



**Minutes of the Ordinary Meeting of the Quilpie Shire Council  
Held in the Quilpie Shire Council Boardroom on  
Tuesday 8<sup>th</sup> February, 2011  
Commencing at 8.38am.**

**PRESENT:**

Cr PD Edwards (Mayor), Cr DP Murray (Deputy Mayor), Cr JC Hewson, Cr RJ Nowland, Cr C Paulsen ,  
Carl Ninine (Chief Executive Officer)  
Lisa Hamlyn (Deputy Chief Executive Officer)  
Monica James (Community Services Manager)  
Ted Hennessy (Works Manager)

**CLOSED SESSION MATTERS:****Moved Into Closed Session****Resolution No: (01-02-11)**

Cr Edwards moved and Cr Murray seconded that Council enters closed session under s72 of the *Local Government (Operations) Regulation 2010* at 8.38am.

**CARRIED****ATTENDANCE:**

The Works Manager and Deputy Chief Executive Officer left the Meeting at 8.38am.

**Resolution No: (02-02-11)**

Cr Nowland moved and Cr Hewson seconded that Council moved out of Closed Session and resumed the Ordinary Meeting at 9.23am.

**CARRIED****OBITUARIES:****Resolution No: (03-02-11)**

Council resolved to forward its condolences to the relatives of the late George David Melton and Reg Heinemann.

**CONFIRMATION OF MINUTES:**Resolution No: (04-02-11)

Cr Hewson moved and Cr Murray seconded that the Minutes of the Ordinary Meeting held on Tuesday 11<sup>th</sup> January 2011 are taken as read and confirmed.

**CARRIED****BUSINESS ARISING FROM PREVIOUS MINUTES:**

- The following amendments are to be made to the January Unconfirmed Minutes:
  1. *“Cr Murray expressed strong views regarding a grader that was included in the Tender submitted by Steve Bonsey Transport and not being utilised. The Works Manager advised Council that he was unaware that the contractor had listed these plant items in their tender and the contractor had not mentioned this plant to him. The Works Manager advised that he will review the original tender submitted to Council.”*
  2. *“Cr Murray received a request from Pam Towns for Council to remove the excess stones etc. remaining after prior Council works in King / Berella and Burt Streets to allow the areas to be cleaned and maintained properly.”*
- The Community Services Manager received correspondence from RDA (Regional Development Australia) responding to the issue of funding for the Kindergarten and Limited Hours Care Centre and advising that there are alternative funding opportunities available. The Community Services Manager forwarded the information to the President of the Quilpie Kindergarten and Limited Hours Care.
- The Chief Executive Officer advised Council that the following issues need to be addressed to progress the Toompine Land Survey:
  1. Council are required to accept the survey plan as presented at the January Meeting
  2. An agreement is to be reached with G. Dax for the inclusion of the dam on his land and the Hall to be included on Council land.
  3. Roads require closing (Ambridge & Associates to conduct a field survey)
- Cr Hewson enquired if a response had been sent to Rob Rennick in relation to the correspondence tabled at the January Meeting.
- Cr Paulsen enquired if the Community Planning Meeting took place. The Community Services Manager explained that the Meeting was postponed due to flooding.

**MAYORAL NOTES:**Meetings / Events Attended:

25 <sup>th</sup> January	Picked up Australia Day Ambassador Chris Scott OAM in Charleville
26 <sup>th</sup> January	Australia Day activities and Awards
28 <sup>th</sup> January	Meeting with John Sommerfield (DEEDI) and Dennis Kenny (DEEDI)
4 <sup>th</sup> February	Presentation of Australia Day Award to Katie Athorn at St Finbarr's Assembly
7 <sup>th</sup> February	DAMP Training

Issues Discussed:

- Cr Edwards advised Council that a Memorandum Of Understanding has been signed by the Inside work force, Chief Executive Officer and Mayor to extend the current Enterprise Bargaining Agreement by an additional 12 months, with a 5% wage increase. The document has been forwarded to the Union.
- Cr Edwards tabled emails received from various Chief Executive Officer's in the western region regarding the issue of Day Labour and NDRRA (Natural Disaster Relief and Recovery Arrangements) Funding
- A letter was tabled from Richard Douglas SC – President of Barr Association, Queensland regarding Pro -Bono Flood Mitigation Scheme
- An email was received from Daryl Passmore, Senior Journalist - Sunday Mail regarding a survey to mark the 3<sup>rd</sup> anniversary of Local Government amalgamations. The Chief Executive Officer and Mayor have forwarded responses to the survey.
- Condon Treasure have forwarded correspondence offering Internal Audit Services to Council. The Chief Executive Officer considered this offer worthy of consideration in the 2011/2012 budget.
- Correspondence was received from Greg Hallam (LGAQ) regarding Transport Infrastructure Development Scheme expenditure.
- Correspondence was received from N-COM regarding Digital Television Upgrade
- Letters were received from Minister for Local Government Desley Boyle regarding Local Government Reform Fund - Advancing Asset Management, Clean Up Australia Day and NDRA (Natural Disaster Recovery Arrangements) and tabled for Council's information.

