



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

14 January 2014 commencing at 9:27am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:27am

2 PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

3 APOLOGIES

4 CONDOLENCES

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (01/14) – Ordinary Meeting of QSC held Tuesday 10 December 2013 at 10:02am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday 10 December 2013.

Resolution No: (01-01-14)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 10 December 2013 are taken as read and confirmed as an accurate record of proceedings.

5/0

6 MAYORAL REPORT

Since the December 2013 Council meeting the Mayor has participated in the following appointments.

A land valuation meeting was conducted on the 16 December in Quilpie with officers from the Department of Natural Resources and Mines. There will be some changes to valuations and the impacts on rates will be discussed further around budget time.

The Mayor was in contact with the Hon Bruce Scott MP and presented issues that are currently affecting the Quilpie Shire.

7 TENDERS & QUOTATIONS

7.1 (01/14) – Quotation Q32 13-14

Quotations have been called for flood damage restoration works on Mt Howitt Road under the 2012 NDRRA program.

As Council is aware, a lack of water has been a critically limiting factor in managing the flood restoration program. In relation to Mt Howitt Road, an assessment has been undertaken on 6 January 2014 in relation to the availability of water and there is insufficient to undertake all of the works. As such it would be prudent to defer awarding these works until such time as water is available or alternatively undertake the works on an hourly rate basis to enable greater flexibility in undertaking various sections without awarding all of the works.

Resolution No: (02-01-14)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

That Council not accept any quotation Q32 13-14 for the NDRRA reconstruction works on Mt Howitt Road.

5/0

8 ENGINEERING SERVICES

8.1 No Reports

9 COMMUNITY SERVICES

9.1 No Report

10 CORPORATE SERVICES

10.1 No Reports

11 FINANCE REPORTS

ATTENDANCE

The Finance Manager, Barry Bonthuys entered the meeting at 9:36am

Rates Write Off

Resolution No: (03-01-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council agree to write off any outstanding rates assessment to the value of \$50.00.

5/0

Outstanding Rates

Resolution No: (04-01-14)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council agree to initiate legal action for rates assessments that have been outstanding for three or more years.

5/0

11.1 (01/14) – Finance Report for Period Ending 31 December 2013

The Finance report was presented to council for the period ending 30 November 2013.

Resolution No: (05-01-14)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council receives the Finance Report for the period ending 31 December 2013.

5/0

11.2 (01/14) – Final Audit Report 2012-13

The audit for the 2012-13 financial year has been completed and the final audit report was received by Council from Queensland Audit Office.

Resolution No: (06-01-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council receives the Final Audit Report 2012-13 from Queensland Audit Office.

5/0

12 EXECUTIVE SERVICES

12.1 (01/14) – Review of Committees and Representations

At the June 2012 Ordinary Meeting of Council the following elected member representations on various committees were adopted. This should be updated to reflect current participation and to give Council the opportunity to review the matter if required.

Resolution No: (07-01-14)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council adopts the following elected member representations on the various groups and committees.

- *SW District Disaster Management Group – Deputy Mayor Jenny Hewson*
- *SW Local Government Association – Mayor Stuart Mackenzie, Cr Jenny Hewson*
- *SW Regional Road Group – Mayor Stuart Mackenzie, Cr Jenny Hewson*
- *SW Regional Economic Development Committee – Mayor Stuart Mackenzie, Cr Jenny Hewson*
- *QS Local Disaster Management Group – Mayor Stuart Mackenzie, Cr Tony Lilburne*
- *Quilpie Pest Weed Management Committee – Cr Stewart Sargent*
- *Sport & Sporting Complex Advisory Committee – Cr Milan Milosevic, Cr Tony Lilburne*
- *Regional Arts Development Fund Committee – Deputy Mayor Jenny Hewson, Cr Tony Lilburne*
- *Community Recovery Committee – Mayor Stuart Mackenzie, Cr Tony Lilburne*
- *QS Wild Dog Advisory Group – No formal Councillor Rep. All Councillors are invited to each meeting*
- *Multi Purpose Health Service – Deputy Mayor Jenny Hewson, Cr Stewart Sargent*
- *Enterprise Bargaining Committee – Mayor Stuart Mackenzie, Cr Milan Milosevic, Cr Tony Lilburne*
- *Enterprise Risk Management Group – Cr Milan Milosevic, Cr Jenny Hewson*
- *Asset Management Steering Committee – Mayor Stuart Mackenzie, Cr Jenny Hewson, Cr Stewart Sargent, Cr Tony Lilburne, Cr Milan Milosevic*

