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# Ordinary Meeting of Council

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## MINUTES

Tuesday 9 July 2019

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie Qld 4480





# ORDINARY MEETING OF COUNCIL

Tuesday 9 July 2019

Quilpie Shire Council Boardroom

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## MINUTES

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### 1 OPENING OF MEETING

The Mayor declared the meeting open at 9:11am.

### 2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bob Hall

Cr Roger Volz

Cr Bruce Paulsen

Mr Dave Burges (Chief Executive Officer)

In attendance: Ms Dominique Wells (Minutes Secretary)

### 3 APOLOGIES

Nil.

### 4 CONDOLENCES

Council noted the recent passing of Jack Jones and expressed their condolences to his family.

### 5 DECLARATIONS OF INTEREST

Division 5A of the Local Government Act 2009 (the Act) requires Councillors to declare a Material Personal Interest or a Conflict of Interest should either apply regarding a matter that is before a Council meeting (refer Sections 175C and 175E of the Act). The Declaration should be made at the commencement of the meeting and prior to the matter being considered and voted upon by Council.

### **MATERIAL PERSONAL INTEREST DECLARED**

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in General Business item (Eromanga Natural History Museum Stage 2A) as follows:

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of Council's consideration of these matters.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matters are discussed and voted on.

### **CONFLICT OF INTEREST DECLARED**

Cr Paulsen declared he has a conflict of interest (as defined by section 175D of the *Local Government Act 2009*) in item 14.7 (Request for assistance from Golf Australia – Outback Queensland Masters) as follows:

Cr Paulsen is President of the Quilpie Golf Club.

Cr Paulsen advised that he will be leaving the meeting while the matter is discussed and voted on.

### **CONFLICT OF INTEREST DECLARED**

Cr Volz declared he has a conflict of interest (as defined by section 175D of the *Local Government Act 2009*) in item 14.7 (Request for assistance from Golf Australia – Outback Queensland Masters) as follows:

Cr Volz is Secretary of the Quilpie Golf Club.

Cr Volz advised that he will be leaving the meeting while the matter is discussed and voted on.

## **6 RECEIVING AND CONFIRMATION OF MINUTES**

### **6.1 (07/19) – Ordinary Meeting of Quilpie Shire Council held Friday 14 June 2019**

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Broilga Street Quilpie on Friday, 14 June 2019.

*Resolution No: (01-07-19)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 14 June 2019 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## **6.2 (07/19) – Special Meeting of Quilpie Shire Council held Friday 14 June 2019**

Minutes of the Special Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 14 June 2019.

*Resolution No: (02-07-19)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bob Hall

*That the minutes of the Special Meeting of Quilpie Shire Council held on Friday, 14 June 2019 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## **7 ITEMS FROM PREVIOUS MEETINGS**

Nil.

## **8 MAYORAL REPORT**

Mayor Mackenzie provided a verbal update on activities he has undertaken since the June 2019 Ordinary meeting of Council. Cr Mackenzie attended and participated in a range of meetings during the month including:

- Travelling to Stradbroke Island to attend an QTIC (Queensland Tourism Industry Council) Strategic Planning Meeting;
- Attending a South West Regional Economic Development (SWRED) and South West Regional Roads Transport Group (SWRRTG) meeting in Thargomindah;
- Attended and spoke at the TEQ dinner in Charleville;
- Participating in a teleconference with South West Health to discuss a solution for the Quilpie Hospitals CTG machine;
- Participating in a teleconference to discuss the Eromanga Natural History Museum;

## 9 COUNCILLOR PORTFOLIO REPORTS

Councillors provided a brief overview of activities they have undertaken since the June Ordinary Meeting of Council.

All councillors participated in the teleconference to discuss the Eromanga Natural History Museum.

Cr Volz had an on-site discussion with artist Pamela Denise, in addition to attending a meeting with Mulga Mates President Jessica Gilby-Thomson.

