



Ordinary Meeting of Council

MINUTES

Friday 9 June 2017

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie Qld 4480





ORDINARY MEETING OF COUNCIL

Friday 9 June 2017

Quilpie Shire Council Boardroom

MINUTES

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.29am.

2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bruce Paulsen

Cr Bob Hall

Cr Roger Volz

Mr Dave Burges (Chief Executive Officer)

In attendance: Mrs Nina Burges (Minutes Secretary)

3 APOLOGIES

Nil.

4 CONDOLENCES

Council noted the recent passing of Lillian Baxter, and expressed their condolences to the family.

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (05/17) – Ordinary Meeting of QSC held Friday 12 May 2017

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 12 May 2017.

Resolution No: (01-06-17)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 12 May 2017 are taken as read and confirmed as an accurate record of proceedings.

5/0

6 ITEMS FROM PREVIOUS MEETINGS

6.1 Grid Removal

The meeting was advised that the Department of Transport and Main Roads have approved the removal of the grid located on the eastern end of Quilpie on the Diamantina Development Road subject to the approval of the relevant landowners.

6.2 Pinkinetta Road

The meeting was advised that work is currently being undertaken to source appropriate materials for the Pinkinetta Road improvements.

7 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has participated in since the May 2017 Ordinary meeting of Council.

Cr Mackenzie advised that as part of a South West Regional Economic Development Board (SWRED) initiative, workshops for Tourism Officers were held in Quilpie and Eromanga.

The Mayor attended a Darling Downs and South West Regional Development Australia (DDSW RDA) meeting in Toowoomba on 18 May 2017. DDSW RDA are undertaking a community metrics assessment and also creating an 'overlay' mapping system of all infrastructure across the region. He also advised that the library coding workshops held last year will again be held across various centres.

Cr Mackenzie and elected members attended a tourism development meeting held in Quilpie with University of Southern Queensland representatives Jim Cavaye and Jane Summers. This meeting was convened to support interested business owners who would like to develop their tourism capabilities. A meeting to discuss tourism opportunities was attended by the Mayor in Toowoomba where he met with Mr John Wagner and Toowoomba Regional Council Mayor, Paul Antonio, at Wellcamp airport.

Eromanga and Adavale community meetings (including a site visit to Hell Hole Gorge) were undertaken, and a Councillor workshop was also held. A visit to Quilpie by the Director General of the Department of State Development, Mr Michael Schaumburg provided an opportunity for Cr Mackenzie to discuss various economic development matters.

On 05 June 2017, Crs Mackenzie and Hewson travelled to Roma for the SWRED meeting. Presenters at the meeting included Mr John Wagner, Tourism Events Queensland's Mr Matt Bron and Mr Josh

Hannah from the Department of Transport and Main Roads who discussed freight transport issues. A South West Regional Road and Transport Group (SWRRRTG) meeting was also held. A Paleo Tourism Workshop conducted by Mr Matt Bron was attended by the Mayor in Eromanga the following day.

Cr Mackenzie also attended an Outback Queensland Tourism Association (OQTA) meeting in Brisbane.

8 COUNCILLOR PORTFOLIO REPORTS

Councillors provided a brief overview of activities they have undertaken since the April Ordinary Meeting of Council.

In addition to the SWRED meeting attended in Roma with Cr Mackenzie, **Cr Jenny Hewson** attended the Tourism meeting held with University of Southern Queensland representatives and the Adavale community meeting. Along with other elected members, Cr Hewson also met with REX airline representatives and has had discussions with others in relation to the airport refuelling project. Cr Hewson also attended the plant committee meeting held in the lead up to the 2017-2018 budget deliberations, and the councillor workshop where a presentation by Pamela Denise on proposed streetscape improvements was considered.

Cr Bruce Paulsen attended the Adavale community meeting, the councillor workshop and the meeting with REX airline representatives. Cr Paulsen advised he has been researching opportunities for youth participation activities and is looking to meet with a number of parents as well as high school students to identify future actions. Cr Paulsen advised that the touch football competition will commence on 19 July.

Cr Bob Hall travelled to Brisbane for a Queensland Audit Office seminar. Topics raised included fraud management, asset management and related parties disclosures. Cr Hall was present at the USQ tourism meeting, the Eromanga community meeting, councillor workshop, REX airlines meeting and the plant committee meeting.

