



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

10 December 2013 commencing at 10:02am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:02am

2 PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

3 APOLOGIES

4 CONDOLENCES

Condolence cards have been sent to the families of the late Vera Heinemann and Mervyn Heinemann.

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (12/13) – Ordinary Meeting of QSC held Tuesday 12 November 2013 at 9:51am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday 12 November 2013.

Resolution No: (01-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 12 November 2013 are taken as read and confirmed as an accurate record of proceedings.

5/0

6 MAYORAL REPORT

Since the November Council Meeting, the Mayor attended numerous functions, conferences and outings on behalf of Quilpie Shire Council. Below is an overview of these functions.

A meeting was conducted with Wally Kearnan from the Department of Natural Resources and Mines regarding general departmental issues, Including native title, and updates.

As the Deputy Chair of the Outback Queensland Tourism Association, Cr Mackenzie attended the Annual General Meeting (AGM) held in Mount Isa on the 14 November. This meeting re-elected all current board members for another term. The AGM was held in conjunction with the 2013 Outback Queensland Tourism Association (OQTA) Awards and Symposium which was held over the 15 & 16 November. Council's Tourism Development Officer, Janelle Cassol, also attended this Symposium.

Mayor Mackenzie met with Paul Russell from the Department of State Development, Infrastructure and Planning regarding the digital economy and in particular the internet situation for the Quilpie Shire. It was noted that as more government departments have services available online there will be a need to ensure everyone has access to the internet to utilise these on-line services.

The Mayor also met with the Deputy Director General, Arts Queensland and the Director Arts Community Engagement to discuss and promote the Eromanga Natural History Museum project. The presentation received a positive response.

The Mayor was invited by LGAQ to participate in the newly formed Resource Communities Advisory Group. The first meeting of the Group was held on 22 November and the Mayor was elected as Chair of the Group. The meeting highlighted the need for remote communities to develop projects from a regional perspective. It was also identified that Councils such as Quilpie Shire need to review their Regional Plan as they don't include the impacts of mining and that they should develop Local Area Infrastructure Programs.

Whilst in Brisbane, the Mayor attended the Queensland Tourism Awards at which the Outback Queensland Tourism Association was awarded Gold for 'The Richard Power Award for Destination Marketing'. This is a huge milestone and resulted in various printed and electronic publicity. After this function, the Mayor travelled home to attend various functions on a local level.

On the 28 / 29 November the Mayor and Chief Executive Officer travelled to Cunnamulla for a South West Local Government Association (SWLGA) meeting, a South West Regional Road & Transport Group (SWRRTG) meeting and a South West Regional Economic Development (SWRED) meeting. The SWLGA meeting acknowledged the need for a regional pest management committee, similar to the regional committee developed for the wild dog control. The member for Maranoa, The Hon Bruce Scott MP, was in attendance and reported on various matters including the mobile phone black spot program, the plan to reinstate the GABSI program, issues with regional Post Offices and drought assistance programs that are available. Howard Hobbs, MP Member for Warrego, was also present and discussed issues including an investigation into the viability and future of rail services and no forced changes by the government in relation to proposed Ergon Energy depot closure. It was noted that Ergon Energy depots will not be forced to close from a government perspective, but the organisation will see changes to depot structure in rural areas. Mr Hobbs also notified the meeting that two properties in the Cunnamulla / Bulloo area have been bought by the Government as National Parks.

Councillor Hewson joined Councillor Mackenzie and CEO, Dave Burges in Cunnamulla for the SWRED meeting. It was noted that Balonne Shire will be joining the group, with the possibility of Maranoa Regional Council following suit. The group will look at developing an economic development project for the macropod industry. Mayor Ferguson from Bulloo Shire Council emphasized the need to promote the drive tourism market on outback routes which links to trails in New South Wales and South Australia.

Mayor Mackenzie and CEO Dave Burges represented the South West at the Regional Development Australia Regional Road Forum in Longreach on the 4 December. The forum drew attention to the need to have a priority road network program from a regional prospective and the need to link networks between regions and states. This priority road network program, together with road safety reports, will support a business case when lobbying for government funding.

On a local level, the Mayor attended the 2013 Council Christmas Party held on Saturday 7 December. During the evening, the Mayor acknowledged the progress of the Council over the past year and looks forward to the year ahead. Mayor Mackenzie wished everyone a happy and safe Christmas period and hopes that 2014 will bring a range of challenges and achievements as well as rain.

