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QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

15 August 2012 Commencing at 10:50am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1. OPENING OF MEETING

The Mayor declared the meeting open at 10:50am

2. PRESENT

Cr Stuart Mackenzie
Cr Jenny Hewson
Cr Stewart Sargent
Cr Milan Milosevic
Cr Tony Lilburne
Dave Burges (Chief Executive Officer)
Donna Kenafake (Executive Assistant)

3. APOLOGIES

Nil

4. RECEIVING AND CONFIRMATION OF MINUTES

4.1. (08/12) – Ordinary Meeting of QSC held Tuesday 10th July 2012 at 10:02am

Resolution No: (01-08-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Jenny Hewson

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 10th July 2012 at 10:02am are taken as read and confirmed as an accurate record of proceedings.

Carried: 5/0

ATTENDANCE

The Works Manager, Paul Thomas, entered the meeting at 10:51am

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4.2. (08/12) – Budget Meeting of QSC held Tuesday 10th July 2012 at 4:16pm

Resolution No: (02-08-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Jenny Hewson

That the minutes of the Budget Meeting of Quilpie Shire Council held on Tuesday 10th July 2012 at 4:16pm are taken as read and confirmed as an accurate record of proceedings.

Carried: 5/0

5. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

6. MAYORAL REPORT

The Mayor commented that the Premier’s visit to Quilpie was a success. The Mayor advised that he received a letter from the Premier indicating that he had a good visit and was impressed with Quilpie and the region.

The Mayor advised that he attended a Disaster Management Training and has received a certificate of completion.

The Mayor advised that he attended a meeting (by teleconference) with Bulloo Mayor, John Ferguson, regarding the wild dog situation and employment of a Trapper. Mayor Ferguson advised that they don’t have enough dogs to warrant employing a trapper and therefore have no reason to continue with formalising the draft MOU and sharing the employment of a Trapper.

The Mayor advised that he attended a meeting with the Quilpie Culture Society regarding the proposed business development program agreement.

The Mayor advised that he opened the school sports day.

The Mayor advised that he was invited to be the “MC” for Lyn Barnes’ exhibition and introduced Tania Kernaghan as a guest.

7. TENDERS & QUOTATIONS

7.1. (08/12) – Tender T01 12-13 Register of Pre-qualified Suppliers for the Hire of Plant from Local Sub-contractors

Tenders were invited from persons or companies interested in being included on Council’s Register of Pre-qualified Suppliers for the hire of plant.

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The Register of Pre-qualified Suppliers is being established in accordance with the Local Government Act 2009 and s181 of the Local Government (Finance, Plans & Reporting) Regulation 2010.

Inclusion on the Register of pre-qualified Suppliers will enable Council to engage local sub-contractors for plant hire without necessarily inviting tenders or quotations. This will facilitate the timely and effective engagement of contractors to undertake various works for Council.

Tenders received by the closing date appear to be conforming tenders with the following exceptions:

BHL & DA Hall Transport	If fuel prices rise more than 10% the rates will have to be renegotiated
WD Howell Road Construction Pty Ltd	Rates will be adjusted by \$3.00 per hour with a \$0.10 a litre fuel rise up or down

In relation to prices varying with fuel prices, the tender document states:

“Tenders will be accepted for inclusion on a Register of Pre-Qualified Suppliers between the Principal and Contractor for the supply of goods and services at a fixed price for a twelve (12) month period.”

This issue can be resolved by Council accepting the tender for inclusion on the panel at the rates provided.

One (1) late tender was received on 3 August 2012 from KB & PJ Griffith. The tender documents make the following provision in terms of late tenders:

“Any tender lodged or received by Council after the tender closing time will be deemed to be a late tender. A late tender will only be admitted for evaluation at Council’s discretion.”

Resolution No: (03-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Tony Lilburne

That Council accepts the following tenders for inclusion on the Register of Pre-qualified Suppliers for the Hire of Plant:-

- Adavale Plant Hire
- APV Contracting Pty Ltd
- B Hall, DJ & H Salmon T/A Ardoch Pastrol Company
- BHL & DA Hall Transport
- Brolga Contracting
- Coates Hire
- Eromanga Contracting Pty Ltd
- G.J. Cooney
- K.B. & D.J. Griffith
- Kev Richardson Welding
- SC & KG Bowen
- Schmidt Contracting Pty Ltd

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- Sherrin Rentals Pty Ltd
- Southwest Contracting
- Steve Bonsey Transport
- W.D. Howell Road Construction Pty Ltd

Tenders accepted for inclusion on the Register of Pre-Qualified Suppliers for the Hire of Plant are at a fixed price for a twelve (12) month period, with no variations due to fluctuations in fuel prices.

