



MINUTES

Ordinary Meeting of Council

12 January 2016 commencing at 9:44am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1. OPENING OF MEETING

The Mayor declared the meeting open at 9:44am

2. PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Nina Burges (Senior Administration Officer)

3. CONDOLENCES

Condolence Cards were sent to the relatives of the late Mr J. Mead and Mr H. Momberg.

4. RECEIVING AND CONFIRMATION OF MINUTES

(01/16) – Ordinary Meeting of QSC held Tuesday, 8 December 2015 at 10:15am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday, 8 December 2015.

Resolution No: (01-01-16)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday, 8 December 2015 are taken as read and confirmed as an accurate record of proceedings.

5/0

It was noted that contrary to previous advice contained within the meeting minutes, there are disabled facilities at Bulloo Park.

5. MAYORAL REPORT

Cr Mackenzie provided a verbal report on the meetings attended and activities undertaken since the last Ordinary Meeting of Council.

Mayor Mackenzie attended Rural Debt & Drought Taskforce meetings in Barcaldine and Charleville. He will be attending the Gympie meeting and a final public consultation meeting in Brisbane towards the end of January.

The Mayor met with journalists from *The Australian* Newspaper on 18 December 2015.

The announcement of Quilpie Shire Council's eligibility to apply for funding under the Federal Government's Drought Communities Programme was received just prior to Christmas.

6. FINANCE REPORTS

ATTENDANCE

Manager of Financial Services, David Charlton entered the meeting at 10:00am.

(01/16) – Finance Report for Period Ending 31 December 2015

The Finance report was presented to Council for the period ending 31 December 2015. Lengthy discussions were held on the audit process and the expectation for Council's Annual Report to be adopted at the February 2016 Ordinary Meeting of Council.

Resolution No: (02-01-16)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council receives the Finance Report for the period ending 31 December 2015.

5/0

ATTENDANCE

Manager of Financial Services, David Charlton left the meeting at 10:30am.

ADJOURNMENT

The meeting adjourned for morning tea at 10:30 am and resumed at 10:50am.

ADJOURNMENT

The meeting adjourned at 10:50am for the purpose of undertaking a Councillor workshop with facilitator Mr Rum Charles and resumed at 12:35pm in the absence of Cr Lilburne.

ATTENDANCE

Manager of Engineering Services, Sam Wooden attended the meeting at 12.35 pm.

ATTENDANCE

Cr Lilburne returned to the meeting at 12:44pm.

7. GENERAL BUSINESS – ENGINEERING

- **Grids**

The Manager Engineering Services was made aware of some particular grids requiring repair or maintenance.

- **Generator Sets**

It was confirmed that electrical contractor Steve McCann is evaluating the effectiveness of recently installed generators at other businesses in order to provide Council with a suitable recommendation for the generator set requirements.

- **John Waugh Park Playing fields**

Discussions were held on options for remedial treatments for the John Waugh Park sporting field. It was agreed this matter will be considered by the new Council during budget deliberations with a view to undertaking works in Spring 2016. In the meantime, a fertiliser treatment program is to be implemented together with any minor urgent remedial works as required.

- **Depot Construction and Works Program**

General updates were provided on the upcoming works program for road crews and on upcoming works at the new depot.

ATTENDANCE

Mr Sam Wooden left the meeting at 1:29pm.

ADJOURNMENT

The meeting adjourned for lunch at 1:29pm and resumed at 1:45pm.

8. STATUS REPORTS

(01/16) – Engineering Services Status Reports

(01/16) – Corporate and Community Services Status Reports

(01/16) – Financial Services Status Reports

(01/16) – Governance Status Reports

9. ENGINEERING SERVICES

No Reports

10. CORPORATE & COMMUNITY SERVICES

No Reports

11. GOVERNANCE

(01/16) – Local Government Remuneration Tribunal Determination

The *Local Government Regulation 2012* requires the Tribunal to determine, on or by 1 December, the maximum amount of remuneration to be paid from 1 July to mayors, deputy mayors, and councillors of all local governments (except Brisbane City Council).

On 30 November 2015, the Tribunal finalised its determination of remuneration arrangements to apply from 1 July 2016. This year, the Tribunal also conducted an extensive review of local government categories to apply from 1 July 2016.

The Tribunal has decided to increase the maximum remuneration levels previously determined for each category of council, as well as the new category 2 level, by 2.0% from 1 July 2016.

Section 247 of the regulation requires councils to pay each elected representative as per the schedule unless by resolution within 90 days of the gazettal of the schedule they resolve to adopt a lesser amount. The Tribunal has no power to approve proposed changes outside that 90 day period.

Resolution No: (03-01-16)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council remain below the prescribed remuneration with Councillor remuneration increasing by 2% effective 1 July 2016 to:

| | |
|--------------|-------------|
| Mayor | \$88,525.06 |
| Deputy Mayor | \$37,938.11 |
| Councillors | \$31,647.74 |

5/0

(01/16) – Operational Plan Quarterly Review

Council's Operational Plan is the detailed business and organisational planning document and forms the basis of Council's annual budget. The Operational Plan is monitored on an on-going basis to ensure Council is achieving the outcomes for the financial year.

The 2nd quarterly review of the 2015/16 Operational Plan has been undertaken and is presented to Council for information and comment.

