



OPERATIONAL STATUS REPORT AGENDA

Friday 17 May 2019
commencing at 9:30am
Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

10 May 2019

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 17 May 2019, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 17 May 2019, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Dave Burges
Chief Executive Officer



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Operational Status Report

Engineering Services

1 ENGINEERING SERVICES

1.1 (05/19) – Manager of Engineering Services Operational Status Report

Author: Casey de Pereira

IX: 178572

The following report comprises the key planning and delivery of activities undertaken by the Engineering Services Department for the month of April 2019, and also outlines future works proposed for May and June 2019.

ROADS

Quilpie-Adavale Re-sheeting and Sealing (Red Road) \$1,303,000

The following sections making a total of 7.4km:

3.41km section at Bulls Gully between Ch. 77.00, and 80.57 has been completed including bitumen seal. **COMPLETED.**

Work has commenced on the next priority section; the 1.69 km section in the vicinity of Beltram Park Intersection between Ch. 29.33 and Ch. 31.02. If any funds are remaining, works will commence of the Ch 54.35 to Ch 56.00 section and continue in the next FY.

It is proposed the 2019/20 and future program will be as follows:

Start Chainage	End Chainage	Length
54.35	56.00	1.65km
56.00	58.5	4.15km
66.00	70.60	4.60km
0.00	5.08	5.08km
10.20	11.56	1.36km



Installation of Red Road Culverts



Installation of Red Road Culverts

Shire Road Maintenance (\$1,000,000)

Road maintenance works had slowed down due to unavailability of water, however, with the recent rains, works will be accelerated with the use of contractors.

Upcoming Works

- Raymore Road grading
- Continuous maintenance of Shire Roads.
- Maintenance Grading on Wareo, Springfield, Regleigh.
- Emergent works on Adavale-Charleville, Adavale-Cheepie, Humeburn.
- With the recent rains, local contractors will be utilised to undertake maintenance works as Council's crew have been assigned to RMPC and Red Road upgrade works.

2017-18 RMPC Program (\$2,424,000)

RMPC works completed in April 2019 include:

- Shoulder grading on 7003 – Quilpie – Thargomindah Road.
- Finish guide posts on 7003 shoulder works
- Concrete works on 7003 – Quilpie – Thargomindah Road.
- Shoulder grading on 79A - Cooper Development Road (resheeting)
- Weed Spraying along various roads – ongoing
- Grid Cleaning Red Road (contractor)
- Medium Formation on Blackall Road
- Resheeting on Blackall Road

Value of works to be claimed for March is \$610,000 (a record monthly claim) and the planned cumulative total by mid May 2019 will be 100% completion of the RMPC Contract Sum of \$2,424,000.

Now that the road crews have the RMPC contract works under control, one crew will handle the remaining works to 100% completion, and the second road crew has been shifted to the Red Rd to complete RMPC, resheeting works and the remainder of the TIDS funding prior to bitumen sealing.



RMPC Shoulder Resheeting works - Ongoing

Upcoming RMPC Works (March/June 2019)

- Continue heavy formation works on the Red Road prior to resheeting
- Heavy formation shoulder grading works on 79A Cooper Development Road valued at \$30,000
- Minor stabilisation works on 93B Diamantina Development Road
- Grid repairs on 7003 Quilpie – Thargomindah Road.

Sommerfield Road/Brolga Street intersection improvements

The removal of the culvert on the southern side, and the extension of the drain on the northern side of Diamantina Road has been completed. Road widening works will be undertaken in late May 2019 when resources are available.

Quarrion Street Upgrade (widen southern side)

Pavement reconstruction comprising of 4 metre widening on southern side and bitumen sealing of Quarrion Street will be programmed just prior to the bitumen sealing Contractor's next scheduled visit, tentatively booked for late May 2019.

COUNCIL BUILDINGS & FACILITIES

Bulloo Park development

Landscaping works and turf repairs around Bulloo Park are progressing well.

Stage 2 of the exclusion fence at Bulloo Park is substantially complete. The works included installation of 143m of 1200 x 50 x 2.5mm black PVC chain link fencing, one x 6.0m (2x3m) vehicular gate and two x 1.0m pedestrian gates at Chulungra Street and Bulnbuln Street entrances to Bulloo Park. The second gate for the main entrance (Chulungra Street) is being procured.

Miscellaneous Works

Signage crew

- Bitumen patching/repairs (flood repairs)
- Bitumen seal over water main in Brolga Street.

Concrete crew

- Complete second coat seal and fit new concrete baffles to the imhoff tank at the sewerage works
- Remove existing culvert for replacement ch29.8 on Red Road
- Complete dangerous goods storage cage at the depot
- Clean drainage around history museum at Eromanga to prevent building from flooding.

Maintenance (Lachlan Kent)

- Tested and tagged all hand tools/small plant;
- Repainted RSL memorial;
- Assisted concrete crew with sewerage works rehabilitation;
- Repaired damaged power boxes at the Eromanga rodeo grounds;
- Repaired and replaced faulty smoke alarms in Eromanga camp;
- Repaired leak in the roof at the Eromanga Hall;
- Repaired stumps under wheel chair ramp also organised new tank stand at the Adavale Hall.

WATER & SEWERAGE

Laying of new water main in Quilpie town ship - ~ \$1,000,000

The following works are proposed for new 150mm ductile and implemented in stages:

- Chipu Street (Brolga to Pegler Street) – Pipe laying and reinstatement works - **COMPLETED**;
- Bulnbuln Street (from Brolga Street to Pegler Street) – replacing the existing AC water main and new cold water pipeline (110mm polyethylene pipe) in the same trench. **COMPLETED**
- 150mm ductile main on the south side of Brolga Street (in the parking lane) between Chipu Street (near Bowls Club entrance) and Gyrica Street. **COMPLETED**
- Peglar Street (Chipu to Bulnbuln Streets) – replace existing AC water main next financial year.

Quilpie Sewerage Treatment Plant (Upgrades)

The proposed scope of works to refurbish the sewerage treatment plant including the Imhoff tank and settling tanks at Quilpie include pressure cleaning the internal concrete walls, and treating with sealed with a protective epoxy coating.

To improve safety, a new safety rail and steps have been installed.

The staff assigned to this work are required to be fully immunised and works commenced in mid March 2019.

The settling tank internal concrete walls have been drained and pressure cleaned in preparation of repairs and recoating with a protective epoxy coating. The recoating has been delayed due to the recent heavy rains.

The baffle walls/shutters are also severely corroded and new shutters are being manufactured to replace the existing damaged shutters.

On completion of the settling tank, remediation work will be undertaken on the Imhoff Tank.



Sewerage Settling Tanks refurbishment & Baffles replaced

Rehabilitation of Ponds at Sewage Treatment Plant

The sewerage ponds and drying beds have been desilted and the existing separation bund walls repairs substantially completed to ensure compliance with licensing requirements.

TOWN SERVICES

Quilpie Shire Dump

Works are continuing at the Quilpie dump facility to improve security and access to certain areas of the facility and address a number of legacy issues. Some changes to procedure regarding asbestos disposal are being investigated to insure all asbestos is accounted for and disposed of properly.

Earthworks has commenced to fill and cap the builder's rubble area at the dump facility. Also a general clean-up of the facility has commenced.

Signage has been drafted to order to identify terms and conditions and restricted/hazardous areas at the facility

Cold Water Pumping Station, Water mains and Irrigation system upgrade (Quilpie township)

The preliminary design for the installation of the cold water irrigation system for Quilpie township's median strips and gardens in Brolga Street, Chulungra Street and Bulnbuln Street including John Waugh Oval, has been completed.

The second cold water rising main for the Oval upgrade is necessary as Council has been advised that the current pipe and pump are reaching the end of their useful life and is considered a high risk in their current state. The alignment of the new pipeline is proposed on the northern side of Quarrion Street.

Median Strip Sprinkler System

Each median strip will be supplied by a 63mm service line from the 110mm mainline.

This option will split the 200 metre median strips into two automated stations. With the combination of pop up sprinklers and drip feed lines the system will obtain full coverage of the grass, trees and garden areas. Use of the correct solenoids and valves will ensure a reliable fully automated irrigation system that will significantly reduce the current time and labour needed maintain the median strips.

John Waugh Park Sports Field Upgrade

Council received a QLD Rugby League grant for \$207,680 (50:50 Council funding to match) to upgrade John Waugh Oval's playing surface.

i. Workscope

It is necessary to raise the Cricket pitch by around 200mm from the existing level to give a fall of 1.5% from pitch level to sideline of the field. A new concrete slab/cricket pitch will be installed at the new elevated finished level on the "crest" of the oval on completion of the earthworks. New goal posts will also be installed.

ii. Earthworks - COMPLETED

The initial earth works to sub grade formation and laying 75mm of course sand have been completed. This required importation of about 900 m³ of coarse sand which has been spread across the formation sub base (works complete). Sulphue and Gypsem was applied to the field and the entire field has been rotovated and re-levelled.

iii. Turf Species

Various species of turf have been investigated to determine the most resilient specie for the Quilpie conditions and using treated cooled artesian bore water. The short listed cost effective turf specie is Wintergreen Couch and Stadium Couch. Kikuyu is not recommended as it poses a few risks although it does provide good benefits. The hybrids are twice the costs and not recommended.

