repairs are underway and an insurance claim is proposed.

GENERAL

I attended the Regional Road and Transport Technical Group meeting in Roma. Whilst in Roma I also met with senior TMR staff and attended 'RADAR' training. 'RADAR' is an app which is used to pick up TMR flood damage. I also attended Mine Safety training in Charleville as Mike Castles was unavailable to attend.

Tenders will be called in December for the site construction works for Rick's memorial. The work will include path edges, foundations and erection of the signage.

Operational Status Report

Workshop

1.2 (12/19) – Workshop Supervisor Operational Status Report

Author: Jeremy Grimm

IX 181353

GENERAL

Maintenance & Servicing

- Brake and drum replacement trailer 221
- Drott in operation at tip refuge
- Komatsu carried out repairs on graders, oil leaks and other minor repairs
- Carried out five vehicle services.
- Truck 2001 rear brake calliper failed had to be towed back to town for repairs.
- Ordered a new compressor, hose wheel and other accessories to go with this for Eromanga depot as there is nothing out there to pump up tyres, blow down mowers after use.
- Truck #59 is due for brake and drum repairs this will be carried out over the Christmas break.
- Grader #3002 the main articulation bushes have to be replaced, the mouldboard bushes and side shift ram need repairing.
- The fuel tank in #1101 has a crack needs to be removed and welded.
- The new Can-am is having problems of shutting down at any time this is a wiring issue we are trying to resolve.
- Lighting struck the power supply to the airport. We have engaged local contractors and external contractors to assist in the repairs awaiting further assessment to be done on the amount of damaged caused.

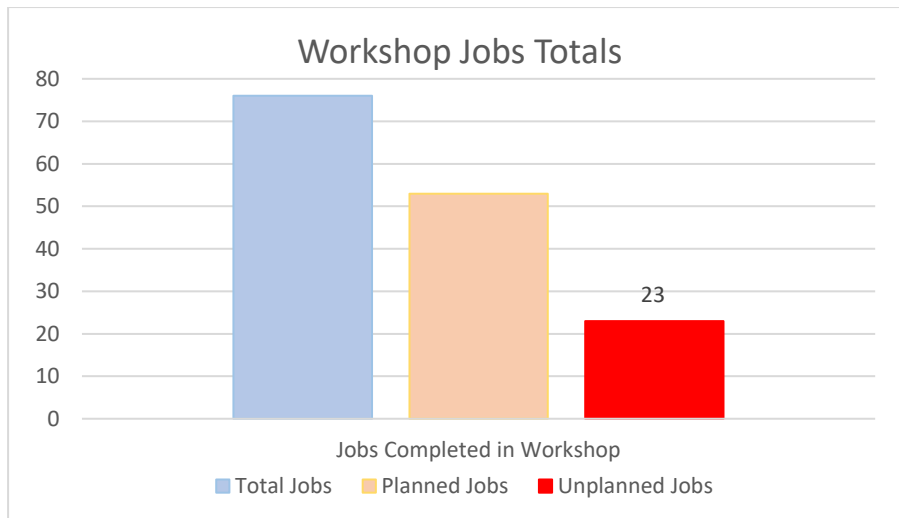
AIRPORT REFUELLING FACILITIES

Fuel Quantities in Stock:

JetA-1:	15,000 litres	Fuel used for the month: 0 litres
Avgas:	7,100 litres	Fuel used for the month: 7,025 litres

WORKSHOP JOBS REPORT

The following graph shows work conducted by the Workshop for the month of 1/11/2019 to 1/12/2019 – 76 jobs in total with 23 unplanned jobs and 53 planned jobs.



OCCUPATIONAL HEALTH & SAFETY

Nil.

STAFFING

Skye completed a hydraulics course with Komatsu in Brisbane and has completed another block of TAFE.

Skye and Jeremy will be on leave over the Christmas council shutdown period.

Christian and Levi will be working over the break from 6 am to midday except public holidays and weekends.

Levi will be doing the airport density testing over the first week and Christian will be doing the second week.

ENVIRONMENTAL ISSUES

Nil

CONTRACTORS

N/A

Operational Status Report

Water and Sewerage

1.3 (12/19) – Water and Sewerage Operational Status Report

Author: Alan McNall

IX 188809

For the period 31 October to 03 December 2019

WATER

Water – Consumption

Raw Water Consumption statistics

Locality	Monthly Use (meg)	2018/19 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie	14.59 meg	27/09/19-31/10/19			
Eromanga	5.5 meg	27/03/19-30/07/19			
Adavale	-	-			

Water - Call-outs

Nil.

Water - Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
Buln Buln/Galah St	November	New water main	Verbal/office	N/A

Water - Unplanned Interruptions (Customer Supply Cut)

Nil.

Water - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Service repair	Service replace	New mains	Outcome and comments
70 Brolga	11/11/19	Leak		Yes			complete
45 Jabiru St	18/11/19				Yes		complete
64 Boonkai St	26/11/19	Leak		Yes			complete
5 Boonkai St	28/11/19	Leak		Yes			complete
60 Winchu St	29/11/19	Leak			Yes		complete

Water - New Services

Nil.

Water – Complaints / Requests

Nil.

SEWERAGE - STATUS DETAILS

Sewerage - Overflows / Breaks / Repairs

Nil.

Sewerage - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
54/56 Boonkai	4/11/19	Blocked drain		yes		complete

Sewerage - Call-outs

Locality	Date	Details	Outcome/comment
Club/Motel	23/11/19	Hit sewer main	complete

Sewerage - New Connections

Nil.

Sewerage – Complaints

Nil.

Capital Works and Council Requests

Project details	Status/Comments	% Complete
Buln Buln/Pegler St water main	WIP	50%

Other Works and Requests.

Complete 17 x requests on council buildings/infrastructure.

Operational Status Report

Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.1 (12/19) – Director of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 188779

CONDOLENCE CARDS

Nil

CHRISTMAS LIGHTS COMPETITION

Promotions have commenced for the 2019 Christmas Lights Competition. The categories are:

Quilpie

- Judges Choice \$100
- Best Outdoor Tree \$150
- Spectacular Senior Award \$150
- Best Decorated Business Award \$200
- Best House and Yard – Grand Prize \$500

Judging will take place in Quilpie between 17-18 December 2019. Winners will be announced at the Community Christmas Party being held on 20th December 2019.

Eromanga

- Best Christmas Light Display \$150

Judging will take place in Eromanga between 17-18 December 2019. Winners will be announced at the Community Christmas Party being held on 20th December 2019.

Adavale

- Best Christmas Light Display \$150

Judging will take place in Adavale between 17-18 December 2019. Winners will be announced at the Community Christmas Party being held on 20th December 2019.

Best Outback Christmas Display

- Properties / Stations within Quilpie Shire. This category will be judged by photo submissions of displays. Entries (via email) close Wednesday 18th December 2019.

Winners will be announced at the Community Christmas Party being held on 20th December 2019.

ARTOUR

The ArTour will present 3 performances on the Western Touring Circuit in 2020. The three performances will be:

May 2020	Brisbane Powerhouse Comedy	Comedy Performance
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Operational Status Report

Pest and Livestock Management

June / July 2020	Barbara & Barry	Cabaret / Music Performance
October 2020	Chores	Youth Circus Performance

A meeting of the Western Touring Circuit Council's will take place on Wednesday 4th December to discuss:

- 2019 Wrap up
- Tim Fairfax Foundation Update
- 2020 Planning
- 2020 Development Day
- Addition of Bulloo Shire Council to WTC
- Changes at arTour

WILD DOG ADVISORY COMMITTEE MEETING

A meeting of the Quilpie Wild Dog Advisory Committee will be held on Wednesday 11th December 2019 in the Quilpie Shire Council Boardroom, commencing at 10.00am.

