



OPERATIONAL STATUS REPORT AGENDA

Friday 15 February 2019

commencing at 9:30am

Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

8 February 2019

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 15 February 2019, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 15 February 2019, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Dave Burges
Chief Executive Officer





OPERATIONAL STATUS REPORT

AGENDA

Friday 15 February 2019
Quilpie Shire Council Boardroom

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Operational Status Report

Engineering Services

1 ENGINEERING SERVICES

1.1 (02/19) – Manager of Engineering Services Operational Status Report

Author: Casey de Pereira

IX: 174568

The following report comprises the key planning and delivery of activities undertaken by the Engineering Services Department for the month of December 2018 and January 2019 and also covers works proposed for February 2019.

Operational & Capital Work Budget Implementation (~ \$8,000,000)

The critical budget items amount to approximately \$8.0 million that include approved Capital Works projects, RMPC and other TMR nominated works and, key operational activities such as, the Shire's road maintenance works, town services and airport operations.

ROADS

Quilpie-Adavale Re-sheeting and Sealing (Red Road) \$1,180,000

Funding of \$1,180,000 and an additional \$130,000 savings transferred from Mt Margaret Road available this FY for upgrades works on Red Road. The proposed works, as per previous year, includes resheeting, bitumen seal and other ancillary works. These include installation of new culverts, floodways, and concrete margins/protection works. The following sections making a total of 7.4km: 3.41km section at Bulls Gully between Ch. 77.00 and 80.57 has been completed including bitumen seal. **COMPLETED.**

Next phase of works will be the 1.69 km section in the vicinity of Beltram Park Intersection between Ch. 29.33 and Ch. 31.02. **FUTURE** (to commence in mid-February 2019).

Red Road: Future Works Program

- Red Road is about 85km consisting of about 32.5 km sealed to date and the remaining 52.5km is unsealed. Under FY18/19, work is in progress to upgrade and seal 5.1km;
- About 47.4km will remain unsealed and will be progressively implemented as funds are made available; and
- Priority sections will be agreed with TMR based on future TMR resheeting funds available annually for Red Road and TIDS/Council funding.

Shire Road Maintenance (\$700,000)

Road maintenance works are progressing well and meeting monthly expenditure targets, however, the lack of water in the area out-of-town is of concern and quality of maintenance work is compromised. With the recent rains, local contractors to complement Council's crew have been engaged to brush up various roads. The following works were undertaken in November 2018:

- Tobermory Rd Maint Grading
- Ray Rd maint grading
- Medium Formation Black Rd
- Medium Formation Link Rd
- Heavy Formation Nickavilla Rd
- Coonaberry Ck Rd maint Grade
- Mt Howitt Maint grade
- Install grid on Lanherne Rd
- Bitumen patching Cooper Development Rd, Kyabra Rd

Future Road Maintenance Schedule

A preliminary priority list of Shire Roads for maintenance grading was drawn up by Kris Watson, Supervisor Road Maintenance & Construction. These works will include Raymore Rd grading and extension works (one off) planning stage that Council recently agreed to undertake.

Shepherd Services are currently logging road condition data – it is proposed to access the latest asset evaluation data to improve planning of road maintenance.

2017-18 RMPC Program (\$1,774,000 revised to \$2,424,000)

RMPC works completed in December 2018 & January 2019 include:

- Shoulder work on 93B
- Shoulder work on 79A
- Shoulder work on Thargomindah Rd
- Installation of signage and guide posts on Windorah Rd, Cooper Development Rd, Mt Margaret Rd, Quilpie-Thargomindah Rd and Red Rd projects.

Value of works to be claimed for January is about \$250,000 and the cumulative total is about \$1.1 million. That is about 62% of the original RMPC Contract sum. This is a significant achievement and TMR has rewarded Council and extended the RMPC contract sum from **\$1,774,000 to \$2,424,000**.

Upcoming RMPC Works (February 2019)

- Edge breaks repairs on both Charleville and Windorah Roads – Revised edge break quotations received and works to be undertaken by Colas (current TRM resealing contractor);
- Continue resheeting works on Adavale to Blackall Road if water is available;
- Continue works on the Red Rd;
- Light & Heavy formation grading works on 93B & 79A;
- Shoulder grading on 7003;
- Floodway and other concrete work on 7003 for Concrete crews (~\$50k);
- There will be the formation grading prior to resheeting on 7103.

Sommerfield Road/Brolga Street intersection improvements

Design works completed to improve drainage and to allow for easier turning movement for the road trains using Brolga Street/Sommerfield Road intersection. Construction works will be programmed just prior to the bitumen sealing Contractor's next scheduled visit, tentatively booked for March 2019.

Quarrion Street Upgrade (widen western end)

Works on installing extension culvert at the intersection including backfill and sealing over the backfill section has been completed. Pavement reconstruction and bitumen sealing of Quarrion Street will be programmed just prior to the bitumen sealing Contractor's next scheduled visit, tentatively booked for March 2019.

Quilpie town drainage replacements

Planning works on drainage improvements and culvert upgrades at various locations across town are being investigated. The upgrade works will be undertaken where possible, in conjunction with other town projects such as, water main replacement and road improvements at various intersection. The Buln Buln/Jabiru Streets intersection is considered a priority and is currently under investigation.

Gravel Pits & Quarry licensing

A revised list of Gravel Pits was submitted to DAFF to be included in the sales permit. The overall number has been reduced to about 100 pits. DAFF has recently notified Council of their agreement to the new list of gravel pits, subject to conditional approval.

Council's draft Quarry Management Plan has been accepted as by DAFF. Additional documents (Environmental Management Plan and Health & Safety Management Plan) have been submitted to DAFF for review. The next task is the updating of the activity based Management Plan to include the information regarding the three new pits.

The cost of upgrading existing pits and, rehabilitating pits earmarked for closure as per DAFF's standards, is in the order of \$250,000. It is planned to undertake the work over a 3-5 year timeframe, but may have to be on shorter timeframe depending on advice from DAFF.

FOOTPATHS

Footpath – Boonkai Street (northern side) - Meads Foodworks to Buln Buln Street intersection:

Council recently resolved to transfer budget from the proposed footpath on the northern side of Boonkai Street, from Meads Foodworks to the Buln Buln Street intersection. Works **COMPLETED**.

COUNCIL BUILDINGS & FACILITIES

Quilpie Shire Hall (Roof Replacement, Wheel Chair Access & Electricals)

Works on the replacement of the asbestos roof, with a colorbond roof, and upgrading the electricals have been completed. The works were undertaken with minimal disruptions to prior organised events at the Shire Hall. Installation of accessible ramp with safety rails, to access the Supper Room through external door and from the Supper Room to the toilets, via the external toilet entrance is substantially completed.

Quilpie VIC buildings - painting inside and outside

Specifications have been prepared to paint the inside and outside of the three (3) VIC buildings in Quilpie. A Request for Quotation was issued to a number of local and out of town contractors however, no reasonable responses have been received. **DEFERRED.**

Bathroom Renovations

The contract to undertake bathroom renovations at 34 Kookaburra St, U1 Galah St and U2 Galah St has been awarded to Peter Donohue Constructions. The works on U1 Galah St and U2 Galah St are completed. Contractor has advised that works on 34 Kookaburra St will start 11th Feb 19 and take approximately one week to complete.



Before and after photos of the Bathrooms in Galah Street

Concrete Crew Miscellenous works

- Clean up after mains replacement, reinstate driveways and kerb
- Intersection drain replacement at hardware

Building maintenance

- Evaporative A/C servicing at all council houses
- Electrical test and tagging
- General building maintenance Eromanga, Quilpie and Adavale
- Shade structure over Adavale outdoor gym equipment has arrived and to be installed ASAP

Council Offices Car Port

Materials have been ordered to construct a carport for six vehicle bays at the Council Offices. Application for Planning & Building Approval lodged with BEPO and awaiting approval and associated conditions. Materials needed to start construction on office carport due to arrive end of January 2019.

Bulloo Park development

Stage 1 of the installation of the exclusion fence has been completed. Currently, Stage 2 options have been finalised and request for quotes have been called. The proposed works consists of installation of 143m of 1200x50x2.5mm black PVC chain link fencing, one x 6.0m (2x3m) vehicular gate and two x 1.0m pedestrian gates at Bulloo Park between Chulungra Street and Buln Buln Street.

Landscaping works around Bulloo Park are progressing well.

Quilpie Pool Shade Structure

Drawing for the Pool Shade structure at the starting blocks end of the pool has been prepared and an application has been lodged for State Government grant funding.

WATER & SEWERAGE

Laying of new water main in Quilpie town ship - ~ \$1,000,000

The following sections of existing AC water mains are planned for replacement with new 150mm ductile:

- Chipu Street (Brolga to Pegler St) – Pipe laying and reinstatement works - COMPLETED;
- Buln Buln Street (from Brolga Street to Pegler Street) – replacing the existing AC water main and new cold water pipeline (110mm polyethylene pipe) in the same trench. Pipe laying works commenced and progressing well. COMPLETED
- Peglar Street (Chipu to Buln Buln) – replace existing AC water main only if budget permits.

Laying of new water main (to replace old AC main) in Brolga Street (Chipu Street to Gyrica Street)

On completion of the pipe laying in Buln Buln Street, work commenced in January 2019 on installing a new 150mm ductile main on the south side of Brolga Street (in the parking lane) between Chipu Street (near Bowls Club entrance) and Buln Buln Street. The first phase up to Dukamurra Street is substantially complete.

This work is being undertaken in conjunction of laying new cold water main from the ponds off Sommerfield Road. Where required, the 110mm polyethylene cold-water pipeline will be laid in the same trench as the 150mm ductile iron water main.

The next phase will be extending the new main from Dukamurra Street to Buln Buln Street, Chulungra and finish at Gyrica Street.

Quilpie Sewerage Treatment Plant (Upgrades)

The scope of works to refurbish the sewerage treatment plant/Imhoff Tank at Quilpie include sandblasting the interior concrete walls, and treating with a 2-Pac epoxy product Nitoguard AP; and, sealing with a protective epoxy Nitocoat EP410. A UV resistant product Dekguard Elastic is proposed to coat the exterior walls and to provide new coating's to the inside and outside of the treatment tanks. Works will commence in late February 2019 when staff assigned to this work are fully immunised.

To improve safety, a new safety rail and flooring platforms have been designed and ordered.

Rehabilitation of Ponds at Sewage treatment plant.

It is planned to desilt the drying beds and sewerage ponds, repair the existing bund walls and embellish the sewerage treatment plant grounds, to ensure compliance with licencing requirements.

Three options of desilting have been investigated:

- 1- Appoint a local contractor with 30 tonne excavator, and dozer or loader, to push material towards the excavator where needed;
- 2- Wet hire of long-reach excavator; and,
- 3- Dredging with pontoon based mini dredge.

