



---

# Ordinary Meeting of Council

---

## MINUTES

Friday 22 June 2018

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie Qld 4480





# ORDINARY MEETING OF COUNCIL

Friday 22 June 2018

Quilpie Shire Council Boardroom

---

## MINUTES

---

### 1 OPENING OF MEETING

The Mayor declared the meeting open at 9.46am.

### 2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bruce Paulsen

Cr Bob Hall

Cr Roger Volz

Mr Dave Burges (Chief Executive Officer)

In attendance: Mrs Nina Burges (Minutes Secretary)

### 3 APOLOGIES

Nil.

### 4 CONDOLENCES

Council noted the recent passing of Mr Alex Wallace and Mr John Woods and expressed their condolences to the families.

### 5 RECEIVING AND CONFIRMATION OF MINUTES

#### 5.1 (06/18) – Ordinary Meeting of QSC held Friday 18 May 2018

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 18 May 2018.



*Resolution No: (01-06-18)*

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 18 May 2018 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## 6 ITEMS FROM PREVIOUS MEETINGS

### 6.1 14.1 (05/18) – Recovery of Overdue Rates

At the May Ordinary meeting of Council, it was resolved to proceed with the sale of a number of properties as a result of unpaid rates. To ensure due process is followed and the accuracy and clarity of the parcels of land that are presented for sale for unpaid rates are clearly identified, Council confirmed its commitment to sell the parcels in question.

*Resolution No: (02-06-18)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bob Hall

*That Council confirms its decision to proceed with the sale of land for rate arrears as follows:*

Properties in Arrears for 3 Years or Greater as at January 2018					
Assessment No.	Property Address	Description	Property Type	Area	Years Outstanding
00196-00000-000	Brolga Street, Quilpie	Lot 910 on Q6802	Dwelling	1012m2	3+ Years
00052-00000-000	Shepherd Street, Adavale	Lot 508 on A2451	Vacant Land	2023m2	5+ Years
00028-00000-000	McKinlay Street and Nelson Street, Adavale	L33, 34, 35, 36 on A2453	Vacant Land	8092m2	5 Years
00052-50000-000	Shepherd Street and Klugh Street, Adavale	L501, 502, 509, 510 on A2451	Vacant Land	8092m2	5 Years

3/2

## 7 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has undertaken since the May 2018 Ordinary meeting of Council.

In what was a very busy month, elected members participated in a wide range of meetings and activities. All Councillors attended two (2) Council workshops to finalise the budget, workshops with



Mr Robert Prestipino of *Vital Places* in relation to the old depot site redevelopment, an Audit Committee meeting and the opening of the Quilpie Airport Terminal, which was preceded by a deputation with the Hon Paul de Jersey AC, Governor of Queensland.

Cr Mackenzie also attended the Wild Dog Advisory Committee Meeting, a Community Advisory Network meeting and travelled to Thargomindah for that airport opening. Following the wild dog advisory committee meeting, the Mayor held discussions with Bulloo Shire and Paroo Shire Mayors in relation to opportunities to support landholders in constructing more wild dog exclusion fences.

A Regional Development Australia (Darling Downs and South West) meeting was held with the Mayor participating via videoconference. Cr Mackenzie advised as part of that organisation he has been appointed to lead the 'investment attraction' portfolio, where an audit of investment opportunities of each of the Darling Downs and South West Council areas will be undertaken. Other teleconference meetings attended by Cr Mackenzie included a south west tourism teleconference and an Outback Queensland Tourism Association meeting.

Cr Mackenzie travelled to Charleville for the visit by the Prime Minister, the Hon Malcolm Turnbull MP, Senator Barry O'Sullivan and Federal Member and Minister for Agriculture and Water Resources, the Hon David Littleproud MP.

On the 07 and 08 June Cr Mackenzie was in Charleville for a South West Regional Road and Transport Group meeting, a meeting of the South West Regional Economic Development Group (SWRED) and a Council of Mayors meeting. The latter meeting involved a number of discussions around rail services and Cr Mackenzie advised that a 'rail summit' will be held later this year.

Cr Mackenzie also advised he was honoured with an invitation to dinner at Government House in Brisbane, and was delighted to be able to attend.

