



OPERATIONAL STATUS REPORT AGENDA

Thursday 5 September 2019

commencing at 9:30am

Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

30 August 2019

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Thursday, 5 September 2019, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Thursday, 5 September 2019, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Dave Burges
Chief Executive Officer





OPERATIONAL STATUS REPORT

AGENDA

Thursday 5 September 2019
Quilpie Shire Council Boardroom

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Operational Status Report

Workshop

1.2 (09/19) – Workshop Supervisor Operational Status Report

Author: Jeremy Grimm

IX 183405

GENERAL

Maintenance & Servicing

- Coaster bus travelled to Toowoomba for electrical repairs. This was done when school trip was on in Toowoomba.
- 1000 hour service carried out on #104 roller
- Roller #106 failed compressor still awaiting parts. Carried out 250 hour service and other minor repairs while in workshop.
- Carried out 6 vehicle services.
- #53 Nissan UD cracked water tank welded a patch over crack minimal repairs as being traded soon. Greased and adjusted brakes.
- #5000 Drott smoke coming from engine bay. Wiring had shorted on front. Due for 500hr service

Have done a visual inspection and all the tracs and rollers need replacing, cab is cracked at rear bucket bushes and pins need replacing, oil leak from the under carriage yet to diagnose. Will do a full report and costing before carrying out any major repair as it might cost up around the 10 to 15 thousand dollars to repair.

We purchased the Drott for 52K in 2015 we have so far spent 40K just in parts to date. The current trade which you might get would be 35K tops and probably 40K once all repairs have been done. We need to look at a future plan with the waste facility machinery as the drott is going to be a major expense moving forward.

- Garbage truck has new compacting floor in the bin all repairs completed
- Kenworth truck #50 carry out minor repairs. Change suzie lines, mudflaps, airlines to seat, engine brake switch, grease and adjust brakes
- #5004 batching plant is just about complete awaiting on some parts hope to get into service in early September.
- Fitted new steel rack to back of workshop
- Safety shower fitted next to battery



AIRPORT REFUELLING FACILITIES

Fuel Quantities in Stock:

JetA-1: 12,000 litres

Avgas: 18,000 litres

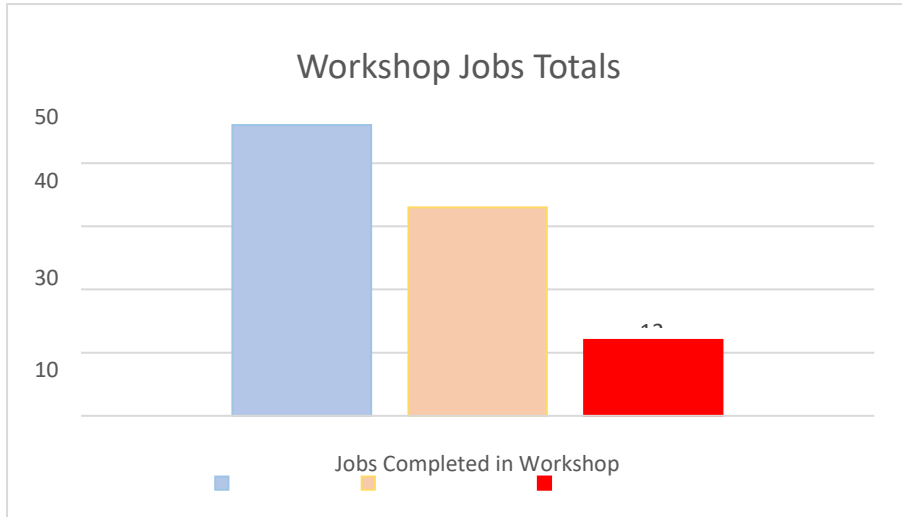
Had a delivery of 16,000 litres of Avgas on 21 August

We have used 11,000 litres of Avgas since 06 June

WORKSHOP JOBS REPORT

The graph on the following page shows work conducted by the Workshop for the month of 28/07/2019 to 23/08/2019

– 46 jobs in total with 12 unplanned jobs and 33 planned jobs.



OCCUPATIONAL HEALTH & SAFETY

Safety chains across all entries to workshop.

STAFFING

We have appointed a new apprentice Levi Coutroufinis. He is settling in well with the team.

ENVIRONMENTAL ISSUES

N/A

CONTRACTORS

Outback Auto and Communications have carried out some minor works on truck #50 and installed a charging system to the buggies for a portable battery. Great Western Electrical have carried out the electrical works on the batching plant, installing two electrical motors.

Operational Status Report

Water and Sewerage

1.3 (09/19) – Water and Sewerage Operational Status Report

Author: Alan McNall

IX 183490

WATER

Water – Consumption

Raw Water Consumption statistics

Locality	Monthly Use (meg)	2018/19 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie	13.34 meg	26/07/19-23/08/19			
Eromanga	5.5 meg	27/03/19-30/07/19			
Adavale	-	-			

Water - Call-outs

Locality	Date	Time	Details	Outcome/ Comment
23 Boonkai st	14/08/19	7.30pm	Burst main	complete

Water - Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
Eromanga hot water	31/07/19	Burst main/prv repairs	Verbal	2hrs
23 Boonkai St	15/08/19	Replace hydrant	Verbal	2hrs

Water - Unplanned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification details	Response time	Time to restore supply
Toompine	06/08/19	Drained tanks	n/a	2hrs	n/a

Water - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Service repair	Service replace	New mains	outcome & comments
83 Brolga st	06/08/19	Hit pipe		Yes			complete
29 Boonkai st	07/08/19	Burst service		Yes			complete
48 Winchu st	12/08/19	Leaking service			Yes		complete
10 Jabiru st	12/08/19	Leaking service		Yes			complete
Eromanga x 2	14/08/19	New service/hit service			Yes		complete

36 Broilga st	22/08/19	Leak			yes		complete
66 Jabiru st	23/08/19	Leak		Yes			complete

Water - New Services

Locality	Date	New connections	Outcome/ comments
Eromanga ses	14/08/19	New connection	complete

Water – Complaints / Requests

Nil.

SEWERAGE - STATUS DETAILS

Sewerage - Overflows / Breaks / Repairs

Nil.

Sewerage - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
Eromanga	30/07/19	Blocked drain		Yes		complete
Eromanga	13/08/19	Blocked drain		Yes		complete

Sewerage - Call-outs

Nil.

Sewerage - New Connections

Nil.

Sewerage – Complaints

Nil.

Capital Works and Council Requests

Project details	Status/Comments	% Complete
Baldy top water service.	WIP	
Footy field irrigation	complete	100%
Pegler St water main	October start	

OTHER WORKS AND REQUESTS.