It is noted that dredging or the use of long-reach excavator does not require draining (dewatering) of the pond. Based on machinery available, it is proposed to utilise a 30 tonne excavator to undertake the works.

It is planned to commence these works in late February/March 2019 when resources are available.

TOWN SERVICES

Cold Water Pumping Station, Water mains and Irrigation system upgrade (Quilpie township)

The design for the installation of the cold water irrigation system for Quilpie township's median strips and gardens (in Brolga Street and Buln Buln Street) and the turfed areas throughout the township, including John Waugh Oval, has been completed.

The plans detail the pump shed, 110mm polypipe rising main alignment, sprinkler system, road crossings and proposed pedestrian crossings. The poly line is approximately 2000 meters long, running from the new pump station located at the water source on Sommerfield Road to the eastern end of Brolga Street. This will allow enough volume to maintain pressure at the furthest end of the system and allow for future expansion of the system.

A second cold water rising main is being considered as part of the JW Oval upgrade as the current pipe and pump are reaching the end of their useful life.

Pump Station

The pump station will consist of a three multistage vertical Pumps, the first pump is an existing model that will continue to service John Waugh Park but may require upgrade in future. The additional pumps will be installed to service the new cold-water irrigation system serving the town median islands. These pumps will share a common manifold so that one pump can be put on standby and allow a maintenance program to service the pump station.

Water testing has been analysed to determine suitable additives to correct the water quality to a suitable standard. It is proposed to install a chemical dosing system (~ \$25,000) within the pump station to reduce high alkaline and sodium levels. This system will be connected into the discharge manifolds of the multistage vertical pumps to allow treatment of the water used for irrigation. The pump station will have a secure structure built around it to only allow authorised personnel access.

Median Strip Sprinkler System

Each median strip will be supplied by a 63mm service line from the 110mm mainline. This design will split the 200 meter median strips into two automated stations. With the combination of pop up sprinklers and drip feed lines the system will obtain full coverage of the grass, trees and garden areas. This will increase efficiency and aims to significantly reduce labour to maintain the median strips. Use of the correct solenoids and valves will ensure a reliable fully automated irrigation system that will significantly reduce the current time and labour needed to maintain the median strips.

Landscaping

Installation of an irrigation line and planting of bottlebrush trees for 30 metres along the footpath verge on the northern side of Brolga Street has been completed. Tree guards have been installed to minimise tree root damage to the fibre optic cable.

Specifications are being drawn up for other landscaping elements on the main street such as the bore head, trough, planting and street art.

Locations of additional pedestrian crossings in Brolga Street are also being assessed and the details of street art are being determined.

John Waugh Park Sports Field Upgrade

Council has been successful in receiving QLD Rugby League grant for \$207,680 (50:50 Council funding to match) to upgrade John Waugh Oval's playing surface.

The works will require the oval to be closed for public use while the playing surface & soil structure rejuvenate and new turf is allowed to establish, which may be approximately six months in total.

Stakeholder consultation and a communication about alternative playing venues will be held, prior to any decisions about the oval. Current stakeholders will be advised and communications about alternative playing venues will be held, prior to any decisions about the oval.

Soil Assessment

Soil-samples have been taken and one soil-texture test was done in-house. This test showed that the soil contained excessive fine material and not sufficient coarse sand. It is possible to improve both the structure and texture of a soil through the introduction of sand in conjunction with mechanical aeration procedures. It is essential, however, that the correct grade (particle size) and shape of sand is used and that enough sand is applied to allow the sufficient dilution of smaller particles.



Toro Procore machine utilised to aerate the Oval

Proposed Works

A new survey has been prepared to verify the most advantageous option to minimise on costly earthworks.

At this stage the proposed works are as follows:

- Rotavate the field to a depth of 300mm, together with the addition of appropriate nutrients to condition the soil;
- Import additional fill as necessary to profile the field with adequate falls, to facilitate adequate drainage;
- Renew irrigation system;
- Lay new turf (appropriate specie resilience to suit local conditions);
- Appointment of designated greenkeeper and implement agreed operating procedure to ensure ongoing high quality serviceability.

John Waugh Park Fence

As part of the upgrade to John Waugh Park, it is proposed to replace the existing fence in order to secure the oval and protect the new laid turf.

Two options are proposed as follows:



Option 1



Option 2

Eromanga Sculpture

Eromanga Sculpture design has been completed and fabrication to commence shortly. On completion, it will be installed in the road reserve adjacent to the Eromanga Hotel. A site layout plan is being prepared and a development application will be lodged shortly.

Quilpie Airport

Airport Lighting Upgrade

Following the finalisation of the airport lighting by Council at last meeting, the consultant Saunders Electricals have been appointed and works commenced on Friday 1 February 2019. Lighting equipment and materials required for the project have arrived and are stored at the Depot.

Airport Management Committee

Airport Management Committee arranged an Aviation Emergency Simulation Exercise involving all local emergency services. The exercise was coordinated by Mick Symes, Acting Inspector, Charleville Patrol Group, Queensland Police Service. On Tuesday 11 December 2018, a preparation and familiarisation meeting was held with emergency management agencies, and on Wednesday 12 December – an Emergency Simulation exercise was undertaken at Quilpie Airport. The session was very successful and allowed the various agency representatives to meet and also test the emergency plan. A debriefing session was held following the Emergency Simulation exercise and Mick Symes, Acting Inspector will table a report on his observations and performance by agencies.

Town Services Activities

Activities by the Town Services team over the past reporting period included maintenance and regular actions. This included maintenance watering in preparation of the summer period of extreme heat and the preparation of facilities for end-of-year events.

Events

The Town Services and Roads Crew set up, cleaned and debunked for three significant events over the period:

- Quilpie Shire Business Community Street Party – Brolga Street
- Quilpie Council Staff Party – Bulloo Park
- Burrumbuttock Hay Runners Weekend – Bulloo Park including preparing the polocrosse field and track as a temporary parking areas for the Burrumbuttock Hay Runners trucks and Australia Day festivities.

ACCOUNTABLE AREAS	
John Waugh Park	Regular maintenance
Bicentennial Park	Regular maintenance
Gym	Regular maintenance
Bulloo Park	Regular maintenance & preparation for Australia Day and Burrumbuttock Hay Runners event.
Visitors' Centre	Regular maintenance
Mural Park	Regular maintenance & added pop ups
Shire Hall	Regular maintenance
Administration Office	Regular maintenance
RSL Park	Regular maintenance and preparation for Remembrance Day 11.11.18
Median Strips	Regular maintenance & Continued investigations and planning for upgrades
Brolga St Trees	Bottlebrush planted on northern side
Western Tree Line	Regular maintenance, building wells around the trees and planted ninca seeds under trees to add some colour
Rodeo Grounds	Regular maintenance

St Finbarr's Church	Regular maintenance
Dump & Animal Pit	Regular maintenance Extension of general waste pit and excavated new animal waste pit.
Cemetery	Regular maintenance
Depot Yard	Regular cleaning
Quilpie public places	Regular maintenance, sweeping and cleaning of toilets
Vacant housing	General cleaning up, mowing and watering Prepare Galah Street house for tenant
Opal Fossicking Area	Restocked opal
Eromanga & Adavale	General maintenance
Airport Management	Sent second response to CASA to answer report findings and observations.
Sewerage Treatment Plant & grounds	General cleaning and maintenance
Town Streets	General cleaning and maintenance.
Picnic Areas	Regular maintenance and cleaning of toilets

STAFFING ISSUES

- All engineering depot-based staff have moved to the summer-time work schedule for October 2018 to April 2019;
- Toni Bonsey has been appointed as Records Officer and Town Services Officer role has been advertised; and
- Appointment of Fleet & Workshop Manager is imminent.

CONTRACTORS AND CONSULTANTS:

Currently engaged or recently completed works on QSC projects

CONTRACTORS	
Brandon & Associates	Design and consulting; Shire Hall, Red Road and Thargomindah Road and Dinosaur signage structural details.
Holling Constructions	New Units in Curlew Estate.
Adavale Plant Hire (V Richardson)	Dozer Gravel Pushing Blackall Rd
Red Earth Moving (G Cooney)	Road maintenance.
Stu Bowen	Pushing gravel for Red Road

Operational Status Report

Fleet and Workshop

1.2 (02/19) – Fleet and Workshop Supervisor Operational Status Report

Author: Christian Radnedge

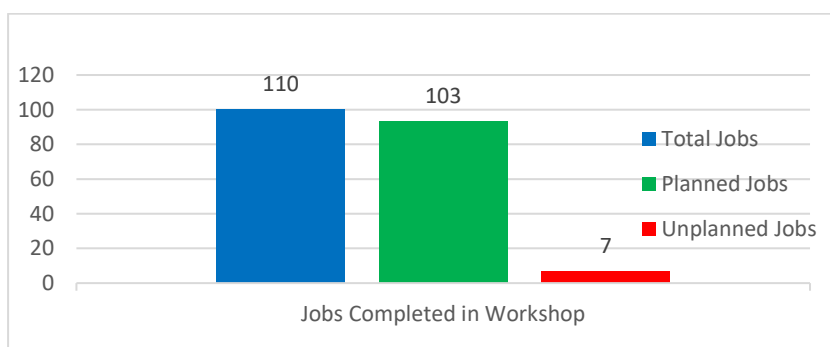
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MAINTENANCE & SERVICING

The Workshop Works Schedule for the months' of December 2018 and January 2019 mainly consisted of planned scheduled maintenance and routine servicing. Some of the repairs undertaken include:

- Plant number 3200 (Ammann Multi Tyre Roller): New tyres, differential & final drive seals replaced;
- Plant number 53 (Nissan UD Water Truck/Tipper): Repairs to Air conditioner, repairs to rear water dribble bar and fans; and replace front spring shackle pins and bushes;
- Plant numbers 1105 (Toyota Hilux) and 1107 (Toyota Hilux): As a result of two Toyota factory recalls, both vehicles were transported to Thargomindah to have their Electronic Control Module software upgraded and the Diesel Particulate filter system inspection performed;
- Plant numbers 1105 (Toyota Hilux) and 2001 (Mitsubishi Canter): Both vehicles had their windscreens replaced by G & T Mechanical;
- Plant numbers 3402 (Komatsu Loader) and 3201 (Dynapac Drum Roller): Both vehicles had their windscreens replaced by the Workshop; and
- Plant numbers 3002 (Komatsu Grader) and 3402 (Komatsu loader): Komatsu undertook Complimentary services.

All of the Councils Plant and Machinery servicing is up to date and all major repairs have been carried out. The graph below shows work conducted by the Workshop for the period of 01/12/2018 to 21/1/2019 – 110 jobs in total with only 7 unplanned jobs.



