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QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

15 May 2013 commencing at 10:11am

Quilpie Shire Council

50 Brolga Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:11am.

2 PRESENT

Cr Stuart Mackenzie

Cr Jenny

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

3 APOLOGIES

4 CONDOLENCES

A condolence card has been sent to the family of the late Bruce Young Watts

5 RECEIVING AND CONFIRMATION OF MINUTES

(05/13) – Ordinary Meeting of QSC held Tuesday 16 April 2013 at 9:25am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday 16 April 2013.

Resolution No: (01-05-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 16 April 2013 are taken as read and confirmed as an accurate record of proceedings.

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6 MAYORAL REPORT

Since the last Council meeting the Mayor has been very busy attending various community and regional events and functions.

On Thursday 18 April the Mayor attended a South West Regional Economic Development meeting in Charleville with Cr Hewson and the Chief Executive Officer. There were four main topics discussed in depth including the funding to undertake the freight study for south west Queensland. It is anticipated that this study will be completed by November 2013. The second topic was to explore the possibilities and value of a video-conferencing service. This service could connect community members and groups with urban connections, including health / education services. The third proposal was to undertake a study into expanding the membership of SWRED to include Maranoa and Balonne Shires however this project was not approved. It was agreed that this project would be replaced with an investigation into providing satellite mobile phone service in small remote townships within the region. The final topic discussed was the need to build on the Natural Science loop with more marketing and facilities such as providing rest areas with informational signage along the route. The group raised the issue of wild dog control as a high priority and has appointed two representatives from each shire to assist in developing the plan to assist with coordination of this project.

On the evening of 18 April Cr Mackenzie participated in the Kanagaranga Do meeting. This meeting provided the opportunity to review the purpose of the event and as a result various ideas and suggestions were put to the group. Cr Mackenzie highlighted Councils support of this event.

With assistance from Bulloo and Quilpie Shire Council and funding from the Queensland State Government, a ‘Be guided’ booklet was produced which draws attention to the importance of being prepared for floods and bush fires in the region. This booklet was officially presented to community members at the launch on Saturday 20 April at Toompine, in conjunctions with the Quick Shears. This booklet was well received by the community as a whole.

The Mayor contributed to the annual ANZAC Day celebrations. This event continues to receive a large amount of community support, and this year was no exception. It was great to see the community spirit, and special thanks must go to Monica James, Janet Foley and Roger Volz in particular for the effort in organising such a good event. Cr Mackenzie had the opportunity to speak with guest speaker Lt Matthew Daniell who commented on the community input and cooperation towards this event.

A South West Regional Road Group and South West Local Government Association meeting took place in Roma on 30 April in which the Mayor and CEO attended. The SWLGA meeting was addressed by various guests and government representatives to inform the group of upcoming issues. LGAQ representative Greg Hallam outlined the importance to secure State Government funding to assist with projects at a local level. Dr Julie Leeds addressed the group as the Chair of the South West Hospital and Health Board to discuss some of the issues faced by the Board. There was a considerable time spend discussing health in general for the South West region. Quilpie was noted in obtaining a doctor for a short term contract, whilst the permanent doctor shortage as a whole is concerning communities. Jenny Humphris from MacDonnells Law addressed the group to discuss Native title issues.

On 2 May the Mayor had an opportunity to discuss telecommunications options with Mitch Field from Telstra for small remote communities.

Quilpie Shire Council is focused on developing tourism for the region. The Mayor informed fellow Councillors that a film crew will be in Quilpie the weekend of the Quilpie Polocrosse to put together advertising material for the Natural Sciences Loop and tourism promotion in general. This is an excellent tourism opportunity for Quilpie and the region as a whole.

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On Friday 10 May, the Mayor took part in ‘The Queensland Plan – a 30 year vision for Queensland’ summit in Mackay. This summit was attended by many MP’s and Mayors from regions all over Queensland. The goal of the summit was to get community feedback and engagement as the government puts together a plan for Queensland’s future. One point that was raised was the importance to make rural areas more attractive and to remove impediments to people to encourage them to move from urban areas. At present there is a lot of pressure on urban cities due to the vast population increases. The Mayor supported this project as a first step and noted the importance of future summits.

7 TENDERS & QUOTATIONS

(05/13) – Quotation for the Construction of Three (3) Bores in Eromanga

As part of their brief to design the Eromanga water supply upgrade works, George Bourne & Associates have called quotations for the construction of three (3) sub-artesian bores in Eromanga.