Cr Hall advised that he has a meeting request from Sam Speedy, in addition to various discussions with local business holders regarding the current local business situation.

Cr Paulsen also had a meeting with Mulga Mates President Jessica Gilby – Thomson. Cr Paulsen also had discussions with Tourism Manager Karen Grimm and some members of the newly formed Quilpie Sporting Clay Target Club.

In addition to the noted activities above Councillors Hall, Volz and Hewson attended the Toompine Community Lunch.

## 10 STATUS REPORTS

### 10.1 (07/19) – Engineering Services Status Reports

Noted.

### 10.2 (07/19) – Corporate and Community Services Status Reports

Noted.

### 10.3 (07/19) – Financial Services Status Report

Noted.

### 10.4 (07/19) – Governance Status Reports

Noted.

## 11 ENGINEERING SERVICES

Nil Reports.

## 12 CORPORATE AND COMMUNITY SERVICES

Nil Reports

### ATTENDANCE

Finance Manager, Ms Arminda David attended the meeting at 9:51am.

## ATTENDANCE

Council's Acting Director of Engineering, Mr Sean Rice attended the meeting at 9:53am to provide an update on Engineering activities.

## 13 FINANCE

### 13.1 (07/19) – Finance Report for Month Ending 30 June 2019

The Finance report for the period ending 30 June 2019 was presented to Council for consideration.

*Resolution No: (03-07-19)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council receives the Finance Report for the period ending 30 June 2019.*

5/0

## ATTENDANCE

Ms Arminda David left the meeting at 10.12am.

## ATTENDANCE

Mr Sean Rice left the meeting at 10:44am.

## ADJOURNMENT

The meeting adjourned at 10:45am for morning tea and resumed at 10:55am.

## 14 GOVERNANCE

### 14.1 (07/19) – Annual Land Valuations

The Land Valuation Act 2010 (the Act) requires the Valuer-General to undertake an annual statutory valuation of all rateable land in Queensland except in unusual circumstances or after consideration of:

- A market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales on the value of land since the last annual valuation; and
- The results of consultation with the local government for the area, and appropriate local and industry groups.

Under the Act, annual valuations are required to be issued prior to 31 March in the year the valuation is to take effect.

By letter dated 21 June 2019, The Department of Natural Resources and Mines is seeking Council's opinion on whether a valuation of the local government should be undertaken to be effective on 30 June 2020.

*Resolution No: (04-07-19)*

**Moved by: Cr Bob Hall**

**Seconded by: Cr Roger Volz**

*That Council requests that a valuation be undertaken by the Valuer-General of all rateable land in Quilpie effective 30 June 2020.*

5/0

#### **14.2 (07/19) – Road Asset Renewal Report**

Council were successful in obtaining a grant of \$66,000 (60% subsidy) to undertake a body of work to progress our asset management capability. The scope of work included a detailed pickup, by way of cameras, of all road assets as well as mapping these assets. A product called the Road Asset Condition Assessment System (RACAS) was used.

Shepherd Services were engaged to prepare a report providing a forward works program of road asset renewal projects.

*Resolution No: (05-07-19)*

**Moved by: Cr Bob Hall**

**Seconded by: Cr Bruce Paulsen**

*That Council receive the Works Renewal Program report from Shepherd Services.*

5/0

#### **14.3 (07/19) – Policy Reviews - Various**

The following policies were emailed to Councillors for review on 22 June 2019 with the intent of formalising any amendments at the July Ordinary Meeting of Council.