AIRPORT REFUELLING FACILITIES

Aviation components Pty Ltd conducted an annual inspection of Quilpie's Airport Refuelling Facility and replaced the faulty Jet-A over wing nozzle.

The workshop constantly undertakes fuel density and moisture checks to maintain a high level of fuel quality at our refuelling facility.

Fuel quantities in stock as at Monday 21 January 2019:

JetA-1: 10,300 Litres

Avgas: 8,500 Litres



PLANT REPLACEMENT

In accordance with Councils 2018/2019 approved plant replacement program, the following plant has been received and added to the Council fleet:

Plant Number	Description	Operator
1116	GXL Prado	CEO, Dave Burges
1115	SR Hilux	QAO/OHS Officer, Mike Castles
5005	Toyota Hiace	Cleaner



Pictured left to right: Plant number 1116 (new CEO vehicle), Plant number 1115 (New QAO/OHS Officer vehicle) and Plant number 5005 (new Cleaner vehicle).

The following plant has been sold by tender and removed from the Council fleet:

Plant Number	Description	Operator
06	GX Prado	Tourism
32	SR Hilux	QAO/OHS Officer, Mike Castles
978	Can-Am Defender	Rural Lands Officer, Andrew Byrne

OCCUPATIONAL HEALTH AND SAFETY

There were no Occupational Health and Safety issues reported for the months' of December 2018 and January 2019.

The annual Workshop Workplace Health and Safety Annual Hazard inspection was undertaken on 22 November 2018.

STAFFING

Fleet and Workshop Supervisor, Keith Clarkson resigned and completed his last day of work with Council on 02 December 2018. Since this date, the writer of this report has taken on the role of Acting Workshop Supervisor in addition to being the sole Diesel Fitter along with Apprentice Diesel Fitter, Skye Loveday. To maintain a high level of service during this period of reduced staff, the Workshop has engaged local contractors and internal engineering staff (as listed below) to assist with repairs and maintenance on Councils fleet.

The following recruitment processes have been undertaken in the past two months:

- The role of Fleet and Workshop Supervisor was advertised in November 2018, with applications closing in December 2018. No appointment was made and the position was re-advertised as Fleet and Workshop Manager with an application closing date of Wednesday 09 January 2019. At the time of writing this report, interviews are being undertaken for this position;
- Following several unsuccessful attempts to recruit the vacant role of Diesel Fitter/Mechanic in 2018, the position was again advertised in late 2018 with an application closing date of Wednesday 09 January 2019. Council was unsuccessful in appointing this vacant role; and
- Council's organizational chart provides for two Diesel Fitting Apprentices and as such, the vacant second position of Apprentice Diesel Fitter was advertised in November 2018 however, no applications were received for this role.

Christian Radnedge will be on leave from Tuesday 22 January 2019 to Wednesday 30 January 2019 and during this time, Owen Cross will be assisting Skye Loveday with the operations of the Workshop.

CONTRACTORS

The following Contractors have provided assistance to the operations of the workshop during December 2018 and January 2019:

- G & T Mechanical;
- Dan Springall Air Con Service;
- Grant Itzstein; and
- Owen Cross.

The following internal engineering staff have also provided assistance to the operations of the Workshop:

- Elvio Andrade;
- Ross Mckellar; and
- Trevor Seng.

ENVIRONMENTAL ISSUES

Nil

Operational Status Report

Water and Sewerage

1.3 (02/19) – Water and Sewerage Operational Status Report

Author: Alan McNall

IX 174240

WATER

Water – Consumption

Raw Water Consumption statistics

Locality	Monthly Use (meg)	2018/19 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie	-	New meter installed			
Eromanga	.56	04/09/18-24/10/18			
Adavale	-	-			

Water - Call-outs

Nil

Water - Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
Buln Buln St	Various	Water main upgrade	Office	Various
Brolga St	Various	Water main upgrade	Office	Various

Water - Unplanned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification details	Response time	Time to restore supply
Chipu/Winchu	22/10/18	Hit main	Office	1/2hr	2hrs

Water - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Service repair	Service replace	New mains	outcome and comments
Adavale	16/10/18	Cooling pond		Yes			Complete
28 Brolga	31/10/18	Burst pipe			Yes		Complete
32 Quarrion	09/11/18	Burst pipe			Yes		Complete
6 Chulungra	07/12/18	Leak			Yes		Complete

Water - New Services

Locality	Date	New connections	Outcome/ comments
Eromanga	16/10/18	Council houses x 2	

Water – Complaints / Requests

Nil

SEWERAGE - STATUS DETAILS

Sewerage - Overflows / Breaks / Repairs

Locality	Date	Details/ Reason	Overflow private pty (Y/N)	EPA notified	Sewer break	Sewer choke	House conn proble m (✓)	Response time (notification/ completion)
Eromanga	13/12/18	Blocked	N/A	N/A		Yes		4hrs

Sewerage - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
54 Winchu	20/12/18	Blocked	Yes	Yes	Yes	complete

Sewerage - Call-outs

Nil

Sewerage - New Connections

Nil

Sewerage – Complaints

Nil

Capital Works and Council Requests

Project details	Status/Comments	% Complete
Quilpie Sewerage Treatment Plant repairs.	WIP	
Brolga St water main upgrade.	WIP	20%
Chipu St Water main upgrade.	Complete	100%
Buln Buln St Water main upgrade.	Complete	100%
Baldy top water service.	Materials purchased	
New meter installed		100%

Other Works and Requests.

Complete 35 x requests on council buildings/infrastructure.

2 x split cooling tanks replaced servicing town common and cemetery.

Eromanga RO Plant (site visit and service 07/11/18). Membranes replaced.

Eromanga- Various repairs and pump replacements to RO plant bores.

Eromanga pool- salt chlorinators replaced.

Operational Status Report

Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.1 (02/19) – Manager of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 174655

CONDOLENCE CARDS

Nil

STAFF

Christine Houghton commenced in the role of NDIS Coordinator on 7th January 2019.

Janelle Cassol commenced in the role of Community Services Administration Officer on 5th February 2019.

Nicola Tully commenced as Health Promotions Activities Assistant (under the HPO Program) on 4th February 2019. Nicola will work 10 hours per week assisting the Health Promotions Officer.

Recruitment is currently being undertaken for a Customer Service Officer. Bekki Hall has been relieving in this role. Bekki has secured alternative employment and will finish with Council on 5th February 2019.

COMMUNITY DROUGHT SUPPORT FUNDING

The final events funded under the Community Drought Support Program were held in December and January:

- Quilpie Community Christmas Kick Back
- Youth Program – Festival of Workshops

This invaluable funding provided the community with much needed social inclusion, health and wellbeing and support opportunities by assisting community groups to enhance their events during the drought.

GET PLAYING PLACES AND SPACES

Correspondence was received advising that the funding application submitted for a shade structure at the Quilpie Swimming Pool under the *Get Playing Places and Spaces Program Round 7* was unsuccessful due to the high demand experienced for this program. 396 applications were submitted for this round of funding requesting a total of \$36,752,553 million.

QFES – SES SUPPORT GRANT 2019-2020

An application was submitted to the SES Support Grant 2019-2020 Program on behalf of Council / Quilpie SES for an upgrade of the SES shed. The upgrade will include major renovations to the interior of the shed to allow the building to become functional and able to be utilized for training opportunities and meetings. The total project cost is \$86,434.00 with Council's contribution being \$8,120.00.

BURRUMBUTTOCK HAY RUNNERS – HAY DROP & AUSTRALIA DAY

The Burrumbuttock Hay Run was an overwhelming success that definitely tugged the emotions of the landholders and the community as a whole. The incredible generosity of all involved in the donation of hay and other goods, trucks, drivers and time was awe-inspiring and provided some much needed relief to landholders and stock owners.

Brendan Farrell and Belinda had a massive job to organize and co-ordinate such a huge event and all reports and feedback from them was that the Quilpie Shire community shone, welcoming all involved in the Hay Run and going out of their way to provide assistance in any way possible. Well done Quilpie!

There were many Council staff members and community members who went above and beyond to assist in ensuring that the event was successful.

The Australia Day Awards and celebration was also very successful with the night being extremely well attended. Congratulation to all Award Recipients.

Operational Status Report

Pest and Livestock Management

2.2 (02/19) – Pest and Livestock Management Coordinator Operational Status Report

Author: Damien McNair

IX 174644

PROPERTY INSPECTIONS / TRAPPING

Traps are currently set at Greenmulla.

I inspected traps at Prairie during the month.

1080 BAITING / HOTSPOT BAITING

Hand baiting took place at Cudjee.

SCALPS PRESENTED TO COUNCIL – 01/07/2018 TO 30/09/2018

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Bunginderry	5	2	3	500.00
Goombie	14	8		1,100.00
Greenmulla	2		2	200.00
Keeroongooloo	5	8	22	1750.00
Listowel Valley	36	16	7	2,950.00
Lochabie	9	2		550.00
Moondilla		1		50.00
Patricia Park	11	5		800.00
Plaingrove	3	6		450.00
Plevna	16	4		1,000.00
Pingine	1	2		150.00
Ray	1	1		100.00
Raymore	3	1		200.00
Regleigh	11	12		1,150.00
Tenham	9	4		650.00
Trinidad	15	5		1,000.00
Varna	5	9		700.00
Wallyah	8	1	3	650.00
Wambin	3	1		200.00
	157	88	37	\$ 14,150.00

SURVEILLANCE CAMERAS / GPS

- FULCRUM

MEETINGS / TRAINING

- 1st February 2019 - Quilpie Wild Dog Exclusion Fence Reference Group – Teleconference
- 10th January 2019 – 1080 Retrain, Charleville

PLANT

- All plant working well

CONTRACT TRAPPERS

- QFPI Project – trapping project completed

GENERAL

- Town area continues to be monitored and controlled accordingly
- Wild dog activity – movement to the east – Greenmulla, Coolbinga
- Continued cutting Mulga for Common stock
- Assisted Council and Brendan Farrell with Hay Runners and distribution / stockpile of hay and clean up

Operational Status Report

Rural Lands

2.3 (02/19) – Rural Lands Officer Operational Status Report

Author: Andrew Byrne

IX 174640

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common		
Dillons Well Reserve		
Warrabin Lane		
Eromanga Common		
Adavale Common		
All Stock Owners have been advised via correspondence that it is their responsibility to monitor the welfare of their stock, as well as Council's responsibility as Trustee of the Town Commons. Council & Stockowners continue to cut Mulga and distribute lick block & molasses to feed stock.		