Tenders have been received for turfing the field (10,000 m²) and are currently being evaluated.

iv. Irrigation

New irrigation preliminary design has been finalised with a new pump, and materials for the rising mains and irrigation system to supply the JW field and Bicentennial Park have been ordered.

John Waugh Park Fence

As part of the upgrade to John Waugh Park, it is proposed to replace the existing fence with a new fence and gates to compliant height, in order to secure the oval and protect the newly laid turf. The style will be determined by Council on completion of the Bulloo Park fence.

Eromanga Sculpture - COMPLETED

Eromanga Sculpture design and fabrication has been completed and delivered to Eromanga. It has been installed in the road reserve adjacent to the Eromanga Hotel.



Eromanga Sculpture

Quilpie Airport - COMPLETED

The Quilpie Aerodrome lighting upgrade commenced on the 1st of February and works are completed and fully commissioned including final night flight commissioning – all completed within the allocated budget. A final report to CASA and Federal Government has been prepared and submitted. The project included the installation of new LED runway, taxi way and apron lighting. Also the installation of an Emergency back-up generator.

Town Services Activities

Activities by the Town Services team included maintenance and regular actions as follows including setting up of the Cemetery, RSL Park and Town Hall for Anzac Day, and cleaning after. Garden Crew are also assisting with ongoing clearing/cleaning up of the proposed Mulga trail as a part of preparation for tourism season.

ACCOUNTABLE AREAS	
John Waugh Park	Major repairs to the Oval as reported earlier.
Bicentennial Park	Regular maintenance
Gym	Regular maintenance

Bulloo Park	Regular maintenance & activities for May Races event
Visitors' Centre	Regular maintenance & garden work for tourist season
Mural Park	Regular maintenance & finished replanting of 11 Ficus trees (see photos)
Shire Hall	Regular maintenance & preparation for events
Administration Office	Regular maintenance
RSL Park	Regular maintenance & preparation and activities around Anzac day.
Median Strips	Regular maintenance, continue investigations and planning for upgrades of garden beds
Brolga St Trees	Regular maintenance
Western Tree Line	Regular maintenance, building wells around the trees and planted ninka seeds.
Rodeo Grounds	Regular maintenance
St Finbarr's Church	Regular maintenance
Dump & Animal Pit	Regular maintenance, extension of general waste pit and animal waste pit. Working on signage and making final rearrangements (green waste), before notifying general public with chart of disposal site
Cemetery	Regular maintenance and Funeral preps
Depot Yard	Regular cleaning
Quilpie public places	Regular maintenance, sweeping and cleaning of toilets
Vacant housing	General cleaning up, mowing and watering
Opal Fossicking Area	Restocked opal and General maintenance
Eromanga & Adavale	General maintenance and arranging contractor for clearing fallen trees
Airport Management	Sent second response to CASA to answer report findings and observations. General maintenance
Sewerage Treatment Plant & grounds	General cleaning and maintenance
Town Streets	General cleaning and maintenance.
Picnic Areas	Regular maintenance and cleaning of toilets



Taking pots from Brolga Street and reusing the trees



New tree line at Mulga Park

STAFFING ISSUES

- Resignation of MES (Casey De Pereira) – 8 May 2019, and Meg Middleton (Administrative Officer) 7 May 2019. Sean Rice from Proterra Group will be filling the role of MES on an interim basis until mid-July. Sean will work onsite in Quilpie generally two weeks out of three.
- Labourer position for Concrete/Signage crew advertised
- Administrative Officer position advertised
- Multi-skilled operator for road crew advertised.

CONTRACTORS AND CONSULTANTS:

Currently engaged or recently completed works on QSC projects

CONTRACTORS	
Adavale Plant Hire	Supply coarse sand for JW Oval
BHL&DA Hall Transport	Side tippers for Red Road & Gravel Supply RMPC 79A
Steve Bonsey Transport	Water Truck & Side tippers for Gravel Supply for RMPC 79A
APV Contracting	Maintenance Grading Various locations (on going)
APH	Grid cleaning Red Rd (Ongoing)

Operational Status Report

Workshop

1.2 (05/19) – Workshop Supervisor Operational Status Report

Author: Jeremy Grimm

IX 176824

GENERAL

Maintenance & Servicing

- Komatsu Grader Side shift ram repairs #3001
- Rear Diff rebuild Plumbers truck #95.
- Painted all safety post around workshop yellow.
- Carried out 5 vehicle services.
- Up dated plant replacement program
- Currently updating all fleet filter details and stock levels
- Rear window Grader #3002

AIRPORT REFUELLING FACILITIES

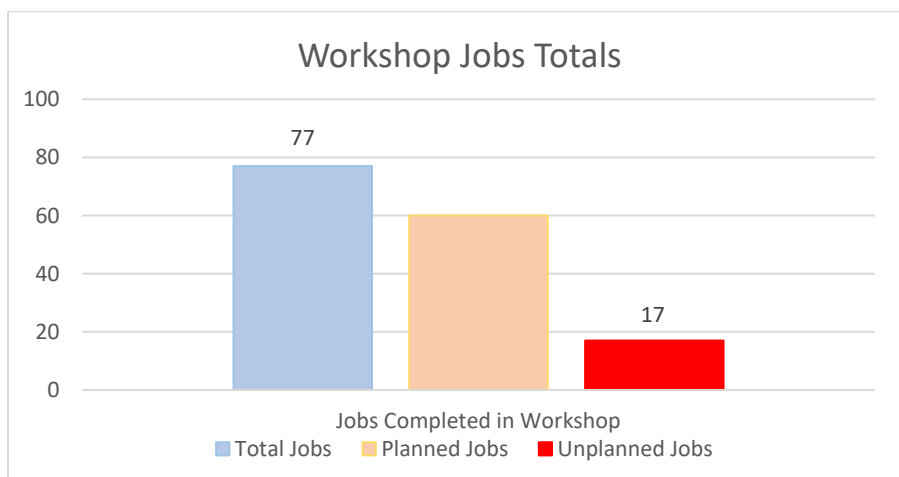
Fuel Quantities in Stock:

JetA-1: 7,550 litres

Avgas: 14,200 litres

WORKSHOP JOBS REPORT

The graph below shows work conducted by the Workshop for the month of 1/04/2019 to 1/05/2019 – 77 jobs in total with 17 unplanned jobs and 77 planned jobs.



OCCUPATIONAL HEALTH & SAFETY

No incidents to report

STAFFING

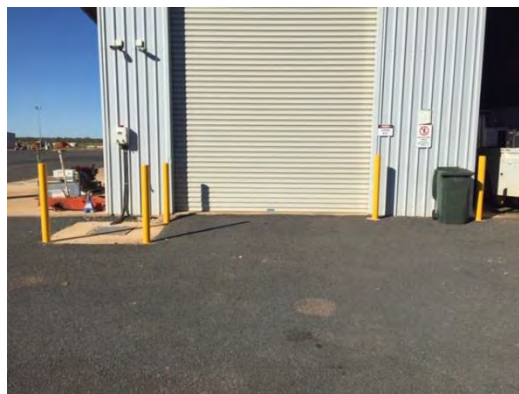
No issues

ENVIRONMENTAL ISSUES

Fleet & Workshop Manager has discussed with the WH&S Supervisor the location of the battery charging station.



Battery charging station cage installed



Workshop post painted yellow for better vision

Operational Status Report

Water and Sewerage

1.3 (05/19) – Water and Sewerage Operational Status Report

Author: Alan McNall

IX 178454

For the period 27 March to 02 May 2019.

WATER

Water – Consumption

Raw Water Consumption statistics

Locality	Monthly Use (meg)	2018/19 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie	55.65 meg	27/3/19-02/05/19			
Eromanga	3.1	24/10/18-27/03/19			
Adavale	-	-			

Water - Call-outs

Nil.

Water - Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
Brolga St	April	Water main upgrade	Office	Various

Water - Unplanned Interruptions (Customer Supply Cut)

Nil.

Water - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Service repair	Service replace	New mains	Outcome and comments
49 Boonkai St	17/04/19	Leak		yes			complete
51 Jabiru St	18/04/19	Leak		Yes			complete
81 Winchu St	18/04/19	Leak			Yes		complete
Adavale cooling pond	21/04/19	Burst	Yes				complete

Water - New Services

Locality	Date	New connections	Outcome/ comments
Eromanga	05/04/19	IOR refinery	complete

Water – Complaints / Requests

Nil.

SEWERAGE - STATUS DETAILS

Sewerage - Overflows / Breaks / Repairs

Nil.

Sewerage - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
Kookaburra St	29/04/19	Blocked drain		yes		n/a

Sewerage - Call-outs

Nil.