QUILPIE LOCAL DISASTER MANAGEMENT GROUP MEETING

A meeting of the Quilpie Local Disaster Management Group was held on Tuesday 26th November 2019 and was attended by representatives of all Emergency Services Agencies. Exercise Dragons Breath – a desktop exercise focusing on response to bushfires was conducted. The aim of the exercise was for the Quilpie LDMG and Emergency Services personnel to assess their capabilities to manage a wildfire event.

Jonelle Tyson, Resilience Recovery Plus also attended the meeting to observe and gather information to be utilized and implemented in the SWQLGA Disaster Resilience Project.

RADF

Applications for Round 2 of the 2019-2020 RADF Program have been advertised and will close on 3rd February 2020.

Operational Status Report

Rural Lands

2.2 (12/19) – Rural Lands Officer Operational Status Report

Author: Andrew Byrne

IX 188722

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	River still has some good feed. Recent rain should refresh it	No Inspection this month due to spraying program
Dillons Well Reserve	Have had good rain	No Inspection this month due to spraying program
Warrabin Lane	Bare at time of last inspection has had not had notable rain	No Inspection this month due to spraying program
Eromanga Common	Average condition – patchy feed	No Inspection this month due to spraying program
Adavale Common	Not too bad – cattle looked good on 16 th	No Inspection this month due to spraying program

***Common Inspections are expected to be completed by 6th December.**

WEEDS - GENERAL

Declared Weed	Property	Action
Nil		

COMMUNITIES COMBATING PESTS AND WEEDS DURING DROUGHT PROGRAM

The Communities combating Pest and Weeds during Drought Program commenced on Tuesday 3 September 2019.

Two contractors have been engaged to deliver this program along with myself.

To date, pest control has been completed on the following properties in accordance with the approved Program Activity Plan addressing both dense and scattered weed infestations.

Property	Timeframe
Coolbinga	1 day
Colac	1 day
Wanko	2.5 days
Greenmulla	3 days
Tebin River	2 days
Wynburn	2 days
Tebin	3 days

North Comongin	7 days
North Comongin	11 Days

Treatment :

387 L of Hexizone (Sep -Oct)+ 246L Hexizon (Nov)

6.4L of Macca 600

240L Diesel

**This Program will cease prior to Christmas. Inspections and follow up spraying will take place in the new year.*

WILD DOG CONTROL

1080 Baiting	Property
8/11/2019– 14/11/2019	Ray
	Gunadorah
	Boran
	Coolbinga
	Whynot

LAWS / ANIMAL CONTROL

Nil

PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good
4504	Can-am Defender	Good
4502	Motorbike (Honda)	Good

GENERAL

I am currently awaiting the quote requested from Eromanga Earthmoving to possibly construct a small earth tank on the eastern side of the Eromanga Cemetery that the bore feeds into as a water supply for common cattle.

Operational Status Report

Pest and Livestock Management

2.3 (12/19) – Pest and Livestock Management Coordinator Status Report

Author: Damien McNair

IX: 188724

PROPERTY INSPECTIONS / TRAPPING

Property Inspections	Napoleon, Boolbanna, Nygarie, South Comongin, Woolbuna, Mobil Springs, North Comongin
Traps Set	Napoleon, Woolbuna, North Comongin

1080 BAITING / HOTSPOT BAITING

Hand Baiting	Plane (airstrips)
To be carried out in December	Regleigh, Eromanga, Ray, Whynot, Boran, Gunadorah, Adavale, Coolbinga

SCALPS PRESENTED TO COUNCIL – 01/07/2018 TO 30/11/2019

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Varna	7	12		950.00
Tallyabra	6	5		550.00
Monler	6	4		500.00
Plevna	5			250.00
Cowley	26	10		1800.00
Regleigh	2	1		150.00
Trinidad	16	14		1500.00
Keeroongooloo	20	5	6	1550.00
Moondilla	4	1		250.00
Quilpie Common	1			50.00
Prairie	15	3	2	1000.00
	108	55	8	8550.00

SURVEILLANCE CAMERAS / GPS

- FULCRUM
- New Samsung tablet in buggy for GPS purposes

MEETINGS / TRAINING

- 10/12 Biosecurity – African Swine Flu Webinar

- 11/12 Wild Dog Advisory Group Meeting

PLANT

- Buggy – Electrical fault causing buggy to stop randomly - Workshop addressing issue.

CONTRACT TRAPPERS

- Nil

GENERAL

- 3.5T baiting meat currently in freezer. Sourcing quote for supply of meat (22T) to ensure we have meat for future baiting, in preparation of envisaged shortage of roo meat.

Operational Status Report

Health Promotions

2.4 (12/19) – Health Promotions Officer Operational Status Report

Author: Michelle Donohue

IX 188789

COMMUNITY ACTIVITIES AND SENIORS PROGRAM

The Community Activities and Seniors Program have been well attended. Healthy Minds is still the most popular choice. Seniors attended an Under 5's "Pirates and Princesses" morning at the library on Friday 1 November. We received many comments from people about the Poppies that were on display in RSL Park on Remembrance Day. One of the seniors that attended the service laid a wreath on behalf of the seniors group. A "Catch Up and Cuppa" morning was held at CWAATSICH on Monday 25 November.

Seniors attended a very special morning tea on Thursday 14 November for local resident, Mrs Beryl Pegler who turned "100". Everyone that attended the morning said it was such wonderful celebration for a very special person. Thanks to Council for hosting the morning tea.

On Wednesday 20 November, a Healthy Ageing Luncheon was held at the Supper room. Twenty – eight people attended the luncheon. TK's did a great job with the catering. Guest Speaker at the luncheon was Janet Foley who spoke about services available for people to use at the library and advised that if you obtain a RLQ card, you can access E-Resources to download to your phone, tablet and computer.

A Jumble Sale was on Friday 30 November. It was the last one for 2019.

The Men's Group was held on Wednesday 27 November. Eight men attended. This was the last Men's Group for the year. The men have enjoyed getting together and catching up each month. We will recommence again in February 2020.

Thanks to Tina Johnston, CHSP coordinator for the partnership we have, delivering such a great Seniors Program for the community.

Program	Attendance	Month
Seniors Program	122	November

HEALTH PROMOTIONS

November was 1 – 30 November. Information was placed in the Community Newsletter, Local and Staff Notice Boards.

Aqua sessions with All About Aquatics is going well with Alina Graham. We have four seniors attending the sessions.

The foot care morning at the Quilpie Hospital on Wednesday 6 November had to be cancelled and rescheduled for Friday 22 November. Ten people attended the morning.

Thank you to the Quilpie Hospital for allowing Amy Kliese, Enrolled Nurse to do foot care and for providing morning tea on foot care days. The next foot care morning will be Friday 20 December.

Fresh Fruit provided to the Eromanga State School children has now finished for the term. They were very grateful in accepting the fruit provided each week.

SWHHS Chief Executive Linda Patat has advised that the Mental Health team would be in touch. I have received mental health service information from Tegan Russell, Acting Team Leader / Service Integration Coordinator Mental Health, SWHHS Charleville.

I have placed Beyond Blue and Drought and Wellbeing information cards for people seeking support services in local business houses in town.

YOUTH PROGRAMS

The Youth Centre group are still enjoying the variety of activities. No behavioural issues this month. On Wednesday 4 December, it will be the last day for Youth Centre. Delma Quinn and I have been organising a Christmas break up for the children. Youth Centre will re-commence again in February 2020.

YOUTH ACTIVITIES ATTENDANCE

Program	Attendance	Month
Youth Centre	46	November

STAFF

I attended a workshop on Wednesday 6 November for Introduction to Frontline Issues for Supervisors, which was delivered by Peak Services. It was very informative and I gained more knowledge and understanding in my role as a Supervisor.

On Tuesday 12 November, I attended a TRAIC Co – Design Workshop at the CWA hall with Lisa Hamlyn, Toni Bonsey and Christine Houghton and other community representatives.