Council resolved at the Ordinary Meeting of Council held on Tuesday 22 January 2013 to proceed with the detailed design of a water supply upgrade using the sub-artesian aquifers. GBA subsequently provided a quotation to undertake the design works which was accepted by Council at the February 2013 ordinary Meeting of Council.

Resolution No: (02-05-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council, taking into account the sound contracting principles of the Local Government Act 2009, accept the quotation from Daly Bros Pty Ltd for the construction of three (3) sub-artesian bores in Eromanga for a price of \$14,740.00 per bore (\$44,200.00) exc GST.

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BREAK

The meeting broke for morning tea at 10:42am and resumed at 11:10am

ATTENDANCE

The DAFF Regional Directors, Richard Routley and Malcolm Martin entered at 11:10am

Cr Mackenzie welcomed the Department of Agricultural, Fisheries and Forestry Regional Directors Richard Routley & Malcolm Martin to the meeting.

Richard and Malcolm highlighted that they are touring around the South West Queensland to obtain feedback and identify areas that can be improved. The importance to allow producers to develop their business within the shires is a high priority. Richard and Malcolm will pass on these issues to relevant parties as they review policies. There is a need to know what issues are affecting local agricultural businesses and identify key issues that affect our region as a whole. DAFF works with other departments to highlight hands on issues and concerns to assist when reviewing policies.

The council raised some concerns effecting the Quilpie Shire that can be taken back to relevant parties.

The department will be releasing an agricultural strategy for South Queensland, which will highlight the following four main points: -

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1. Increase resources
2. Increase productivity
3. Developing markets for agricultural products and
4. Reduce costs including red tape.

ATTENDANCE

The DAFF Regional Directors, Richard Routley and Malcolm Martin left the meeting at 11:44am

ATTENDANCE

The Works Manager, Dennis Kerr, entered the meeting at 11:44am

(05/13) – Prime Mover Water Truck and Water Tanker Semi Trailer

Council’s Plant Replacement Program for 2012-2013 has budgeted for replacement of 2 Rigid Tipper Body Trucks with removable water tanks.

There is a workplace consensus that the current rigid tipper trucks are very limiting in the application of water to jobs particularly at critical times including long draws from available water points.

During the planning stages of the current replacement year it was recommended that the 2 rigid tippers be replaced with 2 semi water trucks for an improved efficiency in road construction and maintenance processes.

To manage the changeover to prime movers and semi water trailers it was proposed to trade one rigid tipper in the 2012 – 2013 budget year and to hold one back a year to allow sufficient funding to purchase 1 prime mover & trailer in the current year, and propose a similar arrangement for the second unit in the 2013-2014 budget year.

With this proposal in mind the placements of a request for quotations through LGAQ’s Local Buy Vendor Panel was activated and to this end several invitations was sought with 2 responses being returned.

This matter was deferred until further information can be provided

(05/13) – Medium Rigid Tipper

Council’s Plant Replacement Program for 2012-2013 has budgeted for replacement of a 2003 Isuzu NPR 400 Medium Rigid Tipper Truck. The budget was developed around an upgraded custom built body that would be fit for purpose for signage and maintenance activities.

Currently the Garden Crew have a 2003 Isuzu NPR400 Medium Rigid Tipper P# 30 which is tagged to be traded this current year. To this end it has been agreed by staff and management that the current Hino MP 400 Medium Rigid Tipper P#47 (Signage & Maintenance) truck be swapped to the Garden Crew as P# 30 is a much older unit allowing P# 47 to be utilised to maximum age. This would then allow for the Signage & Maintenance Crew to have a fit for purpose vehicle.

During the planning stages of the current replacement year it was recommended that the custom built body would have a valuable performance impact for an improved efficiency in road signage &

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maintenance processes. The custom body would allow the crew to have the appropriate gear on the truck along with a structured storage arrangement thus giving effective mobility to address several activities at one visit.