**WORKS MANAGER'S REPORT:**

**Red Road Upgrade:** Awaiting approval of plans/design. Proposed start date March 2011.

**Eromanga Dump:** The Works Manager met with the contractor on site. Works are planned to start on Monday 7th 2011. Works will include new bunded pit and tidy up of dump surrounds.

*The Works Manager advised Council that works had not commenced at Eromanga Dump due to the recent rain.*

**Adavale Dump:** Arranged to meet contractor to install new bunded pit.  
At present both sites can handle some more rubbish.

*The Works Manager advised Council that the Contractor will commence works when weather permits.*

**Shire Roads Flood Damage:**

- Contractor, S Bowen is working on Old Thargomindah Rd.
- Contractor, Eromanga Contracting plans to start on Telephone Bore Rd on 7<sup>th</sup> February.
- Contractor Adavale Plant Hire planned to start work on Milo Road on Wednesday 2<sup>nd</sup> February, but was delayed due to rain.
  
- One QSC crew has started on Wallyah Rd as their planned works west of Thylungra were washed out.
  
- Another QSC crew has started works repairing the large scour at approx 18km on the Adavale Black Road. When this section is repaired the crew will return to Main Road widening and repairs.
  
- Flood Damage Supervisor Position: Interviews have been conducted, details should be available at the meeting regarding start date etc.

The Chief Executive Officer advised Council that a good response was received for the position of Flood Damage Supervisor (re-advertised) Grant Wren was the successful applicant interviewed. Grant has been a Main Roads Inspector and worked in the Warwick and Cloncurry areas. All reference checks were positive. Grant will be commencing his 2 year contract on February 28<sup>th</sup> 2011. Grant has requested portability of his sick leave.

Resolution No: (05-02-11)

Cr Nowland moved and Cr Murray seconded that Council accepts the request received from Grant Wren to recognize 25% of his accrued sick leave benefits (9 weeks of 36 weeks), subject to the successful completion of a three month probation period and passing the required medical examination with no pre-existing conditions.

**CARRIED**

The Works Manager explained that the role of the Flood Damage Supervisor will include planning flood damage repairs, working closely with the Works Manager. He will also be in charge of council staff, contractors etc. in relation to flood damage works. Planning, costs, production results etc. are also his responsibility.

**Contractors**

Discussion took place regarding the possibility of tendering out large road contracts to contractors.

Resolution No: (06-02-11)

Council resolved that Quotations are to be sought from local contractors registered on the Standing Offer Arrangement 2010- 2011 for shire road flood damage contract works with a value of more than \$250,000 estimated damage, effective immediately.

**Plant:**

- Quotes were called for a Dual Cab 4WD. South West Ford was successful and an order has been placed for the supply and delivery of a Ford Ranger. (Quotation Summary attached)
- Local Buy were utilised to gain a quotation for the supply of the 3 Tonne dual cab job truck. An order has been placed for the supply and delivery of this vehicle.
- A basic quote and specifications has been received from Hinman Contractors for the supply of a "Grader Camp" for the price of \$138,875 which includes a \$14,625 fuel tanker (3000 litre).

An existing QSC fuel tank can be fitted to the trailer.

This would reduce the price to \$124,250 plus the following options.

-8kva silenced generator set \$16,787

-External pressurizer \$2200

-Rangehood \$930

-Bed lamp \$250

This brings the total to \$144,417 exc GST, plus registration, stamp duty if applicable, and delivery.

Three progress payments would be required, 25% on placement of order, 25% on completion of rolling chassis, balance on completion. Approximate build time 12 to 15 weeks. An official price will be given when options are decided on.

An amount of \$140,000 is budgeted for this plant item.

Barcoo Shire has two units and is extremely happy with them.

*Resolution No: (07-02-11)*

Council resolved that the Works Manager contacts Hinman Contractors and queries the price of the Rangehood and Bed Lamp before progressing with the purchase of a Grader Camp as per 2010 / 2011 Budget Allocation. Hinman Contractors being the only supplier of this specialized Grader Camp.

**Works – General Business:**

- An enquiry has been received regarding the old roller in the Council Depot. The Works Manager advised that the proposed date for a Plant auction to be held is on 5<sup>th</sup> March 2011.
- Trevor Mead has requested Council support for the Working Bee being held by the Race Club this weekend to address works required by Queensland Racing. The request was for the supply of approximately 2-3 cubic metres of concrete blend material.

*Resolution No: (08-02-11)*

Cr Paulsen moved and Cr Hewson seconded that Council approves the request received from Quilpie Race Club to supply approximately 2-3 cubic metres of concrete blend material to address works required by Queensland Racing at Bulloo Park.