Sewerage - New Connections

Locality	Date	Outcome/ comment
Eromanga IOR refinery		complete

Sewerage – Complaints

Nil.

Capital Works and Council Requests

Project details	Status/Comments	% Complete
Quilpie Sewerage Treatment Plant repairs.	complete	90%
Brolga St water main upgrade.(only tidy up to go)	complete	95%
Chipu St Water main upgrade.	complete	100%
Buln Buln St Water main upgrade.	complete	100%
Baldy top water service.	WIP	
Footy field irrigation	WIP	
Cold irrigation to garden plots	WIP	

Other Works and Requests.

Completed 10 x requests on council buildings/infrastructure.

New irrigation pump installed for race course.

Various maintenance work at Adavale sport and rec.

Toompine progress electrical appliances upgraded to gas at Hall.

Operational Status Report

Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.1 (05/19) – Manager of Corporate and Community Services Status Report

Author: Lisa Hamlyn

IX: 178780

CONDOLENCE CARDS

Condolence Cards were forwarded to the families of Horace Nunn, Dee Crotty, Tony Pegler and Isaac Bain.

GRANTS & FUNDING

Empowering Our Communities (EOC)

The Community Services Team are currently investigating several options to utilise the funding received from PHN for community led mental health initiatives in drought effected areas. Options are being sought for adults and youth which will incorporate local / regional services. Options will be presented to Council for your consideration / endorsement in the near future.

CONTAINER EXCHANGE PROGRAM

The application for Peter Donohue to operate the Container Exchange Program in Quilpie has been submitted. To date, no further advice has been received.

ANZAC DAY 2019

All ANZAC Day services were well attended and I would like to thank all who assisted. Particular thanks to Janet Hennessy who worked tirelessly once again to ensure the success of ANZAC Day.

FACILITIES

During the month various damages occurred at Bicentennial Park – including the fence and the toilet/shower block.

MEETINGS ATTENDED

- ANZAC Day Organising Committee
- Staff training / briefing id. sites SWRED

UPCOMING TOURING SHOWS / EVENTS

- Cinderella Spinderella 30 July 2019
- Larry and the Dame 7 August 2019

Operational Status Report

NDIS Coordinator

2.2 (05/19) – NDIS Coordinator's Report

Author: Chris Houghton

IX: 178594

GENERAL INFORMATION

The month of April has seen an increase in clients seeking help with the NDIS. Most clients have tried in the past to access the NDIS but because of many difficulties, time constraints and little knowledge of the system, most have given up. At present 3 clients are waiting for approval, which in the NDIA guidelines is a 21 day wait but these 3 clients are well over 35 days. I have contacted the NDIS and these clients are progressing and the 21 days is apparently a guide. There are 4 clients currently I am helping with their access forms and collecting their evidence, 2 of these clients are complex and have many specialist reports that need to be accessed from away with all the paperwork that this entails, all within the strict 28 day timeframe.

I have noticed in accessing the different health facilities in the district there does not seem to be much teamwork, sharing of information or clear guidelines of each person's role in their organisations. This makes it incredibly difficult for people who do not know the system to access the correct path. In particular mental health services seem to be staffed with relievers which leads to breaks in services and a mistrust by clients.

In positive news the NDIS has appointed a new Local Area Coordinator, Emma Liston, in Charleville. I have met with Emma when she was the Disability Employment Service Officer with Rapid Employment, and she seems perfect for the role.

STATISTICS

STATISTICS April 2019	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	14	1	2

CURRENT ISSUES

- The wait time to be approved is much longer than 21 days
- Mental Health Service providers
- Lack of support for Community members with literacy problems
- Teamwork with different organizations
- Correspondence / Newsletters
- NDIS Newsletter
- Endeavor Foundation E Newsletter
- Link Australia's Disability Magazine

Operational Status Report

Pest and Livestock Management

2.3 (05/19) – Pest and Livestock Management Coordinator Status Report

Author: Damien McNair

IX: 178775

PROPERTY INSPECTIONS / TRAPPING

There were no traps set this month.

Property Inspections	Monler, Canaway Downs, Wanko, North Comongin
Cluster Fencing Inspections	Greenmulla, Ray

1080 BAITING / HOTSPOT BAITING

Due to properties shearing, mustering etc. as well as a delay in the meat delivery, it has been difficult to organize a time for baiting suitable for everyone. The 1080 Baiting Program commenced during the week of 6th May. The following properties participated in the baiting program to date:

Hand Baiting
Monler
Cannaway
Wanko

SCALPS PRESENTED TO COUNCIL – 01/07/2018 TO 30/04/2019

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Goombie	14	8		\$ 1,100.00
Greenmulla	2		3	\$ 250.00
Listowel Valley	36	16	7	\$ 2,950.00
Moondilla	1			\$ 50.00
Plaingrove	3	6		\$ 450.00
Plevna	16	4		\$ 1,000.00
Ray	1	1		\$ 100.00
Raymore	3	1		\$ 200.00
Regleigh	11	12		\$ 1,150.00
Tenham	9	4		\$ 650.00
Trinidad	15	5		\$ 1,000.00

Property	No. Of Scalps			Amount of Payment
<i>Varna</i>	<i>10</i>	<i>22</i>		<i>\$ 1,600.00</i>
<i>Wallyah</i>	<i>6</i>	<i>5</i>	<i>2</i>	<i>\$ 650.00</i>
<i>Wambin</i>	<i>3</i>	<i>1</i>		<i>\$ 200.00</i>
<i>Pingine</i>	<i>1</i>	<i>2</i>		<i>\$ 150.00</i>
<i>Patricia Park</i>	<i>11</i>	<i>5</i>		<i>\$ 800.00</i>
<i>Keeroongooloo</i>	<i>5</i>	<i>8</i>	<i>22</i>	<i>\$ 1,750.00</i>
<i>Bunginderry</i>	<i>5</i>	<i>2</i>	<i>3</i>	<i>\$ 500.00</i>
<i>Coolbinga</i>			<i>3</i>	<i>\$ 150.00</i>
<i>Wyrapa</i>	<i>15</i>	<i>13</i>		<i>\$ 1,400.00</i>
<i>Monler</i>		<i>2</i>		<i>\$ 100.00</i>
<i>Lochabie</i>	<i>9</i>	<i>2</i>		<i>\$ 550.00</i>
<i>Sherwood Park</i>	<i>15</i>	<i>8</i>		<i>\$ 1,150.00</i>
<i>Milroy</i>	<i>5</i>	<i>4</i>		<i>\$ 400.00</i>
<i>Gumbardo</i>	<i>5</i>	<i>2</i>		<i>\$ 350.00</i>
	<i>196</i>	<i>131</i>	<i>40</i>	<i>\$ 18,650.00</i>

SURVEILLANCE CAMERAS / GPS

FULCRUM

MEETINGS / TRAINING

Nil

PLANT

All plant currently being serviced and working well.

CONTRACT TRAPPERS

Nil

GENERAL

The town area continues to be monitored and controlled accordingly.

With the rain and cooler weather within the Shire, reported wild dog activity has dramatically increased.

Operational Status Report

Rural Lands

2.4 (05/19) – Rural Land Officers Status Report

Author: Andrew Byrne

IX: 178778

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Fair	
Dillions Well Reserve	Average	
Warrabin Lane	Average	
Eromanga Common	Fair	
Adavale Common	Good	

WEEDS

Declared Weed	Property	Action
Coral Cactus	Wanko & Town Area	Sprayed
Coral Cactus	Butchers Paddock	Sprayed
Mesquite	Nil	NA

WILD DOG CONTROL

1080 Baiting	Property	Action
100kg	Cooma	
80kg	Wanko	

LOCAL LAWS / ANIMAL CONTROL

1 Dog Impounded

2 x Feral Cats Destroyed

PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good
4504	Can-am Defender	Good
4502	Motorbike (Honda)	Good

GENERAL

1 Km of fencing replaced on common due to flooding.

1 km of fencing still to be replaced when accessible.

Operational Status Report

Health Promotions

2.5 (05/19) – Health Promotions Officers Status Report

Author: Michelle Donohue

IX: 178627

COMMUNITY ACTIVITIES AND SENIORS PROGRAM

The Community Activities and Seniors program for April has been well attended. Seniors attended an Easter Parade for Under 5's at the library on Wednesday 17 April. The women made Easter Bonnets to wear and made Easter baskets filled with chocolate eggs for the children.

On Friday 12 April, a Pot Luck Luncheon was held at the CWA Hall where seniors brought along something to share.

There was no Men's Group in April due to Easter holidays and Anzac Day. The next Men's Group will be Wednesday 29 May at Gyrica Gardens.

The Seniors Craft Group, Tina Johnston, Nicola Tully and I decorated the foyer in the Shire Hall for Anzac Day. People in the community commented how lovely it looked.

The Seniors Group assisted with the community Jumble Sale on Friday 26 April.