Resolution No: (06-07-19)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council review the following policies:*

- F.01 Audit Committee Policy
- F.02 Internal Audit Policy
- F.07 Fraud and Corruption Control Policy
- F.09 Private Works Policy
- F.10 Recovery of Rates & Charges and General Debt Policy
- F.11 Rates & Utility Charges - Pensioner Rebate & Concession Policy
- F.12 Related Parties Disclosure Policy

5/0

#### **14.4 (07/19) – 2018/2019 Operational Plan 4<sup>th</sup> Quarter Review**

S174 of the *Local Government Regulation 2012* requires the chief executive officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

Resolution No: (07-07-19)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council delegate Councillor Bob Hall to attend the Corowa Downs Auction and act on Council's behalf.*

5/0

#### **ATTENDANCE**

Corporate and Community Services Manager, Mrs Lisa Hamlyn attended the meeting at 11:47am to provide an update on Pest Animal and Weed control.

#### **ATTENDANCE**

Chief Executive Officer, Mr Dave Burges left the meeting at 11:55am.

#### **ATTENDANCE**

Councillor, Jenny Hewson left the meeting at 12:00pm.

**ATTENDANCE**

Mr Burges returned to the meeting at 12:19pm.

**ATTENDANCE**

Mrs Hamlyn left the meeting at 12:22pm.

*Resolution No: (08-07-19)*

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Roger Volz

*That the 2018-19 Operational Plan be reviewed for the fourth quarter and noted.*

4/0

**ATTENDANCE**

Cr Hewson returned to the meeting at 12:37pm.

**14.5 (07/19) – SWRED Strategic Plan Priorities**

SWRED adopted a Strategic Plan in 2018. The Strategic Plan contains many initiatives and in an effort to progress the highest priorities, SWRED is requesting advice from all members Councils in this regard.

*Noted.*

**14.6 (07/19) – Attendance at the Australian Regional Development Conference**

The Australian Regional Development Conference is being held on the Sunshine Coast from 16 to 17 September, 2019.

*Resolution No: (09-07-19)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council approve Cr Bob Hall to attend the 2019 Australian Regional Development Conference.*

5/0

#### **CONFLICT OF INTEREST DECLARED**

Cr Paulsen declared he has a conflict of interest (as defined by section 175D of the *Local Government Act 2009*) in the following item.

Cr Paulsen is President of the Quilpie Golf Club.

Cr Paulsen advised that he will be leaving the meeting while the matter is discussed and voted on.

#### **CONFLICT OF INTEREST DECLARED**

Cr Volz declared he has a conflict of interest (as defined by section 175D of the *Local Government Act 2009*) in the following item.

Cr Volz is Secretary of the Quilpie Golf Club.

Cr Volz advised that he will be leaving the meeting while the matter is discussed and voted on.

#### **ATTENDANCE**

Cr Paulsen and Cr Volz left the meeting at 1:05pm.

#### **14.7 (07/19) – Outback Queensland Masters 2020**

Golf Australia has approached Quilpie to identify interest in hosting an event as part of the 2020 Outback Queensland Masters. The event is anticipated being held in June and July in 2020.

*Resolution No: (10-07-19)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bob Hall

*That Council approve to host an Outback Queensland Masters event in Quilpie in 2020 at a cost of \$20,000.*

3/0

#### **ATTENDANCE**

Cr Paulsen and Cr Volz returned to the meeting at 1:07pm.

#### 14.8 (07/19) – LGAQ Call for Motions – Annual Conference

A meeting of the SWRRTG was held in Thargomindah on 28 June 2019. At that meeting there was discussion on the implications of Quarry Pit Management Plans and the Safety and Health Management System requirements on the costs to, and resources of, local government. As Chair of the SWRRTG, Quilpie Shire Council has been asked to submit a motion reflecting these concerns.

*Resolution No: (11-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Quilpie Shire Council, on behalf of the SWRRTG, submit a motion to the 2019 LGAQ Annual Conference on the costs and implications of the requirement for Quarry Pit Management Plans, Safety and Health Management Systems and other requirements of various legislation associated with the extraction of gravel for road construction.*

5/0

#### 14.9 (07/19) – Quilpie Airport Refueling Facility

Council has a *Quilpie Airport – Airport Refuelling Procedure*. This procedure prescribes that Council will sell Avgas and Jet A1 fuel at 120% of the purchase price and that the system will be updated after each bulk purchase of fuel.

