



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

12 November 2013 commencing at 9:51am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:51am

2 PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

3 APOLOGIES

4 CONDOLENCES

A condolence card has been sent to the family of the late Miko Pascalic of Quilpie and Danny Maloney of Barcaldine.

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (11/13) – Ordinary Meeting of QSC held Tuesday 15 October 2013 at 11:17am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday 15 October 2013.

Resolution No: (01-11-13)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 15 October 2013 are taken as read and confirmed as an accurate record of proceedings.

5/0

6 MAYORAL REPORT

Since the October Council Meeting, the Mayor attended meetings and conferences on behalf of the Quilpie Shire Council.

As a follow up meeting, the Mayor connected twice via teleconference with staff from the Transport and Main Roads and Aurizon to revisit the issues being faced by the Western Rail Service and in particular of the livestock industry. Mayor Mackenzie has discussed this matter with local trucking companies and support from John Sommerfield. It was identified that meat processors prefer trucked cattle over rail cattle as cattle are able to be delivered quicker by truck than rail. There are a number of other factors including the decline in stock number due to the current climate conditions that are affecting this matter and the next step is to discuss this matter with government representatives. South West Regional Economical Development Committee have conducted a rail study that has identified the importance of maintaining a reliable rail service in western Queensland, which will be drawn upon to assist with future decisions. Council supports pressuring this matter further.

An Eromanga District Community Association (EDCA) meeting was conducted on 19 October in which the Mayor attended. The group are working with Council to develop tourism in the township by creating a Walk which commences along the river identifying interesting facts as well as through the town pinpointing previous pub sites and other interesting elements.

Councillor Mackenzie, Hewson and Lilburne alongside the Chief Executive Officer attended the LGAQ Conference held in Cairns on 22 and 23 October. This conference offered a variety of workshops that discuss subjects that are affecting many Councils including a Resources Workshop that discussed the Royalties from Regions Project. Conferences like these are excellent networking opportunities for the Councillors and CEO.

Discussions were held with Bruce Scott the Federal Member for Maranoa in which the following projects were discussed:

- Outstanding projects funded by the Regional Development Australian Funding for Round 5 (Eromanga "Natural History" Museum)
- Black Spot Scheme – Eromanga has been indented to be funded through the Royalties to Regions Funding and if successful the next priorities would be phone coverage in the Adavale area
- Issue that are effecting the Macropod Industry, attention was drawn on the fact that there needs to be supported by the industry as well as Council.

The Mayor, together with the Corporate Services Manager, Lisa Hamlyn attended the Community Advisory Network (CAN) meeting held in Quilpie held on Thursday 31 October. The major focus of this meeting was to discuss the doctor situations and it was pleasing to note that Quilpie has secured a year contract for two doctors to work a two week rotational roster.

Mayor Mackenzie has been contracted by the newly appointed Quilpie Diggers Race President, Sophie Turner to identify the plans for the upcoming years. The new committee were admired for their enthusiasm and new ideas to improve the current functions.

Remembrance Day Ceremony was held on Monday 11 November and it was good to see community members in attendance at this event. Monica James and Janet Foley were congratulated for their time and effort in organising the event.

The coming month will continue to be busy for Mayor Mackenzie where he will meet with various groups to develop opportunities for the Quilpie Shire.

BREAK

The meeting broke for morning tea at 10:20am and resumed at 10:37am

ATTENDANCE

LGMA Rural Management Challenge Team Mike Castles, Toni Bonsey, Angie Hennessy, Nina Burges and Jocelyn Hall entered the meeting at 10:37am

Cr Mackenzie welcomed the team and asked them to report on the outcome of the LGMA Rural Management Challenge that was held in St George on 31 October 2013.

ATTENDANCE

LGMA Challenge Team Mike Castles, Toni Bonsey, Angie Hennessy, Nina Burges and Jocelyn Hall left the meeting at 11:02am

Cr Mackenzie asked Cr Hewson to report on the results of attending the 5th Annual TEQ Regional Events Conference held in Townsville from 1-3 November.

7 TENDERS & QUOTATIONS

7.1 (11/13) – No Report

8 ENGINEERING SERVICES

8.1 (11/13) – Quilpie Hardware & Chipu Street Entrance Concrete Kerb Layback

Quilpie Hardware has requested reconstruction of the failed and now out of alignment concrete kerb layback that makes up the drive-through access to the side and rear of the store. Although the building has been placed after the access had been provided by Council the aged kerb layback is long past being serviceable or enterprising.