Resolution No: (03-05-13)

Moved by: Cr Lilburne

Seconded by: Cr Sargent

That Council:

- *accept the quotation from Vanderfield Hino Toowoomba for a Hino 1124 Crew Cab fitted with a custom built Ross Allen body for a cost of \$159,995.85 excluding GST; and*
- *Trade Plant number 30, 2003 Isuzu NPR 400 Crew Cab, for an amount of \$10,909.10 excluding GST to Vanderfield Hino Toowoomba.*

5/0

8 ENGINEERING SERVICES

(05/13) – Installation of Rural Property Signage

Several verbal enquiries have been received from property owners relating to property signage. The question is why do a few properties have property signage and will all habited properties receive signage.

The majority of properties in the shire have their own privately installed signage and a small number have no signage at all.

There are approximately 100 unsigned habited properties, including property signage that requires replacing. Installation costs would be in addition to the above costs. If installation was combined with other council maintenance works the installation cost would be minimal.

Resolution No: (04-05-13)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

That Council resolve to install property signage at the entrance to all rural properties with homesteads.

5/0

General discussion took place with the Works Manager regarding:

- Regleigh Road – road maintenance
- Lack of guide posts near Kenmore
- Look at option to replace the Plumbers truck in the next budget
- RMPC budget – 12% over budget. Mainroads will cover this 12% plus additional funding that must be spend by the end of June 2013
- Black Road – from Canaway / Araric turnoff Road south to Quilpie requires repairs, waiting for flood damage funding allocations be to granted before work can commence
- Kyabra Road – Watering points and concern of water crossing the roads. Suggested to talk with local land owners to offer suggestions / options.

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9 COMMUNITY SERVICES

No Reports

- An email was received from Bep Van Ginkel regarding the Airport upgrade. Bep has put together a visual display which was presented to Council. This point was noted and will be considered in the upcoming budget
- John Waugh Park Shed – suggested for committee (John Waugh Park user group) to apply for a grant to assist with this project. This point was noted and will be considered in the upcoming budget

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn entered the meeting at 12:53pm

10 CORPORATE SERVICES

(05/13) – Yambutta Pastoral Company – Request for Agistment

A letter of application was received from David Murray requesting Council’s consideration to agist up to 50 head of cattle on the 18 Mile Reserve as Yambutta is desperately short of water and there is a solar unit on the bore at the 18 Mile Reserve.

Council as Trustees of the Reserves considers applications from landholders to agist stock on Reserves within the Shire for various reasons, usually drought conditions. Successful applications usually include a timeframe for the agistment period and may include a review of the condition of the land at the conclusion of the agistment period to determine if the agistment may be extended.

Resolution No: (05-05-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council grants permission to David Murray to agist up to 50 head of cattle on the 18 Mile Reserve for an initial period of three (3) months, commencing on the date the stock are put on the Reserve, with a possible extension of the agistment period if required, subject to the condition of the land.

5/0

(05/13) - Comongin Partners – Request for Rates Discount

A letter was received by Council from John Mooring, Comongin Partners on 10 April 2013 requesting Council’s consideration of granting discount to their rates assessment.

Whilst moving from the property in Bourke district to Comongin, a redirection was placed on their mail, to take effect from 25th February 2013. No mail was forwarded to the new address until the first week of April; hence they only received the rates notice on Thursday afternoon 4th April 2013. Payment of the rate assessment (less discount) was forwarded to Council on 5th April 2013.

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Resolution No: (06-05-13)

Moved by: Cr Hewson
Seconded by: Cr Milosevic

That Council grants the discount on Assessment No 00647-10000-000.

5/0

(05/13) - Mrs. Margaret Jones – Request for Removal of Trees

A letter was received by Mrs Margaret Jones requesting Council’s permission for two trees to be removed from the footpath outside 48 Boonkai Street Quilpie. One tree is a gum with a shallow root system and she is worried if it falls it will damage the house. The other tree is growing up through the power lines.

Mrs Jones has spoken to an arborist who is willing to undertake the works, following permission being granted by Council.

Resolution No: (07-05-13)

Moved by: Cr Lilburne
Seconded by: Cr Hewson

That Council grants permission to Mrs Margaret Jones to engage an arborist to prune the two trees on the footpath outside 48 Boonkai Street Quilpie at her own cost.

5/0

(05/13) - Quilpie Outdoor Recreation Club

Following consideration of advice received from Department of Natural Resources and Mines regarding the process and costs associated with the application from the Outdoor Recreation Club, Council requested formal response from the Outdoor Recreation Club in relation to their application to Council for assistance in excising a substantial parcel of land from the Common Reserve to utilise as a Sport and Recreation Reserve.