Complete 16 x requests on council buildings/infrastructure.

Operational Status Report

Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.2 (09/19) – Manager of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 183503

CONDOLENCE CARDS

Condolence cards were forwarded to the families of Judy Hall, Barney Rutledge and Charly Orupe.

COMMUNITY DROUGHT OUTREACH WORKSHOP - EROMANGA

The Department of Infrastructure, Transport, Cities and Regional Development (Canberra) are coordinating sixteen (16) Drought Outreach events in local government areas in Queensland. This event for Quilpie Shire will be held in Eromanga on 12 September 2019.

The Drought Outreach Events will bring together Commonwealth, state and not-for-profit organisations into one room and provide an opportunity for farmers to discuss their personal circumstances and get specific information and advice to make important decisions about farm business planning and grow preparedness and resilience to drought.

The type of organisations present will be the NBN, the Australian Tax Office, Department of Human Services, Rural Financial Counselling Services, Queensland Department of Agriculture and Fisheries, peak agricultural bodies, rural mental health services and Country Women's Association.

WOMENS HEALTH WEEK 2019

Women's Health Week 2019 will take place 2-6th September 2019. A Women's Health Week Breakfast will take place on Sunday 1st September to mark the commencement of the week. The Breakfast will be held at the Quilpie Sport & Recreation Centre and will commence with a short exercise / meditation session. Thursday 5th September a Wine & Cheese Night will be held at the Quilpie Club Inc. with guest speaker Isabelle Springall. (Women's Health Nurse)

MENTAL HEALTH WEEK 2019

Mental Health Week is on 5 – 13th October and event planning is well underway. It is important that all sectors of the community are included in this important week. Activities planned to date include:

- "Best Friend Walk" / Breakfast – Bicentennial Park
- Youth Night
- Karen Sherlock (RFDS) – Mindfulness Sessions (Staff, Community, Youth)
- Comedian – Laugh out Loud

BUTCH LENTON MEMORIAL BUSH COUNCIL INNOVATION AWARD

A nomination has been submitted to the Butch Lenton Memorial Bush Council Innovation Award for Council's NDIS Community Initiative. The award is to recognize innovation in Bush councils and pay tribute to Butch's legacy. Nominations close on 13th September 2019 and the bursary will be

awarded at the LGAQ Annual Conference being held in Cairns 14-16 October 2019. The award is also showcased at the Bush Councils Convention held every two years.

ABC CATALYST PROGRAM

The ABC Catalyst Program will be visiting Quilpie during September to film a “teeth clinic” documentary with Jalal Khan, the Dental Truck 11-15th September. They will be remaining in Quilpie for the Show and Rodeo.

PHN – HEALTH PROMOTIONS PROGRAM

Western Queensland Primary Health Network funding documentation for Council’s Health Promotions Program has been received and the funding has increased to \$200,000.00 for 2019/2020 to deliver the “Healthy Ageing, Healthy Lifestyles” program.

MEETINGS ATTENDED

- 6th Aug Mental Health Week Planning
- 7th Aug Larry & the Dame
- 13th Aug CAN (Community Advisory Network) Meeting
- 19th Aug Opening of Seniors Week 2019
- 22nd Aug Karen Sherlock (RFDS)
- 26th Aug Lisa Patterson – Kane
- 28th Aug Fraud Awareness Training

UPCOMING TOURING SHOWS / EVENTS

- 1st Sept Womens Health Week – Breakfast
- 4th Sept Quilpie Wild Dog Advisory Committee Meeting
- 5th Sept Womens Health Week - Wine & Cheese Night
- 12th Sept R U OK Day – Morning tea
- 16th Sept Quilpie Pool Opening for 19/20 Season
- 16-20th Sept Work Experience (Year 10 students)
- 19th Sept Local Disaster Management Group Meeting
- TBC My Health Training (Pilot) Queensland State Library
- 4-5th Oct Flipside Circus Tour (arTour)
- 6th Oct Mental Health Week – “Best Friend Walk”

Operational Status Report

Pest and Livestock Management

2.3 (09/19) – Pest and Livestock Management Coordinator Status Report

Author: Damien McNair

IX: 183489

PROPERTY INSPECTIONS / TRAPPING

Property Inspections	Cooma, Regleigh, Napoleon, Colac, North Comongin
Traps Set	Regleigh, Wanko, North Comongin, Colac, Coolbinga, Napoleon

BAITING / HOTSPOT BAITING

Hand Baiting - Cooma

SCALPS PRESENTED TO COUNCIL – 01/07/2018 TO 30/06/2019

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Varna	7	12		950.00
Tallyabra	6	5		550.00
Monler	6	4		500.00
Plevna	5			250.00
Cowley	26	10		1800.00
Regleigh	2	1		150.00
Trinidad	8	7		750.00
	60	39		4950.00

SURVEILLANCE CAMERAS / GPS

- FULCRUM

PLANT

- All good
- Finalising quotes for Canam replacement

CONTRACT TRAPPERS

- Nil

GENERAL

- Monitoring town area
- Quilpie Common Muster completed on 2 & 3 August
- 16 dogs trapped for the month

Operational Status Report

Rural Lands

2.4 (09/19) – Rural Lands Officer Operational Status Report

Author: Andrew Byrne

IX 183502

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Cattle look good. Common condition good	
Dillons Well Reserve	Has not come back well as yet following rain	
Warrabin Lane	Has not come back well as yet following rain	
Eromanga Common	Cattle look good. Condition is fair	
Adavale Common	Cattle look good. Common condition good	

- Eromanga Common – new permit received from Cameron Clayton

WEEDS

Declared Weed	Property	Action
Coral Cactus	South Comongin Dump paddock	Spraying completed
Prickly Pear	Adavale Common Milroy – significant infestation	Spraying completed 250L Diesel utilised in 3 days to spray.
Mesquite	NA	NA

WILD DOG CONTROL

- 1 dog shot on Milroy whilst undertaking pest weed control.

LOCAL LAWS / ANIMAL CONTROL

- 2 dogs impounded

PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good
4504	Can-am Defender	Good
4502	Motorbike (Honda)	Good

GENERAL

- Monitoring town area.
- Common muster completed 2nd and 3rd August 2019.
4 calves unbranded, did not mother up – put back on common.

Operational Status Report

Health Promotions

2.5 (09/19) – Health Promotions Officers Status Report

Author: Michelle Donohue

IX: 183495

COMMUNITY ACTIVITIES AND SENIORS PROGRAM

The Community Activities and Senior's program for August has been well attended. Healthy Minds is still the most popular choice.