## **8 COUNCILLOR PORTFOLIO REPORTS**

Councillors provided a brief overview of activities they have undertaken since the May Ordinary Meeting of Council. In addition to the workshops and events attended by all elected members as outlined above, Councillors also had a busy month.

As a member of SWRED, Cr Jenny Hewson also attended that meeting in Charleville. The SWRED involvement in the Advancing Regional Innovation Program saw Cr Hewson also attend a meeting in Charleville to learn more about digital hubs and the benefits they can provide to our rural communities. Cr Hewson travelled to Thargomindah for their Queensland Day celebrations and attended a meeting of the Show Society.

Cr Bruce Paulsen advised he had inspected the 'Disc Golf' in Charleville and congratulated community members who are establishing a 'youth group' in Quilpie for high school students. Cr Paulsen met with CWAATSICH representatives to further investigate the opportunity to host an indigenous games event in Quilpie. Cr Paulsen congratulated the hospital staff on the success of the men's health night and again raised his concerns in relation to poor youth behaviour being observed from a very small minority of children in town.

Cr Bob Hall attended the Wild Dog Advisory Committee meeting and also travelled to Blackall for the Prime Minister visit in that town. During this time, Cr Hall was pleased to have held discussions with Lachlan Millar MP and Senator Barry O'Sullivan. Cr Hall travelled to Longreach and Barcaldine where he inspected 'stone pickers' at their race courses, and provided recommendations on a suitable product for Quilpie.



Cr Roger Volz noted that he has also inspected the 'Disc Golf' course in Charleville. Cr Volz attended the men's health night in Quilpie and also participated in a videoconference in relation to new legislative requirements for Councillors as a result of the "Belcarra Inquiry". Cr Volz travelled to Goondiwindi for a waste management group meeting and undertook a tour of the Goondiwindi waste facility. Cr Volz also advised he met with Ms Jean Brennan of 'Vital Health' of Roma in relation to the National Disability Insurance Scheme and associated community awareness.

## 9 STATUS REPORTS

### 9.1 (06/18) – Engineering Services Status Reports

Noted.

### 9.2 (06/18) – Corporate and Community Services Status Reports

Noted.

### 9.3 (06/18) – Financial Services Status Report

Noted.

### 9.4 (06/18) – Governance Status Reports

Noted.

## 10 ENGINEERING SERVICES

Nil.

## 11 CORPORATE AND COMMUNITY SERVICES

### ATTENDANCE

Council's Manager Corporate and Community Services, Mrs Lisa Hamlyn, attended the meeting at 11.10am.

### 11.1 (06/18) – Quilpie Diggers Race Club – Request for Assistance

Correspondence has been received from the Secretary of the Quilpie Diggers' Race Club requesting Council's consideration of two requests in relation to refuse collection at future race meetings.

Resolution No: (03-06-18)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council agrees to provide additional bins at each race meeting.*

5/0



### 11.2 (06/18) – Toompine Hall Electricity Issues

Following reports of a number of issues associated with the Toompine Hall, Great Western Electrical was engaged to perform an inspection of the Hall in regard to electrical issues.

*Resolution No: (04-06-18)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen

*That Council liaise with the Toompine Progress Association with a view to approaching Ergon Energy to upgrade the transformer at Toompine.*

5/0

### 11.3 (06/18) – Quilpie Diggers Race Club – Request for Assistance, Ellerston Onassis Polo In The Outback Event

Correspondence was received from the Secretary of the Quilpie Diggers' Race Club requesting Council's consideration of providing assistance to the Club over 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> August 2018 for the Ellerston Onassis Polo in the Outback Event.

*Resolution No: (05-06-18)*

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That Council agrees to support the Quilpie Digger's Race Club Ellerston Onassis Polo in the Outback Event as follows:*

- *Bin and rubbish collection from the field at the Lake on Sunday and Monday mornings will be undertaken by Council;*
- *A generator will be available for loan subject to collection and return to Council Depot by the Club;*
- *4 Portaloo Toilets are available for loan, however will be subject to the standard cleaning fee;*
- *2 portable shade structures available for loan subject to collection and return by the Club;*
- *Tables and Chairs are available for hire subject to collection and return by the Club.*

5/0



#### 11.4 (06/18) – Quilpie Youth Group

Mrs Hamlyn advised she has received a request for a waiver of fees for the Supper Room for the newly formed Youth Group meetings on Friday nights.

