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QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

12 June 2012 Commencing at 10:19am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1. OPENING OF MEETING

The Mayor declared the meeting open at 10:19am.

2. PRESENT

Cr Stuart Mackenzie
Cr Jenny Hewson
Cr Stewart Sargent
Cr Milan Milosevic
Cr Tony Lilburne
Dave Burges (Chief Executive Officer)
Donna Kenafake (Executive Assistant)

3. APOLOGIES

Nil

4. RECEIVING AND CONFIRMATION OF MINUTES

Resolution No: (01-06-12)

Moved by: Cr Jenny Hewson
Seconded by: Cr Stewart Sargent

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Wednesday 16th May 2012 at 9:40am are taken as read and confirmed as an accurate record of proceedings.

Carried: 5/0

Resolution No: (02-06-12)

Moved by: Cr Stewart Sargent
Seconded by: Cr Tony Lilburne

That the minutes of the Post-Election Meeting Council held on Wednesday 16th May 2012 at 8:55am are

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taken as read and confirmed as an accurate record of proceedings.

Carried: 5/0

5. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

6. MAYORAL REPORT

The Mayor was invited to and attended the Network Ten School Showcase Awards. The Mayor advised that the Quilpie State College won the Network Ten Showcase Award for Excellence in the Early Phase of Learning for the GAME Program (Getting A Meaningful Education).

The Mayor attended a meeting at Eromanga with Queensland Health regarding Eromanga water issues.

The Mayor attended the Wild Dog Advisory Committee meeting and advised he has received positive feedback [on the proposed functioning of the committee](#).

The Mayor attended a meeting with Chris Small, A/CEO Roma Hospital. Mr Small enquired about housing assistance and discussed the resident doctor position.

The Mayor attended a MPHS meeting at the Hospital. An issued raised during the meeting was the difficulty in filling the garden maintenance position.

The Mayor attended an EBA meeting and advised that further meetings have been scheduled.

The Mayor attended a Natural Disaster Risk Management meeting.

The Mayor had a conversation with Vaughn Johnson regarding several issues including, but not limited to, Eromanga water issues, Wild Dog program, etc.

7. TENDERS & QUOTATIONS

7.1 (06/12) – Tenders & Quotations

Nil

8. ENGINEERING SERVICES

Nil

9. COMMUNITY SERVICES

ATTENDANCE

The Chief Executive Officer, Dave Burges, left the meeting at 10:27am and returned at 10:28am

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ATTENDANCE

The Community Services Manager, Monica James, entered the meeting at 10:28am

9.1 (06/12) – Variation of Quilpie Shire Community Grant for Quilpie Kindergarten and Limited Hours Care

At the General Meeting of Council held on Tuesday 8th March, 2011 a Community Grant was applied for and \$2,500 given to the Quilpie Kindergarten and Limited Hours Care to assist with painting and resources.

This grant has not been expended and the Kindergarten has now requested a variation of the grant to purchase resources to expend the grant and enable them to complete an acquittal of the grant.

Resolution No: (03-06-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Milan Milosevic

That Council approves the Quilpie Kindergarten and Limited Hours Care a variation of the grant to enable them to purchase suitable and required resources and assist with operating costs.

That Council engages a building certifier to determine for the requirements for operating as a of the Long Day Care Centre.

Carried: 5/0

9.2 (06/12) – Case for Establishment of Quilpie Shire Arts Development Officer

A letter has been received from the Quilpie Cultural Society regarding the establishment of a Quilpie Shire Arts Development Officer position. The group supports the employment of a part time Arts Development Officer to work closely with and support the RADF committee, Quilpie Cultural Society and other small not for profit organisations and artists, to increase the participation in arts and cultural activities with the Quilpie Shire.

Resolution No: (04-06-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Milan Milosevic

That the Mayor ~~to~~ consults with the Quilpie Cultural Society on this issue with direction from Council that the role of any such this position will not involveinterfere with RADF Management and Administration.