**CARRIED**

## RECEPTION OF TENDERS &amp; QUOTATIONS:

## Quote 18 10-11 Supply &amp; Delivery of one 4WD Dual Cab Utility

Tenderer	Model	Price
Thargo Motors	Toyota Hilux 4x4 SR 3L Turbo Diesel	\$48,510.00
Blue Ribbon Mitsubishi	Mitsubishi Triton GXL Diesel	\$51,416.00
	Isuzu DMAXSX Diesel	\$50,876.00
South West Ford	Ford Ranger XL	\$41,779.50

NOTED

## Quote 19 10-11 To Maintain Quilpie Tip Site on Weekends

SUMMARY Q19 10-11				
<u>Details:</u> To maintain Quilpie Tip Site on Weekends				
			\$ Price (excl. GST)	\$ Price (GST)
<b>1.</b>	<i>Peter Donohue</i>			
	<i>Minimum 1 Hour Machine Use &amp; Travel</i>	Hour		\$ 165.00
	580k Case 4WD Backhoe	Hour		\$ 132.00
	5205 Clark Bobcat	Hour		\$ 99.00
	773 Clark Bobcat	Hour		\$ 93.50
	450c John Deere Drott	Hour		\$ 110.00
<b>2.</b>	<b>Stuart Bowen</b>			
	<b>Caterpillar IT28 Loader</b>	Daily	\$ 600.00	\$ 660.00

Resolution No: (09-02-11)

Cr Paulsen moved and Cr Hewson seconded that Council accepts the quotation received from Peter Donohue to maintain the Quilpie Rubbish Tip Site on weekends as per the following rates:

	Unit	\$Price inc.(GST)
Minimum 1 hour Machine use and travel	Per hour	\$165.00
580k Case 4WD Backhoe	Per Hour	\$132.00
5205 Clark Bobcat	Per Hour	\$ 99.00
773 Clark Bobcat	Per Hour	\$ 93.50
450c John Deere Drott	Per Hour	\$110.00

**CARRIED****Quote 21 10-11 Supply & Delivery of one Twin Cab Tip Truck 3T**

Tenderer	Model	Price
Local Buy – Vanderfield Hino Toowoomba	Hino 2011 300 Series Crew Cab	\$84,316.00 (Not inc. Registration)

**NOTED****ADJOURNMENT:**

The Meeting adjourned for Morning Tea at 11.15am and resumed at 11.39am.

**GENERAL BUSINESS:**

The Mayor advised Council that he received a telephone call from Dennis Nowland during Morning Tea advising that he cannot get trucks out to shift cattle on the Ambathella Road. The Chief Executive Officer and Works Manager to investigate action that may be taken regarding remedial works on this road and advise Dennis Now land.

**PLANT REPORT:****TABLED****PLUMBERS REPORT:****NIL****CHIEF EXECUTIVE OFFICER'S REPORT:****Digital Television**

As Council knows, Quilpie is one of the Councils that provide self-help analogue re-transmission of television services for its communities (Quilpie, Eromanga and Adavale).

The digital television upgrade (expected in mid 2013 for Quilpie) will affect this self-help re-transmission service. This issue mostly affects rural and remote areas in Queensland, and our neighbouring shires of Barcoo and Bulloo are in the same situation, with all their communities equally affected.

Recently, the Remote Area Planning and Development Board (RAPAD) and the LGAQ have been in discussion with the federal government (Senator Conroy and the Switchover Taskforce), with these outcomes:

- The Taskforce had not provided formal notification of the date by which Queensland councils are required to advise if they intend to upgrade their self-help facilities. LGAQ has only recently received notification that this date was to be 31 January 2011. The LGAQ negotiated that Queensland councils have until 14 February 2011 (one week after the February Council meeting) to provide this notification to the Taskforce.
- The Taskforce has also confirmed that it will not assist in locating specialist equipment (CAMs) to allow N-Com (known to council) to conduct a re-broadcast demonstration. There is only a very small number of CAMs in Australia (and not available at the moment). N-Com had advised RAPAD and LGAQ that it is able to provide a solution and equipment to **retransmit** the new VAST (satellite) signal from self-help sites at a reasonable cost and are willing to conduct a trial to demonstrate this capacity, dependent on being provided Conditional Access Modules (CAMs). CAMs are necessary to receive the satellite signal and convert the self-help retransmission sites to receive the digital signal.
- The Taskforce also maintains that they believe the cost of upgrading self-help re-transmission sites will be well above \$200000 per site while N-Com believes that they will be able to do this for a cost around \$100000.
- If Council elects to upgrade its self-help re-transmission site, Council must do this at its **own expense** (this was in the original Senator Conroy letter from 2009), and the communities that will receive the signal from the site **will not be eligible** for the Federal Government's Satellite Subsidy Scheme.

The last point is worth repeating: if council decides to upgrade the retransmission site, then the individual households within the area will not be eligible for the Direct-To-Home (DTH) subsidy scheme.