Seniors week celebrations kicked off Monday 19 August, commencing with Lisa Hamlyn officially opening Senior's Week followed by a morning tea at the Visitors Information Centre and then viewing the local photography competition.

On Tuesday 20 August, "Catch up and Cuppa" was held at CWAATSICH. There was as a lot of yarning and laughing going on with the seniors.

Wednesday 21 August, The Jam Drop Competition was held. The competition was open to any person over 50 in the Quilpie Shire. We received nine entries from the community. Ann Lewis from the Imperial Hotel was the Judge and Cr Jenny Hewson assisted. Winners on the day:

1st Place - Bernadette Hall, 2nd Place - Michelle Donohue and 3rd Place - Fran Murray.

A Cent Sale was held at St Matthews Hall on Thursday 22 August.

On Friday 23 August, the senior's luncheon was held at Moble Station. Twelve seniors attended the lunch. A delicious two-course meal was served on the lawn. Thanks to Councillor Roger Volz for driving the bus. It was much appreciated by all the seniors.

To finish off Senior's week some seniors attended Sunday mass at St Finbarr's Church.

Men's Group will be held on Thursday 29 August. St Matthew's Jumble Sale was held on Friday 2 August.

COMMUNITY ACTIVITIES AND SENIORS PROGRAM ATTENDANCE

Program	Attendance	Month
Seniors Program	88	July 2019

HEALTH PROMOTIONS

As part of Health Promotions, I am providing fresh fruit for the children at Mulga Mates for six weeks commencing Monday 26 August to Monday 30 September.

I have been liaising with Alina Graham to re-commence Aqua sessions for the Community Activities and Seniors Program for the summer season. Aqua sessions will be held Mondays and Thursdays and will commence on Monday 14 October.

Active Agers is continuing until Friday 20 September. The sessions have been going really well with Trainer, Ann Kent. It is such a shame some seniors are not taking full advantage of the Active Agers sessions.

No foot care this month due to Seniors Week celebrations. The next foot care morning will be Monday 9 September, 10.00am at the Quilpie Hospital.

August is Tradies National Health Month. Information was placed in the Community Newsletter, Staff Newsletter, displayed on Staff and Local Notice boards. Information was also published on Facebook.

A morning tea is planned for R U OK Day, Thursday 12 September on the lawn in front of the Council Office.

Women's Health Week is on in September. Two events have been organised for women of all ages in the community. A Meditation and Breakfast at the Quilpie Sport & Recreation Centre and a Women's Wine & Cheese evening at the Quilpie Club with guest speaker, Isabelle Springall a local nurse in our community.

Lisa and I met with Karen Sherlock – RFDS Drought and Wellbeing Service, Senior Clinician from Charleville to discuss events for Mental Health Week 5 – 11 October for children aged 10 – 16, the community and workforce. Karen will liaise with Lisa and I over the coming month to finalise the activities for Mental Health Week.

YOUTH PROGRAMS

The After School Craft group attendance has declined. The children participating are enjoying the craft sessions and the fresh fruit provided for their afternoon tea.

The Youth Centre group are enjoying the variety of activities. The gaming equipment is popular with the youth. We have had three new children join us at the youth centre. Delma Quinn and I have seen a big improvement with the children's behavior at the centre. This is great to see.

Program	Attendance	Month
After School Craft Activities	20	July 2019
Youth Centre	21	July 2019

STAFF

I attended a Quilpie MPHS Community Advisory Network meeting on Tuesday 13 August.

Operational Status Report

Library

2.6 (09/19) – Librarian Operational Status Report

Author: Janet Foley

IX 182439

GENERAL INFORMATION

On Thursday 26 August the students who participated in the Library and Quilpie State College Robotics and Coding Club will be travelling to Cunnamulla by bus accompanied by Chaplain Aaron Sloper, Mr Roger Volz and Librarian Megan Rojek.

As part of the program of the Cunnamulla Fella Festival, the Cunnamulla Library will be hosting an Oz Bot Challenge. The Quilpie students will be displaying our range of Robots and Coding equipment and demonstrating their skills using the various robotics. The students will be staying overnight in Cunnamulla and attending a festival circus event and will return to Quilpie the following day.

State Library of Queensland have invited Quilpie Library to host a pilot train-the-trainer program for 'My Health Record' online portal. Community & Corporate Services Manager, Lisa Hamlyn and I have discussed the program and feel it would be a wonderful opportunity for Library staff, NDIS Officer Chris Houghton and HPO Michelle Donohue. This would enable all of the participants to assist our senior citizens and other community members with 'My Health Record'. Lisa Hamlyn will be contacting Quilpie Hospital to ascertain if any staff members would be interested in attending.

In addition, State Library have offered an additional 'Be Connected' Digital Mentor training workshop. Be Connected is an Australian Government initiative committed to increasing, confidence, skills and online safety for older Australians.

Quilpie Library is one of four council libraries to be offered these two training program. Tentative dates for the workshops are Wednesday 25 and Thursday 26 September.

Our Quarterly book exchange from State Library has arrived and hopefully we will unpack, process and shelve the items next week. We will also be selecting and packaging approximately 250 books and DVD's to be returned to State Library.

Locals and tourists continue to support the Library's Second Hand Book, Teddy Bears and Bric a Brac Stall. To date we have raised \$1,976 for the Council Fundraiser.

STATISTICS

Visitors to the Library during August are considerably lower than the previous month. 810 people have visited the Library, however there are still four operational days of numbers to be added to this total.

Library Stats 2019	Library Visitors	Wi-Fi Users	IPad Usage	Senior Computer Users	Paid Computer Users
June	855	256	136	44	1
July	902	288	172	66	1
August	810	172	88	49	0

EXAMINATIONS

Nil

ACTIVITIES

After School Craft, organised by HPO Michelle Donohue has continued on a weekly basis.

HISTORY

I continue to receive an increasing number of history and cemetery enquiries.

VISITING SERVICES

Rapid Employment Services continue to visit Quilpie for two days each fortnight at the Library to liaise with their clients.

CEMETERY / FUNERALS

Nil

EVENTS

We are busy with preparations for the Teddy Bears Picnic that Quilpie Library is holding at Bi-Centennial Park on Wednesday 28 September.