Resolution No: (04-01-16)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That the 2nd quarterly review of the 2015-16 Operational Plan be received and noted.

5/0

(01/16) – Request to Use Pound Paddock

By letter of 01 January 2016, Mr Trevor Mead is requesting Council approval to rent or lease the Pound Paddock to spell horses.

The land is described as Lot 39 on NK84 and is located immediately north of the rail line and stock yards. The area of the land is 105Ha. The fence is in poor condition in some areas.

The Pound Paddock has been used by various people over the use to hold stock but there are no entitlements.

Resolution No: (05-01-16)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council approve the request from Mr Trevor Mead to have use of the "Pound Paddock" for a twelve (12) month period subject to the condition he repair and maintain fencing at his expense as required.

5/0

(01/16) – Local Preference for Supply of Goods and Services

Council reviewed their position on local preference for the supply of various goods and services available locally. The matter was raised in relation to the purchase of bulk diesel however Council can adopt a position for the supply of any goods and services.

Noted.

12.CONFIDENTIAL

CLOSED SESSION

Resolution No: (06-01-16)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That in accordance with section 275 of the Local Government Regulation 2012, Council move into closed session for the purpose of discussing a proposal to enter into a contract with Council.

5/0

(01/16) – Mrs Karma Baker, Offer of Sale of House to Council

MATERIAL PERSONAL INTEREST DECLARED

Cr Milosevic declared a Material Personal Interest in this matter (*as defined in section 172 of the Local Government Act 2009*), due to being the owner of a property which may be affected by a Council decision discussed in confidence. Cr Milosevic dealt with this Material Personal Interest by leaving the meeting room and taking no part in the debate or discussion on the matter.

Cr Milosevic left the meeting at 2:38 pm

MATERIAL PERSONAL INTEREST DECLARED

Cr Lilburne declared a Material Personal Interest in this matter (*as defined in section 172 of the Local Government Act 2009*), due to being the agency handling the sale of a property which may be affected by a Council decision discussed in confidence. Cr Lilburne dealt with this Material Personal Interest by leaving the meeting room and taking no part in the debate or discussion on the matter.

Cr Lilburne left the meeting at 2:38 pm

Correspondence has been received from Mrs Karma Baker officially requesting Council's consideration of her offer for the sale of her residence located at 8 Brolga Street, Quilpie to Council as a residence for the swimming pool lessees, upon re-negotiation of their lease agreement.

Resolution No: (07-01-16)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That in accordance with section 275 of the Local Government Regulation 2012, Council move out of closed session.

3/0

Resolution No: (08-01-16)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council declines the offer from Mrs Karma Baker to purchase the house situated at 8 Brolga Street Quilpie as a residence for the swimming pool lessees.

3/0

ATTENDANCE

Cr Lilburne and Cr Milosevic returned to the meeting at 2:50pm

13. CONSIDERATION OF LATE ITEMS

(01/16) – Personal Information Privacy Policy

A recent external audit of Council's website and administrative forms by the Office of the Information Commissioner has identified potential improvements to the way in which Council meets its compliance obligations in relation to information privacy. The way in which Council manages the personal information that it holds is governed by the *Information Privacy Act 2009 (Qld)* (The IP Act).

Resolution No: (09-01-16)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council adopts the draft Personal Information Privacy Policy as presented.

5/0

(01/16) – RFT T06 15-16 Sealing Works for new Council Depot

Tenders have been called for the bitumen sealing of the new works depot and for the second coat seal on Anzac Drive. The tender closes on 28 January 2016. The next meeting of Council is scheduled for 16 February and Council will be in "caretaker" mode. This means that Council will not be able to accept a tender until the new Council is formed and members sworn in. This is likely to be the first or second week in April 2016.

To allow the works to proceed Council could delegate the authority to the CEO to accept a tender.

Resolution No: (10-01-16)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council delegate to the Chief Executive Officer the authority to review and accept a tender for Tender T06 15-16 Sealing Works for New Council Depot.

5/0

14. GENERAL BUSINESS

- **Kangaroo Industries Association of Australia (inc)**

The Kangaroo Industries Association of Australia (inc) (KIAA) is inviting council to contribute \$10,000 to the cause of securing access to sale of products in California.

Resolution No: (11-01-16)

Moved by: Cr Sargent

Seconded by: Cr Milosevic

That Council decline the invitation of the Kangaroo Industries Association of Australia to contribute \$10,000 to the cause of securing access to sale of products in California. Council is, however, willing to provide a letter of support if requested.

5/0

- **Offer of Purchase of Land Curlew Estate**

Council has received a verbal offer for the purchase of a block of land in Curlew Estate at \$10,000. Council agreed that the land will remain on sale at a firm price of \$12,500 for the month of January 2016 and will revert to its original sale price in February.

- **Small Business Week**

Mayor Mackenzie has received correspondence inviting Council to participate in Small Business Week.

Noted.

- **Business Advisory Group Meeting**

Discussions were held on a preferred date for the next Business Advisory Group Meeting. It is anticipated that the meeting will be held in early March 2016.

15. MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday, 16 February 2016 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 3:26 pm

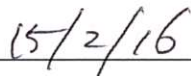
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 12 January 2016.

Submitted to the Ordinary Meeting of Council held on the Tuesday, 16 February 2016.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council



Date