



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

12 February 2013 commencing at 9:24am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:24am.

2 PRESENT

Cr Stuart Mackenzie
Cr Jenny Hewson
Cr Stewart Sargent
Cr Tony Lilburne
Dave Burges (Chief Executive Officer)
Jocelyn Robinson (Executive Assistant)

3 APOLOGIES

Resolution No: (01-02-13)

Moved by: Cr Sargent
Seconded by: Cr Hewson

That the apology from Cr Milan Milosevic is received and a leave of absence is granted for this meeting.

Carried: 4/0

4 CONDOLENCES

Condolence cards have been sent to the families of the late Hopkins Leonard Shaw (Len) (husband of Margaret Shaw), Gordon Arthur Nielsen and Margaret Ethel Haylock.

5 RECEIVING AND CONFIRMATION OF MINUTES

(01/13) – Ordinary Meeting of QSC held Tuesday 22 January 2013 at 9:30am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday 22 January 2013.

Resolution No: (02-02-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 22 January 2012 are taken as read and confirmed as an accurate record of proceedings.

4/0

6 MAYORAL REPORT

The Mayor participated in the Western Rivers Advisory Panel teleconference on 23 January. As a whole, the group was satisfied with the outcome of this project and has identified what is protected now and what needs to be protected. The teleconference was also an opportunity to discuss the issue of large scale irrigation from these Rivers.

An Outback Queensland Tourism Association meeting was held in Brisbane on 29 January which the Mayor attended. From the seventeen shires in the OQTA area, only three shires (including Quilpie) have taken up the marketing opportunity provided by the state government. The proposed marketing plans were distributed to participating Council for feedback.

Eromanga water issues were discussed through a public meeting held in Eromanga on 24 January which the Mayor, Cr Hewson and the CEO attended. Positive feedback was received by community members as they welcomed the new proposal. Mayor Mackenzie highlighted the need for another public meeting to update the community on the progress of the proposed upgrade.

7 TENDERS & QUOTATIONS

7.1 (02/13) – Quotation Q33 12-13 Design of the Eromanga Water Supply Upgrade

Quotations have been called for the design and documentation of the Eromanga water supply upgrade. Quotations were invited from George Bourne & Associates (GBA)

GBA have been involved in the investigation and planning for the Eromanga water supply upgrade throughout 2012. They were, but are now not, included on the relevant Local Buy panel due to an administrative oversight on the part of one of the parties. GBA have the background information and data that are necessary for the cost effective completion of this project and as such I have invited only 1 quotation as I believe they are the only supplier who is reasonably available to undertake the work in the necessary timeframe and at the best value for Council.

GBA have advised they can commence the project in late February and complete it by late May 2013.

Council has entered into a funding agreement with the State and two of the requirements of that agreement are that Council pass a resolution confirming that the approved project has been considered and is ready to proceed and a resolution confirming that project costs above the approved funding will be met by Council.

Resolution No: (03-02-13)

Moved by: Cr Lilburne

Seconded by: Cr Sargent

That Council:

- *Confirm the proposed project has been considered and is ready to proceed;*
- *Confirm the project costs above the approved funding from the State Government will be met by Council; and*
- *Award Quotation Q33 12-13 to George Bourne & Associates for the amount of \$49,483 exclusive of GST.*

4/0

BREAK

The meeting adjourned at 9:44am and resumed at 10:45am

ATTENDANCE

The Works Manager, Dennis Kerr, entered the meeting at 10:45am

8 ENGINEERING SERVICES

8.1 (02/13) S P Castles and Gundoo Station Access

Gundoo Station has recently changed ownership and to this end the new owner has been restricted to what has been an alternative access via the Ergon Energy power line through Amberville Station the previous owner of Gundoo had a gentlemen's agreement with the owner of Amberville to access Gundoo via the power line.

This now means the owner of Gundoo Station is obliged to source an alternative entrance/access to Gundoo Station.

Gundoo has 2 alternatives:

1. To revisit/use an old original access from Amberville Road through alternative neighbouring properties into Gundoo homestead

This old original road is not at a road easement and does have at least 2 large creek crossing to develop & maintain (one being fairly major), or

2. To open up the official access that runs along the boundaries of several properties to Gundoo Station.

This 2nd option is a considerable distance and would require extensive development to make a fit for purpose access.

Resolution No: (04-02-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That staff undertake investigations in relation to the Gundoo Station Access.