While the Taskforce and N-Com disputed the cost of site upgrades (\$200000 that the Taskforce estimates while N-Com believes the cost will be around \$100000), Council had previously received a quote from N-Com to upgrade two facilities in the Shire, both less than \$100000. Without the benefit of the re-broadcast trial, N-Com is not in a position to demonstrate its capability to do so at its estimated cost and so we can only go by its previous quote.

If council decides not to upgrade the retransmission site, and households in the area do not purchase the appropriate equipment (and presumably get the DTH satellite subsidy scheme), then when the switchover occurs there will be no television service for those households. Permanent caravan park residents will be eligible for the satellite subsidy scheme, but those that travel in their caravan park (ie tourists) will need to upgrade their equipment at their own cost. It is N-Com's view that businesses will not be eligible for the subsidy scheme.

Councils are expected to advise the Digital Switchover Taskforce of their intention to upgrade their self-help retransmission sites by the specified date. I suppose that if council does not advise the Taskforce of its intention, then the Taskforce assumes that the council will not be intending to upgrade the retransmission facilities at Eromanga, Adavale and Quilpie.



Resolution No: (10-02-11)

Council resolved that the Chief Executive Officer responds to the correspondence received from Department of Broadband, Communication and the Digital Economy advising that Quilpie Shire Council will provide a re transmission service for digital television in Quilpie and further investigate options for other transmission sites in Eromanga and Adavale.

**Western Queensland Local Government Association**

The WQLGA has sent an invitation to the Quilpie Shire Council to attend its annual conference in April, to be held in Birdsville from April 12<sup>th</sup> to 14<sup>th</sup>.

Resolution No: (11-02-11)

Council resolved that a response is sent to the Western Queensland Local Government Association advising that no one from Council would be able to attend as the conference is on the same day as the April Ordinary Meeting.

**2<sup>nd</sup> Quarter Review of operational plan**

I request that Council review the attached operational plan.

**RECEIVED AND NOTED**

**Contract of Employment with Flood Damage Supervisor**

The Works Manager and I interviewed the Flood Damage Supervisor and we have one who we are happy with. As is required in the new LGA, I am required to consult with Council on the appointment of senior employees. Although the Flood Damage Supervisor will not report to me (this is what is meant by the term in the LGA), I nonetheless will discuss this appointment because I feel the position is sufficiently senior to discuss with Council.

**RECEIVED AND NOTED**

**LG Asset Advanced**

Quilpie Shire Council received notification from the Minister for Infrastructure and Planning that an asset management capacity building program will be funded by the Commonwealth Government. The program will be administered by LGAQ and a contractor called CT Management (Dennis Kirby) will deliver the contract. The notification stated that Quilpie Shire Council is entitled to 8 face to face visits from the program consultant. The total cost of the program is \$11000.

The program is a continuation of the LGAQ's LG Asset program. CT Management has been engaged to conduct the LG Asset Advanced program for the LGAQ, however, a Council may nominate a preferred supplier who may be eligible for the subsidy.

The consultant has stated that the site visits will involve:

1. Assessment of the Council's standing against the 11 key elements of the National Asset Management Assessment Framework – this is an essential step in the program from the Government perspective;

2. Development of an Improvement Plan and priorities, (from the NAMAf), for the balance of the program and beyond – the plan is to be endorsed by the CEO as a signal of commitment to the program; and
3. Capacity building and mentoring for the program based on the needs ascertained for BSC.

I have attached the two email documents from the consultant for Council information. I think the LG Asset Advanced program may be viewed as a higher level Council/board type of competency development in the area of asset management. The AMP that we are contracted to with Brandon may be viewed as a technical resource for managers and staff, who may see that a box culvert or drainage main has certain asset characteristics and that they should be managed in a sustainable way incorporating maintenance, upgrade, renewal, disposal or replacement. Therefore, an AMP might be viewed as a technical document while this Asset Advanced program may be viewed as an aspect of Council overall and higher level responsibilities.

**RECEIVED AND NOTED**

### **Rates**

Discussion took place regarding the trial Wild Dog Special Charge included in 2010/2011 rates levy, trial trapping program of “hotspots” within the Shire and future assistance Council will provide toward Wild Dog Control within the Shire.

Cr Edwards read a letter received by Stewart Sargent on behalf of Adavale Baiting Syndicate enquiring about Council’s position regarding the continuation of providing funding for the trapping program in 2011/2012.

#### Resolution No: (12-02-11)

Cr Edwards moved and Cr Nowland seconded that Council offers the following support toward the Shire Wild Dog Baiting Program in 2011/2012:

1. Rural Lands Officer to provide assistance to Baiting Syndicates during baiting programs.
2. Wild Dog Bonus Payments \$100 per scalp destroyed inside the Wild Dog Barrier Fence and \$50 per scalp destroyed outside the Wild Dog Barrier Fence within Quilpie Shire will be remitted, provided that Wild Dog Statutory Declarations are completed and approved by Council.
3. Council will provide Plane Hire Subsidy of \$100.00 per hour to syndicates for aerial baiting purposes.
4. Council will provide Baiting Meat and poison (where possible), offering a subsidy of \$1.00 per kilogram of meat to landholders / syndicates.
5. Council will not include a Wild Dog Special Charge in 2011/2012 rates levy.