Cr Roger Volz met with three (3) community members to discuss various matters in relation to his arts and culture portfolio. He also convened a stakeholder meeting to discuss the proposed scope of works for the shire hall stage improvements. Cr Volz spoke with the Eromanga Natural History Museum to discuss signage and other promotional activities. In addition he attended the Eromanga and Adavale community meetings, the USQ tourism meeting, the councillor workshop and the plant committee meeting.

Cr Volz then presented a formal report to Council for consideration, in relation to his portfolio holdings (tourism). This matter was deferred for consideration until later in the meeting.

ADJOURNMENT

The meeting adjourned for morning tea at 10.43am and resumed at 10.55am.

DEPUTATION

President of the Mulga Mates, Ms Alisha Moody attended the meeting at 10.55am to provide an update on activities of the Mulga Mates Committee and concerns in relation to proposed changes to funding guidelines.

Resolution No: (02-06-17)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council make a submission to Federal Government representatives outlining the major impacts the proposed new Community Childcare Fund guidelines may have on the viability of rural and remote childcare centres.

5/0

ATTENDANCE

Ms Moody left the meeting at 11.25am.

9 STATUS REPORTS

9.1 (06/17) – Engineering Services Status Reports

Noted.

9.2 (06/17) – Corporate and Community Services Status Reports

Noted.

9.3 (06/17) – Financial Services Status Report

Noted.

9.4 (06/17) – Governance Status Reports

Noted.

10 ENGINEERING SERVICES

The Chief Executive Officer provided a general update on engineering department activities.

ATTENDANCE

Council's Manager Corporate and Community Services, Mrs Lisa Hamlyn, attended the meeting at 11.30am.

11 CORPORATE AND COMMUNITY SERVICES

11.1 (06/17) – Quilpie & District Show Committee, Tables

During the Centenary celebrations the Quilpie & District Show Committee kindly agreed to allow their tables to be utilised during the week. A number of the tables ended up being wet and the table

tops swelled and were damaged. Hence, these tables must be replaced for the Quilpie & District Show Committee.

Resolution No: (03-06-17)

Moved by: Cr **Bob Hall**

Secoded by: Cr **Jenny Hewson**

That Council agrees to assist the Quilpie Golf Club to replace the damaged tables owned by the Quilpie & District Show Committee by contributing 50% of the replacement cost.

5/0

ATTENDANCE

Mrs Hamlyn left the meeting at 11.40am.

12 FINANCE

ATTENDANCE

Council's Manager Financial Services, Mr David Charlton, attended the meeting at 11.41am.

12.1 (06/17) – Finance Report Ending 31 May 2017

The Finance report was presented to Council for the period ending 31 May 2017.

ATTENDANCE

Council's Chief Executive Officer, Mr Dave Burges, left the meeting at 11.50am.

Resolution No: (04-06-17)

Moved by: Cr **Bruce Paulsen**

Secoded by: Cr **Jenny Hewson**

That Council receives the Finance Report for the period ending 31 May 2017.

5/0

ATTENDANCE

Mr Burges returned to the meeting at 12.10pm.

ATTENDANCE

Cr Jenny Hewson left the meeting at 12.18pm.

Resolution No: (05-06-17)

Moved by: Cr Roger Volz

Seconded by: Cr Bob Hall

That Council adopt the 2016-2017 budget amendments as presented.

4/0

ATTENDANCE

Cr Hewson returned to the meeting at 12.23pm.

12.2 (06/17) – Utility Charging Units

Council currently charge utilities (water, sewerage and garbage) on the basis of a number of units multiplied by a dollar charge per unit. Council has requested information on the process for altering/reducing the chargeable base units on utility charges.

Noted.

12.3 (06/17) – Utility Charges – Multi-use Premises

In the past it has been the practice that where a business premises incorporates a residence they are charged for water and sewerage for both uses. That is, (currently) 20 units for the business and 30 units for the residence.

Resolution No: (06-06-17)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council adopt the amendment to the method of application such that premises that are essentially business premises but also incorporate a residence are only charged the residential utility rates with effect from adoption of the 2017/2018 budget.

5/0

12.4 (06/17) – 2017-2018 Insurance

Council insures buildings, plant and other sundry items against loss. For many years we have used the services of AON. The LGAQ, through managers, Jardine Lloyd Thompson (JLT) have recently commenced insuring such risks.