5/0

ATTENDANCE

Yvonne Johnson from the Department of Natural Resources and Mines entered at 10:34am and left at 10:52am

BREAK

The meeting broke for morning tea at 10:34am and resumed at 10:52am

12.2 (01/14) – Operational Plan Quarterly Review

Council adopts an Operational Plan each year prior to adopting the budget. The Operation Plan should be reviewed on a quarterly basis to monitor progress.

Resolution No: (08-01-14)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That the 2013-14 Operational Plan be reviewed for the second quarter and noted.

5/0

12.3 (01/14) – Local Government Remuneration Tribunal

The Local Government Remuneration Tribunal has handed down its decision on remuneration for mayors, deputy mayors and councillors. The new remuneration levels will apply from 1 July 2014.

Deferred to the February Council meeting

12.4 (01/14) – Eromanga Water Treatment Plant

Council have appointed Global Pumps to supply and install a package water treatment plant in Eromanga. Council's consulting engineer, Simon Bourne, met with Global Pumps representatives on 11 November to discuss various aspects of the project.

One issue is the provision of remote sensing capability.

Resolution No: (09-01-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council accept the variation from Global Pumps for \$12,942 excluding GST for the supply and installation of a remote monitoring system for T39 12-13 Design and construction of one water treatment plant in Eromanga.

5/0

12.5 (01/14) – Social Media Policy

Council currently operates a web site (www.quilpie.qld.gov.au) and staff are in the process of updating that site (refer to www.quilpieshirecouncil.com) and developing a separate site for tourism and visitors.

As well as this, it is recommended that it is time for Council to expand our social media presence and the first step in this would be to develop a facebook page.

Resolution No: (10-01-14)

Moved by: Cr Sargent
Seconded by: Cr Milosevic

That Council adopt the Website and Social Media Policy as presented.

5/0

12.6 (01/14) – Delegations Register

The Local Government Act 2009 requires CEOs to establish a register of delegations which must record all delegations by the Council, Mayor or CEO.

The purpose of the delegation registers are to formalise the responsibilities for a wide range of powers to be delegated by Council and by the CEO respectively within prescribed conditions and limitations.

Resolution No: (11-01-14)

Moved by: Cr Hewson
Seconded by: Cr Milosevic

That the Delegations Register be reviewed.

5/0

12.7 (01/14) – Request for Temporary Accommodation

By letter of 23 December 2013, Wendy Groves from the Royal Hotel at Eromanga has requested approval for the installation of temporary accommodation units (two x four room dongas) for a period of approximately three weeks in January 2014.

Resolution No: (12-01-14)

Moved by: Cr Hewson
Seconded by: Cr Milosevic

That Council approve the installation of two x four room temporary accommodation units at the Royal Hotel, Eromanga, for a period of one month.

5/0

12.8 (01/14) – Royalties for the Regions – Round Three

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared a Material Personal Interest in this matter (*as defined in section 172 of the Local Government Act 2009*), due to being the Chairman of the Outback Gondwana Foundation. Cr Mackenzie dealt with the real conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.

Cr Stuart Mackenzie left the meeting at 12:45pm.

Cr Hewson, Deputy Mayor took the chairpersons position and continued the meeting.

Expressions of Interest have been invited for Round Three of the Royalties for the Regions Program. Funding for this round is \$130M and applications close on 7 February 2014. The following two projects have been highlighted for areas of need.

Mt Margaret Road Details:

Scope: Widen the road pavement from 4 metres to 6 metres from Quilpie Bundeena Road to the Tarbat oil field entrance (26.6km).

R4R funding: \$2,500,000

Council funding: \$300,000

Resource sector funding: \$0

Eromanga Natural History Museum Details:

RDA funding not finalised: \$358,000

Tendered cost for shed: tendered quotes not finalised

Council commitment to date: \$150,000 + \$50,000 over five years for operational support if required

Resolution No: (13-01-14)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council makes application for the Mount Margaret Road and the Eromanga Natural History Museum under the Royalties for the Regions Program - Round Three.