4/0

8.2 (02/13) – Late Item - Local Buy Quotation QSC-Q29 12-13 Multi Tyre Roller

The Plant Replacement Program for 2012-2013 has budgeted for replacement of Multi Tyre Roller Plant Number 107

Placement of a request for quotations through LGAQ's Local Buy Vendor Panel was activated to this end 4 invitations was sought with 3 responses being returned.

Resolution No: (05-02-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council accept the quotation for 1 new Ammann AP 240 T3 Multi Tyre Roller for the price of \$157,473.08 including GST from Conplant Pty Ltd and that Council not trade Plant Number 107 Caterpillar CP 300 Multi Tyre Roller.

4/0

Other points discussed with Works Manager:

- Employee feedback
- Pinkilla work site review
- Eromanga kerb and channel
- Pinkenetta road review
- Curlew Estate review
- Rock crusher feedback

ATTENDANCE

The Works Manager, Dennis Kerr, left the meeting at 11:52am

ATTENDANCE

Damon Meadow and Joanne Murrell, entered the meeting at 11:53am to present the Local Government Elected Members Update from the new Local Government Act.

ATTENDANCE

Damon Meadow and Joanne Murrell, left the meeting at 1:54pm

BREAK

The meeting adjourned for lunch at 1:55pm and resumed at 2:29pm

ATTENDANCE

The Community Services Manager, Monica James, entered the meeting at 2:29pm

9 COMMUNITY SERVICES

9.1 (02/13) – Student Bursary

The applications for the 2013-2014 Quilpie Shire Council Bursary Program closed on 30th January, 2013.

The Bursary program is an initiative of the Quilpie Shire Council. It provides an exciting opportunity for residents aged under 25 years residing within the Quilpie Shire to undertake training or study, which may have previously seemed unattainable. The program is about enhancing opportunities for young people and ultimately improving the quality of life for all in South West Queensland.

This program promotes the potential of our young shire residents, by allowing them a unique opportunity to further their education and skills. The program is open to residents under 25 years and may be used for study or training in any chosen field. The Student Bursary may be offered for up to \$5,000.00 a year for a maximum of two years.

Resolution No: (06-02-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council awards the Quilpie Shire Council Bursary for 2013-2014 jointly to Hugh Scott and Leah Wendelborn to the value of \$2,500 per person, pending receipt of progress and successful outcomes of study.

4/0

9.2 (02/13) – Late Item - Two Ablution Blocks Bulloo Park

The Bulloo Park Advisory Committee was formed to provide recommendation to Council regarding the development, management and ongoing issues at Bulloo Park. A Meeting was held on Friday 8th February, 2013 regarding the addition of extra shower and toilet facilities at the complex with these facilities being utilised by a number of different groups but in particular the Polocrosse Club, Show and Race Club. It was requested at the meeting on 8th February that a recommendation be taken to Council to purchase these facilities.

A number of different options and plans were presented to the group as to how many required, size and makeup of the facility. After much discussion it was moved by Bill Watts and seconded by Peirce Edwards that it be recommended to Council that 2 x 3 ensuite ablution blocks be purchased as soon as possible to cater for numbers attending the upcoming events at the facility.

As well as Bulloo Park being a sporting complex with the horse sports playing a primary role in use, the facility can also be used by Defence Force for exercises, schools for camps and school holiday activity camps. A suggestion was also made that with the current facility that possibly one of the current toilets in both male and female sides be converted to a shower facility.

Resolution No: (07-02-13)

Moved by: Cr Hewson
Seconded by: Cr Sargent

That Council delegates to the Chief Executive Officer the authority to source and purchase an ablution block for Bulloo Park adjacent to the Rodeo grounds.

4/0

9.3 (02/13) – Shutes for Race Track Bulloo Park

At the Bulloo Park Advisory Committee Meeting Trevor Mead requested soil at the top turn. Trevor stated that the shutes need boxing out and doing properly. They need to be the right depth and Council would be required to clear the area of any stone. I have received comments and an estimate of two different options regarding the requested works from the Works Department regarding the 1200metre shute and the 1350 m shute.

Further to the Advisory Committee Meeting Trevor Mead has also requested further loam from the 600metre mark to the finish line.

Resolution No: (08-02-13)

Moved by: Cr Sargent
Seconded by: Cr Lilburne

That Council agrees to undertake the necessary maintenance improvements to the race track and polocrosse fields

4/0

ATTENDANCE

The Cr Lilburne left the meeting at 3:24pm and returned at 3:27pm

9.4 (02/13) – Outback Queensland Eventures Partnership

General discussion took place in regards to the Outback Eventures Partnership

Resolution No: (09-02-13)

Moved by: Cr Lilburne
Seconded by: Cr Hewson

That Council agrees to undertake the Outback Queensland Eventures Partnership proposed

marketing program.