WEEDS

Declared Weed	Property	Action
Coral Cactus	Front common	Sprayed

WILD DOG CONTROL

Nil

LOCAL LAWS / ANIMAL CONTROL

- Monitoring town area

PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good
4504	Can-am Defender	Good
4502	Motorbike (Honda)	Good

GENERAL

- Attended Quilpie Wild Dog Advisory Committee Meeting – 18th January 2019
- Met with CEO & CCSM to discuss pest weed funding priorities

Operational Status Report

Health Promotions

2.4 (02/19) – Health Promotions Officer Operational Status Report

Author: Michelle Donohue

IX 174615

COMMUNITY ACTIVITIES AND SENIORS PROGRAM

Attendance to December, January Community Activities, and Seniors Program have been good. Seniors have been supporting all the activities and enjoying the cool air-conditioning especially with the extreme heat at this time of the year. Tina Johnston CHSP Coordinator, Quilpie Multi-Purpose Hospital Service and I will be continuing with our working partnership for 2019, providing Community Activities and a Seniors Program for the Quilpie Shire community on alternate weeks.

I have also been receiving dates for Visiting Services via email, on a regular basis from the Quilpie Medical Practice and CWAATSICH. This vital information is then placed in newsletters and on the Quilpie Shire Website.

On 11 December, a Healthy Ageing Christmas Luncheon was held at 27 Coffee Gallery. Twenty - two people attended the luncheon. Guest speaker at the luncheon was QCWA Warrego Divisional President and Quilpie branch member Delma Quinn, who spoke about what QCWA does and the recent QCWA Drought and Rural Public Crisis Fund which was distributed to people as store credit, store vouchers and payment of electricity, rates, phone and doctors accounts in rural and remote drought affected areas. Thanks to Lisa Hamlyn, Corporate & Community Services Manager for attending the lunch and giving us an update on Council News.

The next Healthy Ageing lunch will be Tuesday 26 February at the Imperial Hotel. Guest Speaker for the lunch will be Shoshoni Campbell, Dietician/Nutritionist from SWHHS Charleville. She will be giving a presentation and is looking forward to meeting the seniors.

Seniors enjoyed the Christmas Lights tour that took place on Thursday evening 20 December 2018.

There was no Men's Group in January. The next Men's Group will be on Wednesday 13 February at Gyrica Gardens.

St Matthews Jumble Sale was on Friday 25 January. Seniors assisted with sorting recycled clothing and cutting up old clothing for rags. The next Jumble Sale will be Friday 22 February.

COMMUNITY ACTIVITIES AND SENIORS PROGRAM ATTENDANCE

Program	Attendance	Month
Seniors Program	88	December 2018
Seniors Program	101	January 2019

HEALTH PROMOTIONS

Aqua sessions with Alina Graham, All about Aquatics are going well. Aqua sessions continue to be held twice a week on Mondays and Thursdays. Attendance numbers are up for the month of January.

A foot care morning was held at the Quilpie Multi-Purpose Hospital Service on Friday 18 January. Thanks to Amy Kliese for attending to the nine clients that attended. Tina and I were busy with the foot spas. This has been a great service provided by the hospital during 2018 and we are continuing foot care sessions for 2019. Thanks to the Quilpie Multi-Purpose Hospital Service for providing morning tea.

The Eromanga State School children enjoyed the fresh fruit provided for their morning tea on Tuesdays after their swimming lessons with Alina Graham, All about Aquatics. Thanks to Alina Graham for taking the fruit to Eromanga each week for me. I hope to engage with the Eromanga State School later in the year to do another Healthy Eating Initiative.

Mulga Mates Centre Director, Michelle Wright was very appreciative in receiving fresh fruit for the children at the centre. The children thoroughly enjoyed the fresh fruit provided for their morning tea on Mondays. This has now finished and I hope to provide fruit again later in the year.

As a Healthy Initiative for the Admin Staff, under the HPO Program I am having a “Wrap day” once a month on Tuesdays for lunch until June. The staff make their own wraps. The initiative is to encourage staff to make healthier choices for lunches. A gold coin donation for a wrap goes towards our staff fundraiser for 2019. In December, eight staff took advantage of “wrap day” and for January fifteen staff members participated. I have had great feedback about having Wraps every month.

YOUTH PROGRAMS

The After School Craft Activities group enjoyed their Christmas Party for 2018. There has been a change this year for the age group of children attending the After School Craft sessions. The age group for children is 5 – 9 years only. Afterschool Craft Activities will start back on Monday 4 February.

The Youth Centre children enjoyed their Christmas break up party on Wednesday 7 December 2018. The age group for the youth centre is 10 – 16 years. The Youth Centre is reopening on Wednesday 30 January.

YOUTH ACTIVITIES ATTENDANCE

Program	Attendance	Month
Youth Centre	8	December 2018
After School Craft Activities	17	December 2018
Youth Centre	11	January 2019

STAFF

Delma Quinn will be volunteering her services again at the Youth Centre for 2019.

Operational Status Report

Library

2.5 (02/19) – Librarian Operational Status Report

Author: Janet Foley

IX 174656

GENERAL INFORMATION

We have received the majority of robotic and coding equipment that was purchased with funds received through State Library of Queensland's 'Tech Savvy' grant. Megan Rojek has set up Apps etc. on the four new Ipad purchased with these funds. Protective cases for the Ipad will be purchased before the children are allowed to use them.

STATISTICS

Visitor numbers for January have been quite high considering that we were closed for the first week of the month. We were inundated with school aged children utilizing the Library and enjoying the IPads, Wi-Fi, Robotic and coding equipment. Mothers with their babies and toddlers continue to visit the Library on a daily basis.

Library Stats 2019	Library Visitors	Wi-Fi Users	IPad Usage	Senior Computer Users	Paid Computer Users
January	664	158	59	28	0

EXAMINATIONS

I supervised one exam during January for a student studying externally with University of New England. I have an ACER Scholarship exam and a Central Queensland University exam scheduled for February.

ACTIVITIES

After School Craft, organized by HPO Michelle Donohue, will recommence at the library this month.

The Seniors Group will be visiting the Library in February to participate in Ipad lessons.

We are planning to host an 'Aussie Animals' day at the Library in February for the Under 5's.

HISTORY

I continue to receive a number of history enquiries.

VISITING SERVICES

RAPAD Employment Services are visiting Quilpie for two days each fortnight at the Library to liaise with their clients.

Staff from Centrelink also visited during January to check equipment in the Access Booth and to ascertain that Megan Rojek and I are not encountering any problems.

CEMETERY / FUNERALS

I have had a number of enquiries from people wishing to know if relatives are buried in the Quilpie Cemetery. I have forwarded relevant forms to a lady (former old time resident) who wishes to have ashes interred at the Columbarium. I also received an enquiry regarding the installation of a memorial plaque at the Cemetery. The plaque is in memory of the late Charles Peter Young who tragically died in a plane accident on Milo Station in 1982.

EVENTS

Lisa Hamlyn and I organized the Australia Day Awards and Celebrations.

STAFF

No changes

Status Report

C Pool Status Report

2.6 (02/19) – Swimming Pool Lessee Operational Status Report

Author: Alina Graham, All About Aquatics

IX 174638

GENERAL INFORMATION

PROGRAM UPDATE

Swimming Lessons

- Term swimming started 29th January

Movie Night

- 19th January – 30 attended

Australia Day Party

Over 100 people throughout the day attended including some Hay Runners. Plenty of fun!

Training

First aid and CPR training for Quilpie State College

Asthma and Anaphylaxis training for Eulo State School

OTHER ITEMS

Incident reports

One minor incident

ATTENDANCE NUMBERS

See attached

NB – lower than last year due to less activities at pool

- No flippa ball visit

UPCOMING EVENTS / FUNCTIONS / GROUP BOOKINGS

3 rd February	Sunday morning triathlon started
9 th and 10 th Feb	Pool Lifeguard training
23 rd February	Movie Night
14 th -18 th February	Alina away at conference

Daily Entry Summary

Date	Locals	Visitors	Total	Age Groups						Special Events	Totals	Notes
				Morning 6-10	Program	Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers <4yrs			
01-Jan-19											0	CLOSED
02-Jan-19	40	3	43	5	0	22	5	11	5		43	
03-Jan-19	14	0	14	4	0	5	1	6	2		14	Opened at 3:30 due to storm around
04-Jan-19	48	0	48	5	0	24	7	7	10	0	48	
05-Jan-19	11	0	11	0	0	6	1	1	3		11	
06-Jan-19	45	3	48	0	0	23	8	9	8		48	
07-Jan-19	58	5	63	3	0	27	14	13	9		63	
08-Jan-19	53	2	55	11	8	26	4	14	11		55	
09-Jan-19	43	0	43	7	4	23	6	7	7		43	
10-Jan-19	40		40	11	4	22	7	3	8		40	
11-Jan-19	57	2	59	15	13	36	8	7	8		59	
12-Jan-19	96	7	103	0	0	49	11	27	16		103	Road crew
13-Jan-19	83	21	62	0	0	48	13	12	10		83	Road crew
14-Jan-19	60	4	64	17	8	35	12	13	4		64	
15-Jan-19	75	0	75	14	14	35	11	18	11		75	Road crew & 13 morningladies swims
16-Jan-19	50	0	50	11	0	21	12	13	4		50	
17-Jan-19	79	0	79	13	21	34	18	22	5		79	8 seniors, 14 for games entry
18-Jan-19	66	0	66	7	0	32	7	18	9		66	road crew last visit
19-Jan-19	60	0	60	5	36	26	14	12	8		60	Movie Night, 16 x Byrnes B'day Party
20-Jan-19	52	0	52	0	0	23	7	12	10		52	
21-Jan-19	27	0	27	11	11	14	4	3	6		27	
22-Jan-19	49	0	49	10	17	16	9	14	10		49	
23-Jan-19	48	0	48	8	1	19	9	8	12		48	
24-Jan-19	45	0	45	11	4	18	8	12	7		45	
25-Jan-19	55	0	55	0	1	49	1	1	4		55	Hayrunners
26-Jan-19	107	0	107	0	1	56	17	20	14		107	Australia Day, Triathlon, Hayrunners
27-Jan-19	73	0	73	0	0	36	14	7	16		73	
28-Jan-19	43	0	43	1	0	19	9	5	10		43	
29-Jan-19	31	0	31	2	18	10	+	7	4		21	
30-Jan-19	6	0	6	2	0	4	0	0	2		6	Raining
31-Jan-19	24	0	24	2	14	9	4	7	4		24	
	1538	47	1543	175	175	767	241	309	237	0	1554	2017-2018 Season Jan # = 2137