*Resolution No: (06-06-18)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council agree to pay the fees for the Quilpie Shire Council Supper Room on behalf of the Youth Group organisers.*

5/0

#### 11.5 (06/18) Eromanga Exclusion Fencing

Mr Brendan Murray has written to Council recommending running high density poly across the creek to address drainage issues and interim installation of two grid alarms as part of the Eromanga Exclusion fence installation.

*Resolution No: (07-06-18)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bob Hall

*That Council agree to the running of high density poly across the creek to address drainage issues and interim installation of two grid alarms as part of the Eromanga Exclusion fence project.*

5/0

#### ATTENDANCE

Mrs Hamlyn left the meeting at 12.05pm.

#### ADJOURNMENT

The meeting adjourned for lunch at 12.05pm and resumed at 12.35pm.

## 12 FINANCE

#### 12.1 (06/18) – Finance Report Ending 31 May 2018

The Finance report for the period ending 31 May 2018 was presented to Council for consideration.



Resolution No: (08-06-18)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council receives the Finance Report for the period ending 31 May 2018.*

5/0

## 13 GOVERNANCE

### 13.1 (06/18) – Policy Review – F.06 Debt Policy

The objective of the Debt Policy is to document Council's position on borrowings. This is to ensure responsible financial management on the loan funding of infrastructure and other capital projects by ensuring the level of Council indebtedness is within limits acceptable to Council, its ratepayers and interested external parties.

This policy is reviewed annually in conjunction with setting and adopting the budget for the following financial year.

Resolution No: (09-06-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That Council adopt the revised policy F.06 Debt Policy for the 2018-19 financial year as presented in item 13.1 of the accompanying agenda.*

5/0

### 13.2 (06/18) – Policy Review – F.08 Investment Policy

The objectives of the Investment Policy are:

- To invest Council funds not immediately required for financial commitments;
- To maximise earnings from authorised investments of cash reserves after assessing counterparty, market and liquidity risks; and
- To ensure that appropriate records are kept and that adequate internal controls are in place to safeguard public monies.

This policy is reviewed annually in conjunction with setting and adopting the budget for the following financial year.

Resolution No: (10-06-18)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council adopt the revised policy F.08 Investment Policy as presented in item 13.2 of the accompanying agenda.*

5/0



### 13.3 (06/18) – Policy Review – F.03 Revenue Policy

The objective of the Revenue Policy is to set out the principles used by Council for:-

- The levying of rates and charges; and
- The granting of concessions for rates and charges; and
- The recovery of overdue rates and charges; and
- Cost recovery fees.

This policy is reviewed annually in conjunction with setting and adopting the budget for the following financial year.

Resolution No: (11-06-18)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council adopt the revised policy F.03 Revenue Policy as presented in item 13.3 of the accompanying agenda.*

5/0

### 13.4 (06/18) – Policy Review – F.04 Revenue Statement

The Revenue Statement is an explanatory document accompanying the Budget outlining and explaining the revenue measures adopted in the budget process. The document should be read in conjunction with Council's Revenue Policy.

Resolution No: (12-06-18)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council adopt the revised policy F.04 Revenue Statement as presented in item 13.4 of the accompanying agenda.*

5/0

### 13.5 (06/18) – Local Government Remuneration and Discipline Tribunal Report 2017

The *Local Government Regulation 2012* requires the Tribunal to determine, on or by 1 December, the maximum amount of remuneration to be paid from 1 July to mayors, deputy mayors, and councillors of all local governments (except Brisbane City Council).

Council considered this matter at the January 2018 meeting and requested a report be brought to the June meeting.