The Senior Outback Games are in Charleville on Friday 10 May. The theme this is "The Year of the Outback". The Quilpie Opals team will be taking eight competitors to Charleville to compete in the games. This year I will be one of the competitors taking part. The seniors craft group have been busy working on their uniforms.

COMMUNITY ACTIVITIES AND SENIORS PROGRAM ATTENDANCE

Program	Attendance	Month
Seniors Program	101	April 2019

HEALTH PROMOTIONS

As part of Council's Health Promotions Program, all staff were invited to express their interest in the Flu Vaccination Program. We have 28 employees in the workforce that wish to take part and this is no cost to them as it is been funded under the Primary Health Network.

Aqua sessions with Alina Graham are now finished for the summer season. Alina Graham presented a Certificate to Bernadette Hall for dedication to the Aqua sessions during the season. Active Agers will start on Friday 3 May at the Quilpie Sport and Recreation Centre with trainer, Ann Kent.

A foot care morning was held at the CWA hall on Friday 12 April. As it was April No Falls Month, Amy Kliese spoke about preventing falls and I had information for the seniors to take home on the day.

I held a "Wrap day" for the Admin Staff on Tuesday 9 April. Staff are enjoying the "Wrap days". The next "Wrap day" will be Thursday 16 May.

I will be doing Healthy Breakfast Club at Quilpie State College on Wednesday mornings starting on Wednesday 1 May for the school term.

YOUTH PROGRAMS

The After School Craft group are enjoying the craft sessions. There was a Kids Anzac Day craft morning at the Quilpie Library on Monday 15 April. We had 13 children attend the morning. The children's artwork was on display at the Shire Hall for Anzac Day. Thanks to Janet Foley, Librarian and Megan Rojek, Library Assistant for all their help before and on the day.

The Youth Centre group are enjoying the variety of indoor and outdoor activities. The new gaming equipment has arrived in the youth centre. The gaming equipment was purchased through HewsonHall Electrical. Thanks to Jenny Hewson who donated a couple for the children.

YOUTH ACTIVITIES ATTENDANCE

Program	Attendance	Month
After School Craft Activities	13	April
Youth Centre	11	April

STAFF

Delma Quinn will be unavailable to assist at the Youth Centre for a couple of Wednesdays in May due to Delma heading off to Cairns for CWA.

Nicola Tully will be assisting me at Healthy Breakfast Club at Quilpie State College this term.

Operational Status Report

Library

2.6 (05/19) – Librarian Officers Status Report

Author: Janet Foley

IX: 177099

GENERAL INFORMATION

The Library has been rather busy during April with Craft Days, Under 5's Day and Anzac Day preparations.

We have received our quarterly exchange of books from State Library of Queensland which we will commence processing and shelving next week.

STATISTICS

April was a busy month with 727 people visiting the Library. During the school holidays, many children utilized the Library on a daily basis and all seven iPads were in constant use.

Library Stats 2019	Library Visitors	Wi-Fi Users	IPad Usage	Senior Computer Users	Paid Computer Users
January	664	158	59	28	0
February	615	164	41	21	1
March	682	161	54	34	1
April	727	345	211	29	0

EXAMINATIONS

Three examinations are scheduled for June.

ACTIVITIES

After School Craft, organised by HPO Michelle Donohue have continued on a weekly basis excepting on school holidays. Michelle, Megan Rojek and I held an Anzac Craft Day during the holidays and the children created some wonderful items that were displayed in the Shire Hall at the Community Anzac Day Service.

Library staff held an Easter Day for the Under 5's on 17 April. The event consisted of action songs, creating an Easter Bonnet, food and also a piñata which proved to be very popular. HPO Michelle Donohue and HACC Officer Tina Johnson attended and brought the seniors along to enjoy the day. The ladies looked absolutely beautiful in their delightful handmade Easter hats. The senior's distributed some lovely little Easter gifts to the children. We are very appreciative of Michelle, Tina and the senior's coming to the Library and supporting our events. All attendees had a most enjoyable time.

HISTORY

I continue to receive a number of history and cemetery enquiries.

VISITING SERVICES

Rapad Employment Services continue to visit Quilpie for two days each fortnight at the Library to liaise with their clients. Centrelink officers also visited the Library during April.

CEMETERY / FUNERALS

Nil

EVENTS

Lisa Hamlyn and I were kept very busy during April organising Anzac Day Services. All three Services were very well attended. It is very much appreciated that so many people assist with ensuring the success of this special occasion. The Parks and Garden Crew are of enormous assistance with all aspects of setting up, including decorating the Hall. A special mention to Michelle Donohue, Tina Johnson, Nicola Tully and the seniors for the spectacular display they created in the foyer of the Hall. A great job was done by the men who voluntarily get up so very early in the morning and cook the community breakfast and clean up at the Dawn Service. Councillor Volz is as always, invaluable in the assistance he provides with Anzac Day each and every year. The arts and crafts created by Mulga Mates, Quilpie State College and St. Finbarr's were amazing. Also worthy of mention were TK's who catered for the BBQ lunch and the Quilpie CWA for the desserts and the Golf Club who manned the Bar. It is due to the assistance of all of our volunteers and workers, that our Anzac Day Services are successful.

STAFF

Tracey Nicholls worked for two days leading up to Anzac Day as additional assistance was required due to Easter holidays falling so close to Anzac Day.

Operational Status Report

Financial Services

3 FINANCE

3.1 (05/19) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 178482

Cheque Register for the month ending 30 April 2019

Date	Cheque #	Payee	Description	Amount
1/04/2019	CHARGE	ANZ Banking	Merchant Fee	72.27
1/04/2019	E008161	Wayde Thompson	Labour Hire 25/03 - 29/03	1,400.00
1/04/2019	1897642	National Australia Bank Limited	Merchant Fee	304.63
2/04/2019	45570499	National Australia Bank Limited	Credit Card March 19	9,098.99
4/04/2019	2019	National Australia Bank Limited	Connect Fee	101.47
5/04/2019	E008162	EX AJP Pty Ltd	Name Badges	145.44
5/04/2019	E008163	All About Aquatics	Aqua Sessions March 2019	220.00
5/04/2019	E008164	APN Newspapers Pty Ltd	Tender Advertising	1,452.83
5/04/2019	E008165	Australasian Performing Rights Assoc.	Hold Music	438.10
5/04/2019	E008166	Armsign	Eromanga Dinosaur Sign	26,361.50
5/04/2019	E008167	BN & A Bannerman	Freight	66.00
5/04/2019	E008168	Bridgestone Australia Ltd	Tyres and Service	1,039.19
5/04/2019	E008169	Cadia Plumbing Equipment	Maincocks	1,215.50
5/04/2019	E008170	CoolDrive Distribution	Circuit breaker	47.49
5/04/2019	E008171	Ergon Energy Queensland Pty Ltd	Council Depot	4,384.41
5/04/2019	E008172	Golders Charleville	Safety Workwear	330.00
5/04/2019	E008173	Great Western Electrical	Repairs - Adavale Sport & Rec	5,531.15
5/04/2019	E008174	Jeremy Grimm	Reimbursement Claim	18.95
5/04/2019	E008175	FR & G Heinemann	Catering - Aussie Animals	135.50
5/04/2019	E008176	Holding Redlich	Mardigan People Mar 2019	227.15
5/04/2019	E008177	Imperial Hotel Motel	Goods for Staff BBQ	393.00
5/04/2019	E008178	IOR Petroleum Pty Ltd	Diesel – Eromanga Tag	5,819.17
5/04/2019	E008179	Local Government Association of Qld Ltd	Rego Elected Members	1,650.00
5/04/2019	E008180	Lowes Petroleum Service	Unleaded	608.48
5/04/2019	E008181	M & L Carriers	Freight	216.92
5/04/2019	E008182	News Corp Australia	Advertising for Tender	2,168.65
5/04/2019	E008183	Orion Satellite Systems	E.W.T.P	309.90
5/04/2019	E008184	Outback Auto & Communications	Repair UHF's	295.00
5/04/2019	E008185	Paulsen Brothers Foodworks	Snack Attack Fruit - March	133.50
5/04/2019	E008186	Quilpie Butchery	Social BBQ Goods	208.51
5/04/2019	E008187	Quilpie Hardware	Ply Form wood	3,983.97
5/04/2019	E008188	Queensland Fire & Rescue Services	Fire Levy March 2019	77,621.32
5/04/2019	E008189	Quilpie Sport & Recreation Inc.	12 Month Staff Membership –	1,800.00

