



Ordinary Meeting of Council

MINUTES

Friday 9 August 2019

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie Qld 4480





ORDINARY MEETING OF COUNCIL

Friday 9 August 2019

Quilpie Shire Council Boardroom

MINUTES

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.25am.

2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bob Hall

Cr Roger Volz

Cr Bruce Paulsen

Mr Dave Burges (Chief Executive Officer)

In attendance: Mrs Maree Radnedge (Minutes Secretary)

3 APOLOGIES

Nil.

4 CONDOLENCES

Council noted the recent passing of Barney Rutledge and Charly Orupe and expressed their condolences to their families.

5 DECLARATIONS OF INTEREST

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 (08/19) – Ordinary Meeting of Quilpie Shire Council held Tuesday 9 July 2019

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday, 9 July 2019.

Resolution No: (01-08-19)

Moved by: Cr Roger Volz

Seconded by: Cr Bruce Paulsen

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday, 9 July 2019 are taken as read and confirmed as an accurate record of proceedings.

5/0

7 ITEMS FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has undertaken since the July 2019 Ordinary meeting of Council. Cr Mackenzie attended and participated in a range of meetings on a recent trip to Toowoomba and Brisbane including:

- A Migration Round table meeting attended with the Chief Executive Officer, Dave Burges regarding possible opportunities to encourage business migrants;
- A Rail forum regarding information about the rail, problems with tonnage allowed on lines and the renewal of the cattle contract;
- Outback Queensland Tourism Authority (OQTA) meeting;
- Geological Bioregional Assessment (for the Cooper basin) panel meeting;
- Council Mayors meeting; and
- While in Toowoomba, the Mayor took the opportunity to make contact with Katie Williams of the Premiers Department.

Other meetings that the Mayor attended during the month include:

- Regional Development Australia (RDA) meeting; and
- Bush Councils forum in Roma, at which the Mayor gave a presentation.

9 COUNCILLOR PORTFOLIO REPORTS

Councillors provided a brief overview of activities they have undertaken since the July Ordinary Meeting of Council.

Cr Volz attended the Naidoc celebrations at both the library and the Mulga Mates Centre in addition to a Geocaching workshop. Cr Volz also opened the local Photography exhibition at the Quilpie Visitor Information Centre, Museum and Gallery.

Councillors Volz and Hewson attended a meeting at Eromanga with Architectus regarding Stage 2 of the Eromanga Natural History Museum.

Cr Hall spoke with various property owners regarding their progress with exclusion fencing throughout the month in addition to attending the Larry and the Dame show at the Shire Hall.

Cr Paulsen advised that he has held various discussions with relevant parties regarding the Outback Master's Golf, an upcoming visit from the Wanderer's and hosting a large football event during the next three years.

Cr Hewson attended the South West Hospital Community Engagement meeting, the Toompine/Nockatunga Polocrosse carnival and the Annual General Meetings of the Quilpie and Eromanga QCWA.

In addition to the activities noted above, all Councillors attended interviews for the role of the Director of Engineering Services.

Councillors Mackenzie, Volz and Hewson attended the Break Bash on Brolga, which was well received by visitors and locals alike.

10 STATUS REPORTS

10.1 (08/19) – Engineering Services Status Reports

Noted.

10.2 (08/19) – Corporate and Community Services Status Reports

Noted.

10.3 (08/19) – Financial Services Status Report

Noted.

10.4 (08/19) – Governance Status Reports

Noted.

11 ENGINEERING SERVICES

Nil Reports.

ATTENDANCE

Corporate and Community Services Manager, Mrs Lisa Hamlyn attended the meeting at 10.43am.

12 CORPORATE AND COMMUNITY SERVICES

12.1 (08/19) – Request for Assistance, Quilpie Club Inc.

Correspondence has been received from Quilpie Club Inc. requesting Council's consideration of donating 40 cubic metres of 20mm gravel to enhance the gardens at the main entrance to the Quilpie Club Inc.

Resolution No: (02-08-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council approves the request received from Quilpie Club Inc. to donate a maximum of 40 cubic metres of 20mm gravel to enhance the garden at the main entrance to the Quilpie Club Inc.