Resolution No: (07-06-17)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Bob Hall

That Council accept the quotation from AON for 2017-2018 asset insurance at a cost of \$169,677.83.

5/0

ATTENDANCE

Mr Charlton left the meeting at 12.47pm.

13 GOVERNANCE

13.1 (06/17) – Request for Assistance – Noccundra Ball

The Noccundra Blue Ball Committee have requested assistance by way of a financial donation or goods and services for the ball scheduled for 12 August 2017. The proceeds of the ball will go to the “Beyond Blue” charity.

Resolution No: (08-06-17)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That Council support the request for assistance from the Noccundra Blue Ball Committee by way of a community assistance cash contribution of \$500.

4/1

13.2 (06/17) – Customer Service Policy and Charter

A review of the current Customer Service Charter has been undertaken with the objective to provide easy to understand public information for the community. To bring the charter in line with other Council policies and procedures, a Customer Service Policy and associated Procedure have been developed. These documents have been summarised into an ‘easy to read’ Customer Service Charter.

Resolution No: (09-06-17)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council adopt the draft Customer Service Policy and the draft Customer Service Charter as presented.

5/0

14 CONFIDENTIAL

Resolution No: (10-06-17)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bob Hall

That Council enters into closed session under s275 of the Local Government Regulation 2012 at 1.12pm to discuss the following matters:

- *contracts proposed to be made by it;*
- *starting or defending legal proceedings involving Council; and*
- *other business for which a public discussion would be likely to prejudice the interests of Council or someone else, or enable a person to gain a financial advantage.*

5/0

ATTENDANCE

Council's Human Resources Officer, Mrs Maree Radnedge attended the meeting at 1.35pm and left at 1.46pm.

Resolution No: (11-06-17)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council moves out of Closed Session and resumes the Ordinary Meeting at 3.01pm.

5/0

14.1 (06/17) – Tender T16 1516 Register of Pre-Qualified Suppliers – Contractors for 2016-2018 A

14.2 (06/17) – Tender T16 1516 Register of Pre-Qualified Suppliers – Contractors for 2016-2018 B

This tender was called in 2016 and the panel established by way of Council resolution at the June 2016 meeting of Council. The panel is in effect until 30 June 2018.

Under this Register of Pre-qualified Suppliers, goods or services will be procured on the basis of the sound contracting principles in accordance with section 104 of the *Local Government Act 2009*, and the criteria which are particular to Council.

S16.1 of the tender specification document provides for Council to consider additions to the Panel of Pre-qualified Suppliers – Contractors in June 2017. This has not been advertised at this stage however the following have submitted documents for inclusion in the following categories:

- Gear Up Mechanical (Other – Diesel Fitter / Mechanic); and

- Patrick Eales (Building works, Building maintenance / handyman works, Painting and / or plastering works and Other – Tiling).

Resolution No: (12-06-17)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council accepts the submission from Gear Up Mechanical for inclusion on T16 Register of Pre-Qualified Suppliers – Contractors for 2016-2018 under the following category:

Other – Diesel Fitter / Mechanic.

5/0

Resolution No: (13-06-17)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council That Council accepts the submission from Patrick W Eales for inclusion on T16 Register of Pre-Qualified Suppliers – Contractors for 2016-2018 under the following categories:

- *Building works; and*
- *Building maintenance / handyman works; and*
- *Painting and / or plastering works; and*
- *Other - Tiling.*

5/0

14.3 (06/17) – Rates Recovery Action

A number of property owners fail to meet their obligations regarding the payment of rates. There are a number of steps followed in attempting to encourage payment. All other processes have failed and Council's next step is to refer a number of outstanding assessments to a solicitor for further recovery action.