Council also confirmed its’ intent that the \$5,000 budget allocation for wild dog trapping was solely for Trinidad.

**CARRIED**

### **Staff Complaint**

A complaint was received by the Chief Executive Officer from staff regarding the safety and security of the Administration office, particularly the “openness” of the foyer area. Staff have requested that priority is given to the upgrade of the foyer area to provide a safe working environment for staff.

Resolution No: (13-02-11)

Council resolved to support prioritization of the upgrade of the foyer area in the Administration building to provide a safe working environment for staff.

**Correspondence**

- Correspondence was received from the Premier inviting submissions for the Review of Local Government Statutes. Submissions close 18<sup>th</sup> March 2011.

**RECEIVED**

- Correspondence was received from the Integrity Commissioner inviting submissions for the Register of Lobbyists, closing on 12<sup>th</sup> March 2011.

**RECEIVED**

- Cr Edwards advised Council of an invitation received from the Premier to attend a forum in Brisbane regarding the Flood Reconstruction Authority. Council chose not to attend as Quilpie Shire was not affected by the recent flooding.
- LGAQ are holding an Enterprise Bargaining Agreement Workshop in Brisbane on 11<sup>th</sup> February 2011 – 10.00am to 3.00pm.

**RECEIVED****ADJOURNMENT:**

The Meeting adjourned for lunch at 1.07pm and resumed at 2.15pm.

**ATTENDANCE:**

Cr Paulsen was not in attendance at the commencement of the Meeting.

Cr Paulsen entered the Meeting at 2.18pm.

**WORKPLACE, HEALTH & SAFETY REPORT:****TABLED****MANAGER OF COMMUNITY SERVICES REPORT:****Tourism Project Opportunity**

Following a meeting with Denis Kenny, DEEDI and John Sommerfield DEEDI the Project Officer Position for the SWRED Tourism Project has been advertised. The number of goals has been reduced, this being because of time constraints (30<sup>th</sup> June 2011) and budget. We have agreed that it would be far better to complete and achieve a lesser number of goals properly, than try to do all of them and not do them well.

The following milestones will be met –

1. **Engagement of a consultant/contractor**
2. **Tourism Audit of four Shires**

This must be detailed to include tourism businesses, products, natural attractions, services, camp grounds, national parks, unique features. We would also need to identify any major gaps. The audit will include our VIC's and Shires.

3. **Map**

A natural sciences loop, indentifying Quilpie, Charleville, Cunnamulla, Thargomindah. Develop and produce a specific map, depicting "Natural Sciences" product in each shire in consultation with VICs and Shires. Interpretation on map to identify "Natural Sciences" with each Shire identifying ¾ items to highlight on the map with one highlight attraction available 12 months of the year eg Baldy Top.

4. **Signage**

"Natural Sciences Loop" signs at entrance to each Shire, with small indicator signs, identifying location of feature.

5. **Training**

VIC Staff and/or Shire staff. Interpretation of "Natural Sciences" this training needs to be undertaken by all VIC staff/volunteers and any other person assist with Natural Science Loop map distribution.

It is envisaged that this will bring all four Shires together promoting and sharing and recommending unique products in each of the four Shires. We would look at this as Stage 1 with possibly further stages being sourced. It has been suggested collateral opportunities such as bumper stickers "Are you in the Loop" "Have you done the Loop?" "Qld Natural Sciences Loop".

Applications for the Project Officer close on 14<sup>th</sup> February, 2011.

The Community Services Manager read an email received from Matt Bron regarding further contact to discuss participation in the media campaign that Council previously declined.

### **Australia Day Celebrations**

The Australia Day celebrations were successful with good numbers attending. Mr Chris Scott OAM was an excellent Australia Day Ambassador, who showed that anything can be achieved if we put our minds to it. I took Chris to speak to the students at both the Quilpie State College and St. Finbarr's School on Thursday. He had one of his gold medals with him so the students were able to wear it and pass it around. I have emailed the Premier's department thanking them for sending such a great ambassador. I would also like to acknowledge the work done by Janet Foley in a lot of the organising for this day and the Parks and Gardens Crew for their assistance in setting up and cleaning up.

*For consideration* – It was suggested that it may be better to hold the Celebrations on the eve of Australia Day (25<sup>th</sup>). This would then allow those attending the day off work on Australia Day and the school students the Australia Day holiday, rather than having to go to work or school the day following our celebrations.

### Resolution No: (14-02-11)

Council resolved to support the proposal by the Community Services Manager to hold Australia Day Celebrations on the eve of Australia Day in 2012.

### **Community Groups Information**

Letters have been sent to all community groups and organisations and some businesses who use the buses and facilities regarding hire of these facilities. The information regarding community grants was also included in this package. The first round of community grants will close on 28<sup>th</sup> February to go to the March 2011 Council Meeting and the second round closes on 30<sup>th</sup> May for the June Council Meeting. In the new financial year we can then have closing dates in August/September and March/April.

