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# Ordinary Meeting of Council

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## MINUTES

Friday 10 March 2017

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie Qld 4480





# ORDINARY MEETING OF COUNCIL

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## MINUTES

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### 1 OPENING OF MEETING

The Mayor declared the meeting open at 9.46am.

### 2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bruce Paulsen

Cr Bob Hall

Cr Roger Volz

Mr Dave Burges (Chief Executive Officer)

In attendance: Mrs Nina Burges (Minutes Secretary)

### 3 APOLOGIES

Nil.

### 4 CONDOLENCES

Council noted the recent passing of Mrs Diane Walker and expressed their condolences to the family.

### 5 RECEIVING AND CONFIRMATION OF MINUTES

#### 5.1 (02/17) – Ordinary Meeting of QSC held Friday 10 February 2017

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 10 February 2017.



Resolution No: (01-03-17)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 10 February 2017 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## 6 ITEMS FROM PREVIOUS MEETINGS

Nil.

## 7 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has participated in since the February 2017 Ordinary meeting of Council.

Cr Mackenzie noted it was pleasing to see all councillors were able to attend both the Wild Dog Advisory Committee Meeting and the Business Tourism Development Group meeting in February. Councillors also met with representatives from the Department of Education and Training to discuss matters relating to childcare in Quilpie.

Cr Mackenzie attended an Outback Queensland Tourism Association meeting in Brisbane on 22 February where that group received a presentation from Mr Mark Olsen, General Manager of *Consulting for EarthCheck*, Australia's longest running dedicated tourism consulting firm servicing clients in over 70 countries. Discussions at the meeting included outback Queensland visitor rates and spending compared with the outback regions of other States, the potential of developing dedicated education packages for school students, and the benefits of having online booking capabilities to capture more visitors.

The South West Regional Roads and Transport Group (SWRRTG), of which Cr Mackenzie is the Chair, and the South West Queensland Local Government Association (SWQLGA) conference were both attended in Cunnamulla on 06 March 2017. Queensland Senator the Hon James McGrath was also in attendance at both meetings.

Cr Mackenzie participated in two (2) teleconferences in relation to tourism development projects being initiated by the South West Regional Economic Development (SWRED) group. Cr Hewson is also participating in a meat processing facilities working group with SWRED.

In conclusion, Mayor Mackenzie noted he has received positive feedback on both the presentation of gardens around Quilpie and road maintenance matters.

## 8 STATUS REPORTS

### 8.1 (03/17) – Engineering Services Status Reports

Noted.



## 8.2 (03/17) – Corporate and Community Services Status Reports

Noted.

## 8.3 (03/17) – Financial Services Status Report

Noted.

## 8.4 (03/17) – Governance Status Reports

Noted.

### ADJOURNMENT

The meeting adjourned for morning tea at 10.15am and resumed at 10.38am.

### ATTENDANCE

Council's Manager Engineering Services, Mr Casey de Pereira attended the meeting at 10.38am to provide an overview of activities and works progress for the Engineering Department. Mr de Pereira left the meeting at 11.20am.

## Special Meeting of Council

Due to the necessity to progress works in a timely fashion, it was determined that a special meeting of Council be held for the purpose of evaluating tenders prior to the April Ordinary Meeting of Council.

### Resolution No: (02-03-17)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council convene a Special Meeting of Council commencing at 9.00am on Tuesday 04 April 2017 for the purpose of assessing Tender T07 16-17 John Waugh Park Upgrade and RFP G T16 15-16 Adavale Charleville Road Project; and*

*That in accordance with section 276 of the Local Government Regulation 2012, Council approve Cr Volz and Cr Paulsen to attend the meeting via teleconference.*

5/0

## 9 ENGINEERING SERVICES

### 9.1 (03/17) – Register of Roads Policy Review

At the July 2016 meeting of Council the issue of Council maintaining the access road to Glenvale Station was raised. Staff were instructed to review the relevant policy to clarify the matter. A draft



policy was presented to Councillors for consideration on Tuesday 28 February 2017. Under the revised policy Council will take responsibility for Glenvale Road and it will be added to Council's road register and asset register.