Operational Status Report

Financial Services

3 FINANCE

3.1 (02/19) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 174619

Cheque Register

For the month ending 31 January 2019

Date	Cheque #	Payee	Description	Amount
02-01-19	CHARGE	ANZ Banking	Refuelling Merch Fee	42.54
02-01-19	1897642	National Australia Bank Ltd.	Merch Fee	110.67
02-01-19	4764716	National Australia Bank Ltd.	Merch Fee	0.71
02-01-19	45570499	National Australia Bank Ltd.	C/Card Dec 18	7,381.24
11-01-19	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 15	1,127.00
11-01-19	2NAB15	National Australia Bank Ltd.	D/Cr Pay 2 Period No 15	23,149.72
11-01-19	SGL PY2P	LGSuper	SGL Pay No 2 Period 2019/15	2,280.71
14-01-19	E007731	Jennie Anderson - Cooperigine	Christmas in the Gallery 2018	270.00
14-01-19	E007732	Ruby Andrews	Christmas in the Gallery 2018	195.00
14-01-19	E007733	APN Newspapers Pty Ltd.	Various Advertising	4,596.99
14-01-19	E007734	Australia Post	Postage	447.11
14-01-19	E007735	Cadia Plumbing Equipment	Misc Fittings	1,986.80
14-01-19	E007736	Janelle & Andrew Cassol	Christmas in the Gallery 2018	88.00
14-01-19	E007737	Robyn Cherry	Christmas in the Gallery 2018	34.50
14-01-19	E007738	Chorus Call Australia Pty Ltd	Conference Call Fee	4.72
14-01-19	E007739	Compac Sales Pty Ltd	Online Service Fee	104.50
14-01-19	E007740	CoolDrive Distribution	Mechanical supplies	344.31
14-01-19	E007741	Winc Australia Pty Ltd	Stationery supplies	1,297.51
14-01-19	E007742	Peter E.J Donohue	Replace bathrooms Galah St	15,400.00
14-01-19	E007743	Construction Equipment Australia	Front screen Unit 3201	1,648.67
14-01-19	E007744	Elders Limited	Tank 22730 Litre	2,566.20
14-01-19	E007745	Great Western Electrical	Replace gate motor airport	2,708.73
14-01-19	E007746	Halliebec Towing & Contracting	RACQ Battery	520.00
14-01-19	E007747	Bronwyn Hansen	Christmas in the Gallery 2018	164.00
14-01-19	E007748	Jessica Heineman - Outback Scents	Christmas in the Gallery 2018	282.80
14-01-19	E007749	Tamara Heinemann	Christmas in the Gallery 2018	29.00
14-01-19	E007750	Brenda Henderson - Gerty B	Christmas in the Gallery 2018	920.00
14-01-19	E007751	Imperial Hotel Motel	Buy Local Voucher 05	50.00
14-01-19	E007752	IOR Petroleum Pty Ltd	Bulk Diesel Fuel	27,618.43
14-01-19	E007753	Komatsu Australia	O-Rings	1,648.59
14-01-19	E007754	Landmark [Qld] Limited	Molasses	38.94
14-01-19	E007755	Kerry Lloyd	Christmas in the Gallery 2018	518.00
14-01-19	E007756	Lowes Petroleum Service	Fuel	465.01
14-01-19	E007757	Maney Transport	Freight	1,722.75

Date	Cheque #	Payee	Description	Amount
14-01-19	E007758	Meads Foodwork's	Local Shopping - Mulga Mates	317.85
14-01-19	E007759	Carmel Meurant - Wandilla Products	Christmas in the Gallery 2018	375.00
14-01-19	E007760	Samantha Meurant	Christmas in the Gallery 2018	429.00
14-01-19	E007761	Mulga Tools & Parts	Drum brake adjuster	98.00
14-01-19	E007762	Orion Satellite Systems	Eromanga Water Treat. Plant	309.90
14-01-19	E007763	Paulsen Brothers Foodworks	Xmas Party Softdrinks	351.12
14-01-19	E007764	Quilpie Butchery	\$50 Voucher - Mulga Mates	50.00
14-01-19	E007765	QCWA - Quilpie Branch	Christmas in the Gallery 2018	320.00
14-01-19	E007766	Quilpie Hardware	Tyres	5,513.75
14-01-19	E007767	Quilpie State College P & C	Christmas in the Gallery 2018	33.00
14-01-19	E007768	Rexel Australia	Tv supplies	74.95
14-01-19	E007769	ROC Hydraulics	Mechanical parts	1,226.24
14-01-19	E007770	Cathy Rosenow	Christmas in the Gallery 2018	146.00
14-01-19	E007771	Russ Equipment Pty Ltd	Supply mechanical parts	374.95
14-01-19	E007772	Shire Networks	Annual Maintenance Renewal	1,532.01
14-01-19	E007773	IXOM Operations Pty Ltd	Chlorine Cylinder Hire 12/18	582.43
14-01-19	E007774	Springall's Air Con Service	Hose repair Unit 2001	51.55
14-01-19	E007775	Toll Priority	Freight - Esky Return	580.13
14-01-19	E007776	Top Choice Entertainment	Holiday Workshops	6,875.00
14-01-19	E007777	Toyo Tyre & Rubber Australia	Tyres Kenworth	2,981.28
14-01-19	E007778	Rosie Tully	Christmas in the Gallery 2018	265.00
14-01-19	E007779	Viadux	Valve boxes & surrounds	732.05
14-01-19	E007780	Vital Places	Progressive paymt Old Depot	7,755.00
14-01-19	E007781	Western Truck Group	Mechanical parts Unit 27	1,668.88
14-01-19	E007782	Art by Alice	Christmas in the Gallery 2018	125.00
14-01-19	E007783	Pacific Water Treatment Services	Tube	42.46
14-01-19	E007784	South West Ford	Mechanical parts Unit 4	206.60
14-01-19	28228	Chris Berghofer - Chrys Art Glass	Christmas in the Gallery 2018	14.00
14-01-19	28229	Delma Quinn	Christmas in the Gallery 2018	86.00
14-01-19	28230	Judy Sullivan	Christmas in the Gallery 2018	100.00
14-01-19	28231	Telstra Corporation Limited	General Account	6,837.72
15-01-19	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 15	34,897.00
15-01-19	1CFMEU15	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 15	65.60
15-01-19	1CHILD15	Child Support Agency	Pay Dedns Pay 1 Period No 15	728.24
15-01-19	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	141.79
15-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	370.00
15-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	295.23
15-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	2,104.63
15-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	4,534.96
15-01-19	1NAB15	National Australia Bank Ltd.	D/Cr Pay 1 Period No 15	111,924.11
15-01-19	1RFDS15	Royal Flying Doctor Service	Pay Dedns Pay 1 Period No 15	4.00
15-01-19	SGL PY1P	LGSuper	SGL Pay No 1 Period 2019/15	16,035.99
15-01-19	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2019/15	653.60
18-01-19	28232	Queensland Transport	Rego #116	230.25
21-01-19	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 16	320.00
21-01-19	1NAB16	National Australia Bank Ltd.	D/Cr Pay 1 Period No 16	1,076.18
21-01-19	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2019/16	132.64
24-01-19	E007785	Able Sales	Tamper Rammer	1,872.00
24-01-19	E007786	Airport Lighting Specialists	Aerodrome Lighting	6,985.00

Date	Cheque #	Payee	Description	Amount
24-01-19	E007787	Aquatic Elements P/L	20L Super Clear	506.07
24-01-19	E007788	Australian Local Government Job Dir	Employment vacancy Advert	1,072.50
24-01-19	E007789	BN & A Bannerman	Freight	92.40
24-01-19	E007790	Brandon & Associates Pty Ltd	Amend Structural Certification	528.00
24-01-19	E007791	Breathalyser Sales & Service	Breathalyser calibration	115.50
24-01-19	E007792	Bridgestone Australia Ltd.	Tyres	962.50
24-01-19	E007793	Bulloo River Ice	Bagged Ice	1,110.00
24-01-19	E007794	Bunnings Warehouse	Stencil	51.20
24-01-19	E007795	Channel Country Ladies Day	Community Assist. Donation	1,000.00
24-01-19	E007796	Channel Country Tourist Park	Accommodation B Dela Cruz	720.00
24-01-19	E007797	Channel Country Refrigeration	Fix aircon in boardroom	316.25
24-01-19	E007798	Winc Australia Pty Ltd	Stationery supplies	1,429.76
24-01-19	E007799	CWAATSICH	Refund Deposit - Quilpie Hall	75.00
24-01-19	E007800	Department of Human Services	Access Point Fee	63.36
24-01-19	E007801	Sajer Trust T/A Elle's Newsagency	Magazines	4.50
24-01-19	E007802	Ergon Energy Queensland Pty Ltd	Street Lights	2,731.49
24-01-19	E007803	Golders Charleville	Safety Boots Al McNall	145.00
24-01-19	E007804	Great Western Electrical	Repair & replace ELPRO unit	2,317.43
24-01-19	E007805	G & T Mechanical	Fit supplied Windscreen	329.00
24-01-19	E007806	Hewsonhall Electrical Centre	Cleanstar Galaxy 22.2V	199.00
24-01-19	E007807	Rosecove P/L T/A Holling Constructi	Progress Claim 4	122,048.08
24-01-19	E007808	HPB Post Pty Ltd	Uniforms	349.58
24-01-19	E007809	Imperial Hotel Motel	Buy Local Voucher 06	50.00
24-01-19	E007810	IOR Petroleum Pty Ltd	Diesel Fuel - Eromanga	97.73
24-01-19	E007811	Komatsu Australia	Mechanical parts Unit 116	6,139.38
24-01-19	E007812	Landmark [Qld] Limited	Iple Poly Pipe	328.90
24-01-19	E007813	Lowes Petroleum Service	Prolube automax	228.73
24-01-19	E007814	Maney Transport	Freight	2,434.02
24-01-19	E007815	Steve McCann	Repairs to Aircon 5 Neal St	858.00
24-01-19	E007816	Meads Foodwork's	Senior/youth Morn Tea	207.69
24-01-19	E007817	Monler Pastoral Co	Reimbursement Avgas	633.69
24-01-19	E007818	Mulga Tools & Parts	Filters	574.50
24-01-19	E007819	National Australia Day Council	Australia Day Goods	120.00
24-01-19	E007820	Outback Auto & Comms	Repair wiring to bore pump	206.25
24-01-19	E007821	Outback Gondwana Foundation Ltd	Refund Deposit - Hall Kitchen	200.00
24-01-19	E007822	Pathtech Pty Ltd	Service Intoximeter	132.00
24-01-19	E007823	Paulsen Brothers Foodworks	Catering (Airport) disaster	169.43
24-01-19	E007824	QCWA - Quilpie Branch	Rent to July 1 2019 (27weeks)	2,295.00
24-01-19	E007825	Quilpie Hardware	Cement GP 1tonne	10,141.45
24-01-19	E007826	Quilpie Motor Inn	Accom - V Edwards & B Oliver	1,135.00
24-01-19	E007827	Quilpie Pharmacy	Buy Local Vouchers 01 & 03	100.00
24-01-19	E007828	Regional Development Aust	Regional Aust Contribution	1,650.00
24-01-19	E007829	Mr Kevin J Richardson	Hire tilt tray to Pickup	660.00
24-01-19	E007830	Samios Plumbing Services	Trans-Case-monomatic	457.93
24-01-19	E007831	Springall's Air Con Service	Repair A/c Unit 116	1,276.65
24-01-19	E007832	South West NRM Ltd	Early Flood Warning System	3,945.68
24-01-19	E007833	Rebecca Thompson	Refund Deposit - Dog Trap	30.00
24-01-19	E007834	Warrego Couriers	Freight	62.95
24-01-19	E007835	Warrego Signs	Signs for Hay Run	198.00