4/0

ATTENDANCE

Cr Mackenzie returned to the meeting at 12:57pm

12.9 (01/14) – Community Development Funds

ATTENDANCE

The Community Services Manager, Monica James entered the meeting at 1:00pm

Council made provision in the 2013/14 budget for various unspecified projects in the towns of Quilpie, Eromanga, Adavale and Toompine.

A summary of the funding allocations is provided in the following table.

Town	Original Budget	Revised Budget	Available Funding	Comments
Quilpie	\$50,000	\$35,000	\$35,000	\$10,000 transferred to Bulloo Park shower block \$5,000 transferred to Bulloo Park Rodeo office
Eromanga	\$35,000	\$35,000	\$35,000	Walkway & signage project identified. May not require \$35,000 depending on walkway surfacing.
Adavale	\$5,000	\$10,000	\$0	Budget usually \$25,000 \$20,000 allocated to softfall All funds spent on BBQ project
Toompine	\$15,000	\$9,700	\$9,700	\$5,300 expenditure transferred to operating budget

Council has previously decided to allocate available funding in January of the budget year if projects have not been identified by that time.

Resolution No: (14-01-14)

Moved by: Cr Sargent

Seconded by: Cr Milosevic

That Council allocate the remaining community development funds to the following areas:

<i>Quilpie:</i>	<i>\$35,000 for a multipurpose use shed at John Waugh Park.</i>
<i>Eromanga:</i>	<i>\$35,000 for walkway and signage with any surplus money for the fencing of the Eromanga Natural History Museum compound.</i>
<i>Toompine:</i>	<i>\$9,700 insulated shipping / storage container</i>

5/0

ATTENDANCE

The Community Services Manager, Monica James left at 1:25pm

13 CONSIDERATION OF LATE ITEMS

ATTENDANCE

Cr Milosevic and Cr Lilburne left at 1:28 and returned at 1:32pm

ATTENDANCE

Cr Hewson left the meeting at 1:33pm and returned at 1:36pm

14 GENERAL BUSINESS

The following items were discussed in general:

- State government rail freight use inquiry submission
- Australian government mobile phone coverage project submission
- Geoff Scott discussion regarding an artesian bore in Toompine
- Town Common fencing repairs on the Quilpie and Eromanga Common
- Quilpie town common – monitor condition of stock
- SWRED meeting on 27 February holding an Economic Think-tank.

General Business – Proposed Development – Curlew Estate

- Consideration of development – Curlew Estate
A letter was received Springall's Air Con Service who are investigating options to conduct a home based business in Curlew Estate.

Resolution No: (15-01-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council provides 'in-principle support for Springall's Air Con Service for the development in Curlew Estate and would propose the 'mixed use' development be on allotments fronting Sommerfield Road.

5/0

General Business – Manager of Engineering Services

- The Manager of Engineering Services position is currently being advertised, closing on 2 February.

Resolution No: (16-01-14)

Moved by: Cr Milosevic

Seconded by: Cr Sargent

That Council enters into closed session under s275 of the Local Government Regulation 2012 at 2:20pm to discuss the Manager of Engineering Services position.

5/0

Resolution No: (17-01-14)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council moves out of Closed Session and resumed the Ordinary Meeting at 2:42pm

5/0

ATTENDANCE

Cr Milosevic left at 2:43pm

General Business – Adavale Sport & Recreation Association Club House

Resolution No: (18-01-14)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council approves the Adavale Sport & Recreation Committee to paint the Club House with Council covering the cost of materials.

4/0

ATTENDANCE

Cr Milosevic returned at 2:46pm

General Business – Rates Assessment – Rural Discount

Resolution No: (19-01-14)

Moved by: Cr Lilburne

Seconded by: Cr Hewson

That Council grant an additional two month discounting period to all rural rates assessments for the second ½ yearly rates levy for 2013/14.

5/0

ATTENDANCE

Jessica Jenkins from Rice Project Management Services entered at 3:01pm

Jessica Jenkins outlined to Council the updated NDRRA works programs

ATTENDANCE

Jessica Jenkins left the meeting at 3:56pm

15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 11 February 2014 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 4:05pm

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 14 January 2014.

Submitted to the Ordinary Meeting of Council held on the 11 February 2014.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date