Resolution No: (03-03-17)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Roger Volz

*That Council adopt the amended policy E.02 Register of Roads Policy.*

5/0

## 9.2 (03/17) – Grid Policy Review

At the June 2016 meeting of Council the issue of Council responsibility for “end of road” grids was discussed. Staff were instructed to review the relevant policy to clarify the matter.

A draft policy was presented to Councillors for consideration on Tuesday 28 February 2017. There will be no change in Council's financial liability.

Resolution No: (04-03-17)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council adopt the amended policy E.01 Grid Policy.*

5/0

## 10 CORPORATE AND COMMUNITY SERVICES

Nil.

### ATTENDANCE

Council's Manager of Finance, Mr David Charlton, attended the meeting at 11.38am.

## 11 FINANCE

### 11.1 (03/17) – Finance Report Ending 28 February 2017

The Finance report was presented to Council for the period ending 28 February 2017.

Resolution No: (05-03-17)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bob Hall

*That Council receives the Finance Report for the period ending 28 February 2017.*

5/0



## ATTENDANCE

Mr Charlton left the meeting at 12.05pm.

## 12 GOVERNANCE

### 12.1 (03/17) – Purchase of Land – Quilpie Refuse Facility

The issue of the Quilpie landfill site being on town common (Camping and Water Reserve) and encroaching on Lot 28 and Lot 29 on NK13 came to light in 2013. Advice from the Department of Natural Resources and Mines (DNRM) at that time was that this matter needs rectification. Inland Surveys were subsequently instructed to prepare a plan identifying the site including the existing access to the site from Cemetery Road.

By letter of 28 February 2017, DNRM have written to Council providing information on the acquisition of the land.

Resolution No: (06-03-17)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council proceed with the acquisition of a Deed of Grant for the Quilpie landfill site and a road opening to access the site.*

5/0

### 12.2 (03/17) – Arts & Cultural Meeting Minutes

A meeting of the Quilpie Arts and Cultural Advisory Committee was held on Tuesday 21 February 2017. Discussions centred on the next steps for the Streetscape Design Concept report prepared by Pamela Denise and presented to Council at the January 2017 meeting.

Resolution No: (07-03-17)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council receive the minutes of the Quilpie Arts and Cultural Advisory Committee meeting held on Tuesday 21 February 2017.*

5/0

Resolution No: (08-03-17)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Bruce Paulsen

*That Council proceed to the design stage for the Bulloo Park entrances, street light artwork and the*



*western median strips in Brolga Street.*

5/0

### **12.3 (03/17) – Business Development Meeting Minutes**

A meeting of the Business Development Group was held on Tuesday 14 February 2017. Discussions were held regarding a number of items, including the Buy Local Campaign, the Corporate Plan and the Tourism and Marketing Review.

Resolution No: (09-03-17)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Bob Hall

*That Council receive the minutes of the Business Development Group meeting held on Tuesday 14 February 2017.*

5/0

### **ADJOURNMENT**

The meeting adjourned for lunch at 1.10pm and resumed at 1.25pm.

### **12.4 (03/17) – Works for Queensland**

Quilpie Shire Council was recently awarded \$1.1 million under the *Works for Queensland* infrastructure program.

This program will be of substantial benefit to Quilpie Shire, allowing currently unfunded projects to be brought forward. This will assist in reducing unemployment and will provide a significant economic stimulus to the local economy.

Resolution No: (10-03-17)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council write to the Premier of Queensland and the Deputy Premier of Queensland thanking the State Government for implementing the 'Works for Queensland' funding program and request that consideration be given to continuing the Works for Queensland program until such time as regional unemployment levels are comparable to state and national averages.*

5/0

## ATTENDANCE

On behalf of the Quilpie Common Permit Holder Group, Mrs Rebecca Thompson attended the meeting at 1.35pm to discuss the following item.

### 12.5 (03/17) – Minutes of Quilpie Common Permit Holder Group Meeting

A meeting of the Quilpie Common Permit Holder Group was held on Friday 24 February 2017. The group discussed the condition of the 3 Mile yards and are also requesting permission to use the pound paddock (with permission of current user) to wean stock.

## ATTENDANCE

Mrs Thompson left at 1.40pm.