I attended a Quilpie MPHS Community Advisory Network meeting on Tuesday 19 November at the Quilpie Hospital.

I will be taking annual leave from 6 January – 31 January 2020. Tina Johnston, CHSP coordinator will conduct the HPO Program whilst I am on leave.

Thank you to Nicola Tully for assisting me to deliver the HPO Program.

Thanks to Delma Quinn for volunteering her time during the year at the Youth Centre. The children have appreciated having Delma assist at the Youth Centre. Delma will be presented with a Certificate of Appreciation and a Gift Voucher at the Youth Centre break-up on Wednesday 4 December.

Operational Status Report

NDIS Officer

2.5 (12/19) – NDIS Officer Operational Status Report

Author: Chris Houghton

IX 188748

GENERAL INFORMATION

In November another participant has had their plan completed and I am assisting them with their supports and to connect to Plan Partners to have their budget managed professionally. At present there are 2 children and 2 adults awaiting approval from the NDIS.

This week I have had a meeting with Jean Benham from Vital Health, she has recruited a new Speech Pathologist and Occupational Therapist to be based in Charleville and visit Quilpie on a regular basis, which will mean less people will be travelling to Charleville for assessments. Jean is also looking at employing a Psychologist, that would visit Quilpie every 4-6 weeks and be available for telehealth and phone calls in between. This would go some way to help a number of people with mental health issues that are finding it difficult to access any kind of help.

I have also met this month with Sheryl Lawton (CWAATSICH) and the Remote Community Connector Team from Darwin, they are a Federally funded Indigenous group, that have been visiting remote communities in the Northern Territory helping participant's to enter the NDIS, but have visited South Western Queensland to gain insight into what different areas are doing.

I would also like to thank Lisa Hamlyn, Dave Burges, The Mayor and all Councilor's for the support that I have received in the last 12 months as the NDIS Coordinator, and I am certainly looking forward to the next 2 years and having the time to plan more effectively and work with The Participant's and Service Providers of the Quilpie Shire Council.

STATISTICS

STATISTICS November 2019	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	8	2	5

CURRENT ISSUES

- Mental Health Issues
- Long waiting periods for NDIS Approval
- Supportive Education Yrs. 11 and 12

CORRESPONDENCE / NEWSLETTERS

- NDIS E Newsletter
- Endeavour E Newsletter
- Remote Community Connector Manual

Operational Status Report

Library

2.6 (12/19) – Librarian Operational Status Report

Author: Janet Foley

IX 188787

GENERAL INFORMATION

Megan and I applied for a 'First Five Forever Project' grant through State Library of Queensland. If successful with our grant application, we will be purchasing equipment to enable us to host several various learning fun days each month for Under 5 children. We will be notified if we are successful with the application by the end of January 2020.

Quilpie Shire Council Library was allotted \$1,630 by State Library of Queensland's First 5 Forever Community Literacy Project. The allocation of funds had to be used to purchase resources to promote Libraries as play-based spaces. Most of our resources have arrived and are being utilised and greatly enjoyed by the Under 5 children.

Paroo Mobile Playgroup has utilized the Library's facilities to host their sessions. They will be returning to the Library on Tuesday 03rd December.

Visitor numbers to the Library during November have been slightly lower than the previous month. However, we are still having a lot of mum's with their young children visiting on a daily basis.

Library Stats 2019	Library Visitors	Wi-Fi Users	IPad Usage	Senior Computer Users	Paid Computer Users
June	855	256	136	44	1
July	902	288	172	66	1
August	810	172	88	49	0
September	711	186	105	31	0
October	654	170	159	30	0
November	621	206	68	21	0

EXAMINATIONS

Nil

ACTIVITIES

After School Craft sessions, organized by HPO Michelle Donohue have concluded for 2019.

The weekly Robotic Sessions held in collaboration with Chaplain Aaron Sloper have concluded for the year. The Christmas break up session was held on Tuesday 26th November with the children watching a movie and having popcorn, chips and drinks. Sadly Aaron Sloper will be leaving our community at the end of the School term. Aaron has been absolutely amazing with tutoring the students in Robotics

and Coding. We are hoping that next year we are able to recruit a new tutor to carry on the Robotic sessions.

HISTORY

I continue to receive an increasing number of history and cemetery enquiries.

VISITING SERVICES

Rapad Employment Services continue to visit Quilpie for two days each fortnight at the Library to liaise with their clients.

Leonie from Centrelink also continues her monthly visits to our Library.

CEMETERY / FUNERALS

Nil

Operational Status Report

Swimming Pool

2.7 (12/19) – Swimming Pool Lessee Operational Status Report

Author: Alina Graham, All About Aquatics

IX 188770

GENERAL INFORMATION

PROGRAM UPDATE

Swimming Lessons

- Lessons finish 21st December. 3 new families have signed up.

Senior Aqua

- Participant numbers from 3-5 per session

Triathlon

- Every Sunday – average 6-8 in attendance

Youth Group

- 22nd November

Movie Night

- 16th October – 25 attended

Courses

- 16th November – First Aid - Eromanga
- 15th-17th November – Pool Lifeguard – Eromanga

Quilpie Swim Club

- 26 swimmers average in attendance each club night
- Last club night is 4th December

Quilpie and District Swimming Carnival

- 29th November – attended by approximately 130 kids and adults

OTHER ITEMS

Incident reports

One incident of younger swimmer during public hours

- Procedures followed as per Health guideline

ATTENDANCE NUMBERS

See attached

UPCOMING EVENTS / FUNCTIONS / GROUP BOOKINGS

7 th -8 th December	First aid and pool lifeguard - Morven
14 th December	Movie Night
17 th December	One pot dinner for aqua ladies
21 st December	Pool Xmas
21 st December	Taste testing day
21 st December	Last day of swim lesson for 2019
25 th December	CLOSED
26 th December	Open 2:00pm-6:00pm
31 st December	Normal hours
1 st January	Open 2:00pm-6:00pm – subject to change

Attendance Summary

Daily Entry Summary

Date	Locals	Visitors	Total	Age Groups						Special Events	Totals
				Morning 6-10	Program	Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers <4yrs		
01-Nov-19	43	0	43		6	16	5	4	18		43
02-Nov-19	46	0	46	22	12	17	12	9	8		46
03-Nov-19	8	0	8	0	0	1	5	0	2	Triathlon ??	8
04-Nov-19	44	0	44	10	11	23	8	3	10	3 x seniors aqua	44
05-Nov-19	40	0	40	3	12	15	5	12	8		40
06-Nov-19	43	0	43	4	0	14	5	22	2	25 kids and 12 adults swim club	43
07-Nov-19	36	0	36	6	18	17	7	9	3	4 x senior	36
08-Nov-19	38	0	38	10	1	17	4	4	13		38
09-Nov-19	45	0	45	0	22	23	6	14	2	7x For taste testing	45
10-Nov-19	30	0	30	0	0	9	10	2	9		30
11-Nov-19	35	0	35	2	8	16	5	5	9	No Senior Aqua	35
12-Nov-19	45	0	45	6	16	22	4	9	10	3 for Night Aqua	45
13-Nov-19	41	0	41	2	0	22	17	1	1	17 kids & 13 adults swim club	41
14-Nov-19	36	0	36	2	9	14	7	12	3	No Senior Aqua	36
15-Nov-19	47	0	48	14	32	18	8	21	1	4 x Senior Aqua + 2 x Eromanga PLG	48
16-Nov-19	60	0	60	22	7	17	19	18	6	25 x Movie Night	60
17-Nov-19	61	2	108	2	34	34	24	37	13		108
18-Nov-19	41	0	40	10	7	19	7	7	7	4 x seniors	40
19-Nov-19	41	0	64	2	22	21	16	15	12		64
20-Nov-19	40	0	40	2	9	20	4	7	9	34 x Swim Club	40
21-Nov-19	59	2	59	6	24	24	17	13	5	3 x seniors aqua	59
22-Nov-19	43	0	43	11	9	17	12	6	8		43
23-Nov-19	50	0	50	0	10	16	11	15	8	St Finbarrs and youth group	50
24-Nov-19	69	0	69	6	0	28	13	14	14		69
25-Nov-19	39	0	39	7	16	22	11	4	2	6 x triathlon	39
26-Nov-19	37	0	37	3	15	16	9	11	1	5 x senior	37
27-Nov-19	37	0	37	1	26	11	8	16	2	26 x swim club	37
28-Nov-19	54	3	54	10	24	26	12	10	6	6 x senior	54
29-Nov-19	160	0	160	4	130	42	43	60	15	140 x Swimming Carnival	160
30-Nov-19	41	0	41	27	14	15	7	13	6		41
			1479	194	494	572	321	373	213		1479