Resolution No: (08-05-13)

Moved by: Cr Sargent
Seconded by: Cr Lilburne

That Council agrees to continue with the Application to Department of Natural Resources and Mines, including the compulsory acquisition of Native Title rights over the land in question for a Sporting and Recreation Reserve.

5/0

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General discussion took place with the Corporate Services Manager regarding:

- Councillor Uniform – suggestions were distributed to Councillors for feedback
- SWNRM Funding cuts – Council to write a letter of support highlighting the importance and the value of the service that SWNRM has contributed to the community and the need to secure this service for the Shire and region as a whole
- The Corporate Services Manager presented maps and information in regards to the Wild Dog Baiting to council from SWNRM

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn left the meeting at 1:35pm

BREAK

The meeting broke for lunch at 1:35pm and resumed at 2:15pm

11 FINANCE REPORTS

(05/13) – Finance Report for Period Ending 30 April 2013

The following reports were presented to council:

- Cash Management Report
- Financial Management Report
- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flows
- Outstanding Debtors
- Cheque Register Summary
- Capital Expenditure Report
- Revenue and Expenditure Report

Resolution No: (09-05-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council receives the Finance Report for the period ending 30 April 2013.

5/0

12 EXECUTIVE SERVICES

ATTENDANCE

Cr Hewson left the meeting at 3:17pm

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(05/13) – Sale of Land - Landsberg

In accordance with Council directions at the February 2013 ordinary Meeting of Council, an offer was conveyed to Carolyn Landsberg for the sale of approximately 7,600m² of land adjacent to the cattle yards in Quilpie. The offer included the invitee paying legal and survey costs. A response was received agreeing to the offer except for the survey costs. By email of 17 April 2013, Councillors were requested to provide their view of the amended proposal to keep the process moving in a timely manner. The revised offer now needs to be ratified by Council.

Resolution No: (10-05-13)

Moved by: Cr Lilburne

Seconded by: Cr Sargent

That Council agree to the sale of approximately 7,600m² of land adjacent to the Quilpie cattle yards to Carolyn Landsberg for a price of \$40,000 plus legal expenses.

4/0

(05/13) – Attendance at *The Queensland Plan* Workshop

The Mayor was invited by the Premier to attend a state-wide summit as part of the initial engagement process of the state government in developing a 30 year vision for the state to be known as “*The Queensland Plan*”. The summit was held in Mackay on Friday 10 May and details will be provided by the Mayor at the meeting.

Resolution No: (11-05-13)

Moved by: Cr Milosevic

Seconded by: Cr Sargent

That Council endorse the attendance of the Mayor at the inaugural state-wide summit hosted by the state government for the development of a 30 year vision for the state.

4/0

(05/13) – LGAQ Bush Councils Convention

The LGAQ is hosting the inaugural Bush Councils Convention in Longreach from 31 July to 2 August 2013. An extract from the promotional flyer is reproduced below. This initiative has been introduced based on consistent feedback from bush Councils that they need a forum to discuss issues of direct relevance.

“Councils west of the Great Dividing Range fulfil important service and social roles in Queensland’s bush communities and often, due to climate and geography face unique operational challenges.

With a new political agenda in Queensland focussing on empowerment, partners in government, red tape reduction and regional responses, how can remote, regional and rural councils leverage the opportunities for their communities?

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LGAQ’s inaugural Bush Councils Convention will provide an opportunity for mayors, councillors, government representatives and business leaders to share and discuss current challenges, issues and policies focussing on natural resource management, regional and economic development, as well as infrastructure planning and funding.

In the spirit of the bush, the Convention will also provide ample opportunity for delegates to enjoy country hospitality, including a Convention dinner (1st August) together with a range of other networking activities and entertainment.”

Resolution No: (12-05-13)

Moved by: Cr Sargent

Seconded by: Cr Milosevic

That Council authorises all councillors to attend the 2013 LGAQ Bush Councils Convention to be held from 31 July to 2 August in Longreach.

4/0

(05/13) – Public Interest Disclosure Policy and Procedures

Council received correspondence from the Queensland Ombudsman regarding the requirement to publish Council’s Public Interest Disclosure Policy and Procedures on the Council website. Under the *Public Interest Disclosure Act 2010*, the public sector entities are required to develop reasonable procedures for managing public interest disclosures (PIDs). The Queensland Ombudsman must be advised of Council’s action to address this matter by 31 May 2013.