### Resolution No: (11-03-17)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council receives the minutes of the Quilpie Common Permit Holder Group meeting held on 24 February 2017; and*

*That Council consider the construction of a new yard with water connection in the 2017/2018 budget deliberations.*

5/0

## 13 CONFIDENTIAL

### Resolution No: (12-03-17)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council enters into closed session under s275 of the Local Government Regulation 2012 at 1.54pm to discuss the following matters:*

- *contracts proposed to be made by it;*
- *Lease renewals; and*
- *Mining Claim application*

5/0

### Resolution No: (13-03-17)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz



*That Council moves out of Closed Session and resumes the Ordinary Meeting at 2.10pm.*

5/0

### **13.1 (03/17) – Application for Mining Claim No. 300131**

By mail 13 February 2017, Council has been provided the opportunity to object to the application for a mining claim. The locality of the Mining Claim is Mt Margaret Station. The applicant does not have any outstanding rates.

Resolution No: (14-03-17)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council offers no objection to the Mining Claim Certificate for Mining Claim No.300131.*

5/0

### **13.2 (03/17) – Tender T16 1516 Register of Pre-Qualified Suppliers – Contractors for 2016-2018**

This tender was called in 2016 and the panel established by way of Council resolution at the June 2016 meeting of Council. The panel is in effect until 30 June 2018.

Under this Register of Pre-qualified Suppliers, goods or services will be procured on the basis of the sound contracting principles in accordance with section 104 of the *Local Government Act 2009*, and the criteria which are particular to Council.

S16.1 of the tender specification document provides for Council to consider additions to the Panel of Pre-qualified Suppliers – Contractors in June 2017. This has not been advertised at this stage however Sean Bond of Outback Carpentry & Concreting has submitted documents for inclusion in the following categories:

- Building works; and
- Building maintenance / handyman works

Resolution No: (15-03-17)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council accepts the submission from Outback Carpentry & Concreting for inclusion on T16 Register of Pre-Qualified Suppliers – Contractors for 2016-2018 under the following categories:*

- Building works; and
- Building maintenance / handyman works

5/0



### 13.3 (03/17) – Tender T06 16-17 Sale of House and Land – Lot 32 Kookaburra Street, Quilpie

At the November 2016 Ordinary Meeting, Council considered an Expression of Interest received for the purchase of the house and land located at Lot 32 Kookaburra Street. Council resolved to advertise the parcel for sale by tender.

At the close of the tender period on Monday 27 February 2017, two (2) tenders had been received.

#### Resolution No: (16-03-17)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council accepts the tender received from Margie and Troy Minnett (T/A Minserv Pty Ltd) for the purchase of Lot 32 Kookaburra Street at a price of \$80,000.00 including GST subject to finance approval for the tenderer.*

5/0

### 13.4 (03/17) – Tender T05 16-17 Sale of House and Land – 58 Boonkai Street, Quilpie

At the December 2016 Ordinary Meeting of Council, a report on the then current status of staff housing was presented to Council for consideration. Council agreed to advertise the three (3) bedroom house and land located at 58 Boonkai Street, Quilpie, for sale by tender.

At the close of the tender period on Monday 27 February 2017, two (2) tenders had been received.

#### Resolution No: (17-03-17)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council not accept a tender for the purchase of 58 Boonkai Street.*

5/0

### 13.5 (03/17) – Renewal of Special Lease 10/49545

By email of 28 February 2017, SLAM are requesting Council's views or requirements, including any local non-indigenous cultural heritage values, that the department should consider when assessing the renewal of special lease 10/49545 in terms of Section 167 (1) of the Land Act 1994. The purpose of the Special Lease is for primary industry (Shearing Shed).

#### Resolution No: (18-03-17)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Bruce Paulsen

*That Council has no requirements in relation to the proposed renewal of Special Lease 10/49545 over Lot 3 on BLO10 and that Council is not aware of any issues associated with the land.*

5/0



### 13.6 (03/17) – Renewal of Term Lease 0/210908

By email of 28 February 2017, SLAM are requesting Council's views or requirements, including any local non-indigenous cultural heritage values, that the department should consider when assessing the renewal of term lease 0/210908 in terms of Section 167 (1) of the Land Act 1994. The purpose of the Term Lease is for Water Facility.