Operational Status Report

Financial Services

3 FINANCE

3.1 (12/19) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 188747

Cheque Register

For the month ending 30 November 2019

Date	Cheque #	Payee	Description	Amount
1/11/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 09	131.00
1/11/2019	1NAB09	National Australia Bank Limited	D/Cr Pay 1 Period No 09	1,089.06
1/11/2019	CHARGE	ANZ Banking	Merchant Fee	157.15
1/11/2019	E009381	Adavale Plant Hire - V & J Richardson	Sale of sand and delivered	10,725.00
1/11/2019	E009382	All About Aquatics	November Remuneration	4,883.59
1/11/2019	E009383	Jennie Anderson	JT Dinner	3,400.00
1/11/2019	E009384	APN Newspapers Pty Ltd	Various Advertising	3,900.00
1/11/2019	E009385	Aquatic Elements P/L	Pool Accessories	581.75
1/11/2019	E009386	Steve Bonsey Transport	Hire single water tanker	21,285.00
1/11/2019	E009387	SC & KG Bowen	Wet roller hire Adavale road	22,494.00
1/11/2019	E009388	Brandon & Associates Pty Ltd	New Bore Documentation	1,870.00
1/11/2019	E009389	Brown & Hurley Group Pty Ltd	Painted tanks on Kenworth	2,300.00
1/11/2019	E009390	Viv Byrne	Spraying - 230 Hours	11,500.00
1/11/2019	E009391	Carroll & Richardson Flagworld Pty Ltd	Flags	1,336.50
1/11/2019	E009392	Chorus Call Australia Pty Ltd	Conference Call	25.31
1/11/2019	E009393	Clarke Equipment Sales Pty Ltd	Couplers	530.30
1/11/2019	E009394	Coats Hire Operations Pty Limited	Lunch room package hire	416.65
1/11/2019	E009395	Casey Collins	Spraying - 27.5hrs @ \$50/hr	1,375.00
1/11/2019	E009396	TA & MA Collins	Roller Blinds	1,031.80
1/11/2019	E009397	Compac Sales Pty Ltd	Online Service Fee	104.50
1/11/2019	E009398	Winc Australia Pty Ltd	Stationery	592.08
1/11/2019	E009399	Darling Downs Concretors Warehouse	Concrete rake	92.40
1/11/2019	E009400	Deja Vu Photogrpahy	Transcript Service	64.00
1/11/2019	E009401	Department of Environment & Science	Camping Permits Sep 19	138.80
1/11/2019	E009402	Peter E.J Donohue	Replace Hall Roof	12,320.00
1/11/2019	E009403	Golders Charleville	Safety Boots	299.98
1/11/2019	E009404	Tony Goldsworthy & Associates	Travel Expenses	489.05
1/11/2019	E009405	Jeremy Grimm	Reimbursement Claim	1,109.43
1/11/2019	E009406	BHL & DA Hall Transport	Single water tanker	7,095.00
1/11/2019	E009407	Hub 4 Water	Membrane	6,776.00
1/11/2019	E009408	JP Motorcycles & Armory	Filters	224.00

1/11/2019	E009409	Komatsu Australia	Elbow Unit 116	82.19
1/11/2019	E009410	Liquid Earth Solutions	Clean and service grids	6,299.70
1/11/2019	E009411	Lowes Petroleum Service	Multi Draw Voucher 11-13	100.00
1/11/2019	E009412	Maney Transport	Freight	1,995.21
1/11/2019	E009413	Peter Murray Holdings Pty Ltd	Video footage & stills	5,519.80
1/11/2019	E009414	Outback Auto & Comms	GME UHF	1,387.40
1/11/2019	E009415	Paulsen Brothers Foodworks	Multi Draw Vouchers 35-42	712.21
1/11/2019	E009416	Brad Porter Haulage	Freight	352.00
1/11/2019	E009417	Quilpie Club Inc	Multi Draw Voucher 1,18,19	60.00
1/11/2019	E009418	Quilpie Hardware	Tyres	10,994.34
1/11/2019	E009419	Mulga Mates Centre Inc	Dumbo Supervision	700.00
1/11/2019	E009420	Mr Kevin J Richardson	Supply 50 NB pipe	7,029.00
1/11/2019	E009421	Rockets Outback Ultimate Experiences	Accommodation & meals	1,694.00
1/11/2019	E009422	SC Lennon & Associates Pty Ltd	Eco Develop Strategy	6,462.50
1/11/2019	E009423	Shepherd Services	Tech Co - 25/08 - 25/10	23,532.49
1/11/2019	E009424	Shire Networks	Upgrade VMWare Hosts	43,153.18
1/11/2019	E009425	Signet Pty Ltd	Spot marking paint	310.46
1/11/2019	E009426	Toowoomba Mower Centre	Craftsman 100lb spreader	410.00
1/11/2019	E009427	SL & SA Travers	Scraper Hire	30,900.00
1/11/2019	E009428	Warrego Watchman	Advert - Races & Gymkhana	660.00
1/11/2019	E009429	Warrego Water Services Pty Ltd	Grundfos pump	736.29
1/11/2019	E009430	West-Tech Systems Pty Ltd	Photocopier Bill Oct 19 #131	2,029.62
1/11/2019	E009431	Western Truck Group	Truck parts - blower	569.30
1/11/2019	E009432	Chris Wharton	Weed Spraying - 40.5hrs	2,025.00
1/11/2019	E009433	Work Metrics Pty Ltd	Subscription Fee	198.00
1/11/2019	SGL PY1P	LGSuper	SGL Pay No 1 Period 2020/9	148.40
1/11/2019	28299	Petty Cash	Petty Cash 29/10/19	87.50
1/11/2019	28300	Department NRMW	A/AP21598	143.00
1/11/2019	28301	Caitlyn Frazer	Refund Deposit - Hall	150.00
1/11/2019	28302	Telstra Corporation Limited	Camp. Vic. Internet & Office	2,370.51
1/11/2019	1897642	National Australia Bank Limited	Merchant Fee	166.67
4/11/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 09	40,147.00
4/11/2019	1CFMEU09	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 09	33.60
4/11/2019	1CHILD09	Child Support Agency	Pay Dedns Pay 1 Period No 09	1,611.43
4/11/2019	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 09	290.86
4/11/2019	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 09	120.15
4/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 09	410.00
4/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 09	1,511.21
4/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 09	6,947.72
4/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 09	344.91
4/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 09	110.10
4/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 09	169.66
4/11/2019	1NAB09	National Australia Bank Limited	D/Cr Pay 1 Period No 09	131,168.07
4/11/2019	1RFDS09	Royal Flying Doctor Service	Pay Dedns Pay 1 Period No 09	4.00
4/11/2019	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 09	1,153.90