Date	Cheque #	Payee	Description	Amount
24-01-19	E007836	Western Downs Regional Council	Employee LSL Transfer	9,781.45
24-01-19	E007837	Vital Places	Progress Payment for Jan19	2,970.00
24-01-19	E007838	Willem van den Bosch	Christmas in the Gallery 2018	98.00
24-01-19	28233	Department of Environment and	Annual Fee - EPPR00904813	14,438.30
24-01-19	28234	Dept. Natural Resources, Mines	Refund Deposit Eromanga Hall	125.00
24-01-19	28235	Dept. Natural Resource & Mines	Valuation Roll	340.20
24-01-19	28236	Telstra Corporation Limited	Telstra Sat Phones	957.65
29-01-19	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 16	36,209.00
29-01-19	1CFMEU16	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 16	65.60
29-01-19	1CHILD16	Child Support Agency	Pay Dedns Pay 1 Period No 16	870.13
29-01-19	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 16	141.79
29-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	410.00
29-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	295.23
29-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	4,706.85
29-01-19	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	2,405.66
29-01-19	1NAB16	National Australia Bank Ltd.	D/Cr Pay 1 Period No 16	118,012.97
29-01-19	1RFDS16	Royal Flying Doctor Service	Pay Dedns Pay 1 Period No 16	4.00
29-01-19	CHARGE	National Australia Bank Ltd.	Connect Fee	142.22
29-01-19	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2019/16	761.53
29-01-19	SGL PY1P	LGSuper	SGL Pay No 1 Period 2019/16	17,130.48
31-01-19	CHARGE	National Australia Bank Ltd.	Trust Acc Fee	5.00
31-01-19	CHARGE	National Australia Bank Ltd.	Op Acc Fee	36.20
31-01-19	28234	Department of Natural Resource	Refund Deposit Eromanga Hall	(125.00)
31-01-19	504407	National Australia Bank Ltd.	BPay Fee	91.76
TOTAL OF CHEQUES				702,562.86

Operational Status Report

Governance

4 GOVERNANCE

4.1 (02/19) – Governance Department

Author: Governance Officer, Nina Burges

IX: 174173

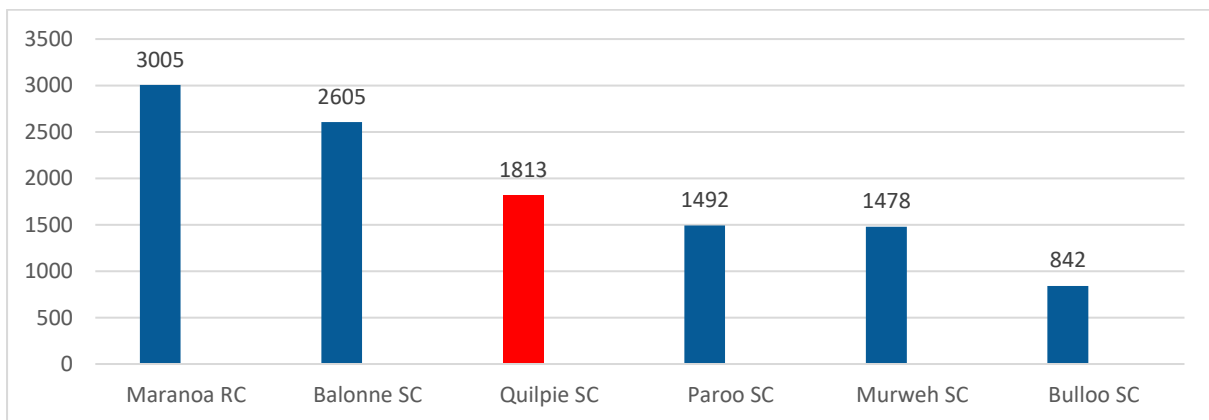
GOVERNANCE

At the time of writing this report, the reviews for the internal layouts of the new Corporate Website have been finalised. It is anticipated that all pages will be created and ready for a final content review when the writer returns from leave mid-February.

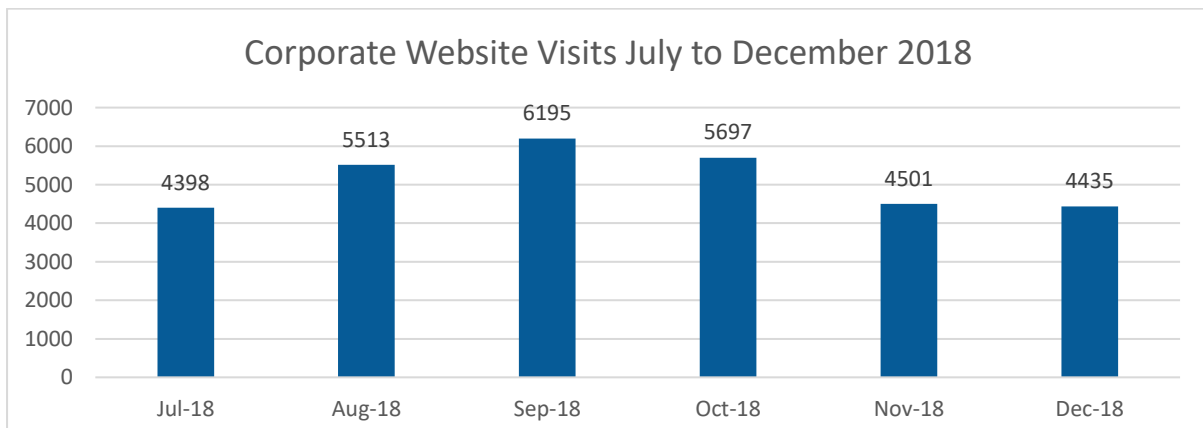
Dominique Wells has settled in well with the Governance Team. In addition to undertaking a variety of tasks, she is continuing to assist the new records officer learn that role.

COMMUNICATIONS

Council's Corporate Facebook is currently at 1,813 'likes', an increase of 46 over the past two (2) months. The following table shows comparative Councils online presence via Facebook:

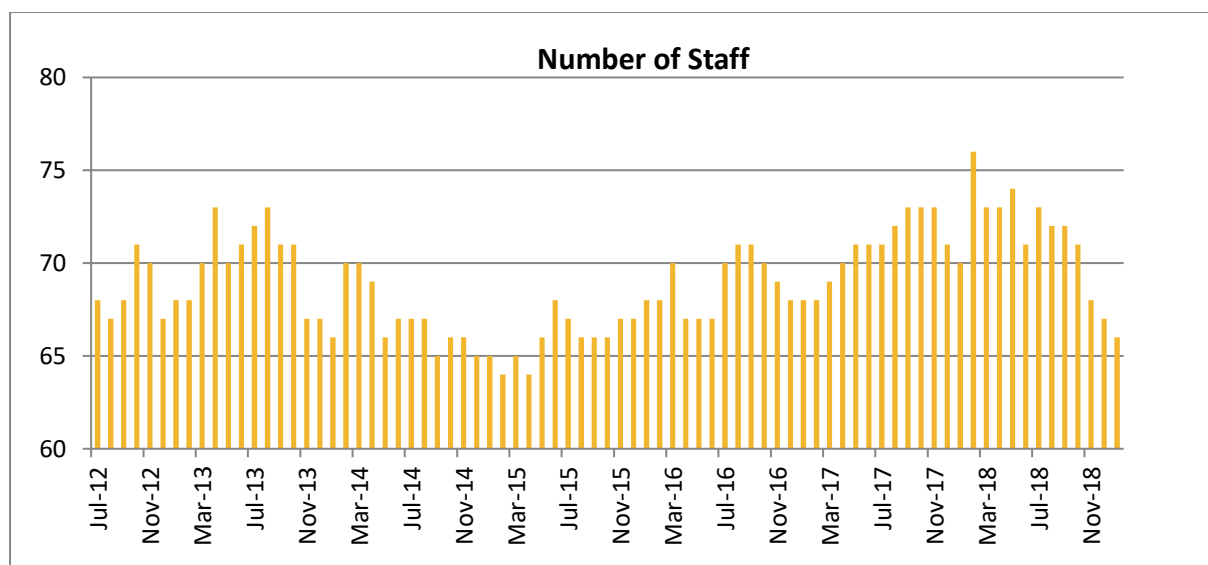
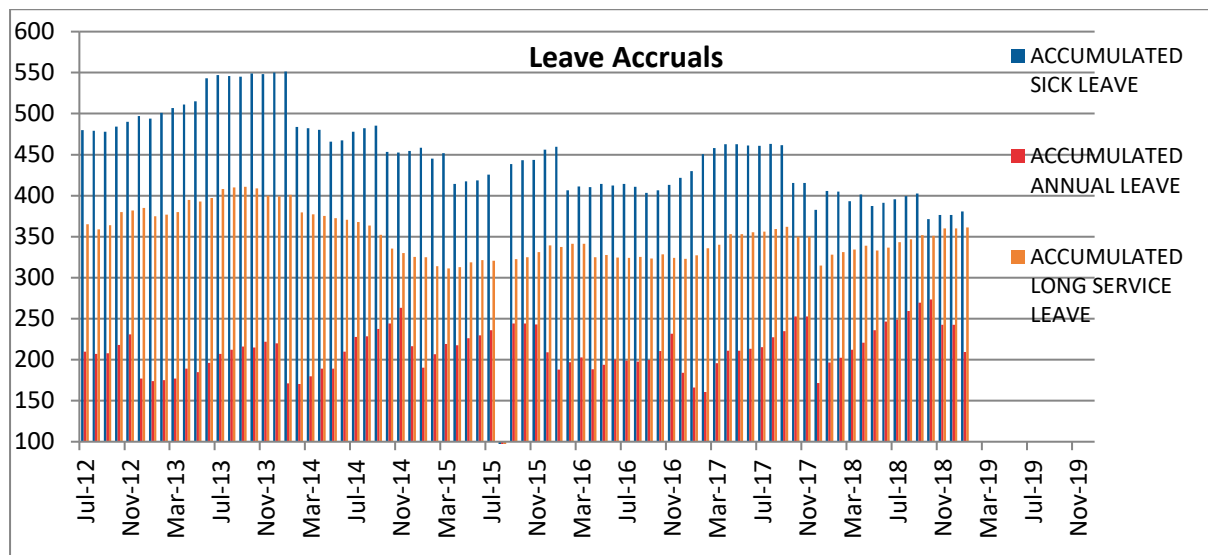
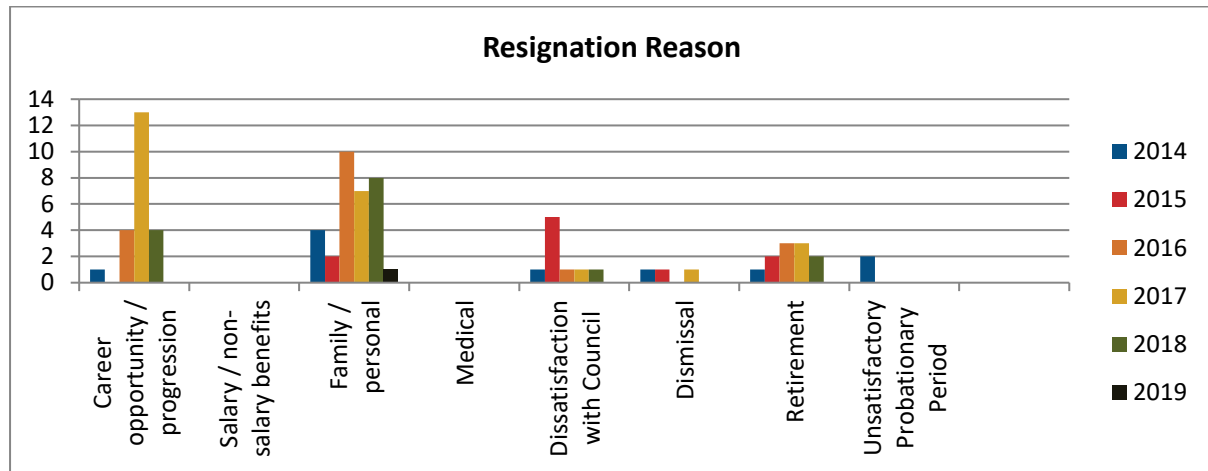