BREAK

The meeting broke for morning tea at 10:34am and resumed at 10:48am

Mayor Mackenzie welcomed Toni Willmott to the meeting and presented the 'Celebrating Our Employees Award.'

7 TENDERS & QUOTATIONS

8 ENGINEERING SERVICES

8.1 No Reports

9 COMMUNITY SERVICES

ATTENDANCE

The Community Services Manager, Monica James entered the meeting at 10:57am

9.1 (12/13) – Community Grants

An application from Emily Booker for assistance with having a qualified Royal Life Saving instructor to come to Quilpie and run a Bronze medallion course was received following the Council Meeting in November. At this time there are 9 people in Quilpie who need to renew their Bronze medallion by March 2014. Normally people have to travel to Charleville or Thargomindah to renew their Bronze but better attendance and more people are keen to participate if the course is held in Quilpie.

Resolution No: (02-12-13)

Moved by: Cr Lilburne

Seconded by: Cr Hewson

That Council approves the late application under the Community Grants Program from the Quilpie & District Sports Group seeking funding of \$1,000 to assist community members to obtain or renew their Bronze Medallions with participants also contributing.

5/0

9.2 (12/13) – Quilpie Memorial Swimming Pool

A letter has been received from Rachael Cooper expressing concern for an area that is needed at the Quilpie Pool. Rachael Cooper states there are 4 students with disabilities at Quilpie State College and her concern is the need for an accessibility toilet facility.

There are students who are male and have female staff and it is inappropriate to take these students into the female change area due to their age.

There are also other local community members who use wheelchairs and/or walkers who would find it difficult to manoeuvre around in the existing facilities.

Resolution No: (03-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council undertake investigations into providing an accessibility toilet facility and an extension to the kiosk.

5/0

General Discussion – Works Department

- Council acknowledged the Department's achievements throughout the year and congratulated the community services team members
- Monica James has been reappointed as a committee member of the Jupiter's Community Gambling Fund

ATTENDANCE

The Community Services Manager, Monica James left the meeting at 11:21am

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn entered the meeting at 11:22am

10 CORPORATE SERVICES

10.1 (12/13) – Wild Dog Advisory Committee Minutes & Recommendations to Council

The Wild Dog Advisory Committee met on Wednesday 20 November 2013 in the Quilpie Shire Council Boardroom.

The Committee made recommendations for Council's consideration.

Resolution No: (04-12-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council adopts the Wild Dog Advisory Committee Minutes of the Meetings held on Wednesday 20 November 2013 and endorses the following recommendations from the Wild Dog Advisory Committee:

- *That a letter be written to Andrew Bignell with an invitation to join the Wild Dog Advisory Committee as a Cheepie Syndicate representative.*
- *That a letter be written to all new property owners in the Quilpie Shire advising them of the availability of Council's wild dog services and the syndicate details.*

5/0

10.2 (12/13) – Purchase of Land - Adavale

An email has been received from Mr Doug Williams wishing to proceed with purchase of land in Adavale which was offered to him in 2011.

Resolution No: (05-12-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council does not proceed with the sale of lots 301 and 302 on A2451, Adavale to Mr Williams for \$250 per lot due to the length of time that has lapsed since the land was offered to the purchaser.

5/0

10.3 (12/13) – Agistment - Warrabin Lane

A letter was received from Viv Byrne requesting permission from Council to agist five (5) horses on Warrabin Lane Reserve due to the current drought conditions.

Resolution No: (06-12-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council endorses the decision to grant permission to Viv Byrne to agist five (5) horses on Warrabin Lane Reserve for an initial period of three months, commencing on the date the stock are placed on the reserve. A possible extension of the agistment period may be considered if required, subject to the condition of the land.

5/0

ATTENDANCE

The Rural Lands Officer, Andrew Byrne, entered the meeting at 11:58am

10.4 (12/13) – Quilpie Common

During the month the Rural Lands Officer advised that some of the cattle owners with stock on the Quilpie Common were becoming increasingly concerned regarding the lack of rain and the condition of the cattle on the Common. These persons decided to approach the other cattle owners to ask for a contribution of \$100 towards purchasing lick blocks to distribute to the cattle to assist to maintain their condition.

Resolution No: (07-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council endorses the decision to purchase the non-urea lick blocks for stock on the Quilpie Common and write to all stock owners advising that cattle owners must contribute to the cost to purchase the next round of urea blocks.