4/11/2019	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 09	658.41
4/11/2019	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2020/9	1,612.98
4/11/2019	SGL PY1P	LGSuper	SGL Pay No 1 Period 2020/9	19,241.70
8/11/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 10	1,046.00
8/11/2019	1NAB10	National Australia Bank Limited	D/Cr Pay 1 Period No 10	2,784.33
8/11/2019	E009434	Airmet Scientific	Service on Chlorine Alarm	463.43
8/11/2019	E009435	Airport Lighting Specialists	Windsock and lighting	13,145.00
8/11/2019	E009436	All About Aquatics	Aqua Sessions - October	242.00
8/11/2019	E009437	AMB Geotech Pty Ltd T/A SQS	Soil tests	968.00
8/11/2019	E009438	Jennie Anderson	Catering for Princess/Pirates	224.00
8/11/2019	E009439	APV Contracting Pty Ltd	Hire of Prime mover & Float	800.00
8/11/2019	E009440	BN & A Bannerman	Freight	110.00
8/11/2019	E009441	J. Blackwood & Son Pty Ltd	Safety specs	322.52
8/11/2019	E009442	Black Toyota	Shock absorber assy	454.30
8/11/2019	E009443	Brown & Hurley Group Pty Ltd	Vent – fuel tank	222.61
8/11/2019	E009444	Casey Collins	Spraying - 16 Hours @ \$50	800.00
8/11/2019	E009445	Conplant Pty Ltd	Glass window and fittings	919.24
8/11/2019	E009446	Cranbrook Press	Xmas in the Gallery Flyer	187.00
8/11/2019	E009447	Datafuel Financial Systems Pty Ltd	Datafuel upgrade	14,781.45
8/11/2019	E009448	Construction Equipment Australia	V Belt & Belt	463.43
8/11/2019	E009449	Sajer Trust T/A Elle's Newsagency	Office Stationery	712.71
8/11/2019	E009450	Ergon Energy Queensland Pty Ltd	Council Depot	3,293.15
8/11/2019	E009451	Eromanga Contracting	Maintain Eromanga dump	4,466.00
8/11/2019	E009452	Followmont Transport Pty Ltd	Freight	81.13
8/11/2019	E009453	Goodridge Australia Pty Ltd	Vortech Bucket Hats	247.50
8/11/2019	E009454	Karen Grimm	Reimbursement Claim	382.64
8/11/2019	E009455	Hastings Deering (Australia) Limited	Loader parts	354.64
8/11/2019	E009456	Tom Hennessy	Reimbursement Claim - Cadetship	1,483.25
8/11/2019	E009457	Hewsonhall Electrical Centre	Dishwasher	847.95
8/11/2019	E009458	Holding Redlich	Mardigan Peolpe Oct 19	1,500.40
8/11/2019	E009459	Hum Energy Group Pty Ltd	Energy audit	1,540.00
8/11/2019	E009460	IOR Aviation Pty Ltd	Jet A1	15,530.13
8/11/2019	E009461	IOR Petroleum Pty Ltd	Bulk diesel	34,502.06
8/11/2019	E009462	Komatsu Australia	Repair and service loader	1,616.67
8/11/2019	E009463	Lowes Petroleum Service	15/10 Unleaded 293MBV	67.38
8/11/2019	E009464	Maney Transport	Freight	620.20
8/11/2019	E009465	Meads Foodwork's	First 5s Forever	126.74
8/11/2019	E009466	Mental Health Awareness	Advertising	462.00
8/11/2019	E009467	MJM Environmental Pty Ltd	Quilpie STP Process review	4,633.75
8/11/2019	E009468	Off Shears Bakery	Catering	160.00
8/11/2019	E009469	Orion Satellite Systems	EWTP Fees	309.90
8/11/2019	E009470	Outback Spares	U bolts	35.88
8/11/2019	E009471	Quilpie Butchery	Sausages	126.78
8/11/2019	E009472	Quilpie Hardware	Makita blower and charger	3,824.23
8/11/2019	E009473	Mr Kevin J Richardson	Supply, remodel & fit SES ute	1,881.00

8/11/2019	E009474	Rockets Outback Ultimate Experiences	Accommodation and meals	924.00
8/11/2019	E009475	Proterra Group	DRFA Project Managment	64,229.28
8/11/2019	E009476	IXOM Operations Pty Ltd	Chlorine gas cylinder hire	495.13
8/11/2019	E009477	Struts-N-Stuff	Gas Strutts	245.90
8/11/2019	E009478	Tas Mini Motors	Honda blower	663.00
8/11/2019	E009479	TK's @ The Club	Catering - JT Visit	5,807.00
8/11/2019	E009480	Traffic Control Supplies P/L	Qld Footy Fund sign JW Park	77.22
8/11/2019	E009481	Vanderfield Pty Ltd	Solenoid assy	1,037.85
8/11/2019	E009482	Daimler Trucks Toowoomba	Mechanical parts Unit 96	513.71
8/11/2019	E009483	Westlands Engineering & Hydraulics	REPAIR CROSS PUMP	682.00
8/11/2019	E009484	Austrailian Red Cross Society	Defibrillators	6,895.67
8/11/2019	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2020/10	100.91
8/11/2019	28303	Telstra Corporation Limited		3,265.45
14/11/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 10	699.00
14/11/2019	1NAB10	National Australia Bank Limited	D/Cr Pay 1 Period No 10	54.79
15/11/2019	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 10	1,348.00
15/11/2019	2NAB10	National Australia Bank Limited	D/Cr Pay 2 Period No 10	28,824.36
15/11/2019	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2020/10	419.97
15/11/2019	SGL PY2P	LGSuper	SGL Pay No 2 Period 2020/10	2,164.49
19/11/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 10	40,740.00
19/11/2019	1CFMEU10	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 10	33.60
19/11/2019	1CHILD10	Child Support Agency	Pay Dedns Pay 1 Period No 10	1,611.43
19/11/2019	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 10	116.60
19/11/2019	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 10	309.52
19/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 10	410.00
19/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 10	338.98
19/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 10	114.08
19/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 10	169.66
19/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 10	1,640.99
19/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 10	7,077.41
19/11/2019	1NAB10	National Australia Bank Limited	D/Cr Pay 1 Period No 10	132,149.93
19/11/2019	1RFDS10	Royal Flying Doctor Service	Pay Dedns Pay 1 Period No 10	4.00
19/11/2019	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 10	1,153.90
19/11/2019	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 10	658.41
19/11/2019	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2020/10	1,269.63
19/11/2019	SGL PY1P	LGSuper	SGL Pay No 1 Period 2020/10	19,929.05
22/11/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 11	2,388.00
22/11/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 11	154.60
22/11/2019	1NAB11	National Australia Bank Limited	D/Cr Pay 1 Period No 11	6,786.07
22/11/2019	E009485	Jennie Anderson	CE visit Catering	500.00
22/11/2019	E009486	APRILLA GRIDS PTY LTD	4M Grids	21,925.20
22/11/2019	E009487	APV Contracting Pty Ltd	Truck and water hire adavale	29,240.00
22/11/2019	E009488	Architectus Brisbane Pty Ltd	Redesign Concept	11,863.98
22/11/2019	E009489	Civica Pty Limited	Event hosting & maintenance	2,200.00
22/11/2019	E009490	Australian Taxation Office	BAS October 2019	65,880.00

