



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

12 March 2013 commencing at 9:05am

Quilpie State College Resource Centre

Chulungra Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:05am.

2 PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Lisa Hamlyn (Acting Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

3 APOLOGIES

4 CONDOLENCES

A condolence card has been sent to the family of the late Albert Russell.

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (03/13) – Ordinary Meeting of QSC held Tuesday 12 February 2013

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday 12 February 2013.

Resolution No: (01-03-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 12 February 2013 are taken as read and confirmed as an accurate record of proceedings.

5/0

ATTENDANCE

The Works Manager, Dennis Kerr and Senior Technical Officer, Paul Thomas, entered the meeting at 9:09am

6 TENDERS & QUOTATIONS

General discussion took place with the Works Manager and Senior Technical Officer regarding:

- RMPC update
- Quilpie – Adavale Red Road progress
- Register of all Council borrow pits, watering points and bores within the Shire

6.1 (03/13) – Tender T27 12-13 Tobermory Road & Old Thargomindah Road Floodway & Drainage Works

Tenders were called from the Civil Works Approved Contractors List for the Floodway and Drainage on the Tobermory Road and Old Thargomindah Road, as per conditions stated in T27 12-13.

Resolution No: (02-03-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council award Tender T27 12-13 to CLR & RA Mauch for the amount of \$105 090.00 inc GST.

5/0

Resolution No: (03-03-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council develops a register of all borrow pits, watering points and bores within the Shire that Council has the use of and outlines all access routes to these facilities; all future agreements with landholders are to be made in writing and recorded against relevant rates notices.

5/0

6.2 (03/13) – Tender T29 12-13 Road & Drainage Reconstruction Boondook Road

Tenders were called from the Civil Works Approved Contractors List for the Road and Drainage Reconstruction on Boondook Road as per conditions stated in T29 12-13.

Resolution No: (04-03-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council award Tender T29 12-13 to APV Contracting Pty Ltd for the amount of \$28 8245.43 incl GST plus approved variations for extra water carting if required additional cost to NDRRA

5/0

6.3 (03/13) – Q41 12-13 Supply and Delivery of One Ablution Block to Bulloo Park

Following consultation with the Bulloo Park User Group, Council directed quotes are sought for a three unit ablution block for the centre of the grounds at Bulloo Park.

Resolution No: (05-03-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council accept the quote from A1 Portables for the Supply and Delivery of One Ablution Block as quoted for the price of \$23,276.00 including GST.

5/0

7 ENGINEERING SERVICES

7.1 (03/13) – Buln Buln Street Drainage upgrade

A business owner situated on Lot 511 on Q6801 has requested Council to inspect and fix a flooding problem in front of their store which occurs during a heavy rain event. There are two options to minimise flooding at this intersection:

Option 1:

Increase the water capacity across Jabiru Street by placing larger reinforced concrete box culverts across and along Jabiru Street and construct a barrier kerb in front of the pedestrian crossing to protect the end of the culverts as they approach the parking lane.

Option 2:

Increase the water capacity across Jabiru Street by removing the existing reinforced concrete box culverts and construct a concrete invert across Jabiru Street, reconstructing the cross fall in Buln Buln Street on the shop side only, to 5% through the intersection, lower the approach to the new invert in Jabiru Street and replace kerb & channelling around the curve of the intersection.

Resolution No: (06-03-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Councils preferred option to rectify the flooding problem at the corner of Buln Buln and Jabiru Street Quilpie is Option Two for the estimated cost of \$88 575.00

5/0

7.2 (03/13) – S P Castles and Gundoo Station Access

Gundoo Station has recently changed ownership and to this end the new owner SP Castles has been restricted from what has been a practical alternative access via the Ergon Energy power line through Amberville Station.

The Works Manager has had considerable discussion with Gundoo Station's Mr Castles and Amberville Station's Mr Barnett, both owners have indicated similar details.

Resolution No: (07-03-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council does not alter the Gundoo Station access as the property already bounds the Adavale Charleville Road, alternative accesses do not comply with Council's property access policy.