Resolution No: (02-11-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council offers to pay 50% of the total costs of the project due to the fact that the condition of the pavement failures in the vicinity is Council's responsibility.

5/0

9 COMMUNITY SERVICES

ATTENDANCE

The Community Services Manager, Monica James entered the meeting at 11:34am

9.1 (11/13) – Community Grants

The following applications and acquittals were received for the second round in the Community Grants Program for 2013-14.

1. St. Finbarr's P&F Association – \$5,000 to refurbishment of the Tuckshop.
2. Quilpie Diggers Race Club – In kind sand for horse stalls and \$1,000 financial support to boost the events publicity budget.
3. Swimming Club – In kind support with road closure on Saturday 23 November for annual Triathlon from 3pm to 7pm.
4. Quilpie Crusher's Softball - \$1,000 requested. The project is a donation to the group to enable them to play in the Qld Master's softball tournament in Brisbane, purchasing polo shirts, caps and socks.
5. Eromanga P & C Association - \$2,000 requested to hold a 3 day swimming camp in Eromanga. A qualified instructor will be running Austswim, First aide, Bronze Medallion and CPR for community participants.
6. Eromanga District & Community Association – requesting \$26,000 to develop a nature walk around Eromanga incorporating the community and historical points of interest in the streetscape and a conservation walk along the original Eroughoola Creek adjacent to Berella St and the Current Eroughoola Creek line adjacent to Mitchell Street.
7. Part 2 of above application – In kind support for use of Council machinery and man hours to clear and construct a crusher dust walking trail along Eroughoola Creek and sourcing of council retained historical information eg old photos, records.
8. Karen Penshorn - \$812.00 to obtain death certificates to see if people on list are buried in the Quilpie Cemetery and are some of the people in the graves with no names.
9. Karen Penshorn - \$890 to photocopy and preserve the old cemetery book and print onto canvas so people can touch the document and have a digital copy.
10. A letter from the Salvation Army has been received requesting a donation to assist with those affected by drought and their Christmas appeal.

To note:

\$5,000 was also set aside to assist Quilpie State College with their Camp in this financial year.

Acquittals

Acquittals from previous grants have been received from:

Quilpie Golf Club - \$2,500 for prizes for their Annual Golf Open weekend and thanking Council for their continued support.

Two acquittals have been received from Quilpie & District School Sport for in-kind support provided by Council for athletics events held during the year.

Resolution No: (03-11-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council approves:

1. *Quilpie Diggers Race Club – in-kind support for providing sand to the horse stalls. Publicity request will be funded through the Event Publicity Fund*
2. *Swimming Club – In kind support at the Annual Triathlon*
3. *Quilpie Crusher’s Softball - \$1,000 to purchase purchasing polo shirts, caps and socks for the Qld Master’s softball tournament*
4. *Eromanga P & C Association - \$2,000 to hold a 3 day swimming camp in Eromanga which includes Austswim, First aide, Bronze Medallion and CPR training*
5. *Salvation Army donation of \$500 to assist with those affected by drought and their Christmas appeal.*

5/0

General Discussion – Community Department

- Feedback on the Camping Options Workshop held in Charleville and attended by the Community Services Manager was provided.
- Remembrance Day went well and acknowledged the school children’s participation.
- Mulga Mates invited the Councillors and Community Services Manager to the new building that opened on Monday 11 November.

ATTENDANCE

The Community Services Manager, Monica James left the meeting at 12:20pm

BREAK

The meeting broke for lunch at 12:20pm and resumed at 1:33pm

ATTENDANCE

Jessica Jenkins from Rice Project Management Services entered at 1:33pm

Mayor Mackenzie welcomed Jessica Jenkins to the meeting to offer Council an update on the Flood Damage projects.

ATTENDANCE

Jessica Jenkins from Rice Project Management Services left at 2:01pm

10 CORPORATE SERVICES

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn entered the meeting at 2:03pm

10.1 (11/13) - Housing Application – Gyrica Gardens

An application has been received from Tania Riddiford requesting consideration for housing at Gyrica Gardens.

Tania suffered a stroke, therefore requiring accommodation with disability access (ground level, disabled shower access etc). Tania has submitted a letter from her doctor also in support of her application. Tania is from Bedourie and wishes to relocate to Quilpie permanently as her husband is working for a trucking company in Quilpie.

Whilst Gyrica Gardens complex is targeted as an aged housing facility, there have been applicants awarded tenancy in the past that are not on an aged pension but required modified accommodation under similar circumstances.