Resolution No: (13-06-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Roger Volz

*That Council resolve to set the Deputy Mayor and Councillor 2018-2019 remuneration levels at 87.5% of the level set by the Remuneration and Discipline Tribunal and the Mayoral 2018-2019 remuneration level at 95.5% of the level set by the Remuneration and Discipline Tribunal.*

5/0

### 13.6 (06/18) – Audit Committee Meeting Minutes

It is a requirement under the *Local Government Regulation 2012* that a written report on the matters reviewed at an Audit Committee meeting be provided to Council. As such, the minutes of the last two Audit Committee meetings held on 13 April 2018 and 1 June 2018 were presented to Council.

Resolution No: (14-06-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Roger Volz

*That the minutes of the Audit Committee meeting held on 13 April 2018 be received and noted.*

5/0

Resolution No: (15-06-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Bruce Paulsen

*That the minutes of the Audit Committee meeting held on 01 June 2018 be received and noted, and that the recommendations contained therein be adopted.*

5/0

### ADJOURNMENT

The meeting adjourned for the purposes of holding the Special (Budget) meeting of Council at 1.12pm and resumed at 2.10pm.

### 13.7 (06/18) – Subordinate Local Law No.2 (Animal Management) 2012

Following public feedback in relation to the number of animals, particularly sheep, that can be kept in the designated town areas, this matter was discussed at the May Ordinary Meeting of Council. At that meeting Council resolved to “investigate the requirements associated with amending the current



*Subordinate Local Law with a view to consider reviewing the number of animals that can be kept in designated town areas”.*

Resolution No: (16-06-18)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council commence the process for amending Subordinate Local Law No.2 (Animal Management) 2012.*

5/0

### **13.8 (06/18) – Annual Land Valuations**

By letter dated 7 June 2018, The Department of Natural Resources and Mines is seeking Council's opinion on whether a valuation of the local government should be undertaken to be effective on 30 June 2019.

Resolution No: (17-06-18)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen

*That Council requests that a valuation not be undertaken by the Valuer-General of all rateable land in Quilpie effective 30 June 2019.*

5/0

### **13.9 (06/18) – Adoption of 2018/19 Operational Plan**

In accordance with Section 174 (1) of the *Local Government Regulation 2012*, the Quilpie Shire Council Operational Plan for the year ending 30th June 2019 has been prepared and was presented for adoption.

The draft plan was reviewed during the budget workshops held in May and June 2018.

Resolution No: (18-06-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That Council adopt the Operational Plan for 2018/19 as presented in item 13.9 of the accompanying agenda.*

5/0



## 14 CONFIDENTIAL

Nil.

## 15 LATE CONFIDENTIAL ITEMS

Nil.

## 16 LATE ITEMS

### 16.1 (06/18) – Bank Holiday 2019

By letter of 18 June 2018 Executive Director, Industrial Relations Policy and Regulation, Office of Industrial Relations, Queensland Treasury, is inviting Council to nominate for a show or special holiday in 2019.

The special holiday for Quilpie has traditionally been nominated as the first Tuesday of November being Melbourne Cup Day. In 2016 the holiday was changed to coincide with the Quilpie centenary celebrations.

At the Ordinary Meeting of Council in October 2017, a Councillor advised they had received a request to consider changing the annual show/bank holiday to the day before the Quilpie Show.

*Resolution No: (19-06-18)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council undertake community consultation to ascertain the preferred day for the 2019 Bank Holiday, with a recommendation to be submitted to the July Ordinary Meeting of Council.*

5/0

### 16.2 (06/18) – Tenure Allocation over State Land within Quilpie Shire

DNRM is currently undertaking land planning evaluations on particular State Land areas within Quilpie Shire for further tenure allocation. As part of this evaluation, the department consults with crucial stakeholders to assist in determining the appropriate use and tenure of the land. The assessment also takes into account State, regional and local planning strategies and policies, and the objectives of the Land Act 1994.

Several areas of Unallocated State Land (USL) and Reserve have been identified for a land planning evaluation.

*Resolution No: (20-06-18)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council delegate to the Chief Executive Officer the power to provide views and comments in relation to specific parcels of state land within Quilpie Shire.*

5/0



## 17 GENERAL BUSINESS

### 17.1 (06/18) Donation Box – Adavale Community Hall

By email dated Friday 18 May 2018, proprietor of the Adavale Hotel, Mr Koss Siwers, has requested Council give consideration to relocating the 'honesty box' at the Adavale Hall to a tin at the Hotel for donations to the RFDS. The matter was raised at the recent Adavale community meeting and Mr Siwers requests clarification on the matter.