5/0

General discussions took place with the Works Manager and Senior Technical Officer regarding:

- Road closure signs for Kyabra and Ballera Roads (with support from SWNRM)
- Adavale - Cheepie Road reported to be dangerous when wet
- Mt Margaret re-seal – potholes are worsening
- Kyabra Road - new section of road has caused flooding across the road and will not let water get away into the paddocks as it used to.
- Quilpie town road / pavement update – excessive water undermining seals
- Promotion of waterwise practices eg. Using timers and ensuring water is not continuously running into gutters.
- UV filters in Eromanga
- Shire Roads budget
- South Comongin crossing – options discussed to alleviate flooding
- Rubbish dump progress
- Pinkenetta Road – has been inspected and works have been planned
- Flood damage submission update

ATTENDANCE

The Works Manager, Dennis Kerr and Senior Technical Officer, Paul Thomas, left the meeting at 10:26am

8 MAYORAL REPORT

The Mayor participated in a Western River Advisory Panel teleconference on 18 February. There has been considerable amount of media interest in this group as the Wild Rivers Legislations is reviewed. The group highlighted that there is no intent to increase irrigation, however are re-evaluating the existing licences within the region. The next WRAP meeting will be held in Longreach next week, which Mayor MacKenzie will be attending.

On Wednesday 20 February John Summerfield and other representatives from State Development met with Mayor MacKenzie and Dave Burges. It was underlined that the \$100,000 funding for SWRED projects will not continue in future years, and if the Councils involved in SWRED wishes to continue with such projects, they will have to be self funded. Due to these funding cuts, it was

recommended that the group expands to include Maranoa and Balonne Shire Councils. The group is in the early stages of developing an intense study on freight within Western Queensland. This report will look into general and cattle freight alongside a business case analysing the road and rail impacts on the region.

An Outback Queensland Tourism Association teleconference was held in which the Mayor participated. It was noted that the organisation is well funded and the funds that Quilpie Shire Council has contributed has already seen the benefits in advertising and marketing.

The Mayor attended an Eromanga EDCA meeting and an Adavale community meeting during the month. The community was pleased to see council representation out and amongst the community and available to talk to about community ideas and concerns.

Other meetings that the Mayor was involved in included a Rates Review, Robyn Pulman and a SWRED meeting in Cunnamulla which Cr Hewson also attended.

BREAK

The meeting broke for Morning Tea at 10:45am and resumed at 11:11am

ATTENDANCE

The Community Services Manager, Monica James, entered the meeting at 11:11am

9 COMMUNITY SERVICES

9.1 (03/13) – Arts and Cultural Development Policy

As part of the funding agreement with Arts Queensland a review of the Arts and Cultural Development is required by Arts Queensland for the bid in relation to RADF funding for the 2013 - 2014 Bid. This policy was last reviewed and adopted on 20 September 2011 with a review date of February 2014.

Resolution No: (08-03-13)

Moved by: Cr Lilburne
Seconded by: Cr Milosevic

That Council adopts the Arts and Cultural Development Policy with a further review to occur in 2014
5/0

9.2 (03/13) – Front of Quilpie Shire Hall

On the 24 March, 2012 Council received an estimate of costs for the Awing proposal to the front of the Quilpie Shire Hall. This was accepted by Council and following the Council meeting and resolution a Purchase Order was written for the amount of \$48,008.75 for the work to be carried out by Gofton Builders. Provision of Engineering Design and drafting services was allowed as well for the amount of \$2,000 exc GST for Brandon and Associates.

As per Brandon and Associates design and engineering plans a quote has now been received from

Gofton Builders for the amount \$96,997.60 incl \$8,817.96 GST to meet the requirements from Brandons. Given the amount is well over the original budget I seek Council direction regarding this matter.

Resolution No: (09-03-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council proceeds with works to the Quilpie Shire Hall, as per the amended quotation received from Gofton Builders for \$96,997.60 to meet the requirements of Brandon & Associates and; capital expenditure for the pergola at the front of the Administration building (\$22,500) and the New Artesian Bore Building (\$36,000) is removed from the current budget and the funds utilised for the Quilpie Shire Hall project.

5/0

9.3 (03/13) – Community Grants

This is the final round in the Community Grants Program for 2012-2013. Currently approved grants are approximately \$25,000 which will include some in kind work to be carried out before the end of this financial year.

St. Finbarr's P&F Association

For \$10,490 to purchase a lawn mower to maintain the school grounds.

Quilpie Police Blue Light

For \$1,500 to purchase music subscriptions for Blue Light activities, purchase further equipment and lighting.

Quilpie State College P & C

For \$5,000 to assist with a whole of school ski trip.

Adavale Sport & Recreation

For \$2,000 towards provision of 2 ambulance officers and 1 ambulance vehicle at the rodeo and gymkhana 4/5 May.