Date	Cheque #	Payee	Description	Amount
			2 family	
5/04/2019	E008190	Quilpie State College	Refund Hire Deposit	120.00
5/04/2019	E008191	Daniel Redfern	5x M 3x F Milroy	400.00
5/04/2019	E008192	Saunders Electrics	60% Remainder of Contract	241,992.00
5/04/2019	E008193	Shepherd Services	Asset Management Claim 2	77,903.02
5/04/2019	E008194	IXOM Operations Pty Ltd	Service Fee	887.96
5/04/2019	E008195	Tas Mini Motors	Mechanical Parts	268.00
5/04/2019	E008196	The Magazine Publishing Company	Advertising May Races	313.50
5/04/2019	E008197	Vanderfield Pty Ltd	Wire Harness	169.84
5/04/2019	E008198	Wayde Thompson	Labour Hire 01/04 - 05/04	1,400.00
5/04/2019	28249	Telstra Corporate Ltd	Various Accounts	4,709.14
9/04/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 21	37,246.00
9/04/2019	1CFMEU21	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 21	66.40
9/04/2019	1CHILD21	Child Support Agency	Pay Dedns Pay 1 Period No 21	916.79
9/04/2019	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 21	277.10
9/04/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 21	410.00
9/04/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 21	295.23
9/04/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 21	6,378.08
9/04/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 21	2,314.71
9/04/2019	1NAB21	National Australia Bank Limited	D/Cr Pay 1 Period No 21	123,680.26
9/04/2019	1RFDS21	Royal Flying Doctor Service	Pay Dedns Pay 1 Period No 21	4.00
9/04/2019	E008199	Dept of Industry, Innovation and Science	DCP Program Transfer JWP	100,000.00
9/04/2019	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2019/21	695.42
9/04/2019	SGL PY1P	LGSuper	SGL Pay No 1 Period 2019/21	19,369.56
12/04/2019	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 22	1,127.00
12/04/2019	2NAB22	National Australia Bank Limited	D/Cr Pay 2 Period No 22	22,880.44
12/04/2019	E008200	AC Contractors	Cattle manure	39.60
12/04/2019	E008201	All About Aquatics	Remuneration April 2019	4,332.00
12/04/2019	E008202	Australian Laboratory Services Pty Ltd	Effluent Sampling	203.50
12/04/2019	E008203	Architectus Brisbane Pty Ltd	Progress Payment - Lighting	12,705.00
12/04/2019	E008204	Australia Post	Postage	530.73
12/04/2019	E008205	Brown & Hurley Group Pty Ltd	Mechanical Parts	2,745.96
12/04/2019	E008206	Winc Australia Pty Ltd	Stationery supplies	2,698.16
12/04/2019	E008207	Downer EDI Services Pty Ltd	Emulsion	13,640.00
12/04/2019	E008208	Sajer Trust T/A Elle's Newsagency	Stationery supplies	232.30
12/04/2019	E008209	Ellipsis Media USQ	Printing of Conduct Books	399.00
12/04/2019	E008210	Ergon Energy Queensland Pty Ltd	Various Electricity Accounts	4,431.19
12/04/2019	E008211	Five By Five Online Pty Ltd	25% Progress Claim - Website	4,122.25
12/04/2019	E008212	Golders Charleville	Safety Boots	330.00
12/04/2019	E008213	Great Western Electrical	Repair Oven 65 Galah	88.00
12/04/2019	E008214	Hewsonhall Electrical Centre	Stove & Hot Water System	3,095.00
12/04/2019	E008215	Imperial Hotel Motel	Council Meeting Catering	200.00
12/04/2019	E008216	Komatsu Australia	Labour and Travel	2,050.57
12/04/2019	E008217	Landmark (QLD) Limited	Hexamine	1,170.64
12/04/2019	E008218	Lowes Petroleum Service	Unleaded Petrol	1,439.02

Date	Cheque #	Payee	Description	Amount
12/04/2019	E008219	Maney Transport	Freight	1,138.25
12/04/2019	E008220	Meads Foodworks	Condis Crystals	649.98
12/04/2019	E008221	Mulga Tools & Parts	Diaphram	262.60
12/04/2019	E008222	Off Shears Bakery	Various Catering	170.00
12/04/2019	E008223	Paulsen Brothers Foodworks	Vouchers & misc goods	429.30
12/04/2019	E008224	QCWQ Branch Quilpie	RADF 18/19 Round 3 & Hire	
12/04/2019	E008225	Quilpie Hardware	Deposit Refund	995.00
12/04/2019	E008226	Queensland Information Centres Assoc.	Bulk Cement	12,127.27
12/04/2019	E008227	Mulga Mates Centre Inc.	2019/20 QICA Membership	75.00
12/04/2019	E008228	Quilpie Shire Council	Assistance with Australia Day	500.00
12/04/2019	E008229	Quilpie Sport & Recreation Inc.	Transfer Rates	313.00
12/04/2019	E008230	Mr Kevin J Richardson	12 Month Staff Membership	480.00
12/04/2019	E008231	Shire Networks	Supply battery charger area	4,565.00
12/04/2019	E008232	Signet Pty Ltd	External Tape Drive	3,533.75
12/04/2019	E008233	The Murray Trust	Duc tape and marking paint	2,082.56
12/04/2019	E008234	Tas Mini Motors	Owing GST Payment for Fence	4,500.00
12/04/2019	E008235	Wayde Thompson	Parts	231.00
12/04/2019	E008236	Toll Priority	Labour Hire 08/04 - 12/04	1,487.50
12/04/2019	E008237	Warrego Water Services Pty Ltd	Freight on Samples	290.79
12/04/2019	E008238	Western Travel Service (Qld) P/L	Two Pumps	4,605.87
12/04/2019	E008239	Western Truck Group	Flights	485.00
12/04/2019	E008240	Wurth Australia Pty Ltd	Mechanical parts Unit 53	1,812.18
12/04/2019	SGL PY2P	LG Super Clearing House	Mechanical supplies	488.81
12/04/2019	SGL PY2P	LGSuper	SGL Pay No 2 Period 2019/22	119.97
15/04/2019	1ATOPAYG	Australian Taxation Office	SGL Pay No 2 Period 2019/22	1,920.79
15/04/2019	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	5,041.00
15/04/2019	1NAB22	National Australia Bank Limited	Pay Dedns Pay 1 Period No 22	105.44
15/04/2019	SGL PY1P	LGSuper	D/Cr Pay 1 Period No 22	10,197.65
18/04/2019	E008241	Outback Radio - 2WEB	SGL Pay No 1 Period 2019/22	210.88
18/04/2019	E008242	Action Graphics Pty Ltd	Advert - Quilpie Cup	550.00
18/04/2019	E008243	Adavale Plant Hire - V & J Richardson	Advert - Matilda Country Mag	2,442.00
18/04/2019	E008244	Artcraft Pty Ltd	Supply sand and deliver JWP	69,173.50
18/04/2019	E008245	Australian Taxation Office	Sign Fittings	1,079.50
18/04/2019	E008246	BN & A Bannerman	FBT Payable	954.42
18/04/2019	E008247	Bridgestone Australia Ltd	Freight	88.00
18/04/2019	E008248	Channel Country Tourist Park	Tyres Unit 326	200.73
18/04/2019	E008249	Cranbrook Press	Accom - Peter O'Regan	840.00
18/04/2019	E008250	Darling Downs Concretors Warehouse	5000 A4 Letterheads	1,318.00
18/04/2019	E008251	Pamela Denise	Concreting supplies	3,894.00
18/04/2019	E008252	Sajer Trust T/A Elle's Newsagency	Artist Fee - Borehead Project	2,200.00
18/04/2019	E008253	Ergon Energy Corporation	Stationery supplies VIC	423.25
18/04/2019	E008254	Golders Charleville	ENHM	320.00
18/04/2019	E008255	BHL & DA Hall Transport	Safety boots	165.00
18/04/2019	E008256	Hydrapower Attachments	Road train side tippers	7,480.00
			Street Sweeper Parts	1,927.11