Carried: 5/0

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10. CORPORATE SERVICES

Nil

ATTENDANCE

The Chief Executive Officer, Dave Burges, left the meeting at 11:01am and returned at 11:02am

11. FINANCE REPORTS

ATTENDANCE

The Finance Officer, Marie Mawn, entered the meeting at 11:02am

ATTENDANCE

The Community Services Manager, Monica James, left the meeting at 11:03am

11.1 (06/12) – Finance Report for Period Ending 31 May 2012

Cash Management Report
Financial Management Report
Statement of Comprehensive Income Report
Statement of Financial Position Report
Statement of Cash Flows Report
Outstanding Debtors Report
Cheque Register Summary Report
Capital Expenditure Report
Revenue and Expenditure Report

Resolution No: (05-06-12)

Moved by: Cr Tony Lilburne
Seconded by: Cr Jenny Hewson

That Council receives the Finance Reports for the period ending 31 May 2012.

Carried: 5/0

ATTENDANCE

Councillor, Milan Milosevic, left the meeting at 11:41am and returned at 11:42am

ATTENDANCE

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The Finance Officer, Marie Mawn, left the meeting at 11:53am

12. EXECUTIVE SERVICES

12.1 (06/12) – Elected Member Representation on Various Committees

Elected member representation is required on a number of regional, shire or internal groups or committees.

Resolution No: (07-06-12)

Moved by: Cr Jenny Hewson

Seconded by: Cr Tony Lilburne

That Council adopts the [following recommended](#) elected member representations [on](#) the various groups and committees.

- [SW District Disaster Management Group](#) – Deputy Mayor Jenny Hewson
- [SW Local Government Association](#) – Mayor Stuart Mackenzie, Cr Jenny Hewson
- [SW Regional Road Group](#) – Mayor Stuart Mackenzie, Cr Jenny Hewson
- [SW Regional Economic Development Committee](#) – Mayor Stuart Mackenzie, Cr Jenny Hewson
- [QS Local Disaster Management Group](#) – Mayor Stuart Mackenzie, Cr Tony Lilburne
- [Quilpie Pest Weed Management Committee](#) – Cr Stewart Sargent
- [Sport & Sporting Complex Advisory Committee](#) – Cr Milan Milosevic, Cr Tony Lilburne
- [Regional Arts Development Fund Committee](#) – Deputy Mayor Jenny Hewson, Cr Tony Lilburne
- [Community Recovery Committee](#) – Mayor Stuart Mackenzie, Cr Tony Lilburne
- [QS Wild Dog Advisory Group](#) – No formal Councillor Rep. All Councillors are invited to each meeting
- [Multi Purpose Health Service](#) – Deputy Mayor Jenny Hewson, Cr Stewart Sargent
- [Enterprise Bargaining Committee](#) – Mayor Stuart Mackenzie, Cr Milan Milosevic, Cr Tony Lilburne
- [Enterprise Risk Management Group](#) – Cr Milan Milosevic, Cr Jenny Hewson
- [Asset Management Steering Committee](#) – Mayor Stuart Mackenzie, Cr Jenny Hewson, Cr Stewart Sargent, Cr Tony Lilburne, Cr Milan Milosevic

Carried: 5/0

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12.2 (06/12) – Quilpie Land Acquisitions

Subsequent to a protracted process to compulsorily acquire native title rights over 4 parcels of land around Quilpie, SLAM have forwarded the formal offer documents to Council.

Resolution No: (08-06-12)

Moved by: Cr Milan Milosevic

Seconded by: Cr Jenny Hewson

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That Council accept the offer from DERM for the acquisition of Lot 56 SP106862, Lot 1 DP234981, Lot 2 DP234981 and Lot 3 DP234981 for a total cost of \$238,834.10.

Carried: 5/0

12.3 (06/12) – Eromanga Water Problems

As Councillors would be aware, there has been a major problem with the sub-artesian bore water quality since January 2012. A summary of the issue was provided in the initial briefing papers for Council.

The latest actions have involved QH taking samples from Eromanga and performing a range of specialist tests. The latest communication from QH, received Tuesday 5 June, has been provided to Councillors and the community.

Council noted the report.

12.4 (06/12) – Eromanga Water Problems Update

This report is intended to provide a further update to Council and to consider short term actions in light of the results from the Queensland Health testing regime being known.