Carried: 5/0

ATTENDANCE

The Chief Executive Officer, Dave Burges, left the meeting at 11:17am and returned at 11:17am

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, entered the meeting at 11:17am

7.2. (08/12) – Q01 12/13 Supply and Delivery of One (1) Twenty Foot Refrigerated Container, Supply and Delivery of One (1) Forty Foot Refrigerated Container

Q01 12/13 Quotations closing on Friday 27th July 2012 were invited for the Supply and Delivery of one (1) twenty foot refrigerated container to Quilpie Shire Works Depot.

Quotations closing on Friday 27th July 2012 were invited for the Supply and Delivery of one (1) forty foot refrigerated container to Quilpie Shire Works Depot.

Specifications included:

- Forklift Access
- Refrigerated container to have relevant fittings to allow connection to 3 phase power supply
- Delivery timetable to be included in quotation
- Delivery to the Quilpie Shire Works Depot
- Delivery and GST to be included in the quote

Summary of Quotations Received:

Supplier	Product	Inclusions	Price (inc GST)
Charleville Refrigeration & Electrical Pty Ltd	Supply and Deliver 20ft refrigerated carrier container in very good condition to Quilpie Depot	Note: <ul style="list-style-type: none">• Units come with 3 month warranty on refrigeration unit from time of Delivery.• Access to containers OK if forklift has container mask• Availability 3-4 weeks from placement of order	\$9,713.00

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Charleville Refrigeration & Electrical Pty Ltd	Supply and Deliver 40ft refrigerated carrier container in very good condition to Quilpie Depot	Note: As above	\$14,080.00
Sheahan Built Pty Ltd Roma Container Sales & Hire	Supply & Deliver inc. unload of 1 x 20ft, 3 phase refrigerated container to Quilpie shire works Depot. Supply 2.4m long x 2.4m wide forklift access ramp	Note: <ul style="list-style-type: none"> • Delivery 1 month from order • Units come with 3 month parts warranty • Fully serviced & run to - 15degrees 	\$9,790.00 \$2,035.00 \$11,825.00
Sheahan Built Pty Ltd Roma Container Sales & Hire	Supply & Deliver inc. unload of 1 x 40ft, 3 phase refrigerated container to Quilpie shire works Depot. Supply 2.4m long x 2.4m wide forklift access ramp	Note: As above	\$13,640.00 \$2,035.00 \$15,675.00

Resolution No: (04-08-12)

Moved by: Cr Jenny Hewson
Seconded by: Cr Milan Milosevic

That Council awards Quotation - Q01 12/13 to Sheahan Built Pty Ltd, Roma Container Sales and Hire for the supply and delivery of one (1) 40 ft, 3 phase refrigerated container and wide forklift access ramp to Quilpie Shire Works depot as per outlined specifications for \$15,675.00, GST inc.

Council resolved to call quotes for and purchase a 20 ft single phase refrigerated container for use at Adavale.

Carried: 5/0

7.3. (08/12) – Q02 12/13 Supply and Delivery of Thirty (30) Tonne of Meat for Baiting Purposes

Q02 12/13 Quotations closing on Friday 27th July 2012 were invited for the Supply and Delivery thirty (30) tonne of meat for baiting purposes.

Specifications included:

- 15 tonne of meat to be cut into dog bait size (125g)
- 15 tonne of meat to be cut into pig bait size (500g)
- Delivery of meat required by Friday 14th September 2012
- To be delivered to the Quilpie Shire Council Works Depot and loaded into freezer boxes.

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- Delivery and GST to be included in price.

Summary of Quotations Received:

Supplier	Product	Inclusions	Price (inc GST) / kg
Warroo Game Meats	7.5 tonne of meat cut into dog bait size	Delivered to Quilpie	\$3.63 \$27,225.00
	7.5 tonne of meat cut into pig bait size	Delivered to Quilpie *1/2 order quoted for as supplier does not envisage having the ability to supply 30t of meat in the required timeframe.	\$3.41 \$25,575.00
Sunshine Gourmet Meats Pty Ltd	15 tonne of meat cut into dog bait size	Delivered to Quilpie	\$3.30 \$49,500.00
	15 tonne of meat cut into pig bait size	Delivered to Quilpie *Due to the economical times and that we are a small family run business, this order would involve 3 deliveries, each delivery would consist of 10 tonne and an invoice would be generated with each delivery to be paid prior to the next delivery.	\$3.19 \$47,850.00

Resolution No: (05-08-12)

Moved by: Cr Jenny Hewson
Seconded by: Cr Stewart Sargent

That Council awards Quotation- Q01 12/13 to Sunshine Gourmet Meats Pty Ltd to supply and deliver 30 tonne of baiting meat to the Quilpie Shire Council Depot as per outlined conditions for \$97,350.00, including GST.

