



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

9 December 2014 commencing at 9:52am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:52am

2 PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

3 APOLOGIES

4 CONDOLENCES

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (12/14) – Ordinary Meeting of QSC held Tuesday, 18 November 2014 at 10:00am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday, 18 November 2014.

Resolution No: (01-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday, 18 November 2014 are taken as read and confirmed as an accurate record of proceedings.

5/0

5.2 (12/14) – Special Meeting of QSC held Friday, 28 November 2014 at 4:30pm

Minutes of the Special Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 28 November 2014. This meeting was to adopt the 2013-2014 Annual Report.

Resolution No: (02-12-14)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That the minutes of the Special Meeting of Quilpie Shire Council held on Friday, 28 November 2014 are taken as read and confirmed as an accurate record of proceedings.

5/0

6 MAYORAL REPORT

For the month of November, Cr Mackenzie attended various public meetings and conferences. A public meeting was held in Quilpie on 19 November for the proposed Military History Museum and this matter has been reported on later in this meeting.

Beach Energy requested a meeting with Cr Mackenzie with the central topic of rates. As a result of these discussions, this matter will be raised at the next budget deliberations scheduled for May 2015.

Cr Mackenzie attended the Regional Roundtable held in Cairns on 2 December with Hon David Crisafulli MP (Minister for Local Government, Community Recovery and Resilience) with the objective of realising the potential of the Queensland Plan and Strong Choices for Local Government. This conference provided an opportunity to discuss matters such as depreciation, infrastructure development projects and NDRRA funding.

Back in Quilpie, consultation with representatives from the Department of National Parks, Recreation, Sport and Racing regarding the development and process of the opening of Hell Hole National Park was held on Friday 5 December 2014. Both parties are keen to progress this project and are willing to support in various areas.

A visit from Mr John McVeigh MP in Quilpie on 3 December was an opportunity for drought affected residents to express views and concerns to the Minister. Minister McVeigh was accompanied by Vaughn Johnson MP and various senior departmental officers. The LNP Government are continuing to work to increase drought aid and cut red tape and bureaucracy.

7 STATUS REPORTS

ATTENDANCE

The Manager of Engineering Services, Sam Wooden entered the meeting at 10:11am

7.1 (12/14) –Engineering Services Status Reports

The following points were made with the Manager of Engineering Services:

- Plant update
- Kyabra Road update

- Quilpie Dump update
- Grids update
- Adavale Dump requires some attention
- Ingeberry Road concrete work

Resolution No: (03-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council undertakes improvements between the two floodways on the Ingeberry Road (3 mile and Ingeberry Crossing) while crews are in the area.

5/0

ATTENDANCE

The Manager of Engineering Services, Sam Wooden left the meeting at 11:00am

BREAK

The meeting broke for morning tea at 11:00am and resumed at 11:13am

ATTENDANCE

The Manager of Financial Services, David Charlton entered the meeting at 11:13am

ATTENDANCE

The Manager of Corporate Services, Lisa Hamlyn entered the meeting at 11:13am

7.2 (12/14) –Community Services Status Reports

The following points were made with the Manager of Corporate Services:

- Australia Day preparation progress update
- Drought Relief Funding has not been confirmed
- Christmas Lights competition

7.3 (12/14) –Financial Services Status Reports

Noted

7.4 (12/14) –Corporate Services Status Reports

Noted

7.5 (12/14) –Governance Status Reports

Noted

8 TENDERS & QUOTATIONS

No Report

9 ENGINEERING SERVICES

No Reports

10 COMMUNITY SERVICES

No Report

11 CORPORATE SERVICES

11.1 (12/14) - Quilpie Shire Council Bursary & Sponsorship Program

Council has recognised that there are areas in which community members may excel, other than an academic environment and in which there is very limited or no assistance available. The Quilpie Shire Council Sponsorship Program has been established to assist these individuals pursue and achieve excellence in their chosen field.

Resolution No: (04-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council expands the current Community Grants Program to include a Sponsorship Program for 2015 with a budget allocation of \$5,000.00 for Sponsorship which is in addition to the \$10,000.00 for the Student Bursary and \$30,000.00 for Community Grants.

5/0

11.2 (12/14) - Confirmation of Sponsorship Request

Council discussed and agreed, in principle, at the November Council to award sponsorship to Travis Baker to assist him to pursue his career in Professional Bull Riding. A Sponsorship Agreement has been drafted between Quilpie Shire Council and Travis Baker, containing information regarding the conditions of sponsorship and outlining the responsibilities of the sponsor (Council) and the recipient (Travis Baker).

Resolution No: (05-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Sargent

That Council confirms a six month sponsorship of \$5,000.00 to Travis Baker in accordance with the conditions contained in the Quilpie Shire Council Sponsorship Agreement. \$2,500.00 will be paid up front December 2014 and \$2,500 paid at the end of the sponsorship period subject to the fulfilment of the sponsorship agreement requirements.