Resolution No: (13-05-13)

Moved by: Cr Lilburne

Seconded by: Cr Sargent

That Council adopts the Public Interest Disclosure Policy and Procedures as presented.

4/0

CONFLICT OF INTEREST DECLARED

Cr Stuart Mackenzie declared a real Conflict of Interest in this matter (as defined in section 173 of the *Local Government Act 2009*), due to his position as Chairman of the Outback Gondwana Foundation with the real conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.

ATTENDANCE

Cr Mackenzie left the meeting at 4:38pm

Cr Lilburne took the chairpersons position and continued the Meeting.

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(05/13) – OGF Request for Assistance

By letter of 24 April 2013, the Outback Gondwana Foundation is requesting further financial assistance from Council subject to the application for funding under round 3 of the Regional Development Australia funding program being successful.

Council has previously resolved to support the Foundation to the value of \$150,000 for the project.

The request is for \$150,000 and this amount would have to be provided for in the upcoming 2013/14 budget.

Resolution No: (14-05-13)

Moved by: Cr Sargent

Seconded by: Cr Milosevic

That Council agree to the request from the Outback Gondwana Foundation for \$150,000 in funding assistance subject to the project receiving RDA funding in round 3 of the program.

3/0

ATTENDANCE

Cr Mackenzie returned to the meeting at 4:40pm

13 CONSIDERATION OF LATE ITEMS

(05/13) – Approval MCU Application – Ian & Leah Cameron

Campbell Higginson Town Planners have provided a Town Planning Assessment Report and Draft Decision Notice Package for the Development Permit for Material Change of Use for “Commercial Activity” – “Catering Premise” (Cafe).

Resolution No: (15-05-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council approve the Material Change of Use application submitted by Ian & Leah Cameron be approved in accordance with the report provided by Campbell Higginson Town Planners.

(11) Assessment Manager’s Conditions

Development Approval – Development Permit for Material Change of Use for “Commercial Activity” Addition of “Catering Premises” (Café)

1. Approval is granted for the purpose of Material Change of Use for “Commercial Activity” Addition of “Catering Premises” (Café).
2. The development shall be generally in accordance with supporting information supplied by the applicant with the development application including the plans

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listed in Item 10 (above) of this Decision Notice.

3. Operation of the use for the café shall occur only between the hours of:
 - 8:00am and 5:00pm Monday to Friday; and
 - 8:00am and 2:00pm on Saturday and Sunday.
4. Loading and unloading shall occur only between the hours of 7.00am and 6.00pm Monday to Friday, and 7.00am and 12.00 noon Saturday. No loading and unloading shall occur on Sundays or Public Holidays.
5. The existing connection to Council’s reticulated water supply system shall be retained and shall be upgraded if required to accord with Schedule 1, Division 3: Standards for Water Supply of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
6. The existing connection to Council’s reticulated sewerage system shall be retained and shall be upgraded if required to accord with Schedule 1, Division 4: Standards for Sewerage, Section 4.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
7. The site shall be adequately drained and all stormwater shall be disposed of in accordance with Schedule 1, Division 5: Standards for Stormwater Drainage, Section 5.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
8. Provision shall be made for the on-site collection of food waste and general refuse in covered waste containers with a capacity sufficient for the use. At all times while the use continues, waste containers shall be maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis.
9. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or the operational safety of Broilga Street.
10. All works required by the conditions of approval for water supply connections, sewerage connections, and stormwater drainage shall be completed prior to the commencement of the use, unless such works are bonded to the satisfaction of Council.
11. The cost of carrying out works and providing services to the site, as required by conditions of approval, shall be at the expense of the applicant.
12. All outstanding rates and charges shall be paid to Council prior to the commencement of the use.

Notes:

Aboriginal Cultural Heritage

This approval in no way removes the duty of care responsibility of the applicant under the *Aboriginal Cultural Heritage Act 2003*. Pursuant to Section 23(1) of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to

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ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

Local Law – Footpath Dining

This approval in no way authorises footpath dining to occur on the Brolga Street frontage. The operator must lodge an application to Council for approval for footpath dining pursuant to *Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2012* and pursuant to the requirements of *Local Law No.1 (Administration) 2012*.

4/0

(05/13) – Quotation Q42 12-13 Design & Documentation for a New Works Depot

Quotations have been called for the design and documentation of a new works depot in Quilpie. The scope of work is summarised in the following table.