Carried: 5/0

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, left the meeting at 11:35am

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8. ENGINEERING SERVICES

8.1. (08/12) – Portable Traffic Lights

Council is about to commence work at Pinkilla – Project 255/93B/2 a 5.8 kilometre road widening of the 3.6 metre bitumen seal to an 8 metre bitumen seal on the Diamantina Development Road. The project is expected to take 8 months to complete.

As part of the traffic management plan Portable Traffic Signals will be used to control traffic, Coates Hire quoted to hire Portable Traffic Signals over an 8 month period at a rate of \$89.00 per/day a total cost of \$21,894.00 plus delivery.

Council can purchase a new Tandem trailer mounted with solar traffic lights for \$23,990 and \$2,245 delivery total cost \$26,235, and hire it to Project 255/93B/2 for \$95.00 per/day and recoup 83.45% over the 8 month period. The traffic light could also be utilised on RMPC works and Flood Damage work when available.

Resolution No: (06-08-12)

Moved by: Cr Tony Lilburne
Seconded by: Cr Milan Milosevic

That Council purchase a set of portable traffic lights from National Barriers Australia Pty Ltd for \$23,990 and for Council to source their own freight.

Carried: 5/0

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, entered the meeting at 11:43am and left at 11:44am

Various items were discussed in relation to the Engineering Services Status Report.

ATTENDANCE

The Works Manager, Paul Thomas, left the meeting at 11:50am

ATTENDANCE

The Chief Executive Officer, Dave Burges, left the meeting at 11:53am and returned at 11:54am

ATTENDANCE

The Community Services Manager, Monica James, entered the meeting at 11:54am

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The Community Services Manager, Monica James, displayed to Council one of the seven history signs to be displayed for the Adavale Hall.

The Community Services Manager, Monica James, distributed to Councillors the new Quilpie Directory booklet.

9. COMMUNITY SERVICES

9.1. (08/12) – Quilpie Shire Council Hire of Community Equipment Policy

With the purchase of Quilpie Shire Amusement Equipment it is necessary to have a framework in place to provide a clear understanding both to staff and any group or organisation hiring this equipment.

This Policy aims to uphold and demonstrate the following key principles:

- Public Safety – inappropriate use and/or operation of amusement equipment may result in injury.
- Risk Management – inadequate Liability/Risk insurance cover may result in financial loss to individuals.
- Business Development – Council is committed to the promotion of local business and will avoid direct competition with local providers of the amusement equipment range.

Resolution No: (07-08-12)

Moved by: Cr Milan Milosevic

Seconded by: Cr Stewart Sargent

That Council review and adopt the “Hire of Community Equipment Policy”.

Carried: 5/0

Resolution No: (08-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Tony Lilburne

That Council amend the 2012/2013 Fees and Charges as presented in the Budget meeting of Council held on Tuesday 10th July 2012, in accordance with Section 97 and Section 262 of the Local Government Act 2009 as follows:-

*Hire of small units (2) \$100 per unit with 50% refund subject to meeting all requirements; and
Hire of large units (4) \$200 per unit with 50% refund subject to meeting all requirements.*

Carried: 5/0

9.2. (08/12) – Holidays Act 1983 (the Act)

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Correspondence has been received regarding the appointment by request a special holiday within a district, whether it be a day, or the forenoon or afternoon of a day. This holiday shall be a bank holiday in the district specified in the notification except where the holiday is in respect of an annual agricultural, horticultural or industrial show (show day) in which case it shall also be a public holiday. This request will be for a special holiday for 2013.

In past years this special holiday (full day) has been designated on the Melbourne Cup Day to enable the whole of community to attend special functions on this day. As our Show is only a one day Show and falls on a Saturday it would not be applicable to apply for a Show holiday. It would be necessary for the Chief Executive Officer to write and request this special holiday, under Section 4 of the Act. Should Council wish to request this special holiday for 2013, it is necessary to provide:

- Day and date of requested holiday
- Name of event; and
- Nature of event.

Request for the appointment of a special holiday for 2013 must be submitted no later than Friday 31st August, 2012. Notification of the appointment of the holidays will be published in the Queensland Government Gazette and a copy of the gazettal notice will also be forwarded to Council.

Resolution No: (09-08-12)

Moved by: Cr Jenny Hewson
Seconded by: Cr Milan Milosevic

That Council request a special holiday (Bank Holiday) for 2013 to be held on Melbourne Cup Day Tuesday 5th November, 2013.

Carried: 5/0

9.3. (08/12) – Concreting Cricket Pitch

Council received correspondence from Bruce Paulsen of the Quilpie Cricket Club requesting that the cricket pitch be raised 8-10cm as over the years the area surrounding the pitch has risen due to top dressing and maintenance of the oval and is now quite hazardous and unsuitable to play cricket on.