The findings from QH will necessitate further investigations and it is possible that the elimination of the contamination source could still take considerable time. The Eromanga community has been under “BOIL WATER” alert conditions since February this year and the issue is at a point where short term remedial action is necessary. The only viable short term solution appears to be the installation of UV disinfection systems on the affected bores. Council will purchase the UV disinfection systems from their normal supplier - Samios Plumbing Supplies.

In light of the QH test results, further investigations will be required to determine and eliminate the source.

Community meetings have been held with members of the Eromanga Community and a number of Public Notices including Boil Water Alerts have been issued.

Resolution No: (09-06-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Jenny Hewson

That Council:-

1. Purchase [from Samios Plumbing Supplies](#) and install one (1) UV disinfection system for properties relying on sub artesian bore water where the bore tests positive for e.coli and reimburse any property owners who have already installed UV units to the value of the units supplied by Council.
2. Maintain any units on bores showing positive results for e.coli until the problem is resolved.

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3. Chlorinate and seal all of the privately owned sub-artesian bores within the Eromanga Town.
4. Undertake regular (monthly) bacteriological tests for a period of three months, and depending on the results, initiate bi-monthly and twelve monthly testing.
5. Make provision in the 2012/13 budget to undertake further tests and investigations as determined necessary to isolate and eliminate the cause of the contamination.

Carried: 5/0

12.5 (06/12) – Australian Local Government Women’s Association Conference 2012

LGAQ have forwarded advice in relation to the 2012 Australian Local Government Women’s Association Queensland State Conference to be held on 25 to 27 July 2012 at Cairns. “Early bird” registration costs are \$780 (non-member). Other costs would include travel and accommodation.

Council noted the report.

12.6 (06/12) – Financial Management, Planning and Accountability Documents

Council is required to prepare a Financial Plan which is a document that outlines Council’s goals, strategies and policies for managing its finances covering a period of at least 10 years after the commencement of the plan and includes the following policies –

- (i) an investment policy
- (ii) a debt policy
- (iii) a revenue policy

Council must prepare and adopt a Financial Plan which is consistent with its long term financial forecast, the long term community plan and long term asset management plan (*Section 131 of the Local Government (Finance, Plans and Reporting) Regulation 2010.*)

The investment policy and the debt policy must be prepared each financial year. Council must adopt a revenue policy in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the financial year that is covered by the policy.

Resolution No: (06-06-12)

Moved by: Cr Stewart Sargent

Seconded by: Cr Jenny Hewson

That Council review the attached policies and adopt the financial plan comprising the following policies:

- Investment Policy
- Debt Policy
- Revenue Policy
- Long-term financial forecast

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Carried: 5/0

13. CONSIDERATION OF LATE ITEMS

ADJOURNMENT

The meeting adjourned for lunch at 12:55pm and resumed at 2:03pm

13.1 (06/12) – Sherwood Park Road

The Chief Executive Officer tabled and read a letter received from Ron and Pam Cowell requesting Council to maintain the section of road from Sherwood Park Ramp to the Boondoan Boundary Fence.

Resolution No: (10-06-12)

Moved by: Cr Milan Milosevic

Seconded by: Cr Stewart Sargent

That Council, at this stage, makes no changes to the road register.

Carried: 5/0

14. GENERAL BUSINESS

Mayor Mackenzie enquired about the minutes of Ordinary Meeting of Council available on the QSC website. The Chief Executive Officer outlined the procedure [for dissemination](#) of Council Minutes which includes the requirement of the unconfirmed minutes to be uploaded onto the website within 10 days.

Mayor Mackenzie enquired about the agenda of Ordinary Meeting of Council available on the QSC website. The Chief Executive Officer advised that a summary of the agenda could be made available and uploaded onto the website.

Mayor Mackenzie enquired about Council procedures for complaints received. The Chief Executive Officer advised that Council is currently reviewing the current works request procedure and aiming to create separate procedures for works orders and complaints and [for both](#) to be available on the QSC website.

The Chief Executive Officer advised that Council is sending acknowledgement letters, as confirmation of incoming mail received, that is required to go to Council or requires further actions prior to a response being sent to the author.

15. MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 10th July 2012 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

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16. CLOSURE OF MEETING

The Mayor declared the meeting closed at 2:32pm.