STAFF

Nil

Operational Status Report

NDIS

2.7 (09/19) – NDIS Coordinator’s Status Report

Author: Chris Houghton

IX 183519

GENERAL INFORMATION

In August the first Service Provision application was sent to the NDIS Quality and Safeguard Commission. The application was for a sole trader interested in Support Work and Domestic assistance. The application process appears to be directed at bigger organizations with many employees. Part of the application is a 15 question module on Risk Assessment, Work Place Health and Safety, Business Models and Policy and Procedures, which are all important topics in any business but the wording of the questions are directed at applicants that would have a business background. The required answers also had to be between 300 and 2000 words long. Following submission of the application the Quality and Safeguards Commission will send a list of auditors that the applicant can utilise at a cost to gain either a certification or verification quality audit. The Quality and Safeguards Commission will then deem whether the application is successful or unsuccessful. If an applicant is unsuccessful they are still able to provide services with their ABN to self-managed and plan managed clients, but NDIA managed participants must use a Service Provider registered with The Quality and Safeguards Commission. As with all NDIS Pathways, there is a long wait time.

A Participants Plan approved in August has come back with a smaller budget than was asked for as we predicted. The guardian of the participant has requested a review, as she is concerned the budget won’t sustain the supports that are already in place. LAC (Local Area Coordinator) Emma Liston, has started the review process. I was able to set up a MyGov account for the guardian so they have access to the NDIS portal. They will need assistance to access this account as they have no computer skills at all and won’t use technology without help. I have assisted this family to have the Plan managed by Lifeline.

STATISTICS

STATISTICS August 2019	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	10	4	6

CURRENT ISSUES

- Poor Pathways to navigate the NDIS
- NDIS Long Wait Times
- Mental Health Services

CORRESPONDENCE / NEWSLETTERS

- Victorian NDIS Newsletter, Endeavor Foundation Newsletter and NDIS Newsletter.

Operational Status Report

Financial Services

3 FINANCE

3.2 (09/19) – Manager of Financial Services Operational Status Report

Author: Arminda David

To be issued as late report following end of month processing.

Operational Status Report

Governance

4 GOVERNANCE

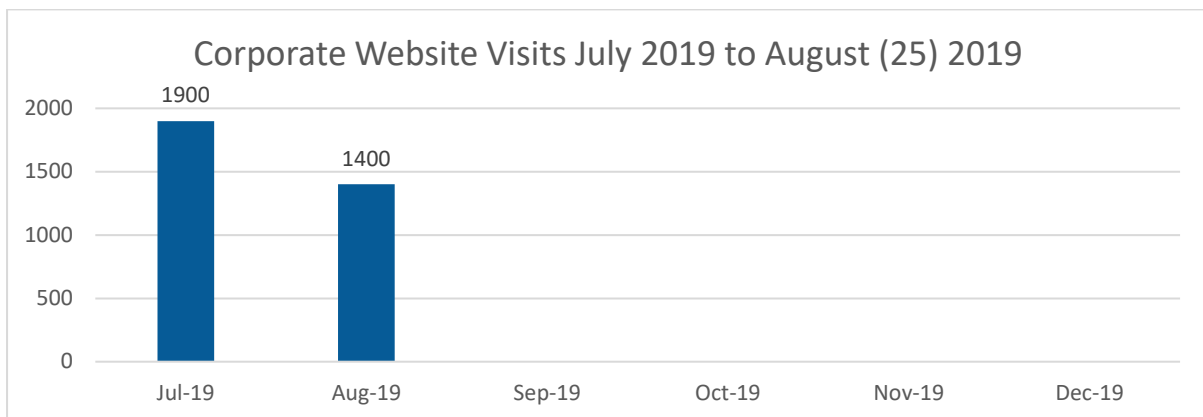
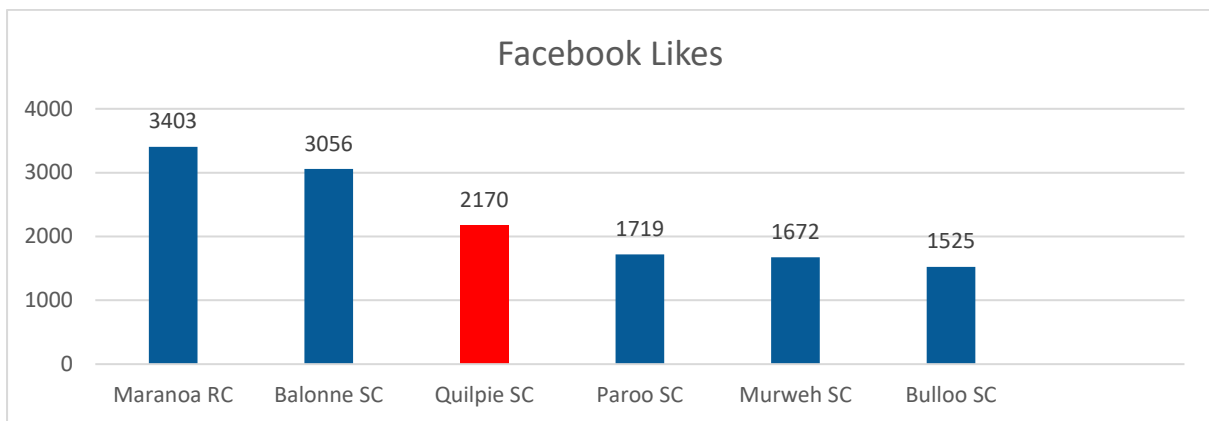
4.2 (09/19) – Governance Department

Author: Governance Officer, Nina Burges

IX: 183482

COMMUNICATIONS

Council's Corporate Facebook is currently at 2170 'likes', an increase of 42 over the past two (2) months. The following table shows comparative Councils online presence via Facebook:



(31 days July versus 25 days August)

GOVERNANCE

Implementation for the online and secure quotation platform, Vendor Panel, is almost complete. There has been some confusion for suppliers in registering, however Dominique Wells has been working with a number of them individually to assist in this regard.

In an effort to streamline our risk management obligations, the writer has been working to develop a database to allow for more streamlined reporting and monitoring. This database has been completed and our risk obligations are now being entered into the system.

In addition to regular duties, work on the 2018-2019 annual report has commenced.

HUMAN RESOURCES

The HR Officer and the WHS Officer have been working to develop the online induction program.

At the time of writing this report there are two (2) vacant positions being advertised.

In June, the Department of Local Government, Racing and Multicultural Affairs (DLGRMA) approved Council submissions to have Fraud Awareness training and Social Media Training courses in Quilpie. Peak Services will be delivering these courses in August and September at no cost to Council. Three (3) two hour courses on fraud management will be held for a total of 45 staff members while 14 staff (in addition to one Paroo Shire Council employee) will attend the 2 x half day social media sessions.