The estimated cost of the works is \$10,120. This work has not been provided for in the 2012/13 budget. As it is Council infrastructure it is not appropriate that it be funded from the community grants program. It could however be funded from the Quilpie community development budget (\$50,000 provided for) or alternatively by a budget amendment.

Resolution No: (10-08-12)

Moved by: Cr Jenny Hewson
Seconded by: Cr Stewart Sargent

That Council undertake the necessary works to the John Waugh Park cricket pitch and fund the works from the Quilpie community development budget.

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Carried: 5/0

9.4. (08/12) – Queensland Week Funding Opportunity

Funding is available for Queensland Week in 2013, which runs from the 1st – 9th June. Applications for sponsorship of up to \$10,000 is available with a total funding pool of \$100,000. The funding should represent no more than 50% of the total budget of the event, this includes in-kind support.

The Queensland Week sponsorship program aims to encourage Queenslanders to celebrate Queensland Week in a way that reflect the unique culture and aspirations of their own community.

Resolution No: (11-08-12)

Moved by: Cr Milan Milosevic

Seconded by: Cr Tony Lilburne

That Council submits an application for funding under the “Queensland Week Funding Program” for a Sportsman’s Festival to a maximum contribution from Council of \$5,000.00

Carried: 5/0

Various items were discussed in relation to the Community Services Status Report.

ATTENDANCE

The Chief Executive Officer, Dave Burges, left the meeting at 12:30pm and returned at 12:31pm

ATTENDANCE

The Chief Executive Officer, Dave Burges, left the meeting at 12:32pm and returned at 12:33pm

ATTENDANCE

Cr Tony Lilburne, left the meeting at 12:55pm and returned at 12:59pm

ATTENDANCE

The Community Services Manager, Monica James, left the meeting at 12:55pm

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, entered the meeting at 12:56pm

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10. CORPORATE SERVICES

10.1. (08/12) – Wild Dog Advisory Committee

For auditing purposes in relation to the Wild Dog Pest Management, it has been requested that Council formally adopts the Wild Dog Advisory Committee Minutes from the meeting held on 25th May 2012 and accepts the budget recommendations to Council.

Resolution No: (12-08-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Jenny Hewson

That Council adopts the Minutes of the Wild Dog Advisory Committee Meeting held on 25th May 2012 and accepts the budget recommendations of the Committee.

Carried: 5/0

ADJOURNMENT

The meeting adjourned for lunch at 1:10pm. During the meeting lunch break, discussions with Minister Crisafulli and party were held in the Council Chambers. The Ordinary Meeting of Council resumed at 2:40pm

10.2. (08/12) – Council Christmas Close Down

Re-painting and replacing the floor coverings of the Administration Office and foyer was included in the 2012/2013 budget. Due to the work involved in the painting of the building, the contractor has suggested that the most appropriate time to carry out the works is between Christmas and New Year when the office is closed. To allow him to plan his works, it has been requested for Council’s confirmation of the dates for the 2012/2013 Christmas close down. This will also be the ideal time for the floor coverings to be replaced, although confirmation of a time frame for this project has not been received.

Resolution No: (13-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Milan Milosevic

That Council confirms that the Administration Office will close over the Christmas, New Year period from 5.00pm Friday 21st December 2012 and re-open at 8.00am on Wednesday 2nd January 2013.

Carried: 5/0

10.3. (08/12) – Council Reserved Land – Chipu Street Subdivision

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The previous Council indicated that they intended to retain a number of blocks of land in the Chipu Street Subdivision for construction of new housing in the future. It has been requested for Council’s confirmation of the land to be reserved for Council’s future building projects.

Lot Numbers: 1, 8, 9, 46, 22, 27.

Resolution No: (14-08-12)

Moved by: Cr Milan Milosevic

Seconded by: Cr Stewart Sargent

That Council confirms that no allotments on Plan SP234965 (Chipu Street residential subdivision), Quilpie are to be reserved by Council.

Carried: 5/0

10.4. (08/12) – Application for Exemption from the requirement to Tender or auction for disposal of land or goods under Section 185 (1) (e) of the Local Government (Finance, Plans and Reporting) Regulation 2010

It has been requested that Council formalises by resolution, its’ commitment to an application being submitted to the Minister for Local Government, David Crisafulli MP for exemption from the requirement to Tender or auction for disposal of land or goods under Section 185 (1) (e) of the Local Government (Finance, Plans and Reporting) Regulation 2010, to enable Council to sell two houses to long term tenants and staff members.

Resolution No: (15-08-12)

Moved by: Cr Tony Lilburne

Seconded by: Cr Jenny Hewson

That Council resolves to reiterate the commitment of the previous Council and write to the Minister for Local Government, seeking exemption from the requirement to tender or auction for disposal of land or goods under Section 185 (1) of the Local Government (Finance, Plans and Reporting) Regulation 2010.