Quilpie and District Sports

For in kind assistance with John Waugh Park, line marking, 2 long jump pits, and fencing assembled for shot put and discus. Event 16 August 2013. Charleville and District Track and Field Trials being held in Quilpie.

Quilpie and District Sports

For in kind support and assistance for Quilpie & District Athletics Carnival being held 26th July requiring line marking, 3 long jump pits and fencing assembled for shot put and discus.

Acquittals

- Adavale Sport & Rec Association Inc. assistance with Ambulance Service \$3,500

- Quilpie State College P & C tables and chairs. \$4,130.50

Resolution No: (10-03-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

Council accepts the following grants applications and acquittals

Club / Organisation	Amount Approved
St. Finbarr's P&F Association	\$50 00
Quilpie Police Blue Light	\$1 500
Adavale Sport & Recreation	\$2 000
Quilpie and District Sports <i>Charleville & District Track and Field Trials</i>	In Kind support
Quilpie and District Sports <i>Quilpie & District Athletics Carnival</i>	In Kind support
World Greatest Shave	In Kind support

Acquittals	accepted
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As per the application received from the Quilpie State School P & C , Council will commit \$5 000 for the Quilpie State College Whole of School Ski Trip, however funds will be granted next financial year.

Council granted \$1,000 sponsorship to the Quilpie Diggers Race Club however the Quilpie Diggers Race Club are to be advised that all future applications for sponsorship or grants must be submitted in accordance with Council policy or the application will not be considered.

Adavale Sport & Rec Application: 4/0 Cr Sargent did not participate in discussion or the vote

Other applications and acquittals: 5/0

CONFLICT OF INTEREST DECLARED

Cr Stewart Sargent declared a real Conflict of Interest in this matter (as defined in section 173 of the *Local Government Act 2009*), due to being the President of the Adavale Sport & Rec Association and dealt with the real conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.

Cr Stewart Sargent left the meeting during the review of the Adavale Sport & Rec Association application and returned to discuss further applications

General discussion took place with Community Services Manager regarding:

- Positive community feedback regarding Library craft days
- John Waugh Park User Group Meeting
- Council approved that the Community Services Manager organise the following matters raised at the John Waugh Park User Group Meeting to be addressed immediately:
 1. Quotes for a storage shed facility for users
 2. Quotes / plan for a new electronic scoreboard
 3. Further information is sought regarding the lights
 4. Options for fencing around the field
 5. Quotes /Purchase of a double door fridge for the kitchen in the kiosk
 6. Quotes for an Industrial BBQ
 7. Plumbers to investigate leaking in womens toilet block during events
- Adavale Cemetery records – a sign is to be ordered listing who is buried in the cemetery
- Cemetery maintenance and beautification
- Apple i Pad Offer at Visitor Information Centre for participating in a tourism pilot program

ATTENDANCE

The Community Services Manager, Monica James, left the meeting at 12:45pm

10 CORPORATE SERVICES

10.1 (03/13) – Quilpie Wild Dog Advisory Committee Meeting Minutes

The Quilpie Wild Dog Advisory Committee Meeting was held on Friday 15 February 2013 and the minutes were presented to Council for adoption.

Resolution No: (11-03-13)

Moved by: Cr Lilburne

Seconded by: Cr Sargent

The Council adopts the Minutes of the Quilpie Wild Dog Advisory Committee Meeting held on Friday 15 February 2013 as presented.

5/0

10.2 (03/13) – Gundorah Reserve – Request to Lease

Correspondence was received from WG & JJ Tully regarding the possibility of leasing the Gundorah Reserve. The Reserve borders their current holding 'Como' and would benefit the area that they lease. WG & JJ Tully advised that should their application be successful, they will fully fence the original boundaries of the Reserve and continue to maintain the fence in lieu of any monies for lease of a period of six years. Monitoring and addressing weed and animal pest management would also occur. An earth tank would also be installed for future water supply with Council having full access to water for road repairs.

Resolution No: (12-03-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council investigates the possibility of agistment for the Gundorah Reserve as an option, or recommends that the applicants are encouraged to submit an application to Department Resources and Mines for a Permit to Occupy over this reserve

A copy of the 'Land Dealings affecting the Stock Route Network Policy' is recommended to be forwarded to WG & JJ Tully

5/0

10.3 (03/13) – Sale of One (1) Vacant Residential Allotment Situated in Adavale

Tender T28 was advertised for the sale of one (1) vacant block of land in Adavale. It has been confirmed that there are car bodies on the land. This effects the intent of the tender. There has also been numerous enquiries regarding the purchase of other blocks of land in Adavale township.