This was implemented as a starting point whilst costs were determined over time and to ensure that the facility was price attractive when commencing operations to try and establish a base market.

*Resolution No: (12-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Bob Hall

*That Council charge a retail price for Jet A1 and Avgas fuel at the Quilpie Airport at 145% of the purchase price. With a review to be undertaken in six months.*

5/0

#### ADJOURNMENT

The meeting adjourned at 1:30pm and resumed at 2:03pm.

## 15 CONFIDENTIAL

*Resolution No: (13-07-19)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council enters into closed session under s275 of the Local Government Regulation 2012 at 2:03pm to discuss the following matters:*

- *Other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*

5/0

*Resolution No: (14-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council moves out of closed session and resumes the Ordinary Meeting at 2:28pm.*

5/0

### 15.1 (07/19) – Conversion over TL 213845 being Lot 20 on SP118806

By email of 2 July 2019, SLAM are requesting Council's views or requirements, including any local non-indigenous cultural heritage values, that the department should consider when assessing an application of the conversion over TL 213845 being Lot 20 on SP118806 to Industrial.

*Resolution No: (15-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Bob Hall

*That Council has no requirements in relation to the proposed conversion over TL 213845 being Lot 20 on SP118806 to Industrial and that Council is not aware of any non-indigenous cultural heritage issues associated with the land.*

5/0

## 16 LATE CONFIDENTIAL ITEMS

### 16.1 (07/19) – Conversion over TL 219004 being Lot 79 on SP153661 and TL 214332 being Lot 18 on SP118806

By email of 4 July 2019, SLAM are requesting Council's views or requirements, including any local non-indigenous cultural heritage values, that the department should consider when assessing an application of the conversion over TL 219004 being Lot 79 on SP153661 (title reference 40037182) and TL 214332 being Lot 18 on SP118806 (title reference 40025663).

*Resolution No: (16-07-19)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council has no requirements in relation to the proposed conversion over TL 219004 being Lot 79 on SP153661 (title reference 40037182) and TL 214332 being Lot 18 on SP118806 (title reference 40025663) to freehold and that Council is not aware of any non-indigenous cultural heritage issues associated with the land.*

5/0

## 17 LATE ITEMS

### 17.1 (07/19) – Tender T20 1819 Prime Mover

Tenders for the supply of one prime mover were called via Local Buy on 9<sup>th</sup> May 2019. At the close of tenders Friday 14 June, three tenders had been received.

*Resolution No: (17-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council accepts the offer from PACCAR Kenworth for a Kenworth T659 prime mover for a price of \$305,231.34 excluding GST and trade unit 87 for the amount of \$27,272.73 excluding GST for Tender T20 1819 Purchase of one prime mover.*

5/0

## 17.2 (07/19) Request to Allow Discount

An administrative error caused the notice to be sent to an old contact address therefore the owner did not receive their rates notice to allow them to pay on time. The property owner of the assessment has consistently paid their rates in full by the due date. Unfortunately, the rates notices were not returned to sender and Council was unaware of the matter until contacted by the property owner.

*Resolution No: (18-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council allow the discount of \$80.99 for Assessment 00183-20000-000 and \$39.27 for assessment 00183-00000-000.*

*5/0*

## 18 GENERAL BUSINESS

### 18.1 (07/19) – Registers of Interest and Related Parties Disclosures

Elected members have recently been forwarded copies of their current Registers of Interest and Related Parties Disclosures form. Any amendments to the documents should be completed and returned to the Chief Executive Officer at the earliest opportunity.

*Noted.*

### 18.2 (07/19) – Disabled Access Ramp – Toompine Hall

At the Ordinary Meeting of Council held in March 2019, it was noted that the disabled access ramp to the Toompine Hall is yet to be completed. At the same meeting, Council resolved to approve a request for financial assistance for the construction of an undercover area at the hall to a value of \$20,000. Council staff have advised that the works to complete the disabled ramp are estimated to cost in the vicinity of \$20,000.