Carried: 5/0

10.5. (08/12) – Offer to Purchase Land

By way of letter dated 25th July 2012, James and Peter Donohue have requested that due to the Chipu Street subdivision opening in the near future, Council reconsiders their offer to purchase Lot 16, SP114859 Galah Street Quilpie for \$16,000.

Resolution No: (16-08-12)

Moved by: Cr Stewart Sargent

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Seconded by: Cr Jenny Hewson

That Council resolves, in accordance with the requirements of the Local Government Act 2009, to offer by tender the sale of Lot 16, SP114859 Galah Street Quilpie due to the substantial time frame since tenders were last called.

Carried: 5/0

Various items were discussed in relation to the Corporate Services Status Report.

ATTENDANCE

Cr Tony Lilburne, left the meeting at 3:46pm and returned at 3:49pm

ATTENDANCE

Cr Milan Milosevic, left the meeting at 3:48pm and returned at 3:49pm

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, left the meeting at 3:50pm

11. FINANCE REPORTS

11.1. (08/12) – Finance Report for Period Ending 30 July 2012

Cash Management Report
Financial Management Report
Statement of Comprehensive Income Report
Statement of Financial Position Report
Statement of Cash Flows Report
Outstanding Debtors Report
Cheque Register Summary Report
Capital Expenditure Report
Revenue and Expenditure Report

Resolution No: (18-08-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Tony Lilburne

That Council receives the Finance Report for the period ending 30 July 2012.

Carried: 5/0

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12. EXECUTIVE SERVICES

12.1. (08/12) – Councillor Recognition of Service Policy

Councillors who provided an extended period of service to the community and the organisation should be recognised. One way of achieving this is by providing a certificate of service.

To provide guidance on this issue, a draft Councillor Recognition of Service Policy has been prepared for review and comment. A draft policy is provided below.

1. BACKGROUND

Quilpie Shire Council acknowledges the commitment of long serving elected members and wishes to recognise their contribution to the community and the organisation.

2. DEFINITIONS

“Service” is the aggregate of all complete terms of office served where the elected member retires from office.

3. POLICY STATEMENT

Elected members who have completed eight (8) or more years service with Council will be recognised by presentation of a “Certificate of Service”.

4. ADMINISTRATIVE PROCEDURES

Where possible the awards will be presented by the incumbent Mayor at a relevant time and location.

5. REVIEW DATE

01st Aug 2013

6. RELATED DOCUMENTS

Resolution No: (19-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Stewart Sargent

That Council adopts the Councillor Recognition of Service Policy.

Carried: 5/0

12.2. (08/12) – Superannuation for Councillors

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Councillors are not generally regarded as employees for taxation and superannuation purposes. This means a Council is generally not obliged to pay superannuation contributions for Councillors.

If Council resolves unanimously to be an “eligible local governing body” under the income Tax Assessment Act 1887, Councillors are regarded as employees and superannuation guarantee contributions (9% of the ordinary time earnings) must be paid.

Alternatively, Council can decide by resolution to offer contributory superannuation arrangements for Councillors. In this situation individual Councillors can decide whether or not to participate. Councillors must make contributions themselves if they wish to receive superannuation contributions from Council with Council paying two times the Councillor contribution to a maximum of 12%.

Councillors wishing to participate, upon approval of the Council, should seek their own professional advice prior to entering into any arrangement.

Resolution No: (20-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Tony Lilburne

That Council resolves to offer contributory superannuation arrangements for Councillors.

Carried: 5/0

12.3. (08/12) – Eromanga Water Supply Upgrading Options

Council have engaged our Consulting Engineers to prepare a scoping paper on the long term options for the Eromanga water supply. This report has now been received and the various options are summarised below.

Option	Details	Capital Cost
1A	Retain existing bore, cool and treat by reverse osmosis a percentage of the water for human consumption. Lift cooled water to an elevated tank and reticulate. Reticulate balance of hot untreated water via a dual reticulation system.	\$2,554,864
1B	Retain the existing bore, cool and treat by reverse osmosis all water and reticulate.	\$2,657,274
1C	Replace the existing bore.	\$723,706
2A	A series of shallow bores manifolded and treated by reverse osmosis, lifted to an elevated tank and reticulated.	\$2,870,739
2B	A series of shallow bores manifolded and a percentage of the water treated by reverse osmosis for human consumption. All water lifted to elevated tanks and reticulated via a dual reticulation system.	\$3,565,664

A critical issue with infrastructure of this nature are the whole of life costs.

That Council receive the Eromanga Reticulated Water Supply Options Report.