Date	Cheque #	Payee	Description	Amount
18/04/2019	E008257	Imagine Media	Quilpie Cup Advert	550.00
18/04/2019	E008258	Imperial Hotel Motel	Catering 10&11/04/19	480.00
18/04/2019	E008259	Local Government Managers Australia	Nominations LGMAQ	750.00
18/04/2019	E008260	LG Super Clearing House	Excellence Awards	394.25
18/04/2019	E008261	LG Super	Super Payment - contractor	1,118.86
18/04/2019	E008262	Maney Transport	Super Payment - contractor	1,093.67
18/04/2019	E008263	Maney Transport	Freight	21.38
18/04/2019	E008263	Meads Foodworks	Bushland Dishwashing	1,181.06
18/04/2019	E008264	Quilpie Hardware	Plants	139.50
18/04/2019	E008265	Quilpie Motor Inn	Accom & Meals R Prestipino	14,261.50
18/04/2019	E008266	Mr Kevin J Richardson	Adjustments to Batching Plant	273.75
18/04/2019	E008267	Safe Flame	Candles for Anzac Day	402.00
18/04/2019	E008268	Tas Mini Motors	Spindle Assy Unit 68	1,102.50
18/04/2019	E008269	Wayde Thompson	Labour Hire 15/04 - 18/04	200.00
18/04/2019	E008270	TK's @ The Club	Council Meeting Catering	743.00
18/04/2019	E008271	Toowoomba Locksmiths	Digital locks Quilpie Airport	8,501.90
18/04/2019	E008272	Toyo Tyre & Rubber Australia	Tyres Unit 50	7,916.00
18/04/2019	E008273	Vital Places	Progress Payment	98.90
18/04/2019	E008274	Roger Volz	Reimbursement Claim	84.80
18/04/2019	E008275	Warrego Couriers	Toners	1,478.75
18/04/2019	E008276	Warrego Water Services Pty Ltd	Grundfos pump	280.00
18/04/2019	E008277	Warrego Signs	Sponsorship Banners	480.00
18/04/2019	E008278	WQLGA	Conference registration	485.00
18/04/2019	E008279	Western Travel Service (Qld) P/L	Flights - D Burges	60.00
18/04/2019	28250	David Do	Refund Deposit	264.99
18/04/2019	28251	Telstra Corporation Limited	Sat Phones	38,457.00
23/04/2019	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 22	66.40
23/04/2019	1CFMEU22	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 22	962.55
23/04/2019	1CHILD22	Child Support Agency	Pay Dedns Pay 1 Period No 22	277.10
23/04/2019	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	410.00
23/04/2019	1LGSUPER	LG Super	Pay Dedns Pay 1 Period No 22	295.23
23/04/2019	1LGSUPER	LG Super	Pay Dedns Pay 1 Period No 22	2,016.38
23/04/2019	1LGSUPER	LG Super	Pay Dedns Pay 1 Period No 22	6,479.67
23/04/2019	1NAB22	National Australia Bank Limited	Pay Dedns Pay 1 Period No 22	126,871.48
23/04/2019	1RFDS22	Royal Flying Doctor Service	D/Cr Pay 1 Period No 22	4.00
23/04/2019	SGL PY1P	LG Super	Pay Dedns Pay 1 Period No 22	19,240.32
23/04/2019	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2019/22	711.33
26/04/2019	E008280	APX Parramatta	SGL Pay No 1 Period 2019/22	1,778.40
26/04/2019	E008281	Black Toyota	Accom - K Grimm C'van Show	58.63
26/04/2019	E008282	Brown & Hurley Group Pty Ltd	Fusible Block	3,143.13
26/04/2019	E008283	Ellis Stabilising Pty Ltd	Parts – Unit 222	9,638.75
26/04/2019	E008284	Tony Goldsworthy & Associates	Sowreader and Stabiliser Hire	3,780.75
26/04/2019	E008285	Great Western Electrical	EHO Services March 19	1,245.20
26/04/2019	E008286	FR & G Heinemann	Replace hot plates - 17 Gyrica	135.50
26/04/2019			Catering - Easter Parade	

Date	Cheque #	Payee	Description	Amount
26/04/2019	E008287	IOR Petroleum Pty Ltd	Diesel	3,684.20
26/04/2019	E008288	Komatsu Australia	Grader Parts	2,259.11
26/04/2019	E008289	Civica Solutions Pty Ltd	Boxes of Payslips	530.75
26/04/2019	E008290	QCWQ Branch Quilpie	Catering 09/04/19	130.00
26/04/2019	E008291	Quilpie Golf Club Inc.	Bar Service Anzac Day	500.00
26/04/2019	E008292	Quilpie Hardware	Power Lube	1,698.60
26/04/2019	E008293	Quilpie Shire Council	Staff Dog Rego/Debtors	192.00
26/04/2019	E008294	Sandra Brown	Various Town Works	313.50
26/04/2019	E008295	Shire Networks	Service Agreement - quarterly	9,898.28
26/04/2019	E008296	South West NRM Ltd	Early Flood System Jan-Apr19	1,623.58
26/04/2019	E008297	Western Travel Service (Qld) P/L	Flights - K Grimm	703.00
26/04/2019	E008298	Western Truck Group	Rubbish Truck Parts	1,228.77
26/04/2019	E008299	Western Wholesalers	Cleaning Supplies	1,038.60
26/04/2019	E008300	Wayde Thompson	Labour Hire 18/04-26/04	902.50
29/04/2019	CHARGE	National Australia Bank Limited	Connect Fee	109.72
30/04/2019	CHARGE	National Australia Bank Limited	Trust Account Fees	11.30
30/04/2019	CHARGE	National Australia Bank Limited	Operating Account Fees	39.20
30/04/2019	E008301	Jasko Airport Services	Reporting Training	9,850.00
30/04/2019	504407	National Australia Bank Limited	Bpay Fee	85.56
TOTAL CHEQUES				1,290,682.76

Operational Status Report

Governance

4 GOVERNANCE

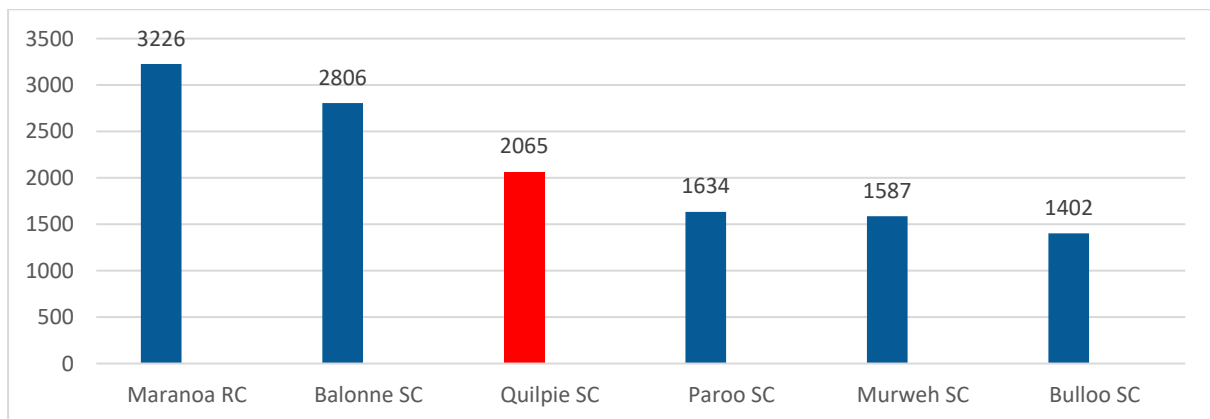
4.1 (05/19) – Governance Department

Author: Governance Officer, Nina Burges

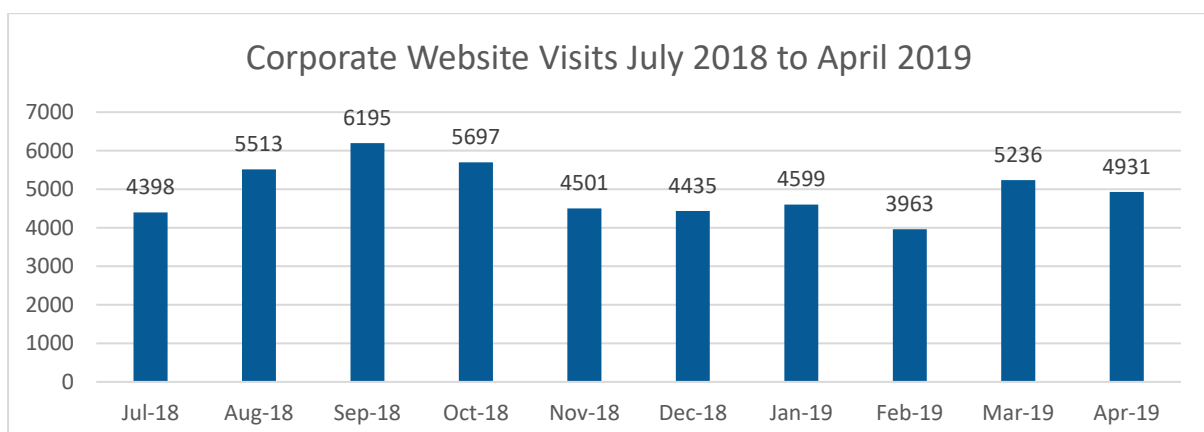
IX: 178763

COMMUNICATIONS

Council's Corporate Facebook is currently at 2,065 'likes', an increase of 65 over the past month. Most of this new following can be directly attributable to the recent flood event with significant activity from 26 March 2019. The following table shows comparative Councils online presence via Facebook:



The number of people to visit the Corporate website has dropped slightly, possibly due to the large number of public holidays during the period with the following monthly visits:



The development of Council's new corporate website continues with pictures being added for banner headings, cross checking of content and cosmetic enhancements for streamlining of navigation once website goes 'live'.

HUMAN RESOURCES

A second meeting of the consultative group was held. Again positive feedback has been received from staff in regards to this initiative. Staff are approaching group members with questions and ideas to put forward at these meetings which is a positive outcome. The next meeting of the group will take place on Friday 31 May at the depot.

Current Vacancies

- Director of Engineering Services – closing Wednesday 29 May.
- Multi Skilled Plant Operator (Road Construction and Maintenance) – closing Friday 17 May.
- Labourer (Concrete and Structures) – closing Wednesday 15 May.
- Administration Officer (Engineering Services) – closing Wednesday 15 May.