### **Council Budget/Buildings**

Information has been given to builders regarding the Pergola at front of Administration Building, Artesian structure at new bore, John Waugh Park Kiosk upgrade, New SES Shed, Craft Shop, Adavale Hall, Adavale ramp and Quilpie Cemetery shed. Meetings are being held with builders regarding the Adavale Hall.

An order requisition was issued on 17<sup>th</sup> January for the erection of the fence at BiCentennial Park and an order requisition was issued on 25<sup>th</sup> January for the painting of John Waugh Park dressing rooms and toilets external and internal. Invitations to quote on the fencing at Adavale and the shade shelter construction there have also gone out.

### **ATTENDANCE:**

Cr Paulsen left the Meeting at 2.30pm.

### **ANZAC Day**

As ANZAC Day falls on Easter Monday this year and it will be school holidays I have been contacted by the schools, who will assist where possible, but if teachers are away may not be able to assist with the March and participation in the Service. I feel it is important that this day is commemorated on the 25<sup>th</sup> April, and we will endeavour to obtain as much community support as possible.

### **Angel Flight – Outback Trailblazer 4WD Team Challenge**

I have been contacted by Lance Smith from Angel Flight Events regarding the Outback Trailblazer planned for April 2012. They are planning on being in Quilpie on ANZAC Night 25<sup>th</sup> April 2012 and looking to stage a dinner and event. They will be heading to Toompine for breakfast the following morning. They are talking 100 plus team members, celebrities and medial including 2 TV crews. They have again asked about a team from Quilpie. Further details will be available for the Council Meeting after another meeting with them this week.

### Resolution No: (15-02-11)

Cr Nowland moved and Cr Murray seconded that Council declines the invitation received from Angel Flight to rally and nominate a team to participate in the Outback Trailblazer 4WD Team Challenge and donates \$2,500.00 to Angel Flight.

*The motion on being put to the vote was: **CARRIED 3 – 1**  
Cr Hewson voted against the motion*

The Community Services Manager advised Council that Sport and Recreation Funding has been prioritized to flood affected areas.

The Community Services Manager advised Council that an agreement had been signed with the Department of Corrective Services to oversee persons that the court orders to perform Community Service. One person has commenced with Parks & Gardens staff.

The Community Services Manager advised that there will be a Wild Rivers Community Meeting on the morning of 22<sup>nd</sup> February in Eromanga and a meeting being held in Quilpie the same afternoon (times to be advised).

## Quilpie Shire Council Community Plan

Quotations were received from John Mongard Landscape Architects and the Robson Group to develop a Community Plan for Council.

Organisation	Quotation
John Mongard Landscape Architects	\$19,500 (exc. GST) \$ 3,000 (travel and disbursement) Variances to be advised if necessary
Robson Group	\$24,000 (exc. GST) capped Travel and accommodation additional

### Resolution No: (16-02-11)

Cr Murray moved and Cr Nowland seconded that Council accepts the quotation received from the Robson Group to develop a Community Plan for Quilpie Shire for \$24,000 exc. GST (capped) plus travel and accommodation expenses in accordance with project requirements.

*The motion on being put to the vote was:*

**CARRIED 3-1**

*Cr Hewson voted against the motion  
Cr Paulsen was not present at the vote*

**TOURISM OFFICER'S REPORT:**

**T ABLED**

**LIBRARIAN'S REPORT:**

**T ABLED**

**SWIMMING POOL REPORT:**

**T ABLED**

**RURAL LANDS OFFICER'S REPORT:**

**Town Commons and Reserves**

### Quilpie

- Put Common tags on 4 Heifers belonging to Michael Thompson
- Mustered 6 horses from town area and put back on Front Common, also mustered 3 cows & 2 calves from Tebin

### Fencing

- Tebin/Front Common fence – Still had no work done to it
- Jack Tully & Alister Watts have put a new Cattle fence from the Old Thargo Road out past the New Thargo road
- Fence from Rubbish Dump adjoining butchers paddock to 7 mile in fair condition
- Bulyera from 7 mile to Naretha netting in fair condition
- Checked fence across Pinkilla Channels adjoining Naretha after it flooded, fence stood up well

### Weed Control

- Coral Cactus - Wanko, Bulgroo and around old dump
- Mesquite – Woolbuna & new lot found at Naretha Netting

### Local Laws

- 62 Dingo Scalps

## BUILDING AND ENVIRONMENTAL PLANNING OFFICER'S REPORT:

### Development Applications

*For Information*

DA No	Applicant	Details	Builder	Classification	Status
154	Eromanga State School	Pergola			Waiting for further details
191	Tim & Theresa Welk	Extension to existing workshop	Tom Saunders - Statewide Sheds	8	Waiting on an assessment by Queensland Fire & Rescue as the size of the building including the extension is over 500m <sup>2</sup>
192	Christian & Maree Radnedge	Shed	Owner Builder	10a	Approved with conditions

### Vehicle Parking

There has been some discussion regarding dangerous goods vehicles parking outside of homes and within close proximity to the Eromanga School causing concern for some residents.

