



Ordinary Meeting of Council

MINUTES

Friday 5 August 2016

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie Qld 4480





ORDINARY MEETING OF COUNCIL

Friday 5 August 2016

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MINUTES

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.16am.

2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bruce Paulsen

Cr Bob Hall

Cr Roger Volz

Dave Burges (Chief Executive Officer)

In attendance: Mrs Nina Burges (Minutes Secretary).

3 APOLOGIES

Nil.

4 CONDOLENCES

Condolences have been sent to the families of the late Mr Walter Watt, Mrs Judy Antonio and Mr Robert Lack.

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (08/16) – Ordinary Meeting of QSC held Friday 8 July 2016

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 8 July 2016.

Resolution No: (01-08-16)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 8 July 2016 are taken as read and confirmed as an accurate record of proceedings.

5/0

5.2 (08/16) – Special Budget Meeting of QSC held Friday 8 July 2016

Minutes of the Special Budget Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 8 July 2016.

Resolution No: (02-08-16)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That the minutes of the Special Budget Meeting of Quilpie Shire Council held on Friday, 8 July 2016 are taken as read and confirmed as an accurate record of proceedings.

5/0

6 MAYORAL REPORT

Mayor Stuart Mackenzie provided a verbal report on activities undertaken since the last Ordinary Meeting of Council:

- Cr Mackenzie attended a valuation meeting on 12 July 2016 with representatives from the Department of Natural Resources and Mines to provide feedback on the need for a land revaluation to be undertaken across the Quilpie Shire Council area;
- The Mayor and Chief Executive Officer attended the Civic Leaders Forum on the 14 and 15 July 2016. The Forum provides an opportunity for Mayors, Deputy Mayors and Chief Executive Officers across Queensland to meet and be informed on a wide range of matters affecting local government;
- The Darling Downs and South West Regional Development Association (DDSWRDA) meeting attended by Cr Mackenzie in Toowoomba on 21 July 2016 focused on strategic planning for that organisation. It was also noted that an economic development forum is being planned for later this year in St. George;
- The Council of Mayors, comprising membership of the Mayors of the Darling Downs and South West area met in Roma on 29 July 2016. This was the first meeting of this group since the local government elections in March. Discussions focused on economic activities, the range crossing and concerns regarding the lack of external investment in tourism and business in the western areas. The area represented by the Council of Mayors covers 25% of the geographical area of

Queensland, 25% of the Queensland cattle industry and 75% of the Queensland grain industry; and

- The South West Regional Economic Development (SWRED) group meeting was attended by Mayor Mackenzie and Deputy Mayor Jenny Hewson on Monday 01 August 2016 in Cunnamulla. This was followed by the South West Regional Road & Transport Group meeting where Mayor Mackenzie was elected Chair of the six (6) Council member group.

Cr Mackenzie has also been involved in discussions in relation to a number of other matters including fuel availability issues in peak visitor times and the Brisbane – Charleville passenger rail issues.

7 STATUS REPORTS

7.1 (08/16) – Engineering Services Status Report

Noted.

7.2 (08/16) – Corporate and Community Services Status Report

Noted.

7.3 (08/16) – Financial Services Status Report

Noted.

7.4 (08/16) – Governance Status Report

Noted.

8 ENGINEERING SERVICES

8.1 (08/16) – Transport and Tourism Connections Program

A new funding program has been announced by the State Government. The *Transport and Tourism Connection (TCC) Program* will provide funding in 2016-17 and 2017-18. The fund was setup to provide financial support for state, local government and private sectors to work together to provide infrastructure to help the transport system to connect tourism experiences.

Resolution No: (03-08-16)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council staff investigate upgrade requirements for Hell Hole Gorge Road and Milo Road in order that Council can make a decision on whether to nominate these connecting roads for funding under the Transport and Tourism Connection Program.