4/0

9.5 (02/13) – Community Grant Application

General discussion took place in regards to the Community Grant Application

Resolution No: (10-02-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council approves a Community Grant application for \$1000 to assist with the cost to undertake a bronze medallion course in Quilpie.

4/0

General discussion

- The latest OQTA Travellers Guide has been released
- Medicare Local Update

ATTENDANCE

The Community Services Manager, Monica James, left the meeting at 3:58pm

10 CORPORATE SERVICES

10.1

No Report

ATTENDANCE

The Finance Officer, Marie Mawn, entered the meeting at 3:58pm

11 FINANCE REPORTS

11.1 (02/13) – Finance Report for Period Ending 31 January 2013

Cash Management Report

Financial Management Report

Statement of Comprehensive Income

Statement of Financial Position

Statement of Cash Flows

Outstanding Debtors

Cheque Register Summary

Capital Expenditure Report

Revenue and Expenditure Report

Resolution No: (11-02-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council receives the Finance Report for the period ending 31 January 2013.

4/0

ATTENDANCE

The Finance Officer, Marie Mawn, left the meeting at 4:16pm

12 EXECUTIVE SERVICES

12.1 (02/13) – LGAQ Finance Summit and ROC Assembly

The LGAQ Finance Summit and ROC Assembly are being held from 8 to 10 April 2013 at the Hilton Hotel in Brisbane.

Both of these events were held in 2012 and were very informative.

The ROC Assembly is aimed at representatives of Regional Organisations of Councils, District Local Government Associations and other relevant regional groupings of councils. Members of the LGAQ Policy Executive and CEO Reference Group (which comprises the CEOs of Policy Executive member councils) will also be in attendance.

Resolution No: (12-02-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council authorises Mayor Mackenzie and Cr Hewson to attend the 2013 LGAQ Finance Summit and ROC Assembly to be held from 8 to 10 April 2013.

4/0

12.2 (02/13) – Late item – Approval MCU Application – Lowes Petroleum

Campbell Higginson Town Planners have undertaken an assessment of the application made by Chippen Holdings Pty Ltd T/A Lowes Petroleum Services for a Service Station and Bulk Fuel Depot on Lot 50 SP253470.

Resolution No: (13-02-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council approves the Material Change of Use application by Chippen Holdings Pty Ltd T/A Lowes Petroleum Services for a Service Station and Bulk Fuel Depot on Lot 50 SP253470n subject to the following conditions:

1. Approval is granted for the purpose of Material Change of Use for Material Change of Use for "Industrial Activity" ("Service Station" and Bulk Fuel Depot).
2. The development shall be generally in accordance with supporting information supplied by the applicant with the development application, including the plans listed in Item 10 (above) of this Decision Notice.
3. Loading and unloading, including the delivery of fuel and refuelling at the above ground tank farm, is permitted 24 hours a day, 7 days a week.
4. Adequate loading and unloading areas for the use shall be provided on the site. All loading and unloading shall be carried out only within the boundaries of the site and shall not be undertaken external to the site.
5. The total volume of chemical storage shall not exceed the following quantities:
 - 255 000L of fuel products; and
 - 10 000L drummed engine oil lubricants.
6. The existing sealed vehicle crossovers from Sommerfield Road shall be retained generally as shown on the plan "Proposed Site Plan" drawing reference RPMS_13_237, revision C, prepared by Rice Project Management Services and shall be upgraded if required to accord with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Area and Access, Section 2.3(1) of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
7. A minimum of six (6) car parking spaces shall be provided on-site, for the purposes of staff parking, in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Areas and Access, Section 2.2(1)(a). Carparking shall be reserved during business hours for the use of employees.
8. Vehicle manoeuvring areas shall be provided so that all vehicles, including heavy vehicles, associated with the use can enter and leave the site in a forward direction.
9. The swept paths of all vehicles manoeuvring to and from the refuelling areas and fuel delivery areas within the subject site shall be sealed and designed and constructed in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Areas and Access, Section 2.2(1)(b) of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
10. The balance of the subject site, beyond that included in Condition 10, where vehicles regularly manoeuvre or park shall be sealed or constructed of suitable alternative material to facilitate all weather operation, and designed and constructed in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Areas and Access, Section 2.2(1)(b) of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.

11. Dust resulting from activities on the premises, including vehicle manoeuvring, shall not be visible at any property boundary.

12. Heavy vehicle traffic, other than local traffic, associated with the use shall only utilise Sommerfield Road between the subject site and Diamantina Developmental Road.

