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# Ordinary Meeting of Council

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## MINUTES

Tuesday 16 January 2018

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie Qld 4480





# ORDINARY MEETING OF COUNCIL

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## MINUTES

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### 1 OPENING OF MEETING

The Mayor declared the meeting open at 9.15am.

### 2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bruce Paulsen

Cr Bob Hall

Cr Roger Volz

Mr Dave Burges (Chief Executive Officer)

In attendance: Mrs Nina Burges (Minutes Secretary)

### 3 APOLOGIES

Nil.

### 4 CONDOLENCES

Council noted the recent passing of former Chief Executive Officer, Mr Peter Dawson, Mr Howard Jukes, Mr Steve Foley, Mr Roy Hatten and Mrs Ross and expressed their condolences to their families.

### 5 RECEIVING AND CONFIRMATION OF MINUTES

#### 5.1 (12/17) – Ordinary Meeting of QSC held Friday 08 December 2017

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 8 December 2017.

*Resolution No: (01-01-18)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 8 December 2017 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## 6 ITEMS FROM PREVIOUS MEETINGS

Cr Hall enquired as to the progress of Native Title acquisition of various land parcels. The meeting was advised that solicitors are still working through these matters.

## 7 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has undertaken since the December 2017 Ordinary meeting of Council.

The Mayor attended a Queensland Industry Tourism Council meeting via teleconference, noting he was unable to attend in person due to a flight cancellation from Charleville.

Cr Mackenzie attended a tourism roundtable forum convened by the Local Government Association of Queensland (LGAQ). Twenty five representatives from across Queensland were in attendance.

Cr Mackenzie has advised he has been invited to be on the panel for the Australian Government's Geological and Bioregional Assessment Program. The program will assess the potential impacts of shale and tight gas development in the basin.

## 8 COUNCILLOR PORTFOLIO REPORTS

Councillors provided a brief overview of activities they have undertaken since the December Ordinary Meeting of Council.

**Cr Jenny Hewson** conveyed her thanks to the Town Services crew for their assistance in setting up for the business Christmas street party, also noting her appreciation for the work undertaken by Mrs Lisa Hamlyn in arranging the pallet Christmas Trees and the office staff who put much work into Council's Christmas Lights display.

**Cr Bruce Paulsen** noted he has been out of town during the Christmas period.

**Cr Bob Hall** attended the land valuation meeting with state government representatives and advised he met with the new managers of the Quilpie Motel.

**Cr Roger Volz** also attended the land valuation meeting in Quilpie. He has met with various community members including the pool lessee and owner of the Channel Country Caravan Park.

## 9 STATUS REPORTS

### 9.1 (01/18) – Engineering Services Status Reports

No reports.

## 9.2 (01/18) – Corporate and Community Services Status Reports

Noted.

## 9.3 (01/18) – Financial Services Status Report

No reports.

## 9.4 (01/18) – Governance Status Reports

No reports.

# 10 ENGINEERING SERVICES

Nil.

# 11 CORPORATE AND COMMUNITY SERVICES

Nil.

## ADJOURNMENT

The meeting adjourned for morning tea at 10.15am and resumed at 10.25am.

## ATTENDANCE

Council's Manager Financial Services, Ms Arminda David, attended the meeting at 10.39am and left at 10.53am.

# 12 FINANCE

## 12.1 (01/18) – Finance Report Ending 31 December 2017

The Finance report for the period ending 31 December 2017 was presented to Council for consideration.

*Resolution No: (02-01-18)*

*Moved by: Cr Jenny Hewson*

*Seconded by: Cr Bob Hall*

*That Council receives the Finance Report for the period ending 31 December 2017.*

*5/0*

## 13 GOVERNANCE

### 13.1 (01/18) – Request for Assistance – Outback Fringe Festival

By letter of 20 December 2017, the organisers of the Outback Fringe Festival are requesting assistance to pay for a roadside advertising sign.