*Resolution No: (19-07-19)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council construct a disability access ramp, steps and landing on the southeastern side of the Toompine Hall with connecting pathway to the ablution block. To be funded from Council's capital works program.*

3/2

*Cr Hall requested that his vote against the motion be recorded due to his belief the funding should be sourced from the Toompine Community Development Fund.*

### **18.3 (07/19) – Criminal Code (Trespass Offences) Amendment Bill 2019**

By email sent 02 July 2019, Dale Last MP, Member for Burdekin, has written to Councillors advising that on May 2019, the LNP introduced a Private Member's Bill, the 'Criminal Code (Trespass Offences) Amendment Bill 2019'. The Bill has been referred to the Legal Affairs and Community Safety Committee and is currently accepting submissions until Monday 15 July 2019.

*Resolution No: (20-07-19)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council make a submission to the Legal Affairs and Community Safety Committee in support of the 'Criminal Code (Trespass Offences) Amendment Bill 2019'.*

5/0

### **18.4 (07/19) – Support for Queensland Opal Miners Association**

Cultural Heritage issues are impacting on the ability of opal miners to operate in a viable manner. President of the Queensland Opal Miners Association, Mr Kev Phillips, has approached the Mayor to enquire whether Council is able to provide any assistance to alleviate the issues being experienced.

*Resolution No: (21-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council provide in-kind support to the Queensland Opal Miners Association in the form of assisted plant operator training opportunities as part of any negotiated indigenous land use agreement that they may enter into with the relevant native title party.*

5/0

### 18.5 (07/19) - Regional Group on Reducing Waste

Councillor Geoff McMullen from Maranoa Regional Council has written enquiring Council's view on the possible development of a regional group to work collaboratively to try to reduce the amount of waste going into landfill. The group would be similar to the Murray Darling model and Councillor McMullen recommends that once up and running each Council should have one elected member to sit on the panel.

*Resolution No: (22-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council support the development of a regional group to work collaboratively to try to reduce the amount of waste going into landfill and Councillor Volz be appointed to be the nominated representative on the proposed committee.*

5/0

### 18.6 (07/19) - Solar Powered LED Radar Traffic Sign

Councillor Paulsen raised concern in relation to the speed of traffic entering town both on the eastern and western entrances.

*Resolution No: (23-07-19)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council purchase two solar powered LED radar traffic signs to be located at eastern and western entrance to Quilpie and write to the local police service requesting assistance of vehicle traffic speeds control through town.*

5/0

### 18.7 (07/19) - John Waugh Park Fencing Proposal

Councillors were presented with a number of options for the John Waugh Park fencing project.

*Resolution No: (24-07-19)*

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Roger Volz

*That Council proceed with option two from the proposal without the electric gates.*

5/0

### MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in the following item:

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of Council's consideration of these matters.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matters are discussed and voted on.

### ATTENDANCE

Cr Mackenzie retired from the meeting at 4:11pm and Cr Hewson assumed the role of Chair.

### 18.8 (07/19) - Eromanga Natural History Museum Stage 2A

Architectus have worked closely with other consultants, Quantity Surveyor and the ENHM to reduce the current cost of the building. There have been many changes to the design of the Eromanga Natural History Museum Stage 2 A. As such, Steven Long and Stephanie Donigi from Architectus have requested meeting with Councillors, Robyn Mackenzie and the ENHM team on Friday July 12, to explain the cost plan and design intent and also to discuss the program expectations throughout the design process.

*Noted.*

### 19 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday 09 August 2019 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 4:32pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 9 July 2019.

Submitted to the Ordinary Meeting of Council held on the Friday, 9 August 2019.



Cr Stuart Mackenzie

9 / 8 / 19

Date

**Mayor of Quilpie Shire Council**