Noted.

### 17.2 (06/18) National Australia Bank

Cr Paulsen raised the importance to residents of having the National Australia Bank in Quilpie.

Resolution No: (21-06-18)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council write to National Australia Bank confirming the exemplary performance of the local staff and on how well run the local branch is, also stressing the necessity for this branch of the bank to remain open into the future for the region.*

5/0

### 17.3 (06/18) First Start – Apprenticeship and Traineeship

The Queensland Government has advised they will continue the *Skilling Queenslanders for Work* initiative in 2018-2019 as part of its broader *Working Queensland* jobs plan. The initiative includes the *First Start program* for local government to assist in the employment of new fulltime trainees and new fulltime apprentices. A bid to nominate for a position must be submitted no later than 13 July 2018.

Noted.

### 17.4 (06/18) Meeting Procedures

A discussion was held in relation to current standing orders and the order of business during a Council meeting. The current orders will be reviewed and presented to the July Ordinary Meeting of Council for consideration.

Noted.



### 17.5 (06/18) Exclusion Fencing

Following feedback obtained at the Wild Dog Advisory Committee meeting and further to discussions with Bulloo and Paroo Shire Councils, it was agreed that Council will undertake a community survey to identify support for an exclusion fencing program to be coordinated by Council.

Noted.

### 17.6 (06/18) Councillor Requests

Councillors were invited to raise any matters for consideration:

Cr Jenny Hewson has arranged a meeting with Mr Barry Riddiford in relation to discussions around cultural heritage information and tourism potential.

Cr Hewson noted that while local exhibitions at the Visitor Information Centre are being supported, others exhibitions aren't and suggested a review of the program be undertaken.

Cr Hewson reiterated previous concerns in relation to the condition of Congi Road.

Cr Bruce Paulsen requested clarification on whether hot or cold water will be utilised for the streetscape development.

Cr Paulsen advised he had received concerns that Ray Station had been omitted from the latest tourism brochure and asked that this be reviewed.

Cr Paulsen advised he had received concerns in relation to the policy of not permitting the refuelling of drums at the airport facility. This will be further investigated by the Chief Executive Officer.

Cr Paulsen requested that alternative plants for the arbor and Bulloo Park be sourced to allow faster growth cover.

Cr Bob Hall requested that remedial action be undertaken on Brolga Street to smooth the surface for the upcoming Kangaranga Do event.

Cr Roger Volz requested that Council inform the community on the proposed works for John Waugh Park Oval following resident concerns he has received.

Cr Volz advised that the tennis court gates require latches and the courts need cleaning due to gravel and stone on the surface.

Cr Volz noted that the loading ramp past the IOR refueling facility is starting to get very bull dusty and potholes are developing.

Cr Volz requested that the stock fence near the airport road is not fully connected to the airport fence and requested this be rectified to ensure kangaroos will not get into the proposed mulga trail area.

Cr Volz advised that the waste container recycling scheme will commence on 01 November 2018.

Cr Volz noted that the local fire brigade has reduced numbers and that a recruitment drive will be undertaken in July.



## ATTENDANCE

Cr Bob Hall left the meeting at 4.42pm.

Cr Volz advised that the Visitor Information Centre may need to confirm with other Information Centres that the Eromanga Natural History Museum is located within the Quilpie Shire Council area so that brochures are displayed together.

Cr Volz noted a number of minor issues at the Bulloo Park complex required attention and will email the Chief Executive Officer accordingly.

Cr Mackenzie offered his congratulations on the new tourism website.

## 18 MEETING DATES

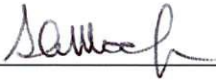
The next Ordinary Meeting of Quilpie Shire Council will take place on Friday, 20 July 2018 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 4.52pm.

---

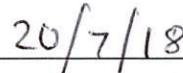
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 22 June 2018.

Submitted to the Ordinary Meeting of Council held on the Friday, 20 July 2018.



Cr Stuart Mackenzie

**Mayor of Quilpie Shire Council**



Date