5/0

Resolution No: (08-12-13)

Moved by: Cr Lilburne

Seconded by: Cr Sargent

That Council destocks the Quilpie Common if no significant rainfall is received by the 11 January 2014.

5/0

Resolution No: (09-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council approves the de-silting works to take place at Orange Tank, to a maximum value of \$10,000.

5/0

(12/13) – Common Fencing

Concerns have been raised in regards to the maintenance of the common fences within the Shire.

Resolution No: (10-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council request that staff investigate the legally binding options to recover the cost of fencing the town commons where required and prepare a report on the cost of re-fencing the Shires commons where required.

5/0

(12/13) – Sheep in Eromanga

Residents have raised concerns regarding property owners' animals grazing in Eromanga.

Resolution No: (11-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council writes to the Eromanga town common neighbouring property owner advising that complaints have been received regarding sheep grazing within the Eromanga town streets and that adequate measures must be taken to prevent this from happening.

5/0

ATTENDANCE

The Rural Lands Officer Andrew Byrne left the meeting at 12:43pm

Resolution No: (12-12-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council moves into closed session at 12:43pm

5/0

Resolution No: (13-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council moves out of closed session at 1:26pm

5/0

10.5 (12/13) – Contract of Employment – Wild Dog Control Officer

The Wild Dog Control Officer contract concludes on 8 November 2013 and is presented to Council for review.

Resolution No: (14-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council extends the contract position of the Wild Dog Control Officer, and offers another twelve (12) month contract.

5/0

10.6 (12/13) – Late Tender T15 13-14

Tenders have been called for flood damage restoration works on Cheepie Adavale Road (part) under the 2012 NDRRA program.

Tenders were requested from 7 companies included on Council's "Civil Works Approved Contractor List". The Approved Contractor List was established in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

Resolution No: (15-12-13)

Moved by: Cr Sargent

Seconded by: Cr Milosevic

That Council accepts the tender from Trimroads Construction for the sum of \$593,214.71 inclusive of GST plus approved variations for the NDRRA reconstruction works on Cheepie Adavale Road.

3/2

10.7 (12/13) – Late Report - Tender T02 13-14 Reseal Program

Tenders have been called for the bitumen resealing of various Council roads. Relevant details are:-

- Coonaberry Road Ch00km to Ch5.8km
- Coonaberry Road Ch19.4km to Ch24.1km
- Old Charleville Road Ch20.4km to Ch22.0km
- Kyabra Road Ch15.0km to Ch19.7km

A rate was also requested for sealing part of Mt Margaret Road, Ch00km to Ch5.8km, if funds permit.

Tenders closed on Friday 6 December 2013. Six (6) tenders were received and all were conforming tenders.

Resolution No: (16-12-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council award Tender T02 13-14 to RPQ Spray Seal Pty Ltd for the amount of \$288,865.50 inc GST plus approximately 23,400m² of Mt Margaret at a rate of \$4.18/m².

5/0

ATTENDANCE

The Corporate Services Manager Lisa Hamlyn left the meeting at 1:38am

BREAK

The meeting broke for lunch at 1:38pm and resumed at 2:09pm

ATTENDANCE

Cr Milosevic entered the meeting at 2:12am

11 FINANCE REPORTS

11.1 (12/13) – Finance Report for Period Ending 30 November 2013

The Finance report was presented to council for the period ending 30 November 2013.

Resolution No: (17-12-13)

Moved by: Cr Lilburne

Seconded by: Cr Hewson

That Council receives the Finance Report for the period ending 30 November 2013.

5/0

12 EXECUTIVE SERVICES

12.1 (12/13) – Internal Audit

For the past 18 months Council have engaged LGAQ to undertake an internal audit function. All audits to date have been undertaken by Natalie Kent. The third audit was undertaken in week commencing Monday 28 October 2013.

Resolution No: (18-12-13)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

That Council receives the Internal Audit Report November 2013

5/0

12.2 (12/13) – Business Development Program

By letter of 23 November 2013, the Quilpie Cultural Society Inc is seeking the continuation of the Business Development Program sponsorship funding for a further 12 months.