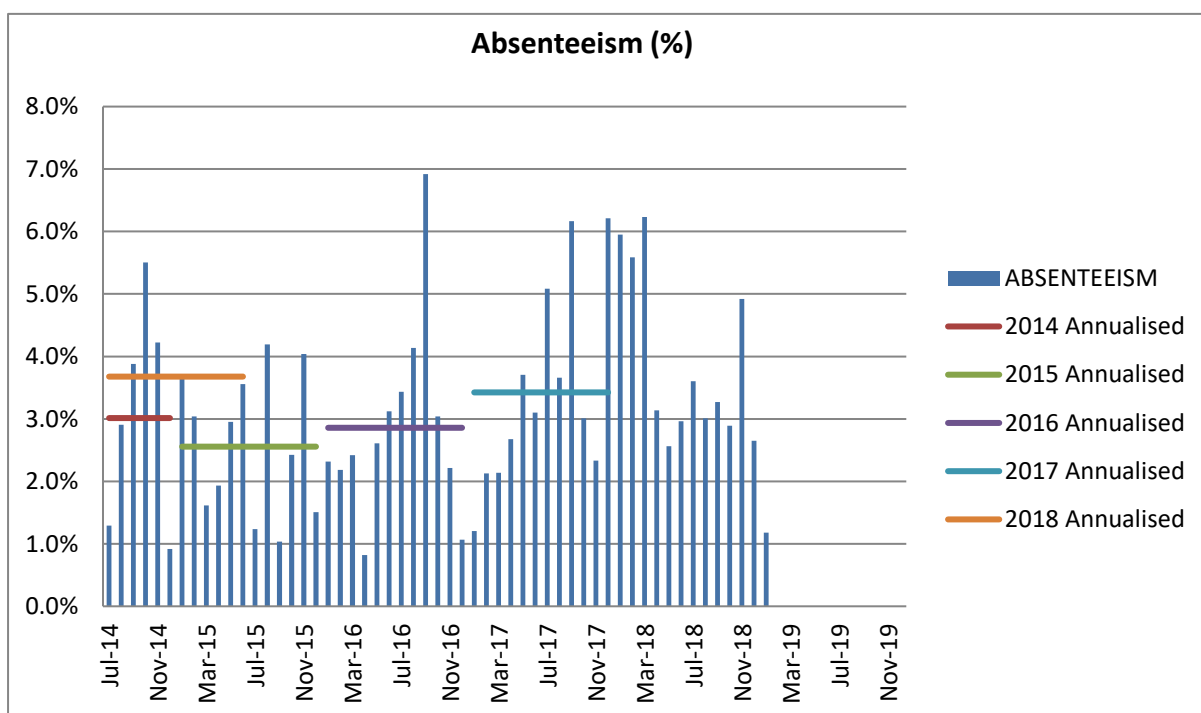
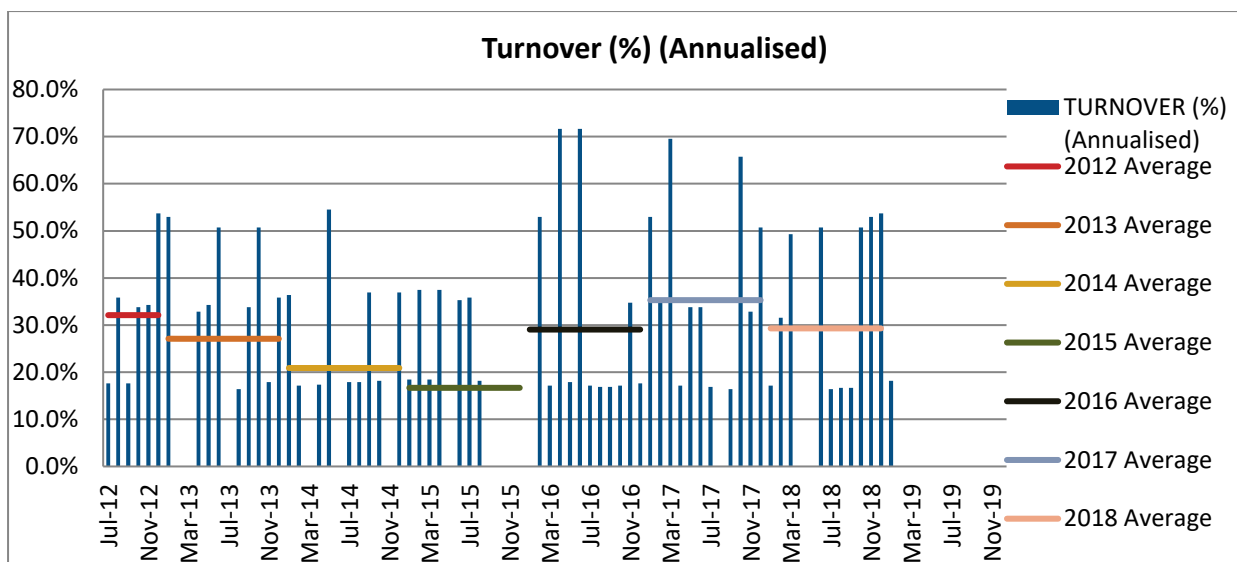
The number of people to visit the Corporate website continues to be strong with the following monthly visits:

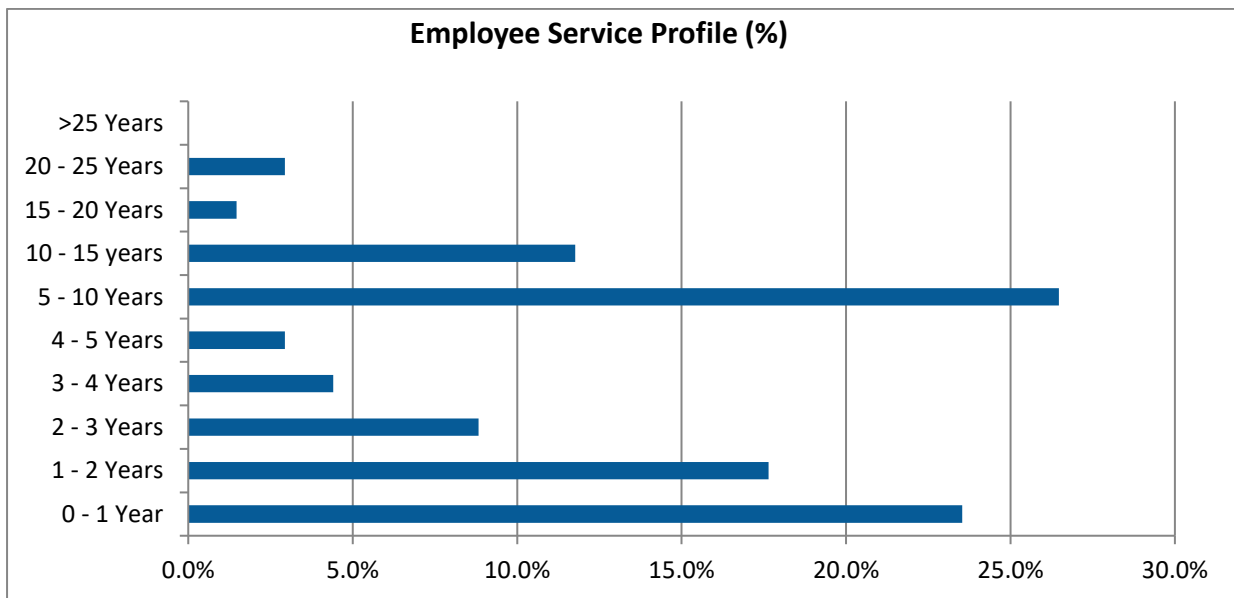
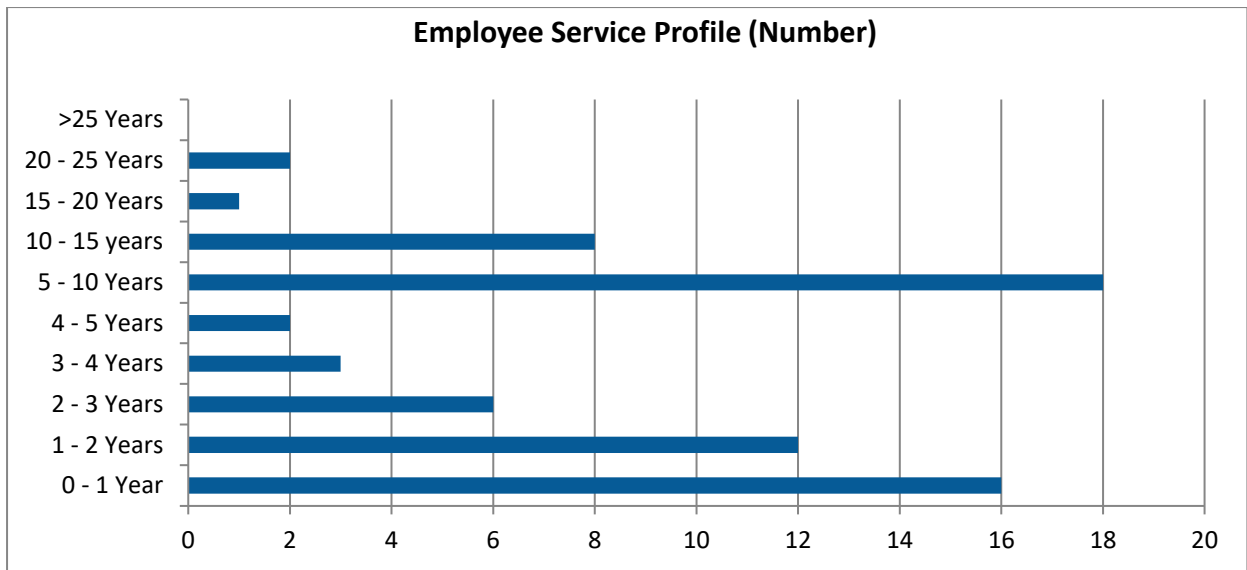