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13 FINANCE

13.1 (08/19) – Finance Report for Month Ending 31 July 2019

The Finance report for the period ending 31 July 2019 was presented to Council for consideration.

Resolution No: (03-08-19)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council receives the Finance Report for the period ending 31 July 2019.

5/0

ATTENDANCE

Corporate and Community Services Manager, Mrs Lisa Hamlyn left the meeting at 11.12am.

ADJOURNMENT

The meeting adjourned at 11.12am for morning tea and resumed at 11.35am.

14 GOVERNANCE

14.1 (08/19) – Delegations Register Annual Review

The Local Government Act 2009 (*The Act*) requires a Chief Executive Officer (CEO) to establish a register of delegations which must record all delegations by the Council, Mayor or CEO.

Section 257 of *The Act* stipulates that a delegation to the Chief Executive Officer must be reviewed annually by the local government.

Resolution No: (04-08-19)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That pursuant to section 257 (5) of the Local Government Act 2009, Council review the current delegations to the Chief Executive Officer.

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14.2 (08/19) – Delegations Register

The Local Government Act 2009 requires a Chief Executive Officer (CEO) to establish a register of delegations which must record all delegations by the Council, Mayor or CEO.

The Local Government Association of Queensland (LGAQ) provides a delegations database to assist Councils in identifying potential amendments to delegated activities.

Updates to the database were made in May 2019. As such, Council is requested to consider amendments to Council's *Register of Delegations – Council to CEO* in order to ensure our legislative obligations are met.

Resolution No: (05-08-19)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That pursuant to section 257 of the Local Government Act 2009, the powers referred to in the document titled "Register of Delegations – Council to CEO" are adopted in accordance with the proposed amendments presented in Attachment A to this report.

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14.3 (08/19) – Australian Local Government Association National Local Roads and Transport Congress

The Australian Local Government Association has invited Council colleagues to attend this year's National Local Roads Congress in Hahndorf, South Australia from 18 – 20 November.

Noted

14.4 (08/19) – Request for Assistance – Dan and Louise Hoch

By emails of 19 July 2019, Dan and Louise Hoch are requesting assistance from Council in relation to two matters connected to their business at *The Lake*. The requested assistance is:

- The provision and installation of a grid and gate on the western entrance to the lake; and
- Additional signage directing tourists to the lake similar to the large brown tourism signs on the entrance to Toompine.

Resolution No: (06-08-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council approve the provision and installation of a grid and gate on the western entrance to The Lake on the basis that public access to The Lake is maintained free of charge; and

That Council does not approve the request for additional signage directing tourists to The Lake at two locations.

5/0

14.5 (08/19) – Quotation Q06 1920 Gyrica Gardens Multi-function Centre

Tenders for the high level conceptual design of a multi-function centre at Gyrica Gardens were called on 29 June 2019.

The following two responses were received on Vendor Panel by the closing time:

Name	Offer (Ex GST)	Details
Elia Architecture	\$7,325	This includes an amount of \$2,100 for a Quantity Surveyor
DM2 Architecture	\$25,315	This includes a provisional sum amount of \$4,500 for a Quantity Surveyor

Resolution No: (07-08-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council accepts the offer from Elia Architecture for the high level conceptual design of a multi-function centre at Gyrica Gardens for a price of \$7,325 exclusive of GST.

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14.6 (08/19) – Attendance at LGAQ Annual Conference

The LGAQ Annual Conference is being held from Monday 14 to Wednesday 16 October 2019 at the Cairns Convention Centre.

Resolution No: (08-08-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Bob Hall

That Council approve Crs Mackenzie, Volz and Hewson to attend the 2019 LGAQ Annual Conference.

5/0

14.7 (08/19) – Building Our Regions Funding Program

The State Budget has announced an additional \$70 million over four years to implement Round 5 of the Building our Regions program. This program enables regional areas to deliver infrastructure projects to meet specific community needs, with a focus on driving economic outcomes and job creation.

Projects must be capable of commencing construction by 30 April 2020.