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12.4. (08/12) – Application for Conversion to Freehold

By letter of 6 July, SLAM are requesting advice on whether Council are prepared to dedicate a road through the adjoining land to allow the conversion to freehold of Special Lease 0/201872 over Lot 18 on Crown Plan NK25 and Lot 9 on Crown Plan NK78 and Special Lease 0/203053 over Lots 28 & 29 on Crown Plan NK13, Parish of Woorbil. As Trustees of the reserve, Council is the only party that can apply for this access.

There is currently no dedicated road reserve to the Quilpie Cemetery or waste landfill site. This issue has not been of concern until now but does need addressing at some point in time. It would in part be resolved when the new rural residential subdivision is constructed.

Resolution No: (21-08-12)

Moved by: Cr Milan Milosevic

Seconded by: Cr Tony Lilburne

That Council proceed with acquiring dedicated road access to Lots 11 & 29 on NK13 and Lot 9 on NK78 in conjunction with the adjacent proposed rural residential land development and investigate the cost of acquiring dedicated road access to Lot 28 on NK13 and Lot 18 on NK25 in conjunction with the lease holder.

Carried: 5/0

12.5. (08/12) – Application for Permit to Occupy Over Lots 2 & 3 on Plan NK839117

By letter of 19 July 2012, SLAM are requesting advice on whether Council has any issues the Minister should consider in terms of a request to occupy over Lots 2 & 3 on NK839117, Parish of Woorbil.

The land in question is reserve under the trusteeship of Council and is located on eastern side of Bulloo Park. The proposed use of the land is grazing a maximum of 2 horses.

The letter also requests advice on whether Council would, as Trustee, be prepared to offer a Trustee Lease or Trustee Permit over the subject area as an alternate form of tenure.

ATTENDANCE

The Chief Executive Officer, Dave Burges, left the meeting at 4:17pm and returned at 4:18pm

ATTENDANCE

The Building & Environmental Planning Officer, Angela Hennessey entered the meeting at 4:18pm

Resolution No: (22-08-12)

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Moved by: Cr Stewart Sargent
Seconded by: Cr Milan Milosevic

That Council considers a Permit to Occupy as the most appropriate tenure for the subject land and that Council offer no objection to the granting of a Permit to Occupy over Lots 2 & 3 on Plan NK839117, Parish of Woorbil, subject to the land being adequately fenced on the correct boundary alignments. Council also advises that there is no water supply on the subject land.

Carried: 5/0

ATTENDANCE

The Building & Environmental Planning Officer, Angela Hennessey left the meeting at 4:25pm

12.6. (08/12) – Growing Queensland’s Resource Communities

The Queensland Resources Council and the Local Government Association of Queensland invited Mayors and industry leaders to the inaugural breakfast and lunch forum. With presentations and discussion forums involving the Hon Andrew Cripps MP, Minister for Natural Resources and Mines, Ms Lisa France MP, Assistant Minister for Natural Resources and Mines, Mr John Cotter, Chair, Queensland GasFields Commission, Queensland Mayors as well as other senior State Government representatives and industry leaders, the forum will provide valuable insights into the LNP Government’s priorities, the local challenges of resource sector growth, and collaborative approaches to support stronger resource communities.

The forum is to be held on Friday 17 August 2012.

Resolution No: (23-08-12)

Moved by: Cr Jenny Hewson
Seconded by: Cr Tony Lilburne

That Council authorises the Mayor to attend the LGAQ “Growing Queensland’s Resource Communities” forum to be held on Friday 17 August 2012.

Carried: 5/0

12.7. (08/12) – Updated Community Engagement Policy

At the workshop held on 22 May 2012, Council reviewed the Community Engagement Policy. The policy has now been amended to take into account the discussions of the day.

Resolution No: (24-08-12)

Moved by: Cr Stewart Sargent
Seconded by: Cr Milan Milosevic

That Council adopts the updated Community Engagement Policy.

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Carried: 5/0

12.8. (08/12) – Updated Community Grants Policy

At the workshop held on 24 July 2012, Council reviewed the Community Grants Policy. The policy has now been amended to take into account the discussions of the day.

Resolution No: (25-08-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Jenny Hewson

That Council adopts the updated Community Grants Policy.

Carried: 5/0

12.9. (08/12) – Updated Councillor Code of Conduct

At the workshop held on 24 July 2012, Council reviewed the Councillor Code of Conduct. The Code of Conduct has been reviewed to bring it into line with the LGAQ template document.

Resolution No: (26-08-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Milan Milosevic

That Council adopts the updated Councillor Code of Conduct.

Carried: 5/0

12.10. (08/12) – Updated Administrative Action Complaints Policy

At the workshop held on 24 July 2012, Council reviewed the Administrative Action Complaints Policy. The policy has now been amended to take into account the discussions of the day.