Operational Status Report

Tourism Development

4.2 (05/19) – Tourism Manager Status Report

Author: Karen Grimm

IX: 178596

GENERAL INFORMATION

Sydney Caravan and Camping Show

Tourism Manager, Karen Grimm attended the Show in Sydney from the 30 April – 5 May. The response to the Outback was positive with a lot of clientele booked to come to the Big Red Bash in July. The main question was how to get to Birdsville and requesting information for Quilpie as they are planning to stay, as most will be passing through on their way to or from the event. The VIC sent 3 boxes of brochures to Sydney and all were distributed, most were distributed through direct engagement with the visitor. The second highest query was in regards to Dinosaurs in particular the Dinosaur Trail from Winton, however excited to learn about Eromanga, which could be completed on their way to or from Winton.

The next show will be the Brisbane 4x4 Show from the 5th – 10th June, Quilpie will again be represented at this show.

General

- Community Engagement; The Tourism Manager has been meeting with local organisations and businesses to learn about their operations, what activities they have planned in the tourism space. These include working with the Quilpie Diggers Club to assist with promotion support Council commit each year to local events. The Tourism Manager will continue to work with future events to maximize promotion of Quilpie and the events.
- Natural Sciences Loop; Information for the Natural Sciences Loop has been submitted for a new map. The Tourism Manager is actively participating in meetings to assist in maximizing potential of the Loop.
- New products; Focus will be placed on creating loops and trails throughout the Shire. These will include all activities and attractions on the Loop, distances and sealed/unsealed road conditions. These will be useful for the Visitor Information Centre and distribution throughout the Shire for localities to promote their town and things to do. The aim is to encourage an increased length of stay in the Shire. Expected these will be made available by end of June for distribution.
- Events; The Tourism Manager is investigating and will work with approval to develop a proposal for a future Quilpie Shire event. 2019 has been identified as the Year of the Outback with special funding announced by Premier for Outback Events. The funding is available for new and existing events and must be completed by December 2020. Funding available is up to \$100,000. Focus on funding is to enhance the profile of the community the event is being held, encouraging community participation and boosting the flow and dispersal of visitors into the Region.
- Museums; Tourism Manager is working with Museum and Galleries Queensland to identify exhibition opportunities in 2020. They create touring exhibitions each year that are suitable for small regional galleries. This will create a dynamic mix with the local exhibitions. Webinars and

Professional development is also provided to assist in management of collections and promoting museum and galleries to increase visitation.

EVENTS / PROJECTS

Mulga Mates Kindergarten visit

The Kindergarten partnered with the VIC to host a visit to the Railway Museum and then an Easter Egg Hunt in the VIC courtyard on Easter Thursday. It was a great opportunity to engage with the younger demographic and to have then centre utilized throughout the year from all members of the community. VIC are currently working with the Kindergarten for future visits.

Seniors morning tea

VIC met with Michelle Donohue (Health Promotion Officer) to identify ways to engage seniors of the community to connect with the VIC. Ideas included morning teas, poetry mornings or come and visit and share stories with visitors who come through the centre, in particular the Museum. Like the Kindergarten these small activities boost local knowledge and understanding of the services provided by the Centre.

GALLERY

The remaining 2019 Gallery bookings are listed below.

3rd May – 5th June - ***A Palette of Pastel***; This exhibition will feature a collection of works from keen local Pastel enthusiasts who have been a part of Lyn Barnes' Pastel School. Opening scheduled for Sunday 12 May 2019 at 10am as a special Mother's day event.

7th June – 15th July - ***Kaye Kerner***; Kaye is a talented artist from Yowah whose stunning landscape paintings that capture the essence of the outback.

19th July – 26th August - ***Local Photography***; this annual exhibition is a photography competition open to anyone with a keen eye for photography, this is judged by those who visit the exhibition. This is organized by the VIC team.

30th August – 4th October – ***Samantha Meurant***; Samantha, a self-taught artist originally from Toowoomba, is now based in Cunnamulla. Sam uses mediums such as; acrylic paint, graphite and fine tip pens.

11th October – 8th November – ***Combined Schools***; this exhibition brings together work from students at all local schools and kindergarten.

15th November – January 2020 – ***Christmas in the Gallery***; Opportunity for local artists and creators to sell their creations, an opportunity to pick up a Christmas present for a loved one.

VISITORS COMMENTS

Comments from visitors to the Centre for surveys collected in April via visitor survey:

- *"The Lake" Accommodation/Set-up looks great.*
- *History Museum EXCELLENT*
- *Great town*
- *Fabulous Museum to appreciate history of the district.*

- Good road from Charleville – friendly people.
- Great Community Spirit – ANZAC Day events were excellent – Enjoyed the hospitality.
- The staff are very friendly & very helpful
- 50% were staying more than 2 days
- 70% are new to the Shire

Comments from visitors for the Military Museum for April:

- Very well presented.
- Great display - Thank You.
- One of the best displays, well done.
- WOW what a great display.
- Lovely display commemorating our soldiers.

Comments from visitors for the Railway Museum for April:

- Quilpie Mulga mates had great fun & learnt lots.
- Lovely to see good local history
- Great to see the old Cheepie Railway Station – I played here as a boy in 1976.

Visitor statistics from our survey. Only the highest percentage is listed.

- 83% are travelling from Charleville
- 75% are travelling to Charleville
- 58% are from Queensland

Visitor Numbers

Statistics on Dec - April numbers:

- Visitor numbers are up 306 on last month and are down 171 on April 2018.
- Local numbers are down 7 on last month and on up 31 on April 2018.
- Total number are up 299 on last month and down 140 on April 2018.

	Jan. 19	Feb. 19	Mar. 19	Apr. 19
Visitors	71	43	68	374
Locals	18	19	76	69
Totals	89	62	144	443
Facebook Reach	N/A	N/A	N/A	N/A

The numbers are down since 2018, however this can be attributed to the wet periods, of which roads had been cut to Quilpie, but also to Birdsville. The lack of access to Birdsville also impacted on our numbers overall. Strategies have been identified to achieve an increase visitation numbers throughout the season and opportunities to increase numbers at the back end of the season. These include increasing our media and social media presence (including for local events), special events and activities (including senior poetry mornings) and increasing our promotion locally to encourage business to send visitors to our centre.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2008	4	72	123	180	680	970	1267	1130	1419	471	235	130	6681
2009	177	147	350	678	663	1098	1705	1482	1188	531	76	49	8234
2010	39	9	30	242	765	1121	1420	1546	1602	633	165	208	7780
2011	56	87	290	316	854	1208	1372	1881	1654	801	314	386	9219
2012	88	108	258	837	1302	1227	1895	2002	2224	765	237	167	11110
2013	174	359	408	442	1019	1498	1879	1887	1613	451	115	53	9898
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	408	10939
2019	89	62	144	443									738

Operational Status Report

Workplace Health and Safety

4.3 (05/19) – Workplace Health and Safety Officer Status Report

Author: Mike Castles

IX: 178574

The following data is for the month of March 2019.

WORKPLACE HEALTH & SAFETY

WHS Management Plan review and adjustment made to QAP's completed.

Mental Health awareness training was conducted with the construction crew.

WHS Committee changed to WHS Consultation Group due to changes in legislation last July; April 5 was the first meeting of the new group.

Overall, Take 5 Completion Rate March 97%

Overall Toolbox Talk Completion Rate March 58% - (rate affected by change of managers in Town Services & Workshop groups)

New battery charging area completed outside the workshop.

New gas storage area completed.

John Egan from LGW conducted WHS Due Diligence training, which all managers and supervisors attended.

QUARTELY ACTION PLANS (QAP'S)

QAP's completed, some hazards inspection have been changes in the matrix to fit in with supervisor and managers schedules.

RCD testing completed by Lachlan.

Safety Data Sheet online spreadsheet updated.

KEY PERFORMANCE INDICATORS (KPI'S):

Toolbox Talks – March

Crew	Completion Rate
Concrete	100%
Construction 1	75%
Construction 2	75%
Town Services	25%
Plumbers	50%
Workshop	25%

Take 5's – March

Group	Completion Rate
Governance	100%
Corporate, Community & Financial Services	75%
Engineering & Technical Services	100%
Concrete	100%
Construction	100%
Sewerage & Water	100%
Town Services	100%
Workshop	100%

Incident Reporting - March

WHS Incidents	#
Personal Injury Reports:	0
Damage Reports:	3
Hazard Reports	0

Non Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	0

Workplace Rehabilitation

Lost Time Injuries (LTI's)	March	Year to Date	# Claims Finalised
2019 Calendar Year	0	0	0
Total Days Lost	0	0	0

WHS Training

Internal	Number Trained		
	Staff	Other	Total
QSC General Induction/Site Induction	3	0	3
DAMP Testing	12	0	12

QUALITY ASSURANCE

RMPC – Quilpie Adavale Road/ Adavale Blackall Road

Non-conformance Reports: Nil

STATE EMERGENCY SERVICE

Boat operation & exercises during recent flooding.