*Resolution No: (03-01-18)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council approve the request from the organisers of the Outback Fringe Festival for assistance in purchasing and installing an advertising sign at a cost of \$1,590 including GST.*

5/0

### 13.2 (01/18) – Audit Committee Meeting Minutes

It is a requirement under the *Local Government Regulation 2012* that a written report on the matters reviewed at an Audit Committee meeting be provided to Council. As such, the minutes of the last Audit Committee meeting held on 13 October 2017 were presented.

*Resolution No: (04-01-18)*

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That the minutes of the Audit Committee meeting held on 13 October 2017 be received and noted.*

5/0

### 13.3 (01/18) – Local Government Remuneration and Discipline Tribunal Report 2017

The *Local Government Regulation 2012* requires the Tribunal to determine, on or by 1 December, the maximum amount of remuneration to be paid from 01 July to mayors, deputy mayors, and councillors of all local governments (except Brisbane City Council). The Tribunal has decided to increase the maximum remuneration levels previously determined for each category of council by 2.25% from 1 July 2018.

In addition, Councils should identify, at the commencement of each year, those meetings where the presence of all Councillors is expected in order to identify the number of meetings each Councillor will need to attend to receive the meeting fee component of the remuneration level.

Resolution No: (05-01-18)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Councillors will be required to attend twelve (12) Ordinary Meetings of Council in order to receive the full meeting fee component of the remuneration level.*

5/0

#### 13.4 (01/18) – Delegations Register

Section 257 of the *Local Government Act 2009 (the Act)* provides for a local government to delegate a power under *the Act* or another Act to the Chief Executive Officer. A range of other legislative instruments also make provision for delegations.

Resolution No: (06-01-18)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen

*That pursuant to section 257 of the Local Government Act 2009, the powers referred to in the document titled "Register of Delegations – Council to CEO" are adopted in accordance with the proposed amendments presented in Attachment A to report 13.4 (01/18) in the accompanying agenda.*

5/0

#### 13.5 (01/18) – 2017-2018 Fees and Charges Amendment

From time to time Council receives requests to undertake a swimming pool inspection to ensure compliance with the relevant legislation.

This fee was omitted from the Schedule of Fees and Charges for 2017-2018 as adopted in the 2017-2018 Budget.

Resolution No: (07-01-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That Council amend the 2017-2018 Schedule of Fees and Charges to include a swimming pool inspection fee of \$250.00 including GST.*

5/0

### 13.6 (01/18) – 2017/2018 Operational Plan 2<sup>nd</sup> Quarter Review

S174 of the *Local Government Regulation 2012* requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

*Resolution No: (08-01-18)*

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That Council receives the second quarter 2017-2018 Operational Plan review.*

5/0

## 14 CONFIDENTIAL

*Resolution No: (09-01-18)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council enters into closed session under s275 of the Local Government Regulation 2012 at 12.16pm to discuss the following matters:*

- *contracts proposed to be made by Council.*

5/0

### 14.1 (01/18) – Quilpie Cattle Yards

The future of the Quilpie Cattle Yards was discussed and noted.

*Resolution No: (10-01-18)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bob Hall

*That Council moves out of closed session and resumes the Ordinary Meeting at 1.03pm.*

5/0

### 14.2 (01/18) – Painted Poles Project- Expressions of Interest

Earlier in 2017 Pamela Denise was commissioned to create a new Streetscape design for the median strip. One component of the overall project was to remove the current murals from the light/power poles and replace them with more updated murals which would fit with the overall design for the

Streetscape. Expressions of Interest for this project were called on 21 November 2017 and closed on 15 December 2017. Three (3) submissions were received.

*Resolution No: (11-01-18)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council award the 'Painted Poles Project' commission to Pamela Denise at a cost of \$8,000 including GST.*

5/0

### 14.3 (01/18) – Old Depot Site Redevelopment

Council advised at the August 2017 Ordinary Meeting of Council that it wishes to commence planning for the future redevelopment of the old depot site in Winchu Street. An initial community consultation program has been undertaken with the results of that exercise reported to the November 2017 Ordinary Meeting of Council. It was resolved at the November meeting that a report on options for freeholding the land parcels comprising the Old Depot Site be presented and that Council commence development of a number of initial concept plan options for the site with the view of receiving feedback from community members on their preferred options for the site development.