Traffic directional signage shall be erected to ensure:

- the safe operation of the one-way vehicle crossovers; and
- heavy vehicles, other than local traffic, when exiting the subject site only turn right onto Sommerfield Road.

Traffic directional signage shall be in accordance with the Manual of Uniform Traffic Control Devices Parts 1, 2, 4, 10 and 11.

13. The premises shall be connected to Council's reticulated water supply system in accordance with Schedule 1, Division 3: Standards for Water Supply, Section 3.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.

14. The existing sewerage mains shall be extended to the subject site of sufficient length to facilitate direct connection in accordance with Schedule 1, Division 4: Standards for Sewerage, Section 4.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.

15. The premises shall be connected to Council's reticulated sewerage system in accordance with Schedule 1, Division 4: Standards for Sewerage, Section 4.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.

16. The premises shall be connected to the electricity supply in accordance with relevant standards required by the service provider.

17. The site shall be adequately drained and all stormwater shall be disposed of to a legal point of discharge in accordance with Schedule 1, Division 5: Standards for Stormwater Drainage, Section 5.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.

18. All stormwater from the subject site shall pass through a stormwater pollution interceptor prior to discharge to ensure no contamination occurs beyond the premises.

19. A 1.8 m high security fence shall be erected on the northern, southern and eastern boundaries as well as through the centre of the subject site (north south direction) generally as shown the plan "Proposed Site Plan" drawing reference RPMS_13_237, revision C, prepared by Rice Project Management Services.

20. Landscaping shall be provided generally as shown the plan "Proposed Site Plan" drawing reference RPMS_13_237, revision C, prepared by Rice Project Management Services.

21. Additional landscaping to that shown on the plan "Proposed Site Plan" drawing reference RPMS_13_237, revision C, prepared by Rice Project Management Services shall be provided at appropriate locations along the northern, eastern and southern boundaries of the subject site to minimise visual impact from surrounding areas.
22. A landscaping plan for the overall site, which addresses in particular the requirements of Condition 21 and 22, shall be submitted by the applicant to and for the endorsement of Council prior to the commencement of the use.
23. All landscaping areas shall be planted with screening trees, shrubs and ground cover and shall be in accordance with the endorsed landscaping plan and maintained at all times while the use continues.
24. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or the operational safety of the Sommerfield Road.
25. Provision shall be made for the on-site collection of industrial and general refuse in covered waste containers with a capacity sufficient for the use. At all times while the use continues, waste containers shall be maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis.
26. Provision shall be made for on-site collection of liquids captured in the "blind sump" by a licenced liquid waste management company. At all times while the use continues records must be kept of all liquids collected, including oil, in relation to the following:
 - the date and quantity removed;
 - the name of the waste transporter and/or disposal operator that removed the waste; and
 - the final destination of the waste.
27. Any filling or excavation necessitated to meet the conditions of this approval shall be undertaken in accordance with Schedule 1, Division 1: Standards for Construction Activities, Section 1.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
28. All works required by the conditions of approval for vehicle crossovers, water supply connection, sewerage connection, sewerage main extension, stormwater drainage, earthworks and connection to reticulated electricity shall be completed prior to the commencement of the use, unless such works are bonded to the satisfaction of Council.
29. Best practice soil erosion control techniques shall be used at the location of all works to be completed on the subject site in accordance with Schedule 1, Division 1: Standards for Construction Activities, Section 1.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed

engineering standards, and shall remain in place for the duration of construction.

30. No construction shall take place until the appropriate erosion control and silt collection measures are in place as required by Condition 30 (above). Such erosion control and silt collection measures shall remain on-site throughout the construction period.
31. Prior to undertaking any works required by the conditions of approval, full engineering drawings and specifications to appropriate engineering standards shall be provided for vehicle crossovers, water supply connection, sewerage connection, sewerage main extension, stormwater drainage, earthworks and connection to reticulated electricity, to and for the endorsement of Council's engineer.
32. The cost of carrying out works and providing services to the site, as required by conditions of approval, shall be at the expense of the applicant.
33. All outstanding rates and charges shall be paid to Council prior to the commencement of the use.

4/0

13 CONSIDERATION OF LATE ITEMS

14 GENERAL BUSINESS

General discussion took place in regards to the following issues:

- Dump update
- Land in Quilpie
- Employment
- Council Housing
- Rail Service

15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 12 March, 2013 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 5:46pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 12 February 2013.

Submitted to the Ordinary Meeting of Council held on the 12 March 2013.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date