Noted

10.2 (11/13) - Technology One

During the month, the Chief Executive Officer has had communication with the Customer Account Manager from Technology One regarding the future of the implementation of the financial management system. This communication has been prompted by letters from Council refusing to pay maintenance / service account as we are not utilising the system. Technology One are now advising that they have sites fully operational and live using the system successfully.

As we have recently upgraded our Civica / PCS Financial Management system and have invested in a staff training program, It is my recommendation to Council that the Technology One –One Council project is formally terminated by way of written notice.

Resolution No: (04-11-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council agrees to formally terminate the Technology One – One Council Financial Management system project.

5/0

10.3 (11/13) - House Tender

During the October Council meeting, Council reviewed the Quilpie Shire Council Housing Strategy. As part of the review, it was identified that Council would sell some of the older Council stock and the revenue from the sales would be utilised toward upgrading Council's housing stock.

Following this meeting, 64 Pegler Street has become vacant.

This matter was deferred to the January Ordinary Meeting of Council

General Discussion – Corporate Services Department

- The matter of the landscaping in front of the Administration building was discussed.
- Rowan and Sarah Watson have been appointed as the Contract Wild Dog Control Officer and will commence early 2014.

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn left the meeting at 2:42pm

11 FINANCE REPORTS

ATTENDANCE

The Finance Manager, Barry Bonthuys entered the meeting at 2:43pm

11.1 (11/13) – Finance Report for Period Ending 31 October 2013

The Finance report was presented to council for the period ending 31 October 2013.

Resolution No: (05-11-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council receives the Finance Report for the period ending 31 October 2013.

5/0

11.2 (01/13) – Annual Report 2012-2013

In accordance with sections 182(1) and (2) of the Local Government Regulation 2012, a local government must prepare an annual report for each year and the annual report must be adopted within one month after the day the auditor-general gives the auditor-general's audit report about the local government's financial statements for the financial year to the local government.

The audit for the 2012-2013 financial year has been completed and an audit opinion provided. The statements for Council were certified without qualification by the auditor general.

Resolution No: (06-11-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council received the Annual Report for 2012-2013.

5/0

ATTENDANCE

The Finance Manager, Barry Bonthuys left the meeting at 3:13pm

12 EXECUTIVE SERVICES

12.1 (11/13) – Delegations Register

The Local Government Act 2009 requires CEOs to establish a register of delegations which must record all delegations by the Council, Mayor or CEO.

The purpose of the delegation registers are to formalise the responsibilities for a wide range of powers to be delegated by Quilpie Shire Council and by the CEO respectively within prescribed conditions and limitations in order to achieve greater efficiencies and improved decision-making.

Resolution No: (07-11-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That the Delegations Register be reviewed by Council.

5/0

12.2 (11/13) – Transport Infrastructure Development Fund Works Program

Council is a member of the South West Regional Road & Transport Group. The group comprises Balonne Shire, Bulloo Shire, Maranoa Regional, Murweh Shire, Paroo Shire, Quilpie Shire and the Department of Transport & Main Roads.

The RRTG is charged with developing a rolling four year works program and allocation of the available TIDS funds across the group.

In July 2013 the Group was informed of a review of the allocation of TIDS funds across the state. As a result of this review, our Group's allocation increased from \$1.89M / year to \$3.43M / year. As a result of this the rolling works program needs to allocate a new year 4 (2017/18) as well as allocate the additional funding which commences in 2014/15. A draft program has been prepared for consideration by the Technical Committee and then will be finalised and adopted by the RRTG.

A summary of the group's allocations over the four years in the draft program are provided below.

Council	Old program	Proposed program	Difference
Balonne	\$890K	\$1,380K	+\$490K
Bulloo	\$840K	\$1,892K	+\$1,052K
Maranoa	\$3,279K	\$4,762K	+\$1,483K
Murweh	\$1,485K	\$1,785K	+\$300K
Paroo	\$209K	\$2,084K	+1,875K
Quilpie	\$600K	\$1,515K	+915K

Details of the draft works program for Quilpie Shire are provided below.

Road	Details	2014/15	2015/16	2016/17	2017/18
Adavale Charleville Road	Gravel re-sheet various sections	0	0	0	300,000TIDS 300,000QSC
Napoleon Road	Gravel re-sheet various sections	0		320,000TIDS 320,000QSC	0
Kyabra Road	Pave and seal 2 / 1.5m shoulders chge 0.0 to 12.30 km including reseal full width	0	295,000TIDS 295,000QSC	0	0
Kyabra Road	Construct to a sealed standard	100,000TIDS 100,000QSC	0	0	0
Kyabra Road	Construct to a sealed standard 38.4 - 46.8km	345,000TIDS 345,000QSC 690,000R4R	155,000TIDS 155,000QSC 310,000R4R	0	0
TOTAL TIDS (excluding R4R)		445,000	450,000	320,000	300,000

Details of the previous works program are provided below.