HUMAN RESOURCES

The quarterly reporting for the HR Metrics system is provided below:







Operational Status Report

Workplace Health and Safety

4.3 (02/19) – Workplace Health and Safety Officer Operational Status Report

Author: Mike Castles

IX 174400

The following data is for the month of December 2018.

WORKPLACE HEALTH & SAFETY

WHS Management Plan amended for 2019.

Overall Take 5 Completion Rate October 94%

Overall Toolbox Talk Completion Rate October 100%

Hazard Matrix amended and updated to reflect changes.

QUARTELY ACTION PLANS (QAP'S)

QAP's completed: Hazard Reports competed, Hazard Matrix updated

KEY PERFORMANCE INDICATORS (KPI'S):

Toolbox Talks – December

Crew	Completion Rate
Concrete	100%
Construction 1	100%
Construction 2	100%
Town Services	100%
Plumbers	100%
Workshop	100%

Take 5's – December nil required

# Take 5's to be completed	Completion Rate
Governance	0%
Corporate, Community & Financial Services	0%
Engineering & Technical Services	0%
Concrete	0%
Construction	0%
Sewerage & Water	0%
Town Services	0%
Workshop	0%

Incident Reporting - December

WHS Incidents	#
Personal Injury Reports:	0
Damage Reports:	0
Hazard Reports	0

Non Conformance

Nil

Workplace Rehabilitation

Lost Time Injuries (LTI's)	September	Year to Date	# Claims Finalised
2018 Calendar Year	1	2	1
Total Days Lost	1	TBA	

WHS Training

Internal	Number Trained		
	Staff	Other	Total
QSC General Induction/Site Induction	0	0	0
Contractor Induction	0	0	0
Information Day for Contractors/Council Staff	0	0	0
Traffic Control / Traffic Management /Refresher	0	0	0
Roadwork Signage Implementation	0	0	0
First Aid/CPR	0	0	0
Plant Operators/High Risk Licence	0	0	0
Chainsaw Training/Quick Cut Saw	0	0	0
DAMP Testing – Machines sent for calibration	0	0	0

QUALITY ASSURANCE

RMPC

Non-conformance Reports: Nil

STATE EMERGENCY SERVICE

Regular maintenance

New SES Ute badged & fit out to be completed.

REHABILITATION AND RETURN TO WORK

0 LTI (Lost Time Injuries) claims for December

2 YTD (year to date) 1 ongoing

AERODROME SAFETY MANAGEMENT SYSTEM

Nil

INJURY INCIDENT REPORTS 2018

*Reported Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total		
Total Incidents Reported	0	0	0	0	0	0	2	1	0	0	0	1	3		
LTI Performance	July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Total		
Lost Time Injury (LTI)	0	0	1	0	0	0	1	0	0	0	0	1	2		
Days Lost	0	0	0	0	0	0	1	0	0	0	0	1	0		
Reportable Injury WHSQ	0	0	0	0	0	0	0	0	0	0	0	0	0		
*Duration Rate	0	0	0	0	0	0	0	0	0	0					
**Frequency Rate	0	0	0	0	0	0	0	0	0	0					
*2018	*2017	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08	06-07	05-06	04-05	
Number of Claims	2	1	1	4	4	3	3	5	2	1	2	2	1	2	4
Actual Lost Time Injuries	2	0	1	4	2	2	2	4							
Target (10% Reduction) Lost Time Injuries	0.9	3.24	3.6	1.80	1.80	1.80	3.6								
Yearly LTI's (Days Lost)	1	0	7	126	41	89	123	27	29	76	2	0	13	10	43
Target (10% Reduction) Days Lost	6.3	102.06	113.40	36.90	77.40	110.70	24.30	28.71							
*2018	*2017	2015-16	2014-15	2013-14	2012-13	2011-12	Scheme Average Rate				Member Group Average Rate				
LTI Frequency Rate	8.14	8.94	32.80	16.52	16.03	25.77	35.78			11.28	5.69				
Target (10% Reduction) LTI Frequency Rate	7.38	29..52	14.866	14.427	23.193	32.202									
Duration Rate	1.00	7.00	31.50	20.50	44.50	41.00	6.75			23.04	11.60				
Target (10% Reduction) Duration Rate	6.3	28.35	18.45	40.05	36.90	6.6825									
Lost Time Incident Rate	1.50	1.52	6.06	3.05	2.96	4.76	6.61			2.08	1.05				

*Update to reflect Calendar year reporting 2018

Operational Status Report

G BEPO Status Report

4.4 (02/19) – Building and Environmental Planning Officer Operational Status Report

Author: Jamie Wensley

IX 174671

BUILDING / PLANNING

Building Applications

DA No	Applicant	Details	Builder	Class	Status
191	Tim & Theresa Welk	Extension to existing workshop	Tom Saunders - Statewide Sheds	8	Waiting on an assessment by Queensland Fire & Rescue as the size of the building including the extension is over 500m ² <i>This will be finalised on inspection of BA04 16/17</i>
277	Lowes Petroleum	New Depot			Information Request issued.
BA08 17/18	D & L Hoch	Relocation of Dwelling	G McKellar	1a	To be assessed, currently waiting on new site plan details. Site plan provided was wrong parcel of land.
BA16 17/18	D Cochrane	Additional Bathroom	Owner Builder	1a	Approved with conditions pending payment of fees
BA01 18/19	D Paulsen	Carport	Owner Builder	10a	Approved with conditions
BA02 18/19	Quilpie Club	Patio	To be advised		
BA04 18/19	Carport Admin office	Carport	QSC	10a	To be assessed
BA05 18/19	Eromanga Dinosaur entry sign	Entry Sign	QSC		Approved with conditions
BA06 18/19	Carport 57 Jabiru St	Carport	QSC	10a	Works complete needs to be assessed
BA07 18/19	Adavale Shade Sail	Shade Sail	QSC	10a	To be assessed

Planning Applications

DA No	Applicant	Details	Level of Assessment	Status
DA04 14/15	Scott & Diane Walker	MCU – Accommodation Facilities	Code Assessable	Proposal postponed.
DA02 17/18	Paul Easton Quilpie	MCU – Low Impact Industry - Temperature Controlled Storage Boxes	Impact Assessable	Further information required including confirmation applicants wish to proceed with the application
DA 01 18/19	Paul Easton Toompine	MCU – Low Impact Industry - Temperature Controlled Storage Boxes	Impact Assessable	Approved with conditions

Notifiable Diseases

Nil

Food Recalls

Date	Recalled Item	Package Size	BB Date	Level of Recall
9/11/2018	Newstead Brewing Pty Ltd	Newstead Johno Cider	375ml	Best Before 09/07/19, 03/08/19, 24/09/19
18/12/2018	Organic Dairy Farmers of Australia	Cows Milk feta in oil	280g and 1kg bulk varieties	20-Dec-19
21/12/2018	Vic's Premium Quality meats	Vic's Meat bone in ham half leg 4.5kg	4.5kg	Best before 29/01/19
21/01/2019	The Fabulous Food Company	The Fabulous Food Company Candy Cane 40g	40g	Best before August 2019

Current Projects

Quilpie Landfill – Redleaf Environmental have completed the Final draft Site Based Management Plan and draft report for the Quilpie Landfill Planning application, report submitted to Council meeting 23/11/18.

Eromanga Landfill – The Eromanga Landfill now one parcel of land accessed from the Cooper Development Road.

Toompine Landfill – The survey plan has been lodged the matter is with Holding Redlich to enable Native Title to be addressed.

Adavale Landfill – An application to acquire the land has been made, Council are currently waiting for Native Title to be addressed which requires survey of the landfill to be completed. Survey work is currently being undertaken.

Toompine Cemetery – An application to acquire the land has been made and Council are currently waiting for Native Title to be addressed which requires survey of the landfill to be completed. The surveyor has advised field work has been completed, Consent from the Lessee has been received. This project will proceed further now that the Toompine landfill survey work is complete.

Kyabra Road – is completed

Biosecurity Plan – Assisting the MCCS to amend the reporting format for rural lands staff. Working with Cadet Technical Officer to format pest weed and animal reporting using 'Reflect' a program currently used to record road defects.

Stock Route Management Plan – The SRMP has been completed.

Baldy Top Access – Complete

Baldy Top Electricity Easement – Complete

Street Numbering – Complete

Annual Waste Data Return – Complete.

Authorised Persons – Complete

Water & Sewerage Sampling – BEPO staff will now undertake monthly and quarterly water sampling and quarterly sewerage sampling to relieve the plumbing staff.

Quilpie Swimming pool – Complete

Food Business Licenses- there are four business with outstanding food premise licence renewal applications.

Annual SWIM Data – Complete

Animal Registration Notices – Sent out 03 October 2018

Rapid Relief Team Supplied Council with 6 large square hay bales for common cattle

Bryan Payne will be coming to Quilpie in March 2019

BEPO Procedures are being put into templates

Quilpie Common / livestock has been closely monitored with the dry conditions

4 x Fires at the Quilpie landfill been discussing different solutions with EHP