Operational Status Report

Tourism Development

4.3 (09/19) – Tourism Development Officer Operational Status Report

Author: Karen Grimm

IX 183505

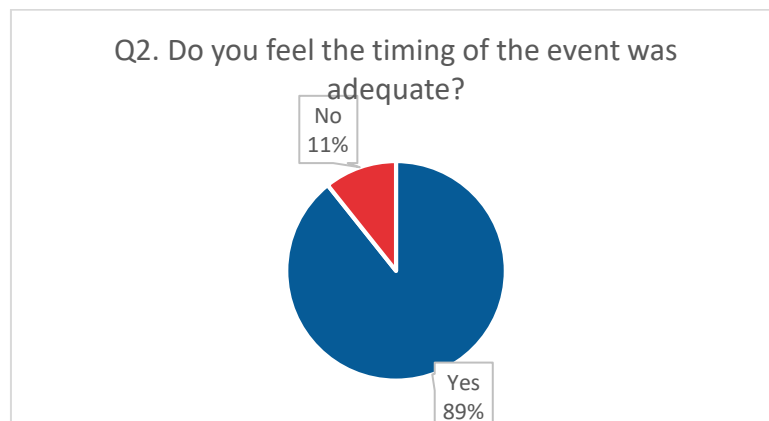
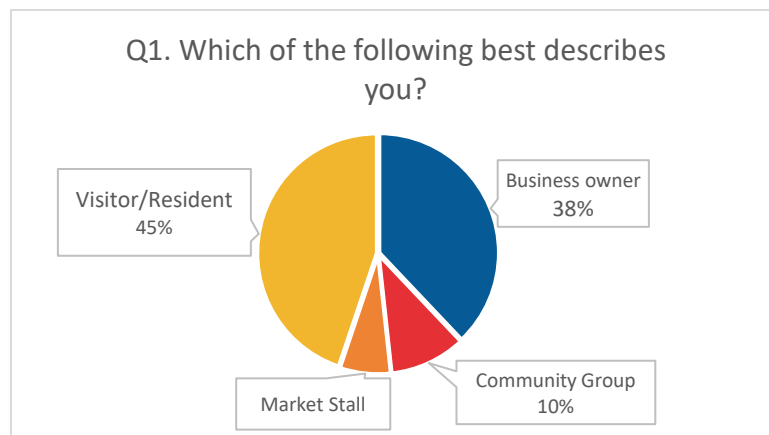
GENERAL INFORMATION

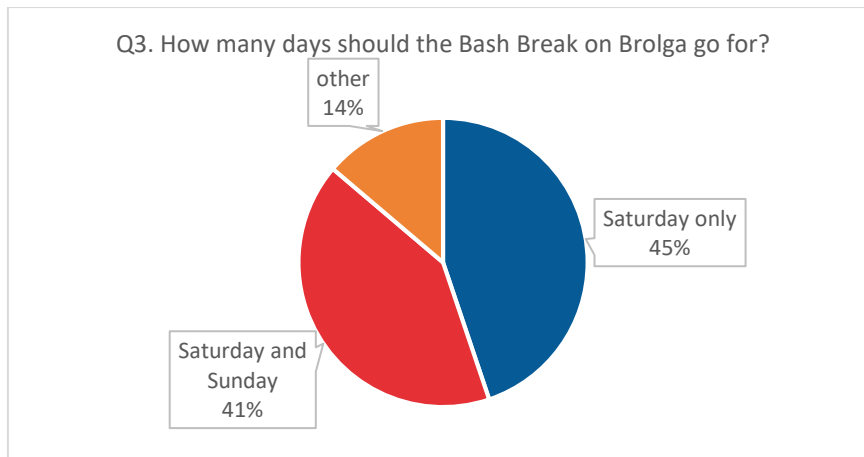
Bash Break on Brolga – A feedback survey was released after the event. It closed on Friday 16 August with 28 respondents. Eight people asked to be contacted for further information. All have been contacted for extra feedback, this is recorded in the report provided below.

Overall there is general support of hosting an event in 2020, most respondents did feel the timing was adequate, however some have indicated additional timing would be good.

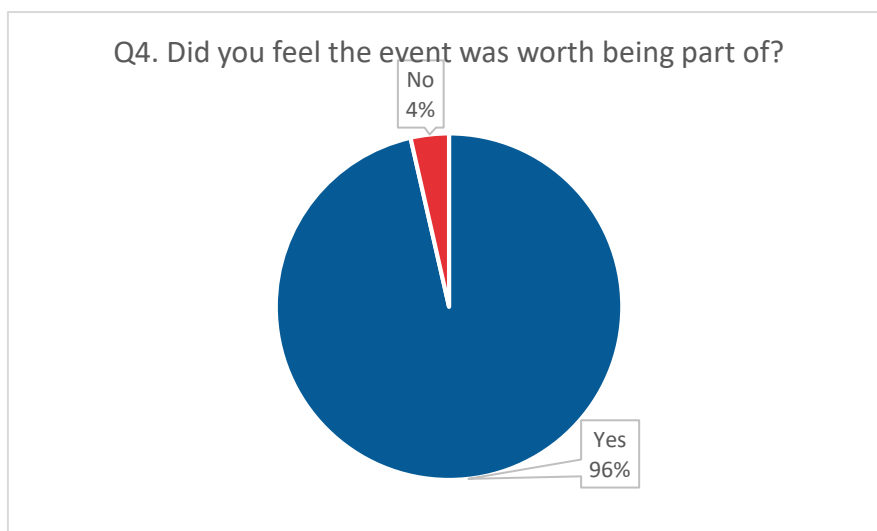
The event cost Council \$1600 (posters, labourers), this does not account for the Visitor Information Centre staff hours, and most work was captured during normal working hours.

The following is a summary of the survey results;





Other days commented on were Friday and Saturday night, Monday prior, Saturday before and after BRB and the following weekend.



Question 5 of the survey asked if businesses and organisations were prepared to share their percentage increase or funds raised during the event, compared to normal trading. Of the 13 respondents who indicated they were a business or organization, nine responded they enjoyed an increase. It was a mixture of 20%, 50% and 100% on normal sales.