22/11/2019	E009491	Australia Post	Postage	613.38
22/11/2019	E009492	Balonne River Motor Inn	Accomm - S Mackenzie	120.00
22/11/2019	E009493	Sam & Courtney Bartlett	Rent - November 2019	780.00
22/11/2019	E009494	J. Blackwood & Son Pty Ltd	Face shields	94.94
22/11/2019	E009495	Black Truck Sales	Filters	320.54
22/11/2019	E009496	BOC Limited	Oxygen	220.53
22/11/2019	E009497	SC & KG Bowen	Clean grids	21,040.00
22/11/2019	E009498	Branded Australia	Staff uniforms	3,826.02
22/11/2019	E009499	Bulloo Aviation	Baiting Nov 19	31,218.00
22/11/2019	E009500	Bunnings Warehouse	Safety Fence	151.04
22/11/2019	E009501	Nina Burges	Reimbursement claim	44.00
22/11/2019	E009502	Celebration Windows	Admin Office Windows	1,506.00
22/11/2019	E009503	Winc Australia Pty Ltd	Stationery & cleaning products	1,622.78
22/11/2019	E009504	Costello Carriers	Freight	957.00
22/11/2019	E009505	Darling Downs Concretors Warehouse	Concrete rakes	184.80
22/11/2019	E009506	Arminda David	Reimbursement Claim	459.38
22/11/2019	E009507	Pamela Denise	Rivercrossing progress pay	6,161.00
22/11/2019	E009508	Department of Environment & Science	Camping Permits Oct 19	24.00
22/11/2019	E009509	Downs Office Equipment and Supplies	Shredder oil	102.00
22/11/2019	E009510	Peter E.J Donohue	Progress Payment - JWP Fence	8,030.00
22/11/2019	E009511	Ergon Energy Queensland Pty Ltd	General Account	13,859.34
22/11/2019	E009512	Fulton Hogan	Cold Mix	15,019.84
22/11/2019	E009513	Golders Charleville	Safety Boots	175.00
22/11/2019	E009514	BHL & DA Hall Transport	Single water tanker hire	15,537.50
22/11/2019	E009515	Hewsonhall Electrical Centre	Toaster/Kettle/TV	433.95
22/11/2019	E009516	Hoffman Surveyors	Eromanga museum setout	2,970.00
22/11/2019	E009517	IOR Aviation Pty Ltd	Avgas	25,749.36
22/11/2019	E009518	IOR Petroleum Pty Ltd	Eromanga - Diesel unit 31	111.28
22/11/2019	E009519	Institute of Public Works - QLD	Civil Workforce Training	11,000.00
22/11/2019	E009520	Frank Jongkind & Co	Sale for Unpaid Rates	4,632.96
22/11/2019	E009521	Komatsu Australia	Lever	192.56
22/11/2019	E009522	Landmark (QLD) Limited	Hexazinone + Injectors	7,638.19
22/11/2019	E009523	Local Government Association of QLD	LGAQ conference	3,560.00
22/11/2019	E009524	LO-GO Appointments	Expenses - J Shore	403.61
22/11/2019	E009525	Lowes Petroleum Service	Avgas - Byrnes	3,835.13
22/11/2019	E009526	Steve McCann	Eromanga Hall Airconditioners	7,480.00
22/11/2019	E009527	Mead Perry Group	Year 1 - quarter 2 Mentor Program	2,073.50
22/11/2019	E009528	Meads Foodwork's	Camp kits	805.20
22/11/2019	E009529	Outback Spares	Fan belt	57.02
22/11/2019	E009530	Paulsen Brothers Foodworks	Goods for exhibition opening	134.08
22/11/2019	E009531	Quilpie Hardware	Assorted cleaning supplies	5,231.74
22/11/2019	E009532	Quilpie Motor Inn	Accomm - R Prestipino	379.50
22/11/2019	E009533	Quilpie Shire Council	Staff Dog Rego Transfer	678.00
22/11/2019	E009534	Quilpie Sport & Recreation Inc	Staff gym membership	480.00

22/11/2019	E009535	Rockets Outback Ultimate Experiences	Accommodation & meals	2,772.00
22/11/2019	E009536	Proterra Group	DRFA Claim 3	30,419.14
22/11/2019	E009537	Stafford Welding Products	Welding equipment	1,125.67
22/11/2019	E009538	ST Finbarrs School	Refund Deposit - Table/Chairs	100.00
22/11/2019	E009539	TK's @ The Club	Catering	900.00
22/11/2019	E009540	Traffic Control Supplies P/L	Signs and stands	1,688.50
22/11/2019	E009541	Hannah Tully	Refund Depsoit - Table/Chairs	100.00
22/11/2019	E009542	Vital Places	Chief Entrepreneur Workshop	4,284.00
22/11/2019	E009543	Warrego Couriers	Freight	42.40
22/11/2019	E009544	Warrego Water Services Pty Ltd	Air release valve	935.00
22/11/2019	E009545	West-Tech Systems Pty Ltd	Photocopier Bill Oct 19 #136	512.27
22/11/2019	E009546	Western Wholesalers	Cleaning products	1,076.90
22/11/2019	E009547	Chris Wharton	Spraying - 24.5 Hrs @ \$50	1,825.00
22/11/2019	E009548	Wurth Australia Pty Ltd	Airconditioning sealant	395.01
22/11/2019	E009549	Sunriseopals Mines	Assorted Opal Pieces	2,150.00
22/11/2019	E009550	Min Res Training Institute	SWRRG Training	9,303.50
22/11/2019	E009551	Janet Hennessy	Reimbursement Claims	121.85
22/11/2019	SGL PY1P	LGSuper	SGL Pay No 1 Period 2020/11	309.20
22/11/2019	28304	Department of Natural Resources & Mines	DDX Annual Service Charge	408.10
22/11/2019	28305	Department of NRM	Hire Deposit - 21/10/19 Hall	150.00
22/11/2019	28306	Bob Hall	Reimbursement Claim	207.34
22/11/2019	28307	Telstra Corporation Limited	Sat Phones	518.03
TOTAL OF CHEQUES				\$ 1,317,961.07

Operational Status Report

Governance

4 GOVERNANCE

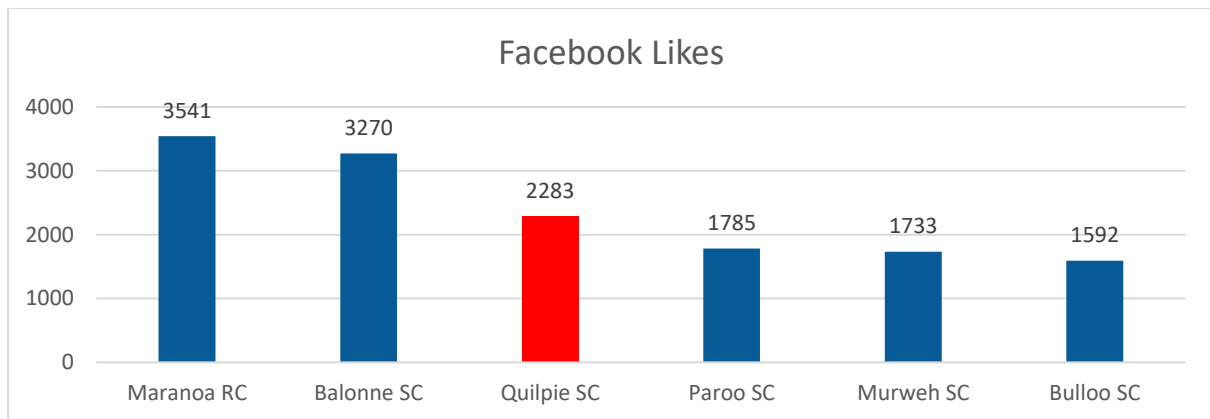
4.1 (12/19) – Governance and Communications Officer Operational Status Report