5/0

12 FINANCE REPORTS

12.1 (12/14) – Finance Report for Period Ending 30 November 2014

The Finance report was presented to Council for the period ending 30 November 2014.

ATTENDANCE

The Manager of Corporate Services, Lisa Hamlyn left the meeting at 12:22pm

Resolution No: (06-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council receives the Finance Report for the period ending 30 November 2014.

5/0

ATTENDANCE

The Manager of Financial Services, David Charlton left the meeting at 12:30pm

13 GOVERNANCE

13.1 (12/14) – Military History Museum

A public meeting was held on Wednesday 19 November 2014 to gauge the level of public support for the proposed Military History Museum project.

Resolution No: (07-12-14)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council defer the development of the purpose built Military Museum until after the 2017 Quilpie Centenary.

5/0

13.2 (12/14) – Kyabra Bore Request

By email of 8 May 2014, Cr Mackenzie forwarded an enquiry from Mr John Murray about using a watering facility on a stock route. The bore is located off Kyabra Road approximately 16km north of Eromanga and is referred to as the 10 Mile Bore or the Kyabra Water Facility. The facility has not operated for 30 years and the mill is not functioning. Mr Murray advised he wants to get it going because they are short of water. There is a power line close to the bore and a pump would be used.

Resolution No: (08-12-14)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council offer the use of the Kyabra water facility on the stock route to Mr John Murray subject to the following conditions:

- *That the facility be available for travelling stock at any time without charge;*
- *That all works be undertaken and paid for by Mr Murray;*
- *That the facility be operated and maintained by Mr Murray with ownership retained by Council.*

5/0

BREAK

The meeting broke for lunch at 1:07pm and resumed at 1:46pm

13.3 (12/14) – Disabled Parking in Quilpie

By letter of 23 November 2014, Mrs Judy Anderson provides comments on disabled parking in Quilpie and is requesting a disabled parking space be provided near the post office.

Council discussed the issue of disabled parking and requested that parking spaces be provided in front of the chemist and the shire hall. It was subsequently advised that the parking space in front of the chemist was over a fire hydrant and the parking space at the hall was too close to the corner. The owner of the chemist shop also advised that he did not want the space provided in front of his shop.

The parking space outside the chemist has been removed and will now be located between the newsagent and the vacant shop front to the west. This location was chosen after consultation with the bakery, newsagent, NAB and the coffee shop.

Resolution No: (09-12-14)

Moved by: Cr Sargent

Seconded by: Cr Milosevic

That Council not install a disabled parking bay outside the Quilpie Post Office.

5/0

13.4 (12/14) – Capital works program – Adavale Community Development

An update on the status of Council's 2014/15 capital works program was tabled. Overall the program is well on track.

To date no projects have been nominated for Adavale under the annual community development budget. Council needs to decide on projects to allow staff time to complete works by June 2015.

This matter was deferred to the January 2015 Council Meeting.

13.5 (12/14) – International Legends of League – corporate partnership for proposed event

By appointment on 3 December 2014, Troy Williams and Barry Mallyer of Charleville CWAATSICH have requested Council sponsorship of an upcoming event involving the International Legends of League.

The requested sponsorship is \$1,100 for which Council receives:

- Fence signage at the games;
- Advertising in local media and posters;
- 3 tickets to the fully catered area at the event;
- 20 game tickets;
- Logo on players shirt
- Signed legends jersey.

Apart from the benefits listed above related to the sponsorship, the key benefit of this event would be the visit of 6 Legends of League to the Quilpie school and the opportunity for members of the local communities to attend the events in Charleville.

Resolution No: (10-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council sponsor the proposed Legends of League Charleville and District Events for the amount of \$1,100 inc GST.

5/0

14 CONSIDERATION OF LATE ITEMS

14.1 Customer Service Standard – Water supply & sewerage scheme

Following the November Meeting a draft copy of the Customer Service Standard (CSS) Water Supply and Sewerage Services was included on the Quilpie Shire website for public consultation. Community consultation feedback was considered and the Customer Service Standard has been amended.

Resolution No: (11-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council adopt the Customer Service Standard for Water Supply and Sewerage Services.