Boat & equipment maintenance

Tarps provided to two community members.

REHABILITATION AND RETURN TO WORK

0 LTI (Lost Time Injuries) claims for March

0 YTD (year to date) 1 ongoing claim form 2018.

AERODROME SAFETY MANAGEMENT SYSTEM

Nil

INJURY INCIDENT REPORTS 2019

*Reported Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Total Incidents Reported	1	0	0	0	0	0	0	1	0	0	0	0	0
LTI Performance	July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Total
Lost Time Injury (LTI)	0	0	0	0	0	0	0	0	0	0	0	0	0
Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0
Reportable Injury WHSQ	0	0	0	0	0	0	0	0	0	0	0	0	0
*Duration Rate	0	0	0	0	0	0	0	0	0	0			
**Frequency Rate	0	0	0	0	0	0	0	0	0	0			

	*2018	*2017	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08	06-07	05-06	4-05
Number of Claims	2	1	1	4	4	3	3	5	2	1	2	2	1	2	4
Actual LTIs	2	0	1	4	2	2	2	4							
Target (10% Reduction) Lost Time Injuries	0.9	3.24	3.6	1.80	1.80	1.80	3.6								
Yearly LTI's (Days Lost)	1	0	7	126	41	89	123	27	29	76	2	0	13	10	43
Target (10% Reduction) Days Lost	6.3	102.06	113.40	36.90	77.40	110.70	24.30	28.71							

	*2018	*2017	2015-16	2014-15	2013-14	2012-13	2011-12	Scheme Ave Rate	Member Group Ave Rate
LTI Frequency Rate	8.14	8.94	32.80	16.52	16.03	25.77	35.78	11.28	5.69
Target (10% Reduction) LTI Frequency Rate	7.38	29..52	14.866	14.427	23.193	32.202			
Duration Rate	1.00	7.00	31.50	20.50	44.50	41.00	6.75	23.04	11.60
Target (10% Reduction) Duration Rate	6.3	28.35	18.45	40.05	36.90	6.6825			
Lost Time Incident Rate	1.50	1.52	6.06	3.05	2.96	4.76	6.61	2.08	1.05

*Update to reflect Calendar year reporting 2019

Operational Status Report

BEPO Officer Status Report

4.4 (05/19) – Building and Environmental Planning Officers Status Report

Author: Jamie Wensley

IX: 178580

BUILDING / PLANNING

Building Applications

DA No	Applicant	Details	Builder	Class	Status
191	Tim & Theresa Welk	Extension to existing workshop	Tom Saunders - Statewide Sheds	8	Waiting on an assessment by QFRS as the size of the building including the extension is > 500m ² <i>This will be finalised on inspection of BA04 16/17</i>
277	Lowes Petroleum	New Depot			Information Request issued.
BA08 17/18	D & L Hoch	Relocation of Dwelling	G McKellar	1a	To be assessed, currently waiting on new site plan details. Site plan provided was wrong parcel of land.
BA16 17/18	D Cochrane	Additional Bathroom	Owner Builder	1a	Approved with conditions pending payment of fees
BA01 18/19	D Paulsen	Carport	Owner Builder	10a	Final Completed
BA02 18/19	Quilpie Club	Patio	To be advised		
BA04 18/19	Carport Admin office	Carport	QSC	10a	Final Completed
BA05 18/19	Eromanga Dinosaur Sign	Entry Sign	QSC		Final Completed
BA06 18/19	Carport 57 Jabiru St	Carport	QSC	10a	Final Completed
BA07 18/19	Adavale Shade Sail	Shade Sail	QSC	10a	To be assessed
BA08 18/19	IOR Eromanga	Shed/Workshop	Statewide Sheds	8	To be assessed and application to be changed to MCU with additional accommodation added
BA09 18/19	QSC Hall Ramp	Disable Ramp	QSC		To be assessed
BA10 18/19	St Finbarr's Storage shed	Storage shed @ court	Peter Holling	10a	Approved with conditions

Operational Status Report

G BEPO Status Report

Planning Applications

DA No	Applicant	Details	Level of Assessment	Status
DA04 14/15	Scott & Diane Walker	MCU – Accommodation Facilities	Code Assessable	Proposal postponed.
DA02 17/18	Paul Easton Quilpie	MCU – Low Impact Industry - Temperature Controlled Storage Boxes	Impact Assessable	Further information required including confirmation applicants wish to proceed with the application
DA 01 18/19	Paul Easton Toompine	MCU – Low Impact Industry - Temperature Controlled Storage Boxes	Impact Assessable	Approved with conditions

Notifiable Diseases

Nil.

Food Recalls

Date	Recalled Item		Package Size	BB Date	Level of Recall
9/11/2018	Newstead Brewing Pty Ltd	Newstead Johno Cider	375ml	Best Before 09/07/19, 03/08/19, 24/09/19	Consumer
18/12/2018	Organic Dairy Farmers of Australia	Cows Milk feta in oil	280g and 1kg bulk varieties	20-Dec-19	Consumer
21/12/2018	Vic's Premium Qulity meats	Vic's Meat bone in ham half leg 4.5kg	4.5kg	Best before 29/01/19	Consumer
21/01/2019	The Fabulous Food Company	The Fabulous Food Company Candy Cane 40g	40g	Best before August 2019	Consumer
31/01/2019	Mugalli Creek Dairy	Mugalli Creek Bio-Dynamic Farmhouse Kefir 1 L	1 Litre	Best Before 22/2/19	Consumer
22/02/2019	Organic Kombucha	Organic Kombucha Raspberry Lemon 330ml and Lemon Lime and Bitters 330ml, 750ml	330ml, 750ml	All batch and codes and used by dates	Consumer
22/02/2019	Nature's path	Envirokidz Gorilla Munch Corn Puffs 284g	284g	Best before 24/8/19- 21/11/19	Consumer
28/02/2019	Soul Fresh	Lobros Organic Lemon Lime and Bitters Kombuch	330ml	Used by 13/6/19	Consumer
1/04/2019	Chobani	Chobani Flip Almond Coco Loco	140g	Best before 23/4/19	Consumer
2/04/2019	Pana Organic	Pana Organic Raspberry Choclote	45g	Best before 21/11/19	Consumer

Current Projects

Quilpie Landfill – Redleaf Environmental have completed the Final draft Site Based Management Plan and draft report for the Quilpie Landfill Planning application, report submitted to Council meeting 23/11/18

Eromanga Landfill – The Eromanga Landfill now one parcel of land accessed from the Cooper Development Road.

Toompine Landfill – The survey plan has been lodged the matter is with Holding Redlich to enable Native Title to be addressed.

Adavale Landfill – An application to acquire the land has been made, Council are currently waiting for Native Title to be addressed which requires survey of the landfill to be completed. Survey work is currently being undertaken.

Toompine Cemetery – An application to acquire the land has been made and Council are currently waiting for Native Title to be addressed which requires survey of the landfill to be completed. The surveyor has advised field work has been completed, Consent from the Lessee has been received. This project will proceed further now that the Toompine landfill survey work is complete.

Kyabra Road – is completed

Biosecurity Plan – Assisting the MCCS to amend the reporting format for rural lands staff. Working with Cadet Technical Officer to format pest weed and animal reporting using 'Reflect' a program currently used to record road defects.

Stock Route Management Plan – The SRMP has been completed.

Baldy Top Access – Complete

Baldy Top Electricity Easement – Complete

Street Numbering – Complete

Annual Waste Data Return – Complete.

Authorised Persons – Complete

Water & Sewerage Sampling – BEPO staff will now undertake monthly and quarterly water sampling and quarterly sewerage sampling to relieve the plumbing staff.

Quilpie Swimming pool – Complete

Food Business Licenses - there are 2 businesses with outstanding food premise licence renewal applications.

Annual SWIM Data – Complete

Animal Registration Notices – Sent out 03 October 2018

Rapid Relief Team Supplied Council with 6 large square hay bales for common cattle

Bryan Payne was at Quilpie the week of 19th November

BEPO Procedures are being put into templates

Quilpie Common / livestock has been closely monitored with the dry conditions, common muster in late May early June depending on weather and wild dog baiting program

4 x Fires at the Quilpie landfill been discussing different solutions with EHP

Myself And Jason went to Longreach for IDEXX training

Bryan Payne – completed several finals and decision notices. See attached report on 62 Jabiru st

Tony Goldsworthy – Quilpie Café and Fuel stop suspended the Food licence. See attached report, Café have complied with terms and suspension was cancelled

Department of Environment and Science – 2x Complaints and response letters for Animal pit and Sewage Treatment plant. Animal Pit issue has been resolved awaiting STP response

IOR Eromanga shed and accommodation- In process of changing application to MCU with TMR approval

STP- In process of Pre lodgment meeting to amend QSC EA to increase the PH level

Bryan Payne and myself inspected the new duplexes and noted a large defects list