Resolution No: (09-08-19)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council submit an Expression of Interest for a Truck Weighbridge facility under Round Five of the State Government's "Building our Regions" program and that Council make a co-contribution of 25%.

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14.8 (08/19) – 2019 DRFA Project Management

The Minister for Fire and Emergency Services has approved an extension of the jointly funded Commonwealth/State Disaster Recovery Funding Arrangements (DRFA) for Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019. The following relief measures have been approved for Quilpie Shire Council:

- Counter Disaster Operations; and
- Reconstruction of Essential Public Assets (REPA).

It is envisaged that the project management will be conducted by one project manager and supervisor for the duration of the works.

Resolution No: (10-08-19)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council appoint Proterra Group as project manager for the 2019 Disaster Recovery Funding Arrangements Restoration of Essential Public Assets works program under LocalBuy Contract number BUS220-0811.

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14.9 (08/19) – 2019 Christmas Shutdown

The relevant awards stipulate that Council must provide at least 90 days' notice of a shutdown period. Traditionally, the Council Administration Office (including Library and VIC) closes down for a period between Christmas and New Year.

The Engineering Services Department generally close down for a period from a week prior to Christmas to the second week in January. Some staff continue to work over this period to ensure essential services are maintained.

Resolution No: (11-08-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council's Executive, Corporate and Community Services close for the Christmas period on Friday 20 December 2019 and resume on Monday 06 January 2020 and Engineering Services close for the Christmas period from Friday 20 December 2019 and resume on Monday 06 / 13 January 2020.

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15 CONFIDENTIAL

Resolution No: (12-08-19)

Moved by: Cr Roger Volz

Seconded by: Cr Bob Hall

That Council enters into closed session under s275 of the Local Government Regulation 2012 at 12.31pm to discuss the following matter:

- Appointment of Director of Engineering Services.

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ATTENDANCE

Cr Mackenzie left the meeting at 12.33pm and Cr Hewson assumed the position of Chair.

Resolution No: (13-08-19)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council moves out of closed session and resumes the Ordinary Meeting at 12.37pm.

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ATTENDANCE

Cr Mackenzie returned to the meeting and resumed the position of Chair at 12.39pm.

15.1 (08/19) – Appointment of Director of Engineering Services

Interviews for the role of Director of Engineering Services were held on Friday 26 July 2019.

Resolution No: (14-08-19)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council confirm the appointment of Mr Peter See as the Director of Engineering Services.

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16 LATE CONFIDENTIAL ITEMS

Nil

17 LATE ITEMS

Nil

18 GENERAL BUSINESS

18.1 (08/19) – Cars on footpath in Jabiru Street

Councillor Volz raised concerns about derelict cars on the footpath in Jabiru Street.

18.2 (08/19) – Footpaths

Councillor Volz raised the issue that some footpaths are not being adequately maintained. The Chief Executive Officer will encourage residents to maintain their footpaths in the monthly Community Newsletter.

18.3 (08/19) – Old Fire Station

Staff are requested to submit a report to the September Ordinary Meeting of Council regarding the use of the Old Fire Station for the display and sale of indigenous art.

18.4 (08/19) – John Waugh Park

For safety purposes, staff are requested to look at possible alterations to the concrete platform at John Waugh Park.

18.5 (08/19) – Quilpie Wellspring

In order to further progress the Quilpie Wellspring project, Council should now undertake a detailed Business Case Study in order to confirm the potential economic and other benefits of the project.

Resolution No: (15-08-19)

Moved by: Cr Roger Volz

Seconded by: Cr Bruce Paulsen

That Council submit an application under Round Five of the State Government's "Building our Regions" program (Planning Stream) to progress the planning for the Quilpie Wellspring project; and that Council contribute \$50,000 towards the project.

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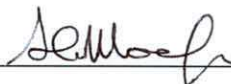
19 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Thursday 5 September 2019 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 2.36pm.

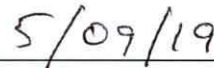
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 9 August 2019.

Submitted to the Ordinary Meeting of Council held on the Thursday, 5 September 2019.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council



Date