Question 6 asked respondents what they like most about the event. There were a lot of comments which have been listed below;

- The fact that everyone was able to get together and showcase our communities artisan products to travelers
- Was a great opportunity to show Quilpie off and market stalls for local talents,
- Stalls
- Plenty of hype – nice vibe in town
- It showcased our Shire and district
- Food and atmosphere
- Has the potential to have a wonderful festival atmosphere
- Atmosphere on the street
- Everything
- Seeing all the locals out and about socializing on the main street
- All the main street shops open and food outlets were operating, looks good

- Good atmosphere and increase in customers spending \$\$
- The community and business involvement in the day. It was positive and would have sent a terrific message to our visitors
- Relaxed atmosphere. Not too busy that made people think they would be tied there for a day/people could come and go as they pleased
- Businesses stayed open
- That it was not an 'event' we were there as a community and open for service and business for travelers not putting on a show/ Everybody was responsible for themselves to ensure the success of the day, it wasn't just down to a small group to make it a success
- The shearing and all the stores and definitely the pancakes
- Local business staying open longer
- How all the community groups got together to make this Bash on Brolga happen
- Everyone
- Food available for travelers gives a reason to stop
- Support of the council
- Well-advertised, well run, provided for visitors passing through
- Friendliness

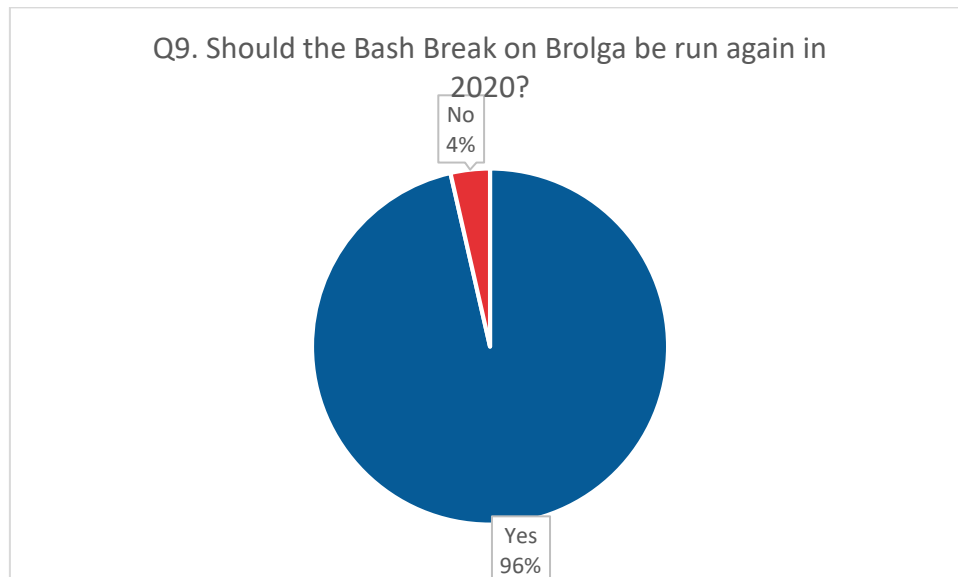
Question 7 asked respondents about what they like least about the event. There were a lot of comments which have been listed below;

- Nothing, I think that it was well-received, hopefully, if decided to do it next year we will have more stallholders
- I had to work so couldn't get up the street to see it
- I think as a town we could do more
- The caravan food from Yowah
- Food and atmosphere
- I think there should be something from afternoon into the evening
- Unsure
- Nothing, it was great and well worth coming in to set up the stall
- That more groups could of participated in this event
- Not enough stall holders
- Flies
- Promotion - needs longer lead in time and needs to be far and wide with an aim to encourage 'stop over' in Quilpie before final leg to Birdsville. If the Bash Break on Brolga was held over Saturday - Sunday could a street party type function be held on the Saturday night? Which would encourage travellers to plan a stopover.

Question 8 asked respondents what other recommendations they would suggest. 17 respondents provided feedback for this question, responses provided below;

- Get more locals involved
- I feel that the Kangaranga-Do should now be the night of the Bash (Saturday night) as more people are going to this event instead of the races. Also the locals could stay out later as it is a Saturday night and not during the week, children and adults like to participate but difficult when we have work the next day. If not Kangaranga Do maybe something similar

- A competition that locals and travellers can both participate in - camp oven cook off or steak cook off over open fire????? Triathlon/Stockman's challenge
- Maybe a Sunday morning time slot
- Perhaps a big main event at night? Maybe a Quick shears as this would be interesting to visitors
- Food and atmosphere
- Have nighttime entertainment
- More food options if possible
- Music
- Music – busking in Street. Another activity with Sheep Shearing. We can only get better by trying to introduce new things
- Hold the event the Saturday after the Bash too
- The event should only go for a day but the businesses should be encouraged to gear up for the whole period - open longer etc
- Would be good to have another type of demonstration of what we do here as well as the shearing. Maybe and opal demo? Lots of people are curious about open when they to come Quilpie
- More stalls
- Make a big thin a live band and more events
- Music, busking
- All good



We received one comment for this question, which was that it should be held over at least 3yrs to establish the event and create an awareness so that travelers can plan to include it in their itinerary.

Overall the responses were incredibly positive toward to the objective of the event. In 2020 the weekend prior to Bash Break on Brolga will coincide with the Outback Golf Masters. Work will continue to develop a proposal and event plan for 2020 event and presented to Council, with a focus on more lead in time to maximize opportunities for Quilpie to increase economic outcomes for the community.

SWRED Project – Funding has been received of \$160,000 for tourism development of the six SWRED Council's. The project title is Training, Employment and Product Development Initiatives for SW Queensland. There is no additional cost to Quilpie Shire Council at this time. It is fully funded.

The intent of this project is to meet the State Governments commitment to invest in tourism in Outback Queensland. The goal of the project is to help ensure that tourism in the SW region will continue to grow and improve to achieve meeting the demands of the consumer through the development and marketing of new tourism products encompassing the whole of the SWRED region.

Two key elements which will be delivered in this project include;

1. Digital marketing – consultant – Tourism Tribe

This project includes defining branding strategy, this will define forward branding approach including positioning, key messages, stakeholder role and responsibilities.

This element also includes developing a new loop and website to encapsulate the entire SWRED region. Digital planning, social media set up and email marketing for a period of time.

2. Product Development Program – consultant – Anita Clarke

Stage 1 period.

- ✓ Audit of regional assets
- ✓ Mentoring of VIC operators to better understand the coach operator sectors
- ✓ Identification of new coach tourism related products and associated itinerary options for tour planners

Stage 2 period

- ✓ Compile a regional Group Travel Guide to include the specific information required by coach tour operators, tour planners and group travel organizers
- ✓ Prepare trade-ready group travel packages and content for relevant regional tourism attraction websites and direct coach database distribution
- ✓ Set up of dedicated regional Group Travel E-Newsletter for quarterly updates to existing and potential coach tour operators, tour planners and group travel organizers.
- ✓ Review of regional attraction group travel booking processes, terms and conditions and documentation

Stage 3 period

- ✓ Partner with key coach industry partners in PR/Media programs to raise the profile of region and its attractions to increase consumer awareness and convert bookings.
- ✓ Develop a program of media relations activity (trade and consumer) focusing on new initiatives and newsworthy events
- ✓ Organize media and trade familiarization visits for coach tour operators, tour planners and group travel organizers.