The agreement has been set up as a sponsorship program by Council to allow the Society to engage the services of a part time Arts Development Officer. The agreement clearly articulates the uses the funding should be used for by outlining Council's perception of the role of the Arts Development Officer. It also states the deliverables from the program. These are reproduced below:

The program deliverables will be:-

- The amount of external funding obtained to deliver projects;
- The quality and benefit to the broader community of the projects delivered;
- The implementation of the Arts Tourism component of Council's Tourism Development Strategy & Action Plan;
- The amount of external funding sourced for a marketing program;
- The quality and effectiveness of the marketing program;
- The amount and effectiveness of the support provided to emerging artists and other art and cultural organisations.

Resolution No: (19-12-13)

Moved by: Cr Lilburne

Seconded by: Cr Milosevic

That Council not renew the Business Development Program sponsorship with the Quilpie Cultural Society.

5/0

12.3 (12/13) – Consulting Engineering Services

By letter of 25 October 2013, Brandon and Associates have provided a proposal to Council in relation to engineering support services.

Resolution No: (20-12-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council engages the services of Brandon & Associates as Council's consulting engineers.

5/0

12.4 (12/13) – Declaration of Water & Sewerage Service Areas

If Council wishes to make and levy a utility charge for the provision of reticulated water and sewerage services, it must declare a water service area and a sewerage service area under the provisions of Part 5 of the *Water Supply (Safety & Reliability) Act 2008*.

Resolution No: (21-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council:

- *declares the area as described on “Quilpie Map 1 – Water Service Area” as the service area for a retail water service in the town of Quilpie; and*
- *declares the area as described on “Quilpie Map 2 – Sewerage Service Area” as the service area for a retail sewerage service in the town of Quilpie; and*
- *declares the area as described on “Eromanga Map 1 – Water Service Area” as the service area for a retail water service in the town of Eromanga; and*
- *declares the area as described on “Eromanga Map 2 – Sewerage Service Area” as the service area for a retail sewerage service in the town of Eromanga; and*
- *declares the area as described on “Adavale Map 1 – Water Service Area” as the service area for a retail water service in the town of Adavale; and*
- *declares the service provider for these areas to be Quilpie Shire Council.*

5/0

12.5 (12/13) – Capital Works Program Status

Council has adopted a budget which includes an extensive capital works program. It is the responsibility of the Chief Executive Officer and the Senior Managers of Council to deliver the program.

Noted

ATTENDANCE

Cr Lilburne left the meeting at 3:11pm and returned at 3:23pm

12.6 (12/13) – Delegations Register

The Local Government Act 2009 requires CEOs to establish a register of delegations which must record all delegations by the Council, Mayor or CEO.

The purpose of the delegation registers are to formalise the responsibilities for a wide range of powers to be delegated by Quilpie Shire Council and by the CEO respectively within prescribed conditions and limitations in order to achieve greater efficiencies and improved decision-making.

Resolution No: (22-12-13)

Moved by: Cr Sargent
Seconded by: Cr Milosevic

That the Delegations Register be updated to reflect the legislative changes.

5/0

12.7 (12/13) – Review of Depasturage Policy

At the September 2013 Ordinary Meeting of Council, staff were requested to review the Depasturage Policy and present a report to the October meeting.

The policy was reviewed by the BEP Officer, Manager Corporate Services and CEO and an amended policy was tabled at the October meeting. Council deferred a decision on this matter and requested the matter be tabled at the November meeting.

Resolution No: (23-12-13)

Moved by: Cr Hewson
Seconded by: Cr Lilburne

That Council adopt the amended Depasturage Policy and amend the Fees & Charges schedule as required.

5/0

12.8 (12/13) – Development Application – Reconfiguring a Lot – 1 Lot into 23 Lot Residential Subdivision, New Roads and Easements

A Development Application – Reconfiguration of a Lot - 1 Lot into 23 Lot Residential Subdivision, New Roads and Easements, has been received from Quilpie Shire Council.

Resolution No: (24-12-13)

Moved by: Cr Sargent
Seconded by: Cr Hewson

That the Development Application to Reconfigure land described as Lot 1 SP234981, be approved subject to the following conditions:-

- 1 Approval is granted for the purpose of Reconfiguring a Lot (1 into 23 Lot Residential Subdivision, New Roads and Easements).
- 2 The development shall be generally in accordance with supporting information supplied by the applicant with the development application including the plan listed in Item 10 (above) of this Decision Notice.
- 3 The new roads shall have a minimum reservation width generally as shown on the plan “Proposed Plan of Lots 11 to 33, Easements A to M and New Roads Cancelling Lot 1 on SP234981”, drawing reference D441_QUI66, prepared by S.G.S., dated 13-02-13.
- 4 The new roads shall be sealed, designed and constructed in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Areas and Access, Section 2.1(1) of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering

standards.