Resolution No: (14-06-17)

Moved by: Cr Roger Volz

Seconded by: Cr Bob Hall

That Council refer the following outstanding rates assessments to a solicitor for further recovery action:

Assessment Number:	Outstanding Amount:	Assessment Number:	Outstanding Amount:
00028-00000-000	\$1,852.51	00266-00000-000	\$2,436.46
00050-20000-000	\$400.14	00306-00000-000	\$1,852.04
00052-00000-000	\$3,013.22	00383-00000-000	\$2,173.94

00052-50000-000	\$1,852.51	00258-00000-000	\$2,029.32
00059-00000-000	\$503.99	00292-00000-000	\$2,649.18
00164-00000-000	\$3,394.19	00789-00000-000	\$27,531.27
00764-41700-000	\$1,468.63	11021-00000-000	\$1,946.31
00764-42000-000	\$1,023.45	00368-00000-000	\$3,849.20
00196-00000-000	\$8,643.69	00106-40000-000	\$708.23
11022-00000-000	\$254.57		
5/0			

14.4 (06/17) – Skilling Queenslanders for Work First Start program

Administered by the Department of Education and Training (DET), Skilling Queenslanders for Work is an investment of \$240 million over four (4) years to support up to 32,000 Queenslanders into work through targeted skills and training programs. First Start is one of the seven programs that make up the Skilling Queenslanders for Work initiative. The program aims to provide young people and disadvantaged job seekers with opportunities to gain a nationally recognised qualification and twelve months paid employment by undertaking a subsidised traineeship (or approved Apprenticeship) with a local Council.

Resolution No: (15-06-17)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council submits a bid for the 2017/18 Skilling Queenslanders for Work First Start Program to employ a new fulltime apprentice.

5/0

15 LATE CONFIDENTIAL ITEMS

15.1 (06/17) – Native Title Quilpie Landfill

On 10 March 2017 Council resolved to "proceed with the acquisition of a Deed of Grant for the Quilpie landfill site and a road opening to access the site".

Native Title exists over part of the site and must be removed before the Deed of Grant can be issued.

To progress this matter a resolution to compulsorily acquire native title over that part of the site where native title still exists and land described as part of Lot 74 on SP273733 ("the Land"), is required.

Resolution No: (16-06-17)

Moved by: Cr Bob Hall

Seconded by: Cr Jenny Hewson

That:

- a) Council proposes to compulsorily acquire any and all native title rights and interests over land described as part of Lot 74 on SP273733, County of Nickavilla, Parish of Woorbil as shown on Drawing DD2015/077 (the Land) for Waste Management Facility (Refuse Tip and Refuse Transfer Station) purposes;
- b) Council serve a Notice of Intention to Acquire Native Title Rights and Interests and a Background Document (in the terms attached) on Dorothy "Cindy" Anderson, Janelle Collins, Rhonda Collins, Daphne Jackson and Brian Shillingsworth as the registered native title claimants for the Mardigan People Claim QUD 26/2007 to commence the compulsory acquisition process; and
- c) Council delegates to the Chief Executive Officer the power to attend, on Council's behalf, any objection meeting to be held in relation to the proposed compulsory acquisition of native title over the Land."

5/0

15.2 (06/17) – Tourism and Business Development

Following the receipt of the Quilpie Shire Council Tourism and Marketing Implementation Plan in January this year, the development of the 2017-2022 Corporate Plan, and numerous discussions in relation to tourism and business development, Cr Roger Volz requested Council support to establish a firm position and detailed action plan to facilitate tourism and business development across the shire.

Resolution No: (17-06-17)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council:

- Reconsider the appointment of a Tourism and Marketing Officer position for a two (2) year fixed term to implement the recommendations of the House of Communications report;
- Engage the services of a professional website developer to undertake a full redevelopment of the Quilpie Shire Tourism website;
- Develop a detailed marketing strategy and plan, and review its communication strategies particularly in terms of marketing in the social media area;
- Adopt and implement a tourism 'branding' package;
- Commence implementation of a structured business support program; and
- Acknowledge additional resources for the above activities will be required

4/1

16 LATE ITEMS

16.1 (06/17) – Expression of Interest Stock Route Facilities

Council has been invited to submit an expression of interest for funding for priority stock route facility construction and maintenance. Council's Technical Officer has advised water infrastructure on Warrabin Lane Reserve has been identified as needing maintenance including desilting the smaller dam on the northern side of the Diamantina Development Road, cleaning the silt trap and repairs to the wings on the larger dam.

Council's Shire Rural Lands Officer advised that Government Bore on Burkabulla was to his knowledge in need of repair as the previous owner advised the rod and casing had been 'dropped'.

Noted.