Section 140 of the *Transport Operations (Road Use Management) Act 1995* states that

“The driver of a vehicle transporting a placard load must not park the vehicle, or leave the vehicle standing, in a public or private place other than in accordance with part 13 of the ADG Code.

Maximum penalty—13 penalty units.”

Part 13 of the Australian Dangerous Goods Code 7<sup>th</sup> Edition states that:

#### **“13.1.3.2.2 Where a vehicle may be parked**

13.1.3.2.2.1 A road vehicle transporting dangerous goods must not be parked or left standing:

- in a built-up area with public access; or
- within 15 metres of any building in which there is or is likely to be a concentration of people (other than a building on premises where the vehicle is loaded or unloaded); or
- at any other place in which there is or is likely to be a concentration of people; or
- within 8 metres of another vehicle which is transporting placarded dangerous goods.

13.1.3.2.2.2 Despite 13.1.3.2.2.1, a vehicle may be parked or left standing in circumstances mentioned in 13.1.3.2.2.1 if:

- it is reasonably necessary to do so:
  - for the purpose of loading or unloading dangerous goods onto or from the vehicle; or
  - because the vehicle has broken down; or
  - because of a dangerous situation involving the vehicle; or

- (iv) to comply with the requirement of any law; or
  - (v) for a brief rest or refreshment break; or
  - (vi) for the normal operation of the vehicle, such as a bitumen spray vehicle; and the vehicle is not parked or left standing for any longer than is necessary and the dangerous goods are kept secure; or
- (b) the Competent Authority or other local, State or Territory authority responsible for regulating the use or parking of vehicles has approved the place as a place in which vehicles transporting dangerous goods may be parked or left standing.”

Mr John Bartuch from Dangerous Goods Queensland, a training service provider has advised that an application for an exemption under part 13, 13.1.3.2.2.1 (b) to the Department of Transport and Mainroads may be made by the transport operator. However based on previous experience Mr Bartuch was of the opinion that an application for an exemption would not be approved due to possible complications and flow on affects.

### **Incinerator – Quilpie Waste Facility**

Following discussion with Department Staff and officers from other Councils it has been revealed that the following requirements would need to be considered prior to making an application to the Department of Environment and Resource Management for a change to the Environmental License to include ERA 61 (1) Waste Incineration and Thermal Treatment:

- The facility is an unmanned site and security fencing would need to be installed around an incinerator
- Staff and all users of the incinerator would need to be trained

Due to stringent application requirements and additional unexpected ongoing cost involved that the funds allocated in the 2010/2011 budget for the incinerator at the Quilpie dump site are now available for reallocation.

### **DEPUTY CHIEF EXECUTIVE OFFICER’S REPORT:**

#### **Community Housing Acquisition**

After the original letter that was sent to the Department following the December Council meeting was never received, I forwarded a copy of the letter and the 5 year proposed schedule of payment again via email for the Department’s consideration. When I contacted the Department to enquire regarding the progress of this issue, I was advised that most of the staff were out of the office on flood relief duties, hence the delay in responding to Council.

#### **Land**

1. A letter has been received from Margaret Anderson offering \$100.00 to purchase Lot 904 on A2451, Adavale. Margaret Anderson owns Lots 905, 906 and 907.

#### Resolution No: (17-02-11)

Cr Murray moved and Cr Hewson seconded that that Council accepts the offer received from Margaret Anderson to purchase Lot 904 on A2451, Adavale for \$100.00 + GST.

**CARRIED**



## House / Land Tender

The tender documents for the sale of Council owned house and land (Lot 6 Q68014) 31 Buln Buln Street are near completion and will be advertised as soon as finalised.

Council accepted the quotation (Q1409/10) submitted by P.J. Donohue at the Ordinary Meeting held on 10<sup>th</sup> November 2009 to upgrade the bathroom in this residence for \$13,000 + GST.

Whilst the materials have been purchased, this work has not been completed due to asbestos material present in the bathroom and P.J. Donohue was waiting for the tenants to vacate the dwelling which took longer than first expected. Since the tenants have vacated the dwelling, P.J Donohue has been working in Charleville.

### Resolution No: (18-02-11)

Council resolved that the Deputy Chief Executive Officer contacts P.J. Donohue and requests a date that the upgrade of the bathroom at 31 Buln Buln Street will be completed to allow the house / land tender to be progressed.

## Ministerial Exemption

I have been in contact with Damon Meadows, Department of Infrastructure and Planning regarding the Ministerial Exemption from the *Local Government Act 2009* that is required to enable Council to sell houses to long term tenants without engaging the tender process.

I have gathered all of the additional required information to send with this resolution including a letter outlining Council's reasons for requesting the exemption, photos, valuations and letters stating expression of interest from long term tenants.