Resolution No: (13-03-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That in accordance with Clause 8 of the Tender Specification Document, Council does not accept any tenders received for Tender No T28 12/13 and the car bodies are removed from Lot 49 on A2453 and; due to the amount of interest in purchasing vacant land in Adavale, Council advertises a bulk tender for selected vacant blocks of land in Adavale Township.

5/0

10.4 (03/13) – Sale of House and Land – 62 Pegler Street, Quilpie

Council made application to the Minister for Local Government for Ministerial exemption from the requirements to tender or auction for disposal of land or goods under *Section 185 (1) (e) of the Local Government (Finance, Plans and Reporting) Regulation 2010* to sell two Council owned properties to the tenants. Ministerial exemption was granted to Council on 15th November 2012 to sell the properties for not less than the market value.

Resolution No: (14-03-13)

Moved by: Cr Hewson
Seconded by: Cr Milosevic

That Council accepts the offer submitted from Shaun Lander and Kirsty Ryan to purchase the house and land situated at 62 Pegler Street to Shaun Lander and Kirsty Ryan for \$100,000.00 and; all associated searches and documentation required will be the responsibility of the purchaser.

5/0

BREAK

The meeting broke for lunch at 1:24pm and resumed at 2:11pm

11 FINANCE REPORTS

(02/13) – Finance Report for Period Ending 28 February 2013

Cash Management Report
Financial Management Report
Statement of Comprehensive Income
Statement of Financial Position
Statement of Cash Flows
Outstanding Debtors
Cheque Register Summary
Capital Expenditure Report
Revenue and Expenditure Report

Resolution No: (15-03-13)

Moved by: Cr Sargent
Seconded by: Cr Hewson

That Council receives the Finance Report for the period ending 28 February 2013.

5/0

12 EXECUTIVE SERVICES

12.1 (03/13) – ALGA Call for Motions

By letter of 31 January 2013 the Australian Local Government Association Board is calling for motions to be tabled at the 2013 National General Assembly of Local Government to be held in Canberra from 16 to 19 June 2013.

Noted

12.2 (03/13) – Waste Management Fees

Council has adopted a fee for the disposal of tyres in a commercial charges quantity. The charge is levied on the disposal of tyres however with Council having an unmanned facility we cannot enforce the charge. One business in Quilpie is captured by the system as they are required to complete and submit a Waste tracking Certificate to Council. Other businesses disposing of tyres in quantities over 250kg are not captured if they do not obtain an Environmentally Relevant Activity approval and submit the waster tracking certificate paperwork.

Resolution No: (16-03-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council remove the charges for the disposal of tyres in commercial quantities from the fees and charges schedule.

5/0

12.3 (03/13) – Depot Concept Design

At the September 2012 Ordinary Meeting of Council, Council resolved to appoint Brandon & Associates to undertake the concept design for a new works depot at the proposed industrial subdivision. The concept design report and plans have been received and discussed by Council. The outcome of those discussions was to look for some cost savings and amend the concept design to reduce site works and the size of some of the proposed facilities.

A quotation to undertake the detailed design of the facility has been called from Brandon & Associates Pty Ltd.

Resolution No: (17-03-13)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

That Council proceed with the detailed design of the proposed new works depot as documented in the planning report and amended plans from Brandon & Associates.

5/0

12.4 (03/13) – Quilpie Outdoor Recreation Club

At the February 2012 Ordinary Meeting of Council, Council resolved to assist the Quilpie Outdoors Recreation Club by making application to the Department of Environment and Resource Management for land to be excised from the common for the purpose of a Sporting and Recreation Reserve. The proposed site is approximately 235Ha and is shown in the following plan.

Advice from the Department of Natural Resources and Mines is that native title continues to exist in respect of the subject land. The Department further advises that Council must deal with native title by either compulsorily acquiring the native title rights or by negotiating an Indigenous Land Use Agreement (ILUA).

Deferred to enable further investigations to take place regarding the land.

12.5 (03/13) – Tender T01 Gerard Cooney

Under tender T01 12-13 Hire of Plant, GJ Cooney submitted a rate of \$160 per hour including GST. Invoices have been submitted and paid based on \$160 per hour plus GST.