5/0

CLOSED SESSION

Resolution No: (12-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council enters into closed session under s275 of the Local Government Regulation 2012 at 2:21pm to discuss the following matters:

- *Offer to purchase house*
- *Quote RFQ Q15 14-15 – Refurbishment of amenities & kiosk buildings*
- *Tender T22E Ingeberry Road Reconstruction*
- *Quilpie Airport Lighting; and*
- *Amendments to organisational structure*

5/0

ATTENDANCE

The Executive Assistant, Jocelyn Hall left the meeting at 2:21pm

ATTENDANCE

The Executive Assistant, Jocelyn Hall returned to the meeting at 3:35pm

Resolution No: (13-12-14)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council moves out of Closed Session and resumed the Ordinary Meeting at 3:35pm

5/0

15 CONFIDENTIAL

15.1 (12/14) – Offer to purchase house

By email of 27 November 2014, Mrs Jocelyn Hall advised that Lot 801-802 on Q6802 will be put on the market and has offered Council first option to purchase the property.

Resolution No: (14-12-14)

Moved by: Cr Sargent
Seconded by: Cr Lilburne

That Council not make an offer to purchase Lot 801-802 on Q6802.

5/0

15.2 (12/14) – Quote RFQ Q15 14-15 – Refurbishment of amenities & kiosk buildings

Quote RFQ Q15 14-15 – Refurbishment of amenities & kiosk buildings has been called for the refurbishments at the Quilpie Pool.

The RFQ will be reissued to the same contractors as well as other reputable builders in the area. This will result in the works being delayed several months as the works will not be awarded prior to February 2015.

Noted

15.3 (12/14) – Tender RFP T22E 14-15 Ingeberry Road Reconstruction

A request for pricing (RFP) has been issued for flood damage restoration works on Ingeberry Road under the 2014 NDRRA program.

The RFP was issued under T22 13-14 being Council's panel of pre-qualified suppliers (contractors).

Resolution No: (15-12-14)

Moved by: Cr Hewson
Seconded by: Cr Milosevic

That Council award the RFP T22E 14-15 Ingeberry Road to SC & KG Bowen for the amount of \$241,250.50 incl GST.

5/0

15.4 (12/14) – Quilpie Airport Lighting

By letter of 14 November 2014, Mr Andrew Coyer from Airside Services has proposed three options for Council to consider upgrading the lighting system at the Quilpie Aerodrome.

1. Install a new LED system
2. Install 2nd hand refurbished Thorn fittings
3. Install 2nd hand refurbished Thorn fittings using Quilpie Shire Council staff to undertake civil and support services works

Resolution No: (16-12-14)

Moved by: Cr Lilburne

Seconded by: Cr Hewson

That Council delegates the authority to the Chief Executive Officer to negotiate this matter with an appropriate provider.

5/0

15.5 (12/14) – Amendments to organisational structure

A review of the organisational structure has been undertaken. There are no changes to the higher levels of the structure approved by Council.

A review of the organisational structure has been undertaken. Although still to be finalised there will be some changes implemented as part of that restructure.

16 GENERAL BUSINESS

16.1 100 year celebration of Quilpie in 2017

ATTENDANCE

The Tourism Development Officer, Janelle Cassol entered the meeting at 3:44pm

Janelle Cassol is seeking Councils direction for the 100 years' celebrations that will be held in 2017.

Action: Council to advertise for a community meeting to be held in Thursday 19 February 2015 at the Quilpie Club in preparation for the 100 years celebrations

ATTENDANCE

The Tourism Development Officer, Janelle Cassol left the meeting at 4:11pm

16.2 Public Meeting request

Mr Roger Volz expressed interested in Council holding a public meeting in Quilpie.

Action: Council will consider a public meeting in April / May 2015 in preparation for the upcoming budget.

16.3 Australia Day – Awarding of Bar

Action: That the bar operations for Australia Day Bar are awarded to the Quilpie Opals Netball Committee.

16.4 Round 1 Proposed Dam Location for future Roadworks

Proterra is proposing the development of bores / dams to assist with future roadworks.

Action: Council and Proterra to communicate with property owners to assist with proposed bore / dam sites on identified roads.

ATTENDANCE

Cr Lilburne left the meeting at 4:16pm and returned at 4:19pm

16.5 South West Hospital and Health Services residential lease extension

Action: The Chief Executive Officer is to negotiate with the South West Hospital and Health Services regarding the residential lease of the house in 65-67 Galah Street, Quilpie.

16.6 Giberoo Gravel Pit

Action: The Chief Executive Officer is to negotiate with the new owners of Giberoo to source gravel for future roadworks.

16.7 Quilpie Cemetery

Proterra have been commissioned to plot current and plan future sites at the Quilpie Cemetery.

Action: Council agreed with the proposed layout of the Quilpie Cemetery.

16.8 Curlew Estate Land

Cr Mackenzie noted that a resident has enquired about the sale price of the blocks in Curlew Estate

Action: Noted

17 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday, 20 January 2015 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 4:57pm

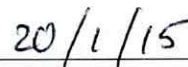
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 9 December 2014.

Submitted to the Ordinary Meeting of Council held on the Tuesday, 20 January 2015.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council



Date