

The RADF Program supports the arts and cultural development of regional communities across Queensland. The Program has adopted new guidelines which include new priorities for funding, determined by Quilpie Shire Council and the community.

Before submitting an application ensure you have read the *RADF Program Guidelines* (available at **www.quilpie.qld.gov.au**).

For any queries please contact the Quilpie Shire Council's RADF Liaison Officer:

E: radf@quilpie.qld.gov.au; T: (07) 4656 0500

Email your completed application to the RADF Liaison Officer to: radf@quilpie.qld.gov.au

COUNCIL USE ONLY					
Funding Year 2018-2019			Round		
The RADF grant is: Approved	Not approved [Amount approved	l:	\$
1 APPLICANT DETAILS					
Applicant name					
(full name of individual, group or org	ganisation)				
Contact person for application					
Phone number of contact person					
Postal address of applicant					
Email address of applicant					
Applicant ABN Number:		☐ Yes			
		☐ No (F	lease complete Secti	on 2 - 'Pr	roject Sponsor Details')
Are you GST Registered?		☐ Yes			No
2 PROJECT SPONSOR DETAIL	S (if applicable)				
Organisation name					
Contact Name					
Phone number					
Postal address					
Email address					
Applicant ABN Number:					
Are you GST Registered?		□ Yes			No



3 RADF GRANT HISTORY							
Have you or your group/organ	nisation previously a	ADF grant?	□ Yes	□ N			
If you were successful has that	t grant been success	fully acquitte	ed?	☐ Yes	□ N		
Outline details of outstanding including funded year, project descrip		l project status					
4 PROJECT SUMMARY							
Project name (< 10 words)							
Brief project description (approx. 20 words)							
Location of project							
Project start date	Click here to	enter a date.					
Project end date	Click here to enter a date.						
Outcome Report (8 wks after end date)			Click here to enter a date.				
Total cost of project from Secti	\$						
RADF Grant requested from Se	\$						
PARTICIPATION/AUDIENCE Who is primary target audience/s	for this project?						
☐ Children (0-11 yrs)	☐ Young people	(12-25 yrs)	☐ Older person (Older person (55 yrs +)			
☐ Person with a disability	☐ Aboriginal / To Islander	orres Strait	☐ Australian Sou	th Sea Islande	r		
☐ People from culturally and linguistically diverse backgrounds	□ Women		☐ Men				
STATE PRIORITIES What State Priority/ies does your	project address?						
☐ Encouraging safe and inclusive communities	☐ Building regio	ns	☐ Stimulating ecinnovation	onomic growt	h and		
Increasing workforce participation	Supporting disadvantagedQueenslander		☐ Conserving he	ritage			



		ACTIVITY te Priority/ies does your	proie	ct address?			
	Cor cor res	mmunity isultation/arts earch/policy relopment		Creative development of new work		Cultural tourism	
	Eve	ents/festivals		Exhibitions/collections		Heritage protection/promotion	
	Per	formances		Placemaking		Professional/career development	
	Puk	olications		Skill development Workshops		RADF promotion	
5	PR	OGRAM ASSESSMEN	JT				
5.1	Q	UILPIE SHIRE PRIORIT	ES				
Wha	What priority/ies does your project contribute toward:						
	1. Our People & Community						
	A creative, engaged, cohesive community which supports and acknowledges its artists and artisans						
	An appealing, attractive Shire with quality arts & cultural facilities and amenities						
	3.	Our Past					
		Preservation and celeb	ration	of our rich natural and cultural	herit	age	
	Productive partnerships and alliances within and external to the Region						
An arts and cultural sector that contributes economic value and prosperity							
How does the project contribute to the selected priority/ies?							
		, ,		, ,,			



6 PARTNERSHIPS / STAKEHOLDERS							
Name:							
Details:							
Type (in-kind, financial)							
Area (Health, Sport, Education, Tourism etc)							
6.1 COMMUNITY OUTCOMES							
Tick which best fits the project							
☐ Health and Wellbeing	☐ Education and Training						
☐ Employment	 Social Connection and Cohesion 						
6.2 PROJECT BENEFITS							
How will the project/s strengthen the follow RA	ADF Assessment Criteria areas?						
QUALITY - Artistic achievement, contribution to gro	owing the arts sector and strengthening the community of arts						
within the Quilpie Shire							
RFACH - The ability to respond to and stimulate de	mand, providing access to, participation in and positive experiences						
	olved in the delivery of this project (new audiences / participants)						
INADACT. Assistant of multipopular anatolisation	to the college of the end originate of eather Order's China						
IMPACT - Articulation of public value, contributing to the cultural profile and priorities for the Quilpie Shire							
VIABILITY - A viable, value for money proposal							
C 2 MEACHDEMENT OF CHECKER							
6.3 MEASUREMENT OF SUCCESS							
How will audience / participants / partners feedback be collected for this project? (Refer to Outcome Report for the type of data/information required to be collected)							



ARTIST / ART WORKERS DETAILS

List the artists and art workers involved

	DETAILS		SA	SALARIES / FEES			TRAVEL EXPENSES	
Name	Area of Expertise	Base Location	Rate of pay (\$/hr, \$/day or \$/week)	Total fee \$	Amount to be funded by RADF (65%)	Total cost of travel	Amount to be funded by RADF (65%)	(Fees and travel)
	TOTAL (transfer these totals to Project budget)							

☐ I HAVE ATTACHED A <u>ONE PAGE MAX</u> CV / SUMMARY OF EACH ARTIST / ART WORKER



7 PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

Enter all other grants for which you have applied and mark an asterisk against those grants which have already been approved. The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL Amount of each Exp. item	RADF AMOUNT of each Exp. item	INCOME Income includes all the cash income and all in-kind contributions you receive and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees			Earned Income	
Travel, Accommodation,			Contribution from Artists and	
Production/Program Costs			Others (financial + in-kind)	
			Other County	
Promotion, Documentation and Marketing			Other Grants	
Administration, Meals /			Sponsorship, fundraising and	
Catering			donations	
		n/a n/a		
		n/a		
RADF GRANT		\$	RADF GRANT (Total from column 3)	\$
TOTAL EXPENDITURE	\$		TOTAL INCOME	\$



8 CERTIFICATION

Applicant

I, the undersigned, certify that:

I have read and will abide by the Quilpie Shire RADF Guidelines.

The statements in this application are true and correct to the best of my knowledge, information and belief and the supporting material is my own work or the work of the artists named in this application.

I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Signature:			Date:	
Name in full:				
Position in grou	p or organisation:			

Certification by Project Sponsor (if applicable)

Please note: Both the applicant and the Project Sponsor are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to Arts Queensland and Council until all grants have been satisfactorily acquitted.

I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf and that the information stated in Section 2 of this application is true and correct.

Signature:			Date:	
Name in full:				
Name of Project S	Sponsor			
Position in group	or organisation:			

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the Information Privacy Act 2009. The provisions of the Right to Information Act 2009 apply to documents in the possession of the Council or Arts Queensland