### Resolution No: (19-02-11)

Cr Murray moved and Cr Nowland seconded that Council formally resolves to write to Hon Desley Boyle MP, Minister for Local Government and Aboriginal and Torres Strait Islander Partnerships seeking exemption from the requirement to tender or auction for disposal of land or goods under Section 185 (1) (e) of the Local Government (Finance, Plans and Reporting ) Regulation 2010. This will enable Council to promote home ownership within the community, sell Council owned housing to long term tenants due to very limited private market opportunities, sustain the community and allow Council to provide new dwellings for staff and the community.

**CARRIED**

## Como – Pest Control

Peter Geiger (contract sprayer) and Keith Richardson met at Como last weekend to discuss and plan what spraying program was required at Como and a start date.

## Gyrica Gardens

White ant remediation works have been completed in Unit 16, Gyrica Gardens. An order has been issued for Kevin Phillips to commence remediation work in Unit 17.

## **DAMP**

The first session of DAMP training was completed on Monday 7<sup>th</sup> February 2011.

### **Council Manager**

Marie Mawn, Maree Radnedge and myself will attend a presentation and demonstration of an alternative solution to Civica for small Councils at Murweh Shire Council office on Wednesday 9<sup>th</sup> February. This presentation will also be attended by representatives from Bulloo and Murweh Shires.

### **Options for Housing Supply**

I have contacted various companies regarding housing options as discussed at the January Council Meeting. I have received information packs which I will table for Councils consideration.

John Donohue, Department of Housing advised that there is currently no removal housing available as most of it is being utilised following the flood or going to Georgetown & Cherbourg. There may be some relocatable housing becoming available in the ensuing months, however this will depend on the needs of townships following the cyclone.

### **Progress of Capital Works**

Kevin Litchfield has commenced capital works on Council buildings as per the 2010/2011 Budget. Kerry Quinn will commence painting of Council buildings as soon as he has completed his committed works.

## **FINANCE:**

### **Asset Recognition Thresholds**

#### **Background**

The 2009-10 Audit Report requested Council to review its Asset Policy and Accounting Manual. Also under the new Act, Council is required to have long term Asset Management Plans. As part of these processes it is requested that Council sets thresholds to recognise non-current assets so that all plans, policies and reports are consistent.

Currently the Council's Audited Financial Statements indicate that *"Items of plant and equipment with a total value of less than \$2000, and infrastructure assets and buildings with a total value of less than \$10000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalized."*

Council's Asset Policy states *"The 'set amount' below which the value of non-current assets will be treated as an expense is \$2000."*

## Legislation

Section 173 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* states:

A **valuable non-current asset** is –

- (a) land; or
- (b) another non-current asset that has an apparent value that is equal to or more than the limit set by the local government.

The limit set by the local government can not be more than the following amount –

- (a) for land - \$1
- (b) for plant or equipment - \$5000;
- (c) for another type of non-current asset - \$10000.

## Recommendation

Council may set different thresholds for each class. The recommendation is as follows:

- Building and Other Structures \$ 5,000
- Furniture & Fittings \$ 2,000
- Plant & Equipment \$ 2,000
- Roads, Drainage & Bridges \$ 10,000
- Water Sewerage \$ 10,000

### Resolution No: ( 20 -01-11)

Council resolved to accept the recommendation received from the Finance Officer and set the following thresholds as part of the review of Council's Asset Policy and Accounting Manual:

- Building and Other Structures \$ 5,000
- Furniture & Fittings \$ 2,000
- Plant & Equipment \$ 2,000
- Roads, Drainage & Bridges \$ 10,000
- Water Sewerage \$ 10,000

**CARRIED**

### Resolution No: ( 21 -01-11)

Cr Paulsen moved and Cr Murray seconded that the reports of the Administration and Finance sections of Council are received and that the Statement of Receipts and Expenditure as presented is received and adopted; that payment of accounts totalling \$3,700,947.40 as listed are confirmed and;

That the following expenditure on Corporate Credit Cards for the month of January 2011 is accepted:

CEO Credit Card Payments			Mayor Credit Card Payments		
South West Air Service, Charleville	Avgas	1,692.42	Crazy Clark's Charleville	Christmas Decorations	220.24
Party Arts, Toorak	Party bags for children at Christmas Party	210.40	The Chifley at Lennons, Brisbane	Meals	19.20

Ausfuel Pty Ltd, Charleville	Fuel	89.61	325 on George, Brisbane	Meals	68.90
National Australia Bank	Card Fee	9.00	National Australia Bank	Card Fee	9.00
<b>Total</b>		<b>2001.43</b>	<b>Total</b>		<b>317.34</b>

**CARRIED****NEXT MEETING:**

The next Ordinary Meeting of Council will be held on Tuesday 8<sup>th</sup> March 2011 in the Quilpie Shire Council Boardroom, commencing at 8.30am.

**MEETING CLOSURE:**

There being no further business, the Meeting closed at 4.03pm

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 Mayor