Resolution No: (27-08-12)

Moved by: Cr Tony Lilburne

Seconded by: Cr Jenny Hewson

That Council adopts the updated Administrative Action Complaints Policy

Carried: 5/0

“Simply Unique”

12.11. (08/12) – Business Development Program Agreement – Quilpie Cultural Society

At the workshop held on 24 July 2012, Council reviewed the draft Business Development Program Agreement with the Quilpie Cultural Society. The draft agreement was amended to take into account the discussions of the day and forwarded to the President of the Society, Annabel Tully.

The Mayor, CEO and Manager Community Services attended the Society’s meeting held on Thursday 26 July where the matter was discussed. Some minor amendments were agreed upon at the meeting.

Noted

12.12. (08/12) – Quilpie Cattle Yards

At the public meeting held on Wednesday 20 June 2012, the issue of land being required for the operator of the Quilpie Cattle yards was raised. Subsequent discussions resulted in the CEO being requested to liaise with Carolyn Landsberg regarding Council selling/leasing part of the recently acquired land.

A meeting was held with Ms Landsberg on 20 July followed by an on-site inspection on 26 July 2012. Ms Landsberg advised that she would prefer a strip of land from the bitumen road frontage to the aerodrome boundary (less a 10 metre wide buffer zone for airport security and fence maintenance). Ms Landsberg rightfully indicated that she would require considerable certainty in terms of land title as she intends to invest considerably in on-site infrastructure such as a house, hay shed and facilities for workers.

The land requested equates to approximately 7,600m².

The proposed configuration would provide a good buffer to the cattle yards from further mixed use / light industrial development on the site.

Resolution No: (28-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Stewart Sargent

That Council apply for Ministerial exemption for the sale of approximately 7,600m² of land from the area set aside for future mixed use / light industrial development and if successful draw up a draft agreement for the sale of the land to Ms Landsberg for a price to be determined.

Carried: 5/0

12.13. (08/12) – Application for Conversion to Freehold

By letter of 27 July, DERM are seeking Council’s views on an application for conversion to freehold of Term Lease 218094 over Lot 10 on Crown Plan GO844025, Parish of Erounghoola.

Resolution No: (29-08-12)

“Simply Unique”

Moved by: Cr Jenny Hewson
Seconded by: Cr Tony Lilburne

That Council advise DERM that it has no objections to the proposed freeholding of Term Lease 218094 over Lot 10 on Crown Plan GO844025, Parish of Erounghoola and that it has no knowledge of any local non-indigenous cultural heritage values associated with the land.

Carried: 5/0

12.14. (08/12) – LGAQ Annual Conference

The LGAQ Annual Conference is being held from 22 to 25 October 2012 at the Brisbane Convention and Exhibition Centre. Council is entitled to two votes on motions at the conference. This year’s conference is titled “Making a Difference – Growing Queensland’s 4 Pillar Economy”.

The conference program includes two sessions for similar Council members to get together to discuss issues of mutual interest (Rural Regional Councils for QSC) and includes a series of professional development workshops on the last day.

Resolution No: (30-08-12)

Moved by: Cr Jenny Hewson
Seconded by: Cr Tony Lilburne

That Council authorises all Councillors to attend the 2012 LGAQ Annual Conference to be held from 22 to 25 October 2012 with the official delegates being Cr Stuart Mackenzie and Cr Jenny Hewson.

Carried: 5/0

12.15. (08/12) – RADF Funding

CONFLICT OF INTEREST DECLARED

Cr Stuart Mackenzie declared a real Conflict of Interest in this matter (as defined in section 173 of the *Local Government Act 2009*), due to being related to one of the applicants and dealt with the real conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.

Cr Stuart Mackenzie left the meeting at 4:51pm.

The last round of funding for RADF projects closed on Wednesday 1 August 2012 and a meeting of the committee was held on Tuesday 7 August 2012. Three projects were considered as follows.

Project Proponent	Project Details	Funding		Approved	Comment
		RADF	Other		
OGF	Quick response application for optical stimulated	\$2,500	\$1,926	No	Maximum of 1 quick response

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	luminescence training at Griffith University				application per year per applicant
Quilpie Cultural Society	A series of artist workshops	\$19,117	\$11,294	Yes	
Quilpie Cultural Society	Inland costumatation project	\$5,240	\$18,160	Yes	

Resolution No: (31-08-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Tony Lilburne

That Council accepts the recommendations of the RADF Committee for the following projects:

		RADF	Other
Quilpie Cultural Society	A series of artist workshops	\$19,117	\$11,294
Quilpie Cultural Society	Inland costumatation project	\$5,240	\$18,160

Carried: 4/0

ATTENDANCE

Councillor, Stuart Mackenzie, returned to the meeting at 4:55pm

12.16. (08/12) – Self Assessable Development on Council Property

Suzanne Burns has written to Council requesting permission to conduct a home business based at 64 Pegler St, Quilpie. This property is owned by Council and is currently rented by Mr James & Mrs Suzanne Burns.