Author: Nina Burges

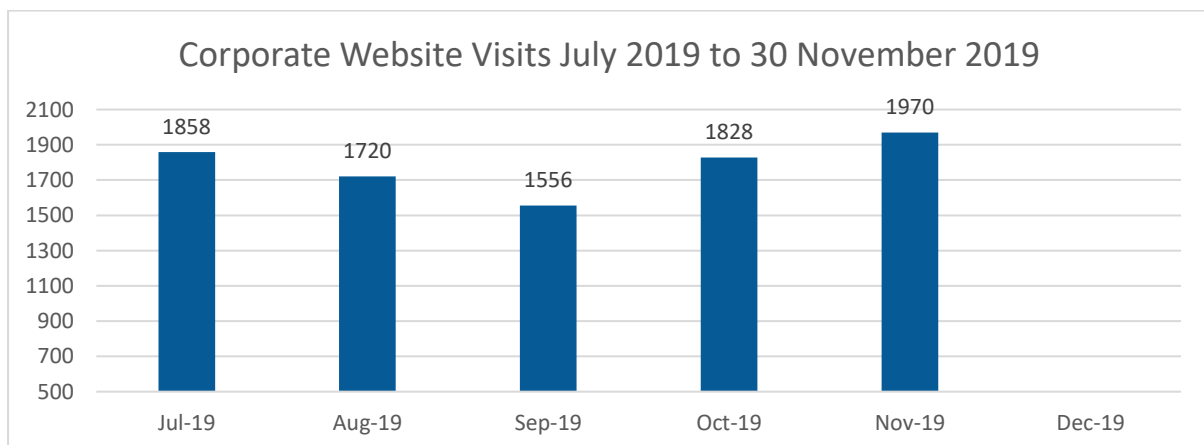
IX 188074

COMMUNICATIONS

As at 02 December 2019, Council's Corporate Facebook is at 2,283 likes and 2,410 follows, a significant increase of 106 compared to the end of September. The following table shows comparative Councils online presence via Facebook:



The most popular Facebook post by far was the Johnathan Thurston Rain Man post (photo courtesy of Melinda Stewart). At the time of writing the post has reached 50,473 people with 351 'likes', 148 'shares' and thirty seven comments. ABC Western Queensland also ran with the post individually and advised that post has reached more than 39,059 people with 130 comments and 172 shares. The story / post also featured in the Courier Mail, the Western Times and a number of other news sites.



GOVERNANCE

With the writer taking leave during November, and the recent departure of Melinda Stewart, significantly high workloads are currently being experienced as Governance and HR work together to complete all essential tasks. Dominique Wells has been working in payroll with Maree, and I have been assisting with HR matters as required.

Interviews for the position of payroll / HR are currently being undertaken and recruitment for the position of multi skilled plant operator (Road Train / Side Tipper) is also underway. Work levels are anticipated to remain high over the coming months with annual leave being taken as well as the need to train a new payroll officer.

Operational Status Report

Tourism Development

4.2 (11/19) – Tourism Manager Status Report

Author: Karen Grimm

IX: 166962

GENERAL INFORMATION

Economic Development and Tourism Strategy – Sasha Lennon from SC Lennon and Associates held his first site visit to Quilpie 21 and 22 November. This included a short tour of Quilpie and general overview of Quilpie. The visit also incorporated project inception meeting, which Sasha found valuable. A few key points from this meeting are provided below;

***‘Economic development’** is the continuous process of growing an area’s level of income and capital (wealth) and distributing that wealth (through local expenditure and jobs) to the community. Typically measured in terms of income and employment, economic development is also about improvements in education, skills, health, culture, community wellbeing, ‘place’ and the environment. Ultimately, it is about improving **quality of life** or to capture the concept in a single word, it is about **prosperity**.*

Quilpie Shire Economic Development and Tourism Strategy 2020-2024 will:

- Establish a detailed understanding of Quilpie Shire’s current economic status and performance, as well as relevant regional policy settings informing local economic opportunities.
- Articulate key issues, challenges and opportunities for Quilpie Shire Council to consider in its role as a facilitator and promoter of economic development and tourism.
- Identify potential collaborative partnerships, where Quilpie Shire Council can engage with other stakeholders on matters concerning local and regional economic development and tourism.
- Provide Quilpie Shire Council with guidance to develop an informed, clear, actionable and achievable ‘road map’ for economic development and tourism to 2024.

Sasha will be conducting a desktop review of existing plans, strategic documents and data and beginning to make contact with stakeholders. The next visit to Quilpie has also been scheduled for week of 3rd February, this will include one on one sessions with locally based stakeholders, Councillors and staff.

SWRED – Tourism Project – This project is progressing well. Both consultants are meeting their milestones.

Group and Trade ready packages; A site visit has been scheduled by Anita Clark for 4th & 5th December for Quilpie Shire. This will include meeting and touring each of the accommodation providers in Quilpie, including a visit to Moble Homestead. This visit is to better understand what products we have currently (including availability of accommodation) and what opportunities there may be into the future to match the group and coach market. Anita is contracted to develop experience packages that can be promoted to group and coach providers. Once developed the project will include famil’s in 2020.

Branding strategy – ‘curious by nature’ - The secondary element of this project is the branding strategy for Southern Queensland Outback. The branding approach has been defined as ‘curious by nature’

and digital assets to be developed including the website and setting up social media marketing. Quilpie Shire will continue to engage proactively to ensure our imagery and digital information is included and accurate.

The entire project will be finalized in May 2020.

Visitor Information Centre, Proposed change in VIC hours – Throughout the 2019 season statistics have been collated to better identify the movement of visitors to the centre. It was identified through this process that the majority of visitors arrived after 9am and before 4pm. The weekends also provided evidence that a lot of visitors were not arriving at the centre until after 11am.

The current hours of the VIC are 8am – 5pm on weekdays and 9am – Midday on weekends (between March and October, closed November – February).

Proposed change of hours would be 8.30am – 4.30pm on weekdays and 9.30am – 2pm on weekends (between March and October, closed November - February).

These hours still comply with the minimum operational hours to maintain our accreditation, however provide the opportunity for staff to complete other tasks with doors closed, including money handling and also maximum visitation on weekends while remaining within budget.

These hours would come into effect on Monday 6 January 2020.

Prior to proposing this change a summary was gained of surrounding VIC's hours. These are provided in a spreadsheet below.

Accredited Centre	Monday – Friday	Saturday and Sunday
Roma	8.30am – 5pm	9am – 4pm
Cunnamulla	9am – 4.30pm	10am – 2pm
Charleville	9am – 5pm	10am – 2pm
Thargomindah	9am – 4pm	9am – 2pm
Windorah	8.30am – 5pm	Closed
Longreach	8.30am – 5pm	Closed
Winton	9am – 5pm	9am – 5pm
St George	8.30am – 4.30pm	9am – 1pm

Increasing attendance and engagement to Museums – The Visitor Information Centre is developing programs and initiatives to continue to build interaction from locals and visitors. Some key initiatives for November included:

- Quilpie State College year 2 visit. This was in conclusion to their HPE subject. The VIC also provided students with a Quilpie Quiz to help them in exploring the spaces.

GALLERY

The final exhibition for 2019 'Christmas in the Gallery', is currently open and will remain open until the VIC closes for the Christmas break on 20th December. The exhibition was officially opened on Friday 15th November by Councilor Bob Hall and was attended by 62 people.

So far we have had \$2,647.00 in sales (excluding VIC souvenir sales through gallery).

The VIC is currently in the process of developing the 2020 exhibition calendar. This is expected to be released prior to 30 January 2020. It will continue to be mix of local and visiting artists.

2020 Exhibitions currently confirmed include: Cultural Society & RADF, Brendan Andrews Indigenous Art, Local Photography, Kylee Smith Unwind with Wire, Combined Schools and Christmas in the Gallery. In the process of confirming the final exhibition now.

SOCIAL MEDIA/WEBSITE

Facebook - Visit Quilpie Shire, data as at 8:30am 28.11.19			
Page likes	October: 1266	November: 1276	Increase of 0.8%
Page followers	October: 1317	November: 1326	Increase of 0.7%
Most popular post	'Don't forget Christmas in the Gallery tonight'		
	Reach 1597	Post clicks 104	Reactions 42 (Likes 33)
General	Post reach Decrease by 1%	Page previews increased by 100%	
NOTES: We have done 8 posts so far this month, averaging 975 reaches per post. 4 of our posts have had over 1.1K in reaches.			
Instagram – Visit Quilpie Shire, data as at 8:30am 28.11.19			
Page Followers	October: 472	November: 482	Increase of 2.1%
Most popular post:	Hell Hole Gorge & Information Centre Flag in the rain		60 likes each
NOTES: We have done 6 Instagram posts so far this month with an average of 45 likes per post. The Hell Hole Gorge post we did was picked up by Outback Queensland and the photo used on their Instagram page. Outback Queensland's page has over 38.1K followers. We picked up 5 followers within an hour of their post going live. Hopefully they pick up more of our posts and help us to increase our followers.			
Website – visitquilpieshire.com			
Sessions	October: 941, September: 1001 (November unavailable until end of month)		

VISITORS SURVEY COMPARISON

In a 2019 wrap up there has been a few positive increases from 2018. From the survey's results 41% of survey respondents are choosing to stay 2 days. There is also an increase in people travelling east to Charleville. In 2018 most survey respondents were heading west (37% heading to Windorah/Birdsville). The survey also identified an increase in return visitors at 38.5% up from 25% in 2018.