- 5 The new roads shall be appropriately named.
- 6 Each proposed lot, excluding proposed Lot 33, shall be given an appropriate street number in accordance with Australian Standard AS4819.
- 7 Street lighting shall be provided in the new roads in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Areas and Access, Section 2.1(1) of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
- 8 Each proposed lot, excluding proposed Lot 33, shall have a sealed vehicle crossover from a constructed road, generally as shown on the plan "Proposed Plan of Lots 11 to 33, Easements A to M and New Roads Cancelling Lot 1 on SP234981", drawing reference D441_QUI66, prepared by S.G.S., dated 13-02-13, and in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Area and Access, Section 2.3 (1) and (2) of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
- 9 Easement M, burdening proposed Lot 14 generally as shown on the plan "Proposed Plan of Lots 11 to 33, Easements A to M and New Roads Cancelling Lot 1 on SP234981", drawing reference D441_QUI66, prepared by S.G.S., dated 13-02-13, shall be provided in favour of proposed Lot 13 for the purpose of vehicle access.
- 10 Access to proposed Lot 13 shall be provided along Easement M, burdening proposed Lot 14, generally as shown on the plan "Proposed Plan of Lots 11 to 33, Easements A to M and New Roads Cancelling Lot 1 on SP234981", drawing reference D441_QUI66, prepared by S.G.S., dated 13-02-13 as required by Condition 9.
- 11 The existing water supply main shall be extended to the subject site within the road reserves, and of sufficient length to facilitate direct connection from each proposed lot (excluding proposed Lot 33) to the water supply main, with capacity sufficient for the development, including adequate pressure for fire fighting purposes, in accordance with Schedule 1, Division 3: Standards for Water Supply, Section 3.1(1) of the Quilpie Shire Planning Scheme or to or to other accepted and endorsed engineering standards.
- 12 Each proposed lot, excluding proposed Lot 33, shall be connected to Council's reticulated water supply system, in accordance with Schedule 1, Division 3: Standards for Water Supply, Section 3.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
- 13 Fire hydrants shall be provided in the new road reserves in accordance with the accepted and endorsed engineering standards.
- 14 Prior to the submission to Council of the Plan of Survey required by Condition 30, reporting demonstrating that each lot can be adequately provided with an on-site effluent disposal system in accordance with Schedule 1, Division 4: Standards for On-Site Sewerage, Section 4.2 or to other accepted and endorsed engineering standards, shall be prepared by a Registered Professional Engineer Queensland (RPEQ)-Civil or other suitably qualified person and shall be submitted to and for the endorsement of Council.
- 15 Each proposed lot shall have stormwater collected and discharged in accordance with Schedule 1, Division 5: Standards for Stormwater Drainage, Section 5.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
- 16 Each proposed lot, excluding proposed Lot 33, shall be connected to the reticulated electricity supply system in accordance with relevant standards required by the service provider.