Further updates will be provided as the project progresses. Project due for completion in May 2020.

Storytelling workshops – Quilpie will be hosting storytelling workshops on the 10 September. This workshop is funded by Outback Queensland Tourism Association and Visit Queensland. It will work with Visitor Information Centre staff to look at ways storytelling can assist us to connect with visitors. The workshop will review key messages we currently communicate and how staff can

maximize opportunity for increase revenue and visitation to our region. This will be no cost to Council.

Kangaranga Do – Tuesday 3 September, 6pm to Midnight. Assistance has been provided to the event including advertising, posters and organisation of road closures.

GALLERY

The 2019 Gallery bookings remaining are listed below.

CURRENT EXHIBITION - 19th July – 26th August - **Local Photography**. This includes people's choice, up to 23 August we have received over 400 votes. The winners will be announced following the exhibition closure.

30th August – 4th October – **Samantha Meurant**; Samantha, a self-taught artist originally from Toowoomba, is now based in Cunnamulla. Sam uses mediums such as; acrylic paint, graphite and fine tip pens. The opening for this exhibition will be Friday 30 August at 6.30pm.

11th October – 8th November – **Combined Schools**; this exhibition brings together work from students at all local schools and kindergarten.

15th November – January 2020 – **Christmas in the Gallery**; Opportunity for local artists and creators to sell their creations, an opportunity to pick up a Christmas present for a loved one. The expression of interest for participating in this event has been released.

VISITORS COMMENTS

Comments from visitors to the Centre for surveys collected in August via visitor surveys:

- *Beautiful clean & friendly town. Enjoying our stay here & will visit again.*
- *Quilpie – Impressive township – friendly – Lots of information*
- *Great keep up the good work town is amazing.*
- *Very friendly & helpful staff at the Visitor Information Centre.*
- *Very dry, people are very friendly the further you travel out. Thank you*

Comments from visitors for the Military Museum for August:

- *A beautiful collection of history – Well displayed*
- *Lovely to see and appreciate what the soldiers did.*
- *Impressive!! Keep the memories alive.*
- *Brings back memories of my father being involved in WW2.*

Comments from visitors for the Railway Museum for August:

- *Fine interpretation of the history of the rail in Quilpie.*
- *Well-done, keeping collecting our Australian History.*
- *Great to see the building & extras as it was, interesting display.*
- *Wonderful, excellent restoration of the building.*

Visitor statistics from our survey. Only the highest percentage is listed.

- *41% are travelling from Charleville / 21% are travelling from Thargomindah, Cunnamulla*
- *20% are travelling to Windorah, Birdsville / 41% are travelling to Charleville*
- *42% are from Queensland / 20% are from VIC / 26% are from NSW*
-

VISITOR NUMBERS

Statistics on Dec – July numbers. To provide full month data, this report is up to end of July 2019.

	AUGUST 2018	AUGUST 2019* @22/08/19	DIFFERENCE
Visitors	1979	950	1029, however 9 days remaining
Locals	56	41	15
Totals	2035	991	1044, however 9 days remaining
Facebook - Visit Quilpie Shire			
Page likes	2 new likes		
Page followers	1220		
Website	Not available for August, July, 1,301, June 1,151		

- Visitor numbers are up 115 from July 2019, compared to July 2018.
- Local numbers were up 75 in July 2019, compared to July 2018.
- Visitor numbers up to the seven months to July are down 245 from the same period in 2018. This is consistent with the regional numbers due to rain earlier in the year.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2008	4	72	123	180	680	970	1267	1130	1419	471	235	130	6681
2009	177	147	350	678	663	1098	1705	1482	1188	531	76	49	8234
2010	39	9	30	242	765	1121	1420	1546	1602	633	165	208	7780
2011	56	87	290	316	854	1208	1372	1881	1654	801	314	386	9219
2012	88	108	258	837	1302	1227	1895	2002	2224	765	237	167	11110
2013	174	359	408	442	1019	1498	1879	1887	1613	451	115	53	9898
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	408	10939
2019	89	62	144	443	999	1651	2725	991					6113

*figures as at 22 August 2019

Around the region

Quilpie is sitting quite comfortably within the region for Visitors to the Centre. The below comparison table indicates surrounding towns with accredited Visitor Information Centre's numbers.

Visitor Information Centre	June visitor numbers	July visitor numbers
Quilpie	1712	2725

Windorah	N/A	1243
Charleville	N/A	2965
Roma	N/A	2424
Birdsville	1109	11771

Operational Status Report

Workplace Health and Safety

4.4 (09/19) – Workplace Health and Safety Officer Operational Status Report

Author: Mike Castles

IX 183610

The following data is for the month of July 2019.

WORKPLACE HEALTH & SAFETY

Overall, Take 5 Completion Rate for July 92%.

Overall Toolbox Talk Completion Rate for July TBA.

RMPC Safety Plan submitted and accepted for 2019-20 contract.

Quarry & Gravel Safety Management Plan Completed.

QUARTERLY ACTION PLANS (QAP'S)

QAP's completed and reviewed

KEY PERFORMANCE INDICATORS (KPI'S):

Toolbox Talks – July

Crew	Completion Rate
Concrete	TBA
Construction 1	TBA
Construction 2	TBA
Town Services	TBA
Plumbers	TBA
Workshop	TBA

Take 5's – May

Group	Completion Rate
Governance	100%
Corporate, Community & Financial Services	88%
Engineering & Technical Services	50%
Concrete	100%
Construction	100%
Sewerage & Water	100%
Town Services	100%
Workshop	100%

Incident Reporting - July

WHS Incidents	#
Personal Injury Reports:	2
Damage Reports:	1
Hazard Reports	0

Non Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	1	0	0

Workplace Rehabilitation 2019-20

Lost Time Injuries (LTI's)	July	Year to Date	# Claims Finalised
2019 Calendar Year	2	2	0
Total Days Lost	TBA	TBA	0

WHS Training

Nil.

QUALITY ASSURANCE

RMPC QMP, TMP EMP SMP approved and accepter for 2019-20 RMPC Contract

Non-conformance Reports: One Signage Red Road

STATE EMERGENCY SERVICE

Two members attended and assisted at the recent road accident on Road 93B.

Planning finalised for five members to complete their Flood Boat Training in Quilpie from September 19 to 22. The course will be held at the Lake over the four days.

Two new members have completed their probation period and have been accepted into the local Quilpie Group.

Training night completed August 21.

Preparing for shed renovations temporarily moving all equipment and office equipment to new shed.