Survey	Liaise with Council in relation to existing survey information obtained for the design of the industrial subdivision and obtain any further survey that may be required. Allow a PC item
Geotechnical	Coordinate and undertake any necessary geotechnical investigations required.
Civil works	Design and documentation for all civil works including earthworks, pavements, water reticulation, disposal of effluent etc
Structural works	Design and documentation for all structural works including footings and foundations.
Environmental works	Design and documentation for all environmental works including truck wash, effluent disposal, stormwater disposal,
Power supply / electrical works	Liaise with Ergon Energy regarding the power supply requirements for the site and prepare and lodge any necessary forms. Design and documentation for all internal power supply, reticulation, electrical works, lighting, air conditioning and fire alarm & protection services.
External works	No works external to the site are required apart from proper discharge of stormwater and property entrances to / from the new industrial subdivision roadway.
Tender packages	Prepare tender documents for all structural and building works and all specialised works not being undertaken by Council. Calling and assessment of tenders is not included at this stage.

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Construction by Council	Allow for the following works to be constructed by Council: <ul style="list-style-type: none">▪ Earthworks;▪ Pavements;▪ Water and sewerage services;▪ Conduits;▪ Truck wash;▪ Fuel storage areas;▪ Carparking;▪ Landscaping;
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Using the Local Buy panel of providers, a quotation was initially only requested from Brandon & Associates with quotations closing on Friday 22 March 2013. As Council would be aware, Brandon & Associates undertook the concept and preliminary design work for this project and have undertaken similar projects for western Councils including Paroo Shire and Bulloo Shire. Due to the price received being higher than anticipated it was felt prudent to ensure Council was receiving value for money. As such further quotations were invited from five (5) companies registered under Local Buy. The additional quotations closed on Friday 10 May 2013.

Several aspects of the Brandon & Associates quote were discussed with their representative and they subsequently advised that they had obtained a better quote from their specialist sub-consultant for the mechanical and electrical design and had provided for more tender packages than that requested in the brief. As a result a revised quotation was submitted on Tuesday 23 April prior to other quotes being received.

Resolution No: (16-05-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council award Quotation Q42 12-13 to Brandon & Associates for the amount of \$154,440 incl GST.

4/0

(05/13) – Late Report - Belombre Pastoral Company – Request for Agistment

A letter of application was received from Adam Murray requesting Council’s consideration to agist up to 60/70 head of cows plus calves on the Dillons Well reserve as Belombre is in severe shortage of water where the cattle are currently being run.

Council as Trustees of the Reserves considers applications from landholders to agist stock on Reserves within the Shire for various reasons, usually drought conditions. Successful applications usually include a timeframe for the agistment period and may include a review of the condition of the land at the conclusion of the agistment period to determine if the agistment may be extended.

Resolution No: (17-05-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council does not grant Mr Adam Murray permission to agist cattle on Dillons Well Reserve, however offers Mr Murray Warribin Lane to agist 60/70 head of cows plus calves for an initial period of three (3) months, commencing on the date the stock are put on the Reserve, with a possible extension of the agistment period if required, subject to the condition of the land.

4/0

(05/13) – Acceptable Requests Guidelines

Section 170A of the *Local Government Act 2009* provides that Councillors may make requests for advice or information in accordance with the Council's Acceptable Requests Guidelines. These guidelines must be adopted by resolution of Council.

This change to the Act came into effect 14 December 2012 and differs from the previous requirement for the Chief Executive Officer to prepare similar guidelines.

LGAQ has prepared a template guideline and the attached draft document uses this template. Council should review the attached draft guideline, make any amendments that are determined suitable and adopt the guideline.

Resolution No: (18-05-13)

Moved by: Cr Milosevic

Seconded by: Cr Sargent

That Council adopts the draft Acceptable Requests Guidelines with relevant amendments.

4/0

14 GENERAL BUSINESS

- Queensland Treasury Corporation Financial Management Training For Councillors – Training was discussed and the matter will be brought to the June meeting for further comment and decision
- Quilpie Common stock numbers – Rural Lands Officer suggested that no additional cattle be added to the Quilpie Common due to the drought.

15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 11 June, 2013 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 4:44pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 11 June 2013.

Submitted to the Ordinary Meeting of Council held on the 11 June 2013.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date