Road	Details	2013/14	2014/15	2015/16	2016/17
Adavale Charleville Road	Gravel re-sheet various sections	0	0	0	0
Napoleon Road	Gravel re-sheet various sections	0	0	0	0
Kyabra Road	Pave and seal 2 / 1.5m shoulders chge 0.0 to 12.30 km including reseal full width	0	0	0	0
Kyabra Road	Construct to a sealed standard	0	0	0	0
Kyabra Road	Construct to a sealed standard 38.4 - 46.8km	0	0	300,000TIDS 300,000QSC	300,000TIDS 300,000QSC
TOTAL TIDS		0	0	300,000	300,000

Resolution No: (08-11-13)

Moved by: Cr Lilburne

Seconded by: Cr Hewson

That Council adopts the updated TIDs four year works program.

5/0

ATTENDANCE

Cr Sargent left the meeting at 3:36pm and returned at 3:39pm

12.3 (11/13) – Application for Permit to Occupy Over Lot 45 on Plan NK50

By letter of 23 October 2013, the Department of Natural Resources and Mines are requesting advice on whether Council has any issues the department should consider in terms of a request to occupy over Lot 45 NK50, Parish of Woorbil.

The land in question is owned by the state of Queensland and is located on the southern side of the town of Quilpie. The proposed use of the land is grazing.

Resolution No: (09-11-13)

Moved by: Cr Sargent

Seconded by: Cr Lilburne

That Council offer no objection to the Permit to Occupy over Lot 4 on Plan NK839916, Parish of Woorbil, subject to the land being adequately fenced on all boundaries; and

That Council has no knowledge of any local non-indigenous cultural heritage values associated with the land.

5/0

12.4 (11/13) – Boss’s Gorge Request for Signage

By letter of 17 October 2013, Senior Constable Chris Seng of the Queensland Police Service is requesting Council install signage for safety reasons at Boss’s Gorge.

The Gorge is located adjacent to the state controlled Adavale Blackall Road approximately 79km north of Adavale (approximately 18km from the Shire boundary). It is located approximately 300 to 400 metres off the constructed road on *Gifford*. *Gifford*, together with other properties within the Shire and across the state, is owned by Australian Country Choice.

Resolution No: (10-11-13)

Moved by: Cr Hewson

Seconded by: Cr Lilburne

That Council writes to the property owner identifying the safety risks identified at Boss’s Gorge.

5/0

12.6 (11/13) – Pinkilla Project

At the October 2013 Ordinary meeting of Council, staff were requested to provide Council an update on the Pinkilla project at the next meeting.

To this end, a report was requested from Council’s consulting engineer, Simon Bourne.

Noted

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn entered the meeting at 4:23pm and left at 4:28pm

12.5 (11/13) – Request for Rates Discount - Santos

By letter of 5 November 2013, Santos are requesting the discount on rates be applied despite payment being received 2 days late.

Resolution No: (11-11-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council grants the discount on the various Santos rate assessments.

5/0

13 CONSIDERATION OF LATE ITEMS

13.1 Late Item (11/13) – Tenders T7 13-14

Tenders have been called for flood damage restoration works on Old Charleville Road under the 2012 NDRRA program.

The quotes and tenders were requested from five companies included on Council's "Civil Works Approved Contractor List". The Approved Contractor List was established in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

Resolution No: (12-11-13)

Moved by: Cr Milosevic

Seconded by: Cr Sargent

That Council accepts the tender T7 13-14 from APV for the sum of \$1,160,212.30 inclusive of GST plus approved variations for the NDRRA reconstruction works on Old Charleville Road.

5/0

ATTENDANCE

Cr Sargent left the meeting at 4:36pm

14 GENERAL BUSINESS

The following letters were received and discussed

- Apology from Todd Cameron
- QDOG – Wild dog control strategy
- Sculpture at the Airport from Bep Van Ginkel

ATTENDANCE

Cr Lilburne left the meeting at 4:46pm

15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 10 December, 2013 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 4:53pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 12 November 2013.

Submitted to the Ordinary Meeting of Council held on the 10 December 2013.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date