	2019 SURVEY RESULTS	2018 SURVEY RESULTS
Travelling from	35% Charleville 31% Thargomindah	38% Charleville 31% Thargomindah
Travelling to	35% Charleville 25% Windorah/Birdsville	37% Windorah/Birdsville 27% Charleville
Home state	35% QLD 29% NSW 23% VIC	45% QLD 31% NSW 17% VIC
Staying in Quilpie Shire	41% 2 days 27% more than 2 days 25% overnight	30% overnight 27% 2 days 23% more than 2 days
Ages	7.9% 0-17 4.2% 18-38 14.5% 39-58 35% 59-68 38.5% 69+	10.6% 0-17 7.3% 18-38 23.5% 39-58 32.7% 59-68 25.9% 69+
Return visitors	38.5%	25%

VISITOR NUMBERS

**All the following data indicating November visitation are as at 5pm 27th November 2019.*

Monthly visitation numbers

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2004	10	1	21	269	186	167	175	173	351	132	20	6	1511
2005	27	27	33	207	466	375	662	545	396	173	44	14	2969
2006	64	29	62	191	52	412	584	751	497	172	91	18	2923
2007	35	24	40	333	609	792	1143	776	636	207	110	53	4758
2008	4	107	123	180	681	970	1267	1106	1426	473	237	141	6715
2009	175	147	350	768	939	1214	1895	1661	1270	692	174	157	9442
2010	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
2011	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
2012	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
2013	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	408	10939
2019	89	62	194	443	1130	1712	2725	1440	1450	548	224		10017

	NOVEMBER 2018	NOVEMBER 2019* @27/11/19	DIFFERENCE
Visitors	118	82	Decrease by 36
Locals	141	142	Increased by 1
Totals	259	224	Decrease by 35

	2019 Annual numbers up until 27 Nov	2018 Annual numbers up until 30 Nov	Difference
LOCALS	910	763	Increase of 147
VISITORS	9088	9766	Decrease of 678
TOTAL NUMBERS	10,017	10,531	Decrease of 514

Operational Status Report

Workplace Health and Safety

4.3 (12/19) – Workplace Health and Safety Officer Operational Status Report

Author: Mike Castles

IX 188692

The following data is for the month of October 2019.

WORKPLACE HEALTH & SAFETY

Overall, Take 5 Completion Rate for October TBA (due to issues with KPI Spreadsheet in infoXpert)

Overall Toolbox Talk Completion Rate for October TBA (due to issues with KPI Spreadsheet in infoXpert)

Draft 2020-2021 WHS Management Plan prepared for November Consultation Group Meeting, accepted with minor amendments for implementation in January 2020.

QUARTERLY ACTION PLANS (QAP'S)

QAP's completed and reviewed

2020-2021 Draft completed as part of the 2020-2021 WHS Management Plan

KEY PERFORMANCE INDICATORS (KPI'S):

Toolbox Talks – October TBA (due to issues with KPI Spreadsheet in infoXpert)

Crew	Completion Rate
Concrete	TBA
Construction 1	TBA
Construction 2	TBA
Town Services	TBA
Plumbers	TBA
Workshop	TBA

Take 5's – May TBA (due to issues with KPI Spreadsheet in infoXpert)

Group	Completion Rate
Governance	TBA
Corporate, Community & Financial Services	TBA
Engineering & Technical Services	TBA
Concrete	TBA
Construction	TBA
Sewerage & Water	TBA
Town Services	TBA
Workshop	TBA

Incident Reporting - October

WHS Incidents	#
Personal Injury Reports:	1
Damage Reports:	0
Hazard Reports	0

Non Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	7

Workplace Rehabilitation 2019-20

Lost Time Injuries (LTI's)	October	Year to Date	# Claims Finalised
2019 Calendar Year	0	2	2
Total Days Lost	TBA	TBA	0

WHS Training

Internal	Number Trained		
	Staff	Other	Total
QSC General Induction/Site Induction	0	0	0
Contractor Induction	0	0	0
Information Day for Contractors/Council Staff	0	0	0
Traffic Control /Refresher	0	0	0
Roadwork Signage Implementation	10	0	10
First Aid/CPR	0	0	0
Plant Operators/High Risk Licence	0	0	0
Chainsaw Training/Quick Cut Saw	0	0	0
Electrical Awareness	7	7	7
DAMP Testing	0	0	0

QUALITY ASSURANCE

RMPC Quilpie Thargomindah Road

Quilpie Adavale Road

Submitted QA Plan for Quilpie Adavale Road Chainages: 51.00 -54.35

Non-conformance Reports: 7 Quilpie Adavale Road - Compaction failures, 5 accepted as is, 1 lot reworked & retested, 1 retested. All now approved for seal on Monday 30 November. Failures due to variances to moisture content in materials from different pits.

Corrective action: addition material testing to be taken to improve processes.

STATE EMERGENCY SERVICE

Renovation almost completed, preparing to move all equipment back into the new training room.

REHABILITATION AND RETURN TO WORK

0 LTI (Lost Time Injuries) claims for October

2 YTD (year to date) now finalised and completed.

AERODROME SAFETY MANAGEMENT SYSTEM

Nil

INJURY INCIDENT REPORTS 2019

*Reported Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Total Incidents Reported	1	0	0	0	0	0	2	0	0	0	0	0	0
LTI Performance	July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Total
Lost Time Injury (LTI)	2	0	0	0	0	0	0	0	0	0	0	0	2
Days Lost	24	0	0	0	0	0	0	0	0	0	0	0	24
Reportable Injury WHSQ	0	0	0	0	0	0	0	0	0	0	0	0	0
*Duration Rate	0	0	0	0	0	0	0	0	0	0			
**Frequency Rate	0	0	0	0	0	0	0	0	0	0			

	*2018	*2017	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06	2004-05
Number of Claims	2	1	1	4	4	3	3	5	2	1	2	2	1	2	4
Actual Lost Time Injuries	2	0	1	4	2	2	2	4							
Target (10% Reduction) Lost Time Injuries	0.9	3.24	3.6	1.80	1.80	1.80	3.6								
Yearly LTI's (Days Lost)	1	0	7	126	41	89	123	27	29	76	2	0	13	10	43
Target (10% Reduction) Days Lost	6.3	102.06	113.40	36.90	77.40	110.70	24.30	28.71							

	*2018	*2017	2015-16	2014-15	2013-14	2012-13	2011-12			Scheme Average Rate	Member Group Average Rate
LTI Frequency Rate	8.14	8.94	32.80	16.52	16.03	25.77	35.78			11.28	5.69
Target (10% Reduction) LTI Frequency Rate	7.38	29..52	14.866	14.427	23.193	32.202					
Duration Rate	1.00	7.00	31.50	20.50	44.50	41.00	6.75			23.04	11.60

	*2018	*2017	2015-16	2014-15	2013-14	2012-13	2011-12			Scheme Average Rate	Member Group Average Rate
Target (10% Reduction) Duration Rate	6.3	28.35	18.45	40.05	36.90	6.6825					
Lost Time Incident Rate	1.50	1.52	6.06	3.05	2.96	4.76	6.61			2.08	1.05

*Update to reflect Calendar year reporting 2019