REHABILITATION AND RETURN TO WORK

2LTI (Lost Time Injuries) claims for July

2 YTD (year to date) 1 ongoing claim form 2018 now finalised and completed.

AERODROME SAFETY MANAGEMENT SYSTEM

Nil

INJURY INCIDENT REPORTS 2019

*Reported Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Total Incidents Reported	1	0	0	0	0	0	2	0	0	0	0	0	0
LTI Performance	July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Total
Lost Time Injury (LTI)	2	0	0	0	0	0	0	0	0	0	0	0	2
Days Lost	TBA	0	0	0	0	0	0	0	0	0	0	0	0
Reportable Injury WHSQ	0	0	0	0	0	0	0	0	0	0	0	0	0
*Duration Rate	0	0	0	0	0	0	0	0	0	0			
**Frequency Rate	0	0	0	0	0	0	0	0	0	0			

	*2018	*2017	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08	06-07	05-06	04-05
Number of Claims	2	1	1	4	4	3	3	5	2	1	2	2	1	2	4
Actual Lost Time Injuries	2	0	1	4	2	2	2	4							
Target (10% Reduction) Lost Time Injuries	0.9	3.24	3.6	1.80	1.80	1.80	3.6								
Yearly LTI's (Days Lost)	1	0	7	126	41	89	123	27	29	76	2	0	13	10	43
Target (10% Reduction) Days Lost	6.3	102.06	113.40	36.90	77.40	110.70	24.30	28.71							

	*2018	*2017	2015-16	2014-15	2013-14	2012-13	2011-12			Scheme Average Rate	Member Group Average Rate
LTI Frequency Rate	8.14	8.94	32.80	16.52	16.03	25.77	35.78			11.28	5.69
Target (10% Reduction) LTI Frequency Rate	7.38	29..52	14.866	14.427	23.193	32.202					
Duration Rate	1.00	7.00	31.50	20.50	44.50	41.00	6.75			23.04	11.60
Target (10% Reduction) Duration Rate	6.3	28.35	18.45	40.05	36.90	6.6825					
Lost Time Incident Rate	1.50	1.52	6.06	3.05	2.96	4.76	6.61			2.08	1.05

*Update to reflect Calendar year reporting 2019

Operational Status Report

Building and Environmental Planning

4.5 (09/19) – Building and Environmental Planning Officer Operational Status Report

Author: Jamie Wensley

IX 183509

BUILDING / PLANNING

Building Applications

DA No	Applicant	Details	Builder	Class	Status
191	Tim & Theresa Welk	Extension to existing workshop	Tom Saunders - Statewide Sheds	8	Waiting on an assessment by Queensland Fire & Rescue as the size of the building including the extension is over 500m ² <i>This will be finalised on inspection of BA04 16/17</i>
277	Lowes Petroleum	New Depot			Information Request issued.
BA08 17/18	D & L Hoch	Relocation of Dwelling	G McKellar	1a	To be assessed, currently waiting on new site plan details. Site plan provided was wrong parcel of land.
BA16 17/18	D Cochrane	Additional Bathroom	Owner Builder	1a	Approved with conditions pending payment of fees
BA01 18/19	D Paulsen	Carport	Owner Builder	10a	Final Completed
BA02 18/19	Quilpie Club	Patio	To be advised		
BA04 18/19	Carport Admin office	Carport	QSC	10a	Final Completed
BA05 18/19	Eromanga Dinosaur sign	Entry Sign	QSC		Final Completed
BA06 18/19	Carport 57 Jabiru St	Carport	QSC	10a	Final Completed
BA07 18/19	Adavale Shade Sail	Shade Sail	QSC	10a	To be assessed

DA No	Applicant	Details	Builder	Class	Status
BA08 18/19	IOR Eromanga	Shed/Workshop	Statewide Sheds	8	To be assessed and application to be changed to MCU with additional accommodation added
BA09 18/19	QSC Hall Ramp	Disable Ramp	QSC		To be assessed
BA10 18/19	St Finbarrs Storage shed	Storage shed @ Tennis court	Peter Holling	10a	Approved with conditions
BA01 19/20	Paulsen's awning over coldroom	awning over coldroom	Sean Bond	10a	To be assessed

Planning Applications

DA No	Applicant	Details	Level of Assessment	Status
DA04 14/15	Scott & Diane Walker	MCU – Accommodation Facilities	Code Assessable	Proposal postponed.
DA02 17/18	Paul Easton Quilpie	MCU – Low Impact Industry - Temperature Controlled Storage Boxes	Impact Assessable	Further information required including confirmation applicants wish to proceed with the application
DA 01 18/19	Paul Easton Toompine	MCU – Low Impact Industry - Temperature Controlled Storage Boxes	Impact Assessable	Approved with conditions

ENVIRONMENTAL HEALTH

Notifiable Diseases

Nil

Food Recalls

Nil

CURRENT PROJECTS

- Toompine Landfill – The survey plan has been lodged the matter is with Holding Redlich to enable Native Title to be addressed.
- Toompine Cemetery – An application to acquire the land has been made and Council are currently waiting for Native Title to be addressed which requires survey of the landfill to be completed. The surveyor has advised field work has been completed, Consent from the Lessee has been received. This project will proceed further now that the Toompine landfill survey work is complete.
- Biosecurity Plan – Assisting the MCCS to amend the reporting format for rural lands staff. Working with Cadet Technical Officer to format pest weed and animal reporting using 'Reflect' a program currently used to record road defects.
- Water & Sewerage Sampling – BEPO staff will now undertake monthly and quarterly water sampling and quarterly sewerage sampling to relieve the plumbing staff.
- BEPO Procedures are being put into templates
- Department of Environment and Science – 2x Complaints and response letters for Animal pit and Sewage Treatment plant. Animal Pit issue has been resolved awaiting STP response
- IOR Eromanga shed and accommodation- In process of changing application to MCU with TMR approval
- Bryan Payne and myself inspected the new duplexes and noted a large defects list
- Complaint about wandering sheep & cattle in Eromanga. Owner In Question has been asked and received letters from council with no response or action
- Mapping the pest cluster fences shire wide
- Quilpie Common muster 2/8/19 - 3/8/19
- Gun Club land- Emailed Toowoomba SARA awaiting a response on MCU application and TMR approval and Pre Lodgement date, Emailed Phil Ambridge for quote on surveying blocks
- Untidy allotments inspections- will conclude early August, Letters sent out
- Lowes DA approval - Information Request issued
- Tyre Levy Query – Jody Dare supplied an web address
- Eromanga Stock complaint- stock has been removed
- 62 Jabiru St – waiting for tender from Tech team to be sent out, owner received letter of inspection for asbestos
- QSC EHO officer has completed biannual inspection- No major issues
- Food business renewals have been mailed out
- Eromanga water complaint has been resolved