Resolution No: (32-08-12)

Moved by: Cr Milan Milosevic

Seconded by: Cr Tony Lilburne

That Council approve the use of 64 Pegler St, Quilpie for a home based hairdressing business as it meets the acceptable solutions as required in the Town Planning Scheme subject to Ms Burns taking out and continuing to hold adequate public liability insurance.

Carried: 5/0

12.17. (08/12) – SPER Increase

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A Bill has been introduced into Parliament to increase the value of the penalty unit prescribed under the *Penalties and Sentences Act 1992* from \$100 to \$110.

Council has been given the opportunity to ‘opt in’ or ‘opt out’ of the proposed increase.

Resolution No: (33-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Stewart Sargent

That Council ‘opt out’ of the proposed increase of the penalty units and remain at \$75 per penalty unit.

Carried: 5/0

12.18. (08/12) – Amendment to Fees & Charges for Regulated Sewerage Waste

An amendment is required to the Fees & Charges for accepting regulated sewerage waste.

Currently regulated sewer waste is accepted at the Quilpie STP from work camps and other sources within the Shire. There is no fee to charge for this waste.

Other Councils charges are:-

- Maranoa RC \$70/kL
- Western Downs RC \$50/kL up to 3kL then \$100/kL
- Goondiwindi RC \$70/kL up to 3kL then \$20/kL

Resolution No: (34-08-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Stewart Sargent

That Council amend the 2012/2013 Fees and Charges as presented in the Budget meeting of Council meeting held on Tuesday 10th July 2012, in accordance with Section 97 and Section 262 of the Local Government Act 2009 to include the following charge for the disposal of septic waste at the Quilpie STP:

\$0.04c per litre

\$40.00 per kilolitre

Carried: 5/0

12.19. (08/12) – Quilpie Common Muster

The Rural Land Officer would like to conduct the next Quilpie common muster commencing on Tuesday 4th September and ending with branding on Friday 7th September 2012. All steers branded last muster and any stock over 10 head of cattle over twelve months of age will be sold.

“Simply Unique”

Resolution No: (35-08-12)

Moved by: Cr Tony Lilburne
Seconded by: Cr Jenny Hewson

That Council approve the common muster commencing on Tuesday 4th September and ending with branding on Friday 7th September 2012. All steers branded last muster are to be sold and any number over the permitted 10 head of cattle over twelve months of age are to be sold.

That Council delegate the authority to the Chief Executive Officer to set future muster dates.

Carried: 5/0

13. CONSIDERATION OF LATE ITEMS

13.1. (08/12) – Signatures for Legal Documents

In April 2008, Council passed a resolution regarding the change of Council’s constitutional corporate status.

Originally, the signatories were Cr Edwards and Cr Hewson. Due to Cr Mackenzie not residing in Quilpie and the urgency related to some legal documents, I suggest that the new signatories for this purpose are the Mayor, Cr Mackenzie and two Councillors.

“Resolution No: (SM06-04-08)

Cr Nowland moved and Cr Murray seconded that in accordance with the change of Council’s Corporate structure, Cr Hewson is the designated Councillor to co-sign official legal documents in conjunction with the Mayor, on behalf of Council.

Carried”

Due to the recent Local Government Elections and new Council, the resolution for designated signatories (Councillor/s and Mayor) for legal documents is required to be reviewed and updated.

Resolution No: (17-08-12)

Moved by: Cr Stewart Sargent
Seconded by: Cr Tony Lilburne

That in accordance with Council’s Constitutional Corporate Status, Council appoints the Mayor, Cr Stuart Mackenzie and Councillors Jenny Hewson and Milan Milosevic to sign official / legal documents on behalf of Council.

Carried: 5/0

“Simply Unique”

14. GENERAL BUSINESS

The Mayor reminded Councillors that there is a South West Regional Economic Development Committee (SWRED) meeting at Thargomindah next week, Thursday 23rd August 2012.

The Chief Executive Officer, Dave Burges, advised that the Mayor and the CEO will be attending a meeting with Greg Hallam and Bob Abbot next Wednesday 22nd August 2012.

The Chief Executive Officer, Dave Burges, reminded Councillors of the Hell Hole Gorge inspection road trip scheduled for next Tuesday 21st August 2012. Councillors are to meet at the Council building at 7:30am and are scheduled to arrive at Adavale by 8:30am.

15. MEETING DATES

The next meeting of Quilpie Shire Council will take place on 11th September 2012 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The October meeting of Quilpie Shire Council will take place on 16th October 2012 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

16. CLOSURE OF MEETING

The Mayor declared the meeting closed at 5:15pm.