- 17 A statutory covenant, pursuant to section 97A of the *Land Title Act 1994*, shall be registered over Easements A to J shown on the plan "Proposed Plan of Lots 11 to 33, Easements A to M and New Roads Cancelling Lot 1 on SP234981", drawing reference D441_QUI66, prepared by S.G.S., dated 13-02-13, for the purpose of retaining vegetation for screening and visual amenity along and for the entire length of the subject site where it has frontage to Diamantina Developmental Road.
- 18 Easements A to J, burdening proposed Lots 11 to 20 respectively, generally as shown on the plan "Proposed Plan of Lots 11 to 33, Easements A to M and New Roads Cancelling Lot 1 on SP234981", drawing reference D441_QUI66, prepared by S.G.S., dated 13-02-13, shall be provided in favour of Council to facilitate access by Council to the covenant areas required by Condition 17 for the purpose of vegetation amenity and maintenance.
- 19 No access shall be provided from each of proposed Lots 11 to 20 to Diamantina Developmental Road for vehicles, persons or for any other purpose.
- 20 Appropriate fencing shall be provided within proposed Lots 11 to 20 along the entire northern boundary of Easements A to J to ensure compliance with Condition 19.
- 21 Easement K, burdening proposed Lot 12 and Easement L, burdening proposed Lot 15, generally as shown on the plan "Proposed Plan of Lots 11 to 33, Easements A to M and New Roads Cancelling Lot 1 on SP234981", drawing reference D441_QUI66, prepared by S.G.S., dated 13-02-13, shall be provided in favour of Council for the purpose of stormwater drainage.
- 22 All utility services shall be located within the road reserve where possible in accordance with accepted and endorsed engineering standards.
- 23 Any filling or excavation necessitated to meet the conditions of this approval shall be undertaken in accordance with Schedule 1, Division 1: Standards for Construction Activities, Section 1.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards.
- 24 Best practice soil erosion control techniques shall be used at the location of all works to be completed on the subject site in accordance with Schedule 1, Division 1: Standards for Construction Activities, Section 1.1 of the Quilpie Shire Planning Scheme or to other accepted and endorsed engineering standards, and shall remain in place for the duration of construction.
- 25 No construction shall take place until the appropriate erosion control and silt collection measures are in place as required by Condition 24 (above). Such erosion control and silt collection measures shall remain on-site throughout the construction period.
- 26 Prior to undertaking any works required by the conditions of approval for the road (including street lighting and fire hydrants), vehicle crossovers, water supply main extension, water supply connections and stormwater drainage, engineering plans and specifications shall be prepared by a Registered Professional Engineer Queensland (RPEQ)-Civil in accordance with the relevant standards required by the conditions of approval, and shall be submitted to and for the endorsement of Council.
- 27 On completion of the works, "as constructed" plans shall be submitted to Council, certified by a Registered Professional Engineer Queensland (RPEQ)-Civil that the works have been completed in accordance with the endorsed plans and any approved modifications.
- 28 The cost of carrying out works and providing services to each proposed lot, as required by conditions of approval, shall be at the expense of the applicant.
- 29 All works necessitated by the conditions of approval for the road (including street lighting

and fire hydrants), vehicle crossovers, water supply main extensions, water supply connections, effluent disposal investigation and reporting, stormwater drainage, earthworks and reticulation of electricity as shall be completed prior to the submission to Council of the Plan of Survey required by Condition 30.

- 30 The applicant shall submit a detailed Plan of Survey, including the statutory covenant documentation required by Condition 17, prepared by a licensed surveyor, for the approval of Council.

Note:

Aboriginal Cultural Heritage

This approval in no way removes the duty of care responsibility of the applicant under the *Aboriginal Cultural Heritage Act 2003*. Pursuant to Section 23(1) of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

5/0

12.9 (12/13) – Mayors’ Attendance at Various Functions

The Mayor was invited to attend the following events / functions:

- 2013 Outback Queensland Tourism Association (OQTA) Awards and Symposium in Mount Isa on 15 / 16 November 2013 as the OQTA Board Member for SWRED as well as the Queensland Tourism Awards dinner in Brisbane on Friday 22 November.
- The Resource Communities Advisory Group as a new member of the LGAQ panel. The inaugural meeting of the Group was held in Brisbane on Friday 22 November.
- A meeting was also held on Thursday 21 November 2013 with the Deputy Director General of Arts Queensland (Department of Science, Information Technology, Innovation and the Arts), to discuss the Eromanga Natural History Museum project.
- RDA Regional Roads Forum held in Longreach on the 4 December 2013

Resolution No: (25-12-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council endorse the attendance of the Mayor at the:

- *2013 OQTA Awards and Symposium in Mount Isa,*
- *Queensland Tourism Awards dinner in Brisbane,*
- *LGAQ Resource Communities Advisory Group meeting in Brisbane and*
- *RDA Regional Roads Forum held in Longreach*

5/0

12.10 (12/13) – Enterprise Risk Management Policy

Council has been working with Jardine Lloyd Thompson Pty Ltd over the past several years to progress the issue of Enterprise Risk Management. The JLT representative for the Darling Downs and South West, Alan Balloch, will be in Quilpie on 17 / 18 December 2013 to further progress the issue.

As resolved at the June 2012 ordinary Meeting of Council, the elected member representatives on the Group are Cr Hewson and Cr Milosevic.

Resolution No: (26-12-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council adopt the Enterprise Risk Management Policy as presented.