17 GENERAL BUSINESS

17.1 (06/17) – Councillor Remuneration 2017-2018

The *Local Government Regulation 2012* requires the Local Government Remuneration and Discipline Tribunal to determine the maximum amount of remuneration to be paid from 1 July to mayors, deputy mayors, and councillors of all local governments (except Brisbane City Council).

Section 247 of the regulation requires councils to pay each elected representative as per the schedule unless by resolution they resolve to adopt a lesser amount.

Resolution No: (18-06-17)

Moved by: Cr Bob Hall

Seconded by: Cr Jenny Hewson

That Council resolve to set the Deputy Mayor and Councillor 2017-2018 remuneration levels at 75% of the level set by the Remuneration and Discipline Tribunal and the Mayoral 2017-2018 remuneration level at 91% of the level set by the Remuneration and Discipline Tribunal.

5/0

17.2 (06/17) – Eromanga Clean Up

An enquiry has been received regarding Council offering the residents of Eromanga a free clean up service, similar to the Quilpie service prior to the Centenary.

Resolution No: (19-06-17)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council offer a kerbside cleanup to the town residents of Eromanga and Adavale.

5/0

17.3 (06/17) – Request to Support Pimelea Research

Cr Tyson Golder, Maranoa Regional Council Mayor, has written to south west Queensland councils encouraging active support for the Pimelea Research that is being coordinated by AgForce. In particular, Cr Golder is asking Council to consider allocating a funding allocation in Council's 2017-18 budget for Pimelea research activities.

Noted.

17.4 (06/17) – Request for Assistance – Quilpie Junior Rugby League

By email dated 05 June 2017, Quilpie Junior Rugby League is requesting assistance from Council to supply materials and to construct a set of goalposts from PVC for the Club. A set has previously been purchased for under sixes but the Club would like a set on a larger scale for under eights and tens to share.

Council has a Community Assistance Policy and this request should be considered under that policy.

Resolution No: (20-06-17)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council agree to provide in kind assistance under its Community Assistance Program to the Quilpie Junior Rugby League Club for the provision of a set of goalposts.

5/0

17.5 (06/17) – Councillor Requests

Councillors were invited to raise any additional matters of interest or concern.

- Cr Hewson requested that outstanding items from the Bulloo Park redevelopment be completed at the earliest opportunity;
- Following on from the Customer Service Policy adopted earlier in the meeting, Cr Paulsen raised the issue of barking dogs. Following discussions, Council agreed to purchase a number of anti-barking collars to be made available for hire to community members in an effort to address this matter.
- Cr Paulsen requested that current signage in relation to camping be assessed;
- Cr Paulsen suggested that Hell Hole Gorge should be especially promoted for the tourism shoulder seasons;
- Cr Paulsen requested that letters of apology be issued to organisations that were inadvertently omitted from the Quilpie Centenary Book;
- Cr Paulsen raised ongoing concerns in relation to freight transport issues;
- Cr Hall noted his support for investing financial support into major events;
- Cr Hall requested that consideration be given to engaging agents to market the council owned vacant residential blocks in Curlew Estate;

- Cr Hall requested that the Quilpie Centenary books be offered on consignment for local businesses to sell;
- Cr Hall raised his concern in relation to the Bulloo Park carpark and ponding of water;
- Cr Hall requested that consideration be given to signage at Baldy Top to encourage climbers to utilise the safest walkway (at the back);
- Cr Stuart Mackenzie raised the matter of electricity costs and suggested Cr Hall (in his portfolio role) could liaise with business to ascertain if there is any interest in Council investigating a solar power scheme which could be potentially be paid off by participating business through a rates charge.

18 MEETING DATES

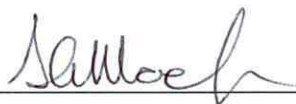
A Special Meeting of Council to adopt the 2017-2018 budget will take place on Friday 14 July 2017 in the Quilpie Shire Council Boardroom, commencing at 9.30am.

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday, 14 July 2017 in the Quilpie Shire Council Boardroom, immediately following the Special Meeting.

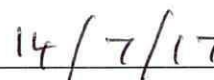
There being no further business the Mayor declared the meeting closed at 4.48pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 9 June 2017.

Submitted to the Ordinary Meeting of Council held on the Friday, 14 July 2017.



Cr Stuart Mackenzie



Date

Mayor of Quilpie Shire Council