Resolution No: (19-03-17)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen

*That Council has no requirements in relation to the proposed renewal of Term Lease 0/210908 over Lot 6 on MCY56 and that Council is not aware of any issues associated with the land.*

5/0

## 14 LATE CONFIDENTIAL ITEMS

Nil.

## 15 LATE ITEMS

Nil.

## 16 GENERAL BUSINESS

### 16.1 (03/17) – Councillor Requests

Councillors were invited to raise any matters of interest or concern.

- Cr Hewson requested that due to the Anzac Day public holiday, confirmation be sought from Aurizon to ensure rail freight deliveries will be guaranteed during the week of the Quilpie Centenary celebrations;
- Cr Paulsen expressed concern at the condition of the bitumen at the western end of Brolga Street;
- Cr Hall advised that the wings on the Warrabin Tank need repair;
- Cr Hall also advised that a number of 'under road' culverts in various Quilpie streets need cleaning out and some require repair;
- Cr Hall requested that Mrs Rebecca Thompson, and Mr and Mrs Ben and Jean Hall be acknowledged for their photographic contributions to the Centenary book. All councillors were in agreement;
- Cr Volz requested consideration be given to installing 'black out' curtaining on the windows on the eastern side of the Quilpie Shire Hall Supper Room; and
- Cr Paulsen requested that some maintenance work be undertaken on the presentation of the John Waugh Park kiosk prior to the football season.



## 16.2 (03/17) – Federal Assistance Grants Indexation

The Australian Local Government Association (ALGA) is calling on Quilpie Shire Council's support in lobbying the Federal Government to restore indexation to the Federal Assistance Grants.

Resolution No: (20-03-17)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council support the Australia Local Government Association (ALGA) campaign to lobby for the reintroduction of the indexation of the Federal Assistance Grants and that the grants should be population based to provide additional assistance to Councils with smaller populations.*

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## 16.3 (02/17) – Councillor Portfolios

Cr Mackenzie requested feedback from councillors on his proposal to introduce a new agenda item, providing for monthly verbal reports from all councillors in relation to activities undertaken within their portfolio holdings.

Resolution No: (20-03-17)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen

*That Council amend section 3.3 of G.07 Standing Orders Policy, to incorporate an additional agenda item, namely 'Councillor Portfolio Reports'.*

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## 16.4 (03/17) – Queensland Climate Resilient Councils Program

By letter dated 02 March 2017, the Local Government Association of Queensland is inviting Quilpie Shire Council to be one of twenty Queensland local governments to take advantage of the newly established Queensland Climate Resilient Councils (Q CRC) program.

Noted.

## MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared a Material Personal Interest in the following item (*as defined in section 172 of the Local Government Act 2009*), due to his position as Chairman of the Outback Gondwana Foundation. Cr Mackenzie dealt with this Material Personal Interest by leaving the meeting room,



taking no part in the debate or discussion on the matter.

#### ATTENDANCE

Cr Mackenzie left the meeting at 2.57pm

#### CHAIRING OF MEETING

Cr Hewson assumed the Chair at 2.57pm.

#### 16.5 (03/17) – Request for Assistance Eromanga Natural History Museum

By email received 08 March 2017, the Eromanga Natural History Museum has advised that it was unsuccessful for an Arts Impact grant for which Council had resolved to make a financial contribution of up to \$4,000 if the application had been successful.

ENHM is requesting to utilise the \$4,000 to assist in set up costs for the nearly completed accommodation lodge.

*Noted.*

#### ATTENDANCE

Cr Mackenzie returned to the meeting at 3.10pm and resumed the position of Chair.


### 17 MEETING DATES

The next Ordinary meeting of Quilpie Shire Council will take place on Friday, 21 April 2017 in the Quilpie Shire Council Boardroom, commencing at 9.30am. A Special Meeting of Council will be held on Tuesday 04 April 2017 for the purpose of assessing tender T07 16-17 (John Waugh Park Upgrade) and request for pricing RFP G 15-16 (Adavale Charleville Road).

There being no further business the Mayor declared the meeting closed at 3.11pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 10 March 2017.

Submitted to the Ordinary Meeting of Council held on the Friday, 21 April 2017.

  
Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

21 / 4 / 17  
Date