5/0

12.11 (12/13) – Local Government Electoral Act Review

By letter of 27 November 2013, the Hon David Crisafulli MP, Minister for Local Government, Community Recovery and Resilience has advised that the *Local Government Electoral Act 2011* is being reviewed. The letter was forwarded to Councillors on Wednesday 27 November.

A discussion paper has been prepared and this is available at www.dlgcrr.qld.gov.au with submissions closing on Friday 17 January 2014.

Noted

13 CONSIDERATION OF LATE ITEMS

13.1 (12/13) – Late Report - Planning Scheme Amendments

The Department of Transport & Main Roads is a concurrence agency for the proposed ROL for the industrial subdivision on the western side of Quilpie. The conditions imposed by the department include Council providing a vehicle proof barrier along the state controlled road frontage of the development site. One of the reasons for this is that the land is zoned “rural” and most development on rural land is not assessable development so Council cannot impose conditions. To allow Council to argue against this we need to demonstrate that Council can impose this condition on individual property owners when development occurs on the various allotments. The best way to do this is to formalise our intent to re-zone the land after the development is approved.

For consistency it is proposed to treat the rural to rural residential land and the mixed use to urban land in a similar manner.

Resolution No: (27-12-13)

Moved by: Cr Lilburne
Seconded by: Cr Milosevic

That Council resolves to amend the Quilpie Shire Planning Scheme by excluding Lot 2 on SP234981 from the Rural Zone and including that land in the Industrial Zone, by way of a minor amendment, pursuant to section 117 of the Sustainable Planning Act 2009 and Stage 1, Step 1.1 of Statutory Guideline 02/12 – Making and amending local planning instrument, to reflect DA-02/13; and

That Council resolves to amend the Quilpie Shire Planning Scheme by excluding Part of Lot 1 on SP234981 from the Rural Zone and including that land in the Rural Residential Zone, by way of a minor amendment, pursuant to section 117 of the Sustainable Planning Act 2009 and Stage 1, Step 1.1 of Statutory Guideline 02/12 – Making and amending local planning instrument, to reflect DA-01/13; and

That Council resolves to amend the Quilpie Shire Planning Scheme by excluding Lots 9 to 46 on SP234965 from the Mixed Use Zone and including that land in the Urban Zone, by way of a minor amendment, pursuant to section 117 of the Sustainable Planning Act 2009 and Stage 1, Step 1.1 of Statutory Guideline 02/12 – Making and amending local planning instrument to reflect DA-206.

5/0

14 GENERAL BUSINESS

ATTENDANCE

Cr Sargent left the meeting at 4:46pm

ATTENDANCE

Cr Lilburne left the meeting at 4:48pm

- Tom O’Toole Motivational Presenter
Cost of \$6500 + GST + travel costs (look at having it as a part of a function). Councillors are asked to present function ideas to the next Council meeting.
- Quilpie Fire Station Staffing Situation
Concerns have been raised regarding the lack of interest for staffing at the Quilpie Fire Station.
- Water situation at Sharon Roberts residence in Eromanga

(12/13) – General Business – Royalties for Regions Funding

Royalties to Regions funding project for mobile phone coverage in the Eromanga district.

Resolution No: (28-12-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council supports the Royalties for Regions mobile phone coverage project and will ensure the Council and private sector contribution total funding component is provided.

5/0

- Manager of Engineering Services
The position will be re-advertised early January.

ATTENDANCE

Cr Lilburne and Cr Sargent returned to the meeting at 4:52pm

ATTENDANCE

Cr Hewson left the meeting at 4:53pm

ATTENDANCE

The Technical Coordinator, Ted Hennessy entered the meeting at 4:52pm

7 TENDERS & QUOTATIONS

7.1 (12/13) – Q35 12-13 – Bulloo Park Ensuite Block

Quotation were called for Q35 12-13 for the supply and delivery of one Ensuite Shower / Toilet Block for Bulloo Park in Quilpie. Quotes closed on 15 November with four quotes being received.

Resolution No: (29-12-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council accept the quotation from Trident Transportable Buildings for the Supply and delivery to Quilpie of one ensuite shower/toilet block (with the electric hot water system) for price of \$32,064.00 including GST.

5/0

ATTENDANCE

Cr Hewson returned to the meeting at 4:56pm

ATTENDANCE

The Technical Coordinator, Ted Hennessy left the meeting at 5:12pm

15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 21 January 2014 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 6:03pm

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 10 December 2013.

Submitted to the Ordinary Meeting of Council held on the 21 January 2014.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date