Mr Cooney makes representation that his rate should have been \$160 plus GST. This is in fact the rate charged in the 2011-12 financial year so there appears to be a substantial degree of validity to his assertion.

Staff can't legally adjust a tendered amount, notwithstanding an error was made in paying the higher rate, and the matter needs to be considered by Council.

Resolution No: (18-03-13)

Moved by: Cr Hewson
Seconded by: Cr Milosevic

That Council agree to the request from G.J. Cooney to amend the contract rate for a John Deere 770CH from \$160 per hour including GST to \$176 per hour including GST.

5/0

12.6 (03/13) – Draft Economic Development Strategy

Quilpie Shire Council has recognised the need to develop a documented and planned strategy to increase the economic capacity of the region, thereby improving the economic future and quality of life for residents.

To this end a Draft Economic Development Strategy document has been prepared using Council's Community Plan, Corporate Plan and targeted workshops. One of those workshops was a 2 day program facilitated by members of Economic Development Australia under the "Regional and Remote Area Economic Development Training Program".

Council's Community Plan, Corporate Plan and this draft Economic Development Strategy provide clear and strong linkages to these projects. As such it would be prudent to adopt the document in draft form to support the applications and adopt the final version after more review and consultation. Once finalised the strategy should be disseminated to the broader community for comment and input.

Resolution No: (19-03-13)

Moved by: Cr Hewson
Seconded by: Cr Lilburne

That Council review and adopt the Draft Economic Development Strategy and undertake public consultation prior to a final review and adoption.

5/0

12.7 (03/13) – Common Muster

Quilpie Common Muster

It has been requested that Council conducts a Common muster commencing Monday 1 April 2013, with branding to take place on Saturday 6 April 2013.

Adavale Common Muster

The Adavale Common will be mustered at a suitable time prior to the end of July.

Resolution No: (20-03-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council approve the Quilpie Common Muster to commence on Monday 1 April 2013, with branding to take place on Saturday 6 April 2013 and the Adavale muster to take place at a suitable time prior to the end of July.

5/0

12.8 (03/13) – Approval MCU Application – Minserv Pty Ltd

Minserv Pty Ltd has submitted an application for approval to extend Lot 31, 33, 38 & 39 on Lot SP165240 and Lot 9 on SP143306.

Resolution No: (21-03-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council approves the Material Change of Use for “Residential Activity” Extension to Lot 31, 33, 38 & 39 on Lot SP165240 and Lot 9 on SP143306 – Addition of Five (5) “Accommodation Units” application submitted by Minserv Pty Ltd and delegate the Chief Executive Officer and Environmental Health Officer to formulate relevant conditions, prepare and issue a development permit.

5/0

12.9 (03/13) – Approval MCU Application – Leah Cameron

Leah Cameron has submitted an application for approval to include a Coffee Shop in the current drapery store situated at Lot 10 RP99366, 27 Brolga Street, Quilpie.

This addition is defined under the Planning Scheme as a “Commercial Activity”, (Catering Premise). In the Table of Assessment “Commercial activities” where involving a “Material Change of Use” from one to another of “Commercial premises”, “Professional office” or “Shop” and where not involving “Building Work”, the proposal would be classified as Self-assessable where complying with the applicable acceptable solutions in the Commercial “Zone” Code.

Acceptable solution 15.1 states that ‘All “Uses” provide vehicle parking in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Areas and Access, Section 2.2(1)(a)’. The number of parking spaces under the schedule for Commercial Premise is 1 space per 30m² of

“Total Use Area”. Total use area is currently 306m², there is no proposal to increase the area therefore the number of required parking spaces would be a minimum of 10 parking spaces.

As there is insufficient space for 10 parking spaces the application would be code assessable if parking provisions were applied. However Council may by resolution waive the parking provisions in this instance due to the insufficient space for current businesses in Brolga Street to provide off street parking.

Resolution No: (22-03-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council waive the parking provisions as per Schedule 1, Division 2: Standards for Roads, Car parking, Manoeuvring Areas and Access, Section 2.2(1)(a) for the proposal to incorporate a coffee shop on Lot 10 RP99366.

5/0

13 CONSIDERATION OF LATE ITEMS

14 GENERAL BUSINESS

- Work uniforms – outdoor staff
- Cr Lilburne proposed that the Corporate Services Manager attends the monthly Council meetings.

15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 16 April, 2013 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 3:51pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 12 March 2013.

Submitted to the Ordinary Meeting of Council held on the 16 April 2013.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date