Two proposals have been received for the concept planning phase of the site.

*Resolution No: (12-01-18)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council engage the services of 'Vital Places' to undertake Stages One (1) to Three (3) of the proposal received for concept planning of the old depot site in Winchu Street, Quilpie at a cost of \$22,500 ex GST; and*

*That Council commence the freeholding process for the land.*

5/0

## 15 LATE CONFIDENTIAL ITEMS

Nil.

## 16 LATE ITEMS

### 16.1 (01/18) – Request to Commission Works of Art

By letter of 09 January 2018, Lyn Barnes from Eagle Gallery has requested Council consider commissioning local artists to prepare paintings for installation at the new Quilpie airport terminal building.

Resolution No: (13-01-18)

**Moved by:** Cr **Bob Hall**

**Seconded by:** Cr **Jenny Hewson**

*That Council call Expressions of Interest from local artists for the provision of artwork for the new Quilpie Airport Terminal.*

5/0

## 17 GENERAL BUSINESS

### 17.1 (01/18) Photo Printer

A request has been received from a member of the community for Council to consider the provision of a photo printer at the Visitor Information Centre or the Library.

Resolution No: (14-01-18)

**Moved by:** Cr **Roger Volz**

**Seconded by:** Cr **Jenny Hewson**

*That Council not provide a photo printer for public use at this point in time.*

5/0

### 17.2 (01/18) Toompine Progress Association – Building Maintenance

Council regularly receives requests to undertake maintenance on buildings in Toompine. A number of these buildings are not owned by Council and a position on this matter is required.

Noted.

### 17.3 (01/18) Borehead Project

A proposal and costings prepared by Pamela Denise has previously been forwarded to Councillors. A decision on whether to proceed with this project needs to be made.

Noted. *Quotations for this project are to be called.*

#### 17.4 (01/18) Baldy Top Stage Two

Stage One (1) of Baldy Top improvements included the upgrade of the access road, water (dam) and power supply. If Council wishes to include a 'Stage Two (2)' in the 2018-19 budget, planning and community consultation needs to commence in the near future.

Noted.

#### ATTENDANCE

Cr Hall retired from the meeting at 1.40pm.

#### 17.5 (01/18) Second Can-Am

Council recently purchased a Can Am for the use of the Pest and Livestock Management Coordinator. The existing plant was to be utilised by Council, however the condition of the plant item has deteriorated to the point where it should be sold and a second unit purchased.

Noted.

#### 17.6 (01/18) Councillor Requests

Councillors were invited to raise any matters for consideration.

- The Tobermory Road towards Whynot was reported as being in poor condition;
- Discussions were held on failed road pavement compaction tests and the subsequent requirements to redo roadworks on occasion;
- A request was made to follow up on options for additional 'local' purchasing;
- It was noted that the culvert turning left into Sommerfield Road from Brolga Street is very rough;
- A request to consider the erection of a small shade structure at the southern end of the Quilpie pool grounds in the 2018-19 budget was made;
- Consideration is to be given to the widening of the seal and addition of kerb and channeling at the western end of Quarrion Street;
- A request was made to reduce the night lighting at the Council Depot;
- A query from a property owner on the removal of a grid will be referred to the Chief Executive Officer for follow up; and
- A request to tidy the area around the State College where a new driveway was installed prior to school commencing was made.

## 18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday, 9 February 2018 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 2.11pm.

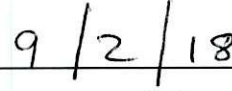
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 16 January 2018.

Submitted to the Ordinary Meeting of Council held on the Friday, 9 February 2018.



Cr Stuart Mackenzie

**Mayor of Quilpie Shire Council**



Date