



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

16th October 2012 Commencing at 10:30am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1. OPENING OF MEETING

The Mayor declared the meeting open at 10:30am.

2. PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Lisa Hamlyn (Corporate Services Manager)

Jocelyn Robinson (Executive Assistant)

3. APOLOGIES

Resolution No: (01-10-12)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

That the apology received from Cr Tony Lilburne is received and leave of absence is granted for this meeting.

Carried: 4/0

4. RECEIVING AND CONFIRMATION OF MINUTES

4.1. (10/12) – Ordinary Meeting of QSC held Tuesday 18th September 2012

Resolution No: (02-10-12)

Moved by: Cr Sargent
Seconded by: Cr Hewson

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 18th September 2012 are taken as read and confirmed as an accurate record of proceedings.

Carried: 4/0

5. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

6. MAYORAL REPORT

The Mayor reported to Council that he attended an Economic Development Action Plan Workshop on 25 September and noted that there was some very positive feedback and identified some areas that funds could be spent over the next few years both locally and regionally.

The Mayor met with David Ralph at the Valuation Meeting and noted that land valuations and property sales have increased. One of the key priorities was housing and the objective for affordable housing within the Shire.

The Chief Executive Officer, Works Manager and the Mayor attended the South West Regional Road Group meeting and drew attention to the loss of the \$1.8 million upgrade to the Windorah road. This meeting raised the need to put more finances into road sealing within the region.

The Education Queensland Showcase Excellence Awards were held in Brisbane on Friday 12th October. The Mayor was invited to attend the Awards alongside the Quilpie State College and community representatives. These awards recognise the G.A.M.E. (Getting A Meaningful Education) program in the Early Phase of Learning Category. The Mayor highlighted the value of this program and congratulated the College on this initiative.

ATTENDANCE

Quilpie Kindergarten & Limited Hours Care representatives Gina McConnell, Alisha Moody, Tina Hilton and Sapphire Lazarus and Monica James (Community Services Manager) entered the meeting at 10:35am.

Mayor Mackenzie welcomed the representatives of Quilpie Kindergarten & Limited Hours Care to the meeting.

The representatives updated Council regarding the progress of the application and planning to offer an extended hours Day Care Centre in Quilpie.

Following discussions, the Mayor thanked the Quilpie Kindergarten & Limited Hours Care representatives for their presentation and wished them success with the grant application, reiterating Council's funding commitment if their application is successful. Council acknowledged the work the Kindergarten committee has done in progressing this and noted the importance of this service to the town and Shire as a whole.

ATTENDANCE

Quilpie Kindergarten & Limited Hours Care representatives Gina McConnell, Alisha Moody, Tina Hilton and Sapphire Lazarus and Monica James (Community Services Manager) left the meeting at 11:20am.

7. TENDERS & QUOTATIONS

5.1. (10/12) – T16 12-13 Sale of One (1) Vacant Residential Allotment, Galah Street, Quilpie

Tenders were invited from persons or companies interested in being including for the purchase of lot 18 on Survey Plan SP114859, situated in Galah Street Quilpie. It was noted that the purchaser is responsible for all costs associated with the purchase and title transfer.

Only one application was received for the Sale of One Vacant Residential Allotment, Galah Street, Quilpie.

Resolution No: (03-10-12)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

Council awarded Tender T16 12/13 to Mr Peter Donohue for the purchase of lot 18 on Survey Plan SP114859, situated in Galah Street Quilpie for \$19,000.00 GST Inc. Further, the purchaser is responsible for all costs associated with the purchase and title transfer.

Carried: 4/0

5.2. (10/12) – Q03. 12-13 Control of Pests on Council Properties Incl Sewerage Manholes

The current tender period expired this year and the quotation was advertised. Amalgamated Pest Control Services has been undertaking Pest Control within the Shire for the past two years.

Only one application was received for the Control of Pests on Council Properties Incl Sewerage Manholes.

Supplier	Product	Inclusions	Price (inc GST)
Amalgamated Pest Control	Supply of Pest Management Services for Council Buildings within the Shire.		\$8,415.00
	Sewerage Manholes \$16.50 X 160		\$2,640.00

Exclusions: Rodents (as required) \$11.00 per bait station, inspection or treatment for subterranean termites.

Resolution No: (04-10-12)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

Council awarded Quotation- Q03 12/13 to Amalgamated Pest Control to Supply a Service for Treatment and Control of Pests on Council Properties including sewerage manholes as per outlined specifications for \$11,055.00, inc GST per scheduled treatment.

Carried: 4/0

8. ENGINEERING SERVICES

No Reports

9. COMMUNITY SERVICES

ATTENDANCE

Community Services Manager, Monica James entered the meeting at 11:21am.

7.1. (10/12) – Hire of Council Facilities and Community Buses

With the current booking system a number of errors in bookings have been made causing much angst amongst prospective hirers of facilities or buses. With the introduction of the new system a booking is not confirmed until the paperwork is completed and the deposit for the facility paid. The group/organisation will then receive a copy of the confirmation of venue/bus etc. There has been some difficulty in organisations booking ahead for 12 months or more, or a season then close to the time deciding that the venue/bus is not required with many times not advising Council and by then other requests for the venue/bus have been declined. With the buses, groups book a bus out for the whole season and on past occasions there have been problems in relation to which bus, large or small was booked and then a bus sitting in a shed because it wasn't required. In order to be fair to all users it has been suggested that a "Holding Fee" of \$50 per occasion when booking a bus be required. This booking fee would then be deducted from the cost of hire of the bus.

The Corporate Services Manager, Lisa Hamlyn and the Community Services Manager, Monica James gave a power point presentation to Council of the new Hire Facilities Procedure and this will also be used to educate staff in relation to taking bookings.

It was noted that the new procedure will take place commencing 1st November 2012.

Budget / Financial Impacts:

An amendment would be required to Council's 2012-2013 Budget Fees and Charges

Resolution No: (05-10-12)

Moved by: Cr Milosevic

Seconded by: Cr Sargent

Council implement a "holding fee" of \$50 for the community buses at the time of booking and amends the Quilpie Shire Council 2012-2013 Budget Fees and Charges to reflect this holding fee.

Carried: 4/0

Australia Day Celebrations

On 26 January 2013, Australians all around the country will celebrate what's great about Australia. Quilpie Shire Council Australia Day Awards will recognise members of the community who have made an outstanding contribution to the community throughout 2012.

It was decided that the Australia Day Senior Sports Award and the Australia Day Junior Sports Award become combined to offer an Australian Day Sports Award.

ATTENDANCE

Community Services Manager, Monica James left the meeting at 11:51am.

10. CORPORATE SERVICES

No Reports

11. FINANCE REPORTS

9.1. (10/12) – Finance Report for Period Ending 30 September 2012

Cash Management Report

Financial Management Report

Statement of Comprehensive Income

Statement of Financial Position

Statement of Cash Flows

Outstanding Debtors

Cheque Register Summary

Capital Expenditure Report

Revenue and Expenditure Report

Resolution No: (06-10-12)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council receives the Finance Report for the period ending 30 September 2012.

Carried: 4/0

Resolution No: (07-10-12)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council enters into closed session under s72 of the Local Government (Operations) Regulation 2010 at 12.33pm to discuss Staff Matters.

Carried: 4/0

ATTENDANCE

Corporate Services Manager, Lisa Hamlyn and Executive Assistant, Jocelyn Robinson left the meeting at 12:34pm.

12. EXECUTIVE SERVICES

10.1. (10/12) – Contract of Employment – Manager Corporate Services

ATTENDANCE

Corporate Services Manager, Lisa Hamlyn and Executive Assistant, Jocelyn Robinson returned to the meeting at 1:07pm.

Resolution No: (08-10-12)

Moved by: Cr Hewson
Seconded by: Cr Milosevic

That Council moves out of Closed Session and resumed the Ordinary Meeting at 1.07pm.

Carried: 4/0

Resolution No: (09-10-12)

Moved by: Cr Hewson
Seconded by: Cr Sargent

That Council offer the Manager Corporate Services reappointment for a further term of three years on the following terms:

- *The remuneration be increased by 3.5% each year; and*
- *The contract include full private use of a motor vehicle.*

Carried: 4/0

ADJOURNMENT

The Meeting adjourned for lunch at 1:09pm and resumed at 2:02pm

10.2. (10/12) – Application for Conversion of Special Lease

SLAM Warwick are requesting Council's views on an application to convert Special Lease 10/45934 on Crown Plan NK104 to freehold. The use of the land is Business (vehicles and machinery depot).

Resolution No: (10-10-12)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council advise DNRM that it has no objections to the application for conversion of Special Lease 10/45934 on Crown Plan NK104, Parish of Woorbil, for "Business (vehicle and machinery depot)" to freehold subject to all relevant planning approvals, licenses and permits being acquired prior to any change in use and that Council has no knowledge of any local non-indigenous cultural heritage values associated with the land.

Carried: 4/0

10.3. (10/12) – OQTA Funding Application

OQTA have advised of a new funding program for Regional Tourism Organisations, such as OQTA, to contest for marketing funding. Council can leverage off the program by committing new tourism funds to partner with a relevant RTO.

Council has committed \$20,000 in new funding for major event marketing and promotion this financial year. At the time of writing this report very little of the allocated funds had been expended.

Resolution No: (11-10-12)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council ratify the action of the CEO in providing a letter of support to OQTA for their funding application and in providing a letter of commitment to provide \$10,000 towards the RTO Contestable Grant Scheme.

Carried: 4/0

10.4. (10/12) – Stay on Track Outback Project

Queensland Police Services, Charleville are requesting Council's support for the next year of the "Stay on Track Outback" project.

The project has been developed by Tambo police in response to the increasing number of single vehicle traffic crashes, particularly involving tourists with caravans. The aim of the project is to raise driver awareness and reduce traffic crashes. The target group are travellers not experienced or familiar with driving on roads in the Charleville Police District, particularly 'grey nomads' and Australian and overseas tourists.

QPS are seeking funding of \$15 000 from each council. This will enable the ads to run next year and enable the project team to purchase more bags and coolers.

Resolution No: (12-10-12)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council does not agree to partner in the "Stay on Track Outback" road safety campaign with a contribution of \$15,000.

Carried: 4/0

10.5. (10/12) – DLG Grants and Subsidies Program

The Department of Local Government have released details of the 2012-13 Local Government Grants and Subsidies Program. The revised program has a total funding pool of \$12.5M and has 2 components:

1. Local Government Floods Response Subsidy; and
2. Infrastructure Subsidy.

The application requesting the 40% subsidy for a new artesian bore at Eromanga has been completed and submitted.

Resolution No: (13-10-12)

Moved by: Cr Hewson

Seconded by: Cr Milosevic

That Council ratify the actions of the CEO in submitting an application for funding under the Local Government Grants and Subsidies Program for 40% subsidy of the cost of a new bore in Eromanga.

Carried: 4/0

10.6. (10/12) – Operational Plan Quarterly Review

Council adopts an Operational Plan each year prior to adopting the budget. The Operation Plan should be reviewed on a quarterly basis to monitor progress.

The 1st review for the 2012/13 Operational Plan has been undertaken and is attached for Council's information and comment.

ATTENDANCE

Cr Lilburne entered the meeting at 2:46pm.

Resolution No: (14-10-12)

Moved by: Cr Lilburne
Seconded by: Cr Milosevic

That the 2012-13 Operational Plan be reviewed for the first quarter and noted.

Carried: 5/0

10.7. (10/12) – House Numbers in Quilpie

The Acting DON of the Quilpie Hospital, Kate Dax, is requesting Council's consideration of painting house numbers on the kerb and channel to facilitate speedy ambulance services.

Quilpie town is a very basic grid layout with street numbers increasing from east to west and north to south. An alternative would be to provide a laminated plan of the town with street numbers marked on it.

Resolution No: (15-10-12)

Moved by: Cr Milosevic
Seconded by: Cr Hewson

That Council not paint house numbers on the kerb and channel throughout the town of Quilpie, but provide the Quilpie Hospital a laminated plan of the town with street numbers marked on it.

Carried: 5/0

13. CONSIDERATION OF LATE ITEMS

(10/12) – Late Report - Quilpie Club Assistance – Confidential Report

There were discussions in regards to the financial position of the Quilpie Club.

Resolution No: (16-10-12)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council enter into a financial arrangement as a beneficial enterprise with the Quilpie Club to assist in its discharge of debt subject to:

- a. A fixed and floating charge over all of the assets of the Quilpie Club; and*
- b. The transfer of the lease over the land to Council; and*
- c. Compliance with the requirements of the Statutory Bodies Financial Arrangements Act if applicable*

Carried: 5/0

14. GENERAL BUSINESS

ATTENDANCE

Cr Milosevic left the meeting at 3:35pm.

ATTENDANCE

The School of Distance Education, Students and Teachers entered the meeting at 3:35pm

Cr Mackenzie welcomed the students and Teachers of the School of Distance Education to the meeting.

Cr Mackenzie outlined the procedures and requirements of a Local Government Council Meeting. There are three spheres of government in Australia being Federal, State and Local Government. The Mayor advised that the Quilpie Shire Council meets on the second Tuesday of each month to discuss issues and concerns raised by Senior Managers, employees and community members. It was highlighted that the Mayor has the extra responsibility of chairing the meeting.

The Mayor thanked the students and teachers for attending the Meeting and their interest in Local Government.

ATTENDANCE

The School of Distance Education, Students and Teachers left the meeting at 3:40pm

ATTENDANCE

Cr Milosevic returned to the meeting at 3:42pm

Council received