5/0

9 CORPORATE AND COMMUNITY SERVICES

9.1 (08/16) – Community Grants Round 1 2016-17

Council's Community Grant Program is intended to provide a structure for making grants to community organisations which is open, transparent, legal and equitable. It is intended that grants, gifts and concessions to community organisations and individuals are provided in an equitable and accountable manner and produce the benefits towards which they are aimed.

Round 1 for the 2016-2017 year was recently advertised with applications closing on Wednesday 20 July 2016.

Resolution No: (04-08-16)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council agree to fund the following applications as part of the Quilpie Shire Community Grant Program for 2016-2017 Round 1:

Type of Assistance	Name of Organisation	Funding Approved	What For
Community Organisations	St Finbarr's Parish	\$2,500	Painting of St Finbarr's Church for the 40 th Anniversary and the installation of railings.
Community Organisations	St Matthews Anglican Parish	\$2,500	Paint the interior of St Matthews Anglican Church.
Community Organisations	ICPA Quilpie Branch	\$2,000	Assistance towards a swim, music and arts camp for 4 – 15 year olds.
Community Organisations	Quilpie Diggers Race Club	\$1,000 + \$1,000 in kind track preparation	Assistance with the Pride of the West event and funding towards children's entertainment on the day.
Community Organisations	Quilpie Polocrosse Club	\$2,975 in kind	Hire of equipment to prepare the polocrosse grounds for the annual carnival.
Community Organisations	Quilpie Lawn Bowlers	\$2,000	Prizes and catering for the annual Quilpie Open.
Community Organisations	Quilpie Golf Club	\$2,000	Prizes for the annual Claypan Classic Open weekend.
Community Organisations	Quilpie & District Show Society	\$2,000	Fireworks and entertainment for the annual show.
Community Organisations	Quilpie Junior Rugby League	\$1,000	To purchase headgear and match balls.
Business Assistance	Great Western Electrical	\$2,600	Data and communications licences and endorsements.

5/0

Resolution No: (05-08-16)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council review the Community Grants Policy prior to the 2017-18 budget deliberations.

5/0

ADJOURNMENT

The meeting adjourned for morning tea at 10.55am and resumed at 11.15am.

ATTENDANCE

Council's Manager Engineering Services, Mr Sam Wooden attended the meeting at 11.15am.

Mr Wooden provided Council with an update on activities across the Engineering Department. Detailed discussions were held on the proposed rehabilitation of the John Waugh Park sports field. Further research will be undertaken to ensure the most appropriate course of action is applied to the rehabilitation project. The effectiveness of the turf project at the Bulloo Park redevelopment site will also be monitored prior to John Waugh Park works commencing.

Councillors also raised a number of operational matters for investigation and / or action by the Engineering Department.

ATTENDANCE

Mr Wooden left the meeting at 12.28pm.

10 FINANCE

10.1 (08/16) – Finance Report Ending 31 July 2016

The Finance report was presented to Council for the period ending 31 July 2016.

Resolution No: (06-08-16)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council receives the Finance Report for the period ending 31 July 2016.

5/0

10.2 (08/16) – 2015-16 Asset Valuations

The Asset Valuation Report has been prepared to document the processes followed and the issues arising for the valuation of Council's assets for the 2015-16 financial statements to try and resolve some of the issues experienced in the previous audit.

Resolution No: (07-08-16)

Moved by: Cr Roger Volz

Seconded by: Cr Bob Hall

That Council receive the 2015-16 Asset Valuation Report.

5/0

11 GOVERNANCE

11.1 (08/16) – IQ-RAP Working Group Request for Funding Assistance

The Inland Queensland Road Action Plan (IQ-RAP) evolved from an initial meeting in 2014. A working group was formed to prepare a comprehensive plan for the upgrading of roads throughout Queensland. Thirty-three Councils across Queensland participated in the initial project and provided \$5,000 per Council in funding.

By letter of 17 June 2016, the Chair of the IQ-RAP Working Group is requesting an additional \$5,000 funding from all participating Councils to continue advocating for this strategic plan to secure more consistent and long-term funding for the inland Queensland road network.

A report on this matter was tabled at the July meeting of Council and a decision was deferred until the first South West Regional Road and Transport Group meeting for 2016 could be held.

Resolution No: (08-08-16)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council provide \$5,000 funding to the Inland Queensland Road Action Plan Working Group for further advocacy work.

5/0

11.2 (08/16) – Transport Services Asset Management Plan

It is a requirement under s167 of the *Local Government Regulation 2012* that a local government must prepare and adopt a long-term asset management plan.

Council prepared and adopted a Road Network Asset Management Plan and a Buildings and Structures Asset Management Plan in 2011. The data on which these plans were based was considerably deficient at that time and is even more so now.

Resolution No: (09-08-16)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council adopt the Transport Services Asset Management Plan as presented.

5/0

11.3 (08/16) – Adoption of Local Disaster Management Plan

In accordance with the *Disaster Management Act 2003* Council has a Local Disaster Management Plan. The Plan has been prepared to ensure there is a consistent approach to disaster management in the local area. The Plan is an important tool for managing potential disasters and is a demonstrated commitment towards safety within the community.

In accordance with *Section 80(1)(b)* of the *Disaster Management Act 2003*, approval was given to this plan by Quilpie Shire Council on Tuesday 13 December 2011 where the plan was adopted by resolution. Subsequent revisions to the plan have been made from time to time as required.

Resolution No: (10-08-16)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council adopt the Quilpie Shire Local Disaster Management Plan version 9.

5/0

11.4 (08/16) – Call for Motions Annual Conference

By email of 27 July 2016, the Local Government Association of Queensland is calling for motions for the 2016 Annual Conference to be from 27 – 29 October 2016.

Resolution No: (11-08-16)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council submit the following motion to the Local Government Association of Queensland Annual Conference:

That the LGAQ strongly oppose the Federal Government amendments regarding the ineligibility requirements for plant hire funding under the Natural Disaster Relief and Recovery Arrangements, particularly the retrospective application of the amendments.

5/0

11.5 (08/16) – 2016 Christmas Shutdown

Traditionally, the Council Administration Office (including Library and VIC) closes down for a period between Christmas and New Year and the staff utilise banked RDO's or annual leave during this period. The Works Department generally close down for a period from a week prior to Christmas to the second week in January. Some staff continue to work over this period to ensure essential services are maintained.

Resolution No: (12-08-16)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council's Executive, Corporate and Community Services close for the Christmas period on Friday 16 December 2016 and resume on Tuesday 3 January 2017 and Engineering Services close for the Christmas period from Friday 16 December 2016 and resume on Monday 16 January 2016.

5/0

11.6 (08/16) – Eromanga Community Development Funds – Request from OGF

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared a Material Personal Interest in the matter of Eromanga Community Development Funds request from the Outback Gondwana Foundation (*as defined in section 172 of the Local Government Act 2009*), due to his position as Chairman of the Outback Gondwana Foundation. Cr Mackenzie dealt with this Material Personal Interest by leaving the meeting room, taking no part in the debate or discussion on the matter.

ATTENDANCE

Cr Mackenzie left the meeting at 1.33pm and Cr Hewson assumed the role of Chair.

By email of 3 July 2016 the Outback Gondwana Foundation (OGF) has requested Council assistance with the proposed Eromanga Natural History Museum Education Program. The request is for \$52,000 utilising \$20,000 from the 2016-17 budget allocation for the Eromanga Community Project funding and the balance brought forward from the 2017/18 program. This matter follows on from a report to the July 2016 meeting and provides additional supporting information.

Resolution No: (13-08-16)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council defer any decision to fund the Eromanga Natural History Museum 2017 education program shed extension following the completion of the accommodation units.

4/0

ATTENDANCE

Cr Mackenzie returned to the meeting at 1.55pm and resumed the role of Chair.

12 CONFIDENTIAL

Resolution No: (14-08-16)

Moved by: Cr Jenny

Seconded by: Cr Roger Volz

That Council enters into closed session under s275 of the Local Government Regulation 2012 at 1.58pm to discuss the following items:

- Mining Claim certificate application; and
- Rates concession request.

5/0

Resolution No: (15-08-16)

Moved by: Cr Roger Volz

Seconded by: Cr Bruce Paulsen

That Council moves out of Closed Session and resumes the Ordinary Meeting at 2.12pm.

5/0

12.1 (08/16) – Application for Mining Claim No. 300110

By letter dated 14 July 2016, the landholder and Council were provided the opportunity to object to the application for mining claim certificate 300110. The locality of the Mining Claim is 80km south of Quilpie. Any objection is to be lodged with a Mines Lodgement Office on or before 11 August 2016.

Resolution No: (16-08-16)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That Council offers no objection to the Mining Claim Certificate for Mining Claim No.300110.

5/0

13 LATE CONFIDENTIAL ITEMS

13.1 (08/16) – Request for Rates Assistance – 00176-00000-000

By email of 2 August 2016 the owner of property assessment 00176-00000-000 has requested assistance in relation to overdue rates for the property. The writer has offered to pay one half the outstanding amount using a credit card and has requested Council making some concession on the balance.

Resolution No: (17-08-16)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council does not offer a concession on property assessment 00176-00000-000 and again offers the opportunity to enter into a payment arrangement.

5/0

14 LATE ITEMS

14.1 (08/16) – Options for Distribution of Rate Notices

At the July Ordinary Meeting of Council, a request was made to investigate options for the electronic delivery of rates notices. The Civica Practical Plus support team has advised that there is no option for bulk distribution of rate notices via email at present. Civica will be developing this option into the rate module in the future, however could not provide a timeframe.

Resolution No: (18-08-16)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That Council defers considering the option of electronic distribution of rate notices until such time as Civica has completed software program development for the system to automatically complete the process efficiently.

5/0

15 GENERAL BUSINESS

15.1 QUILPIE CENTENARY CELEBRATIONS

ATTENDANCE

Council's Manager Corporate and Community Services, Mrs Lisa Hamlyn, attended the meeting at 2.17pm to provide an update on Council's Centenary Events Planning.

Mrs Hamlyn provided an overview of arrangements to date and raised a number of matters Council will need to make a decision on including additional temporary accommodation options, catering arrangements, additional equipment hire and staffing resources in relation to additional cleaning etc. during the event.

Council will be presented with a detailed report to be considered at a Council Workshop to be held on Friday 19 August 2016.

ATTENDANCE

Mrs Hamlyn left the meeting at 2.50pm.

15.2 MINISTERIAL VISIT

The meeting was advised that the proposed visit by Minister Lynham has been rescheduled for Saturday 20 August 2016.

15.3 JOHN WAUGH PARK REDEVELOPMENT

It was noted that interested parties will be invited to meet on site at the earliest opportunity to discuss and provide feedback on the upcoming development work at John Waugh Park including the proposed grandstand and other amenities.

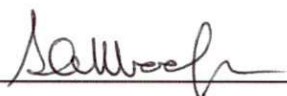
16 MEETING DATES

The next Ordinary meeting of Quilpie Shire Council will take place on Tuesday, 13 September 2016 in the Quilpie Shire Council Boardroom, commencing at 9.30am. The October Ordinary Meeting will take place on Friday 07 October 2016 commencing at 9.30am. The changes to the scheduled meeting dates will be advertised accordingly.

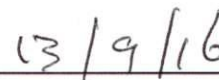
There being no further business the Mayor declared the meeting closed at 2.56pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 5 August 2016.

Submitted to the Ordinary Meeting of Council held on the Tuesday, 13 September 2016.



Cr Stuart Mackenzie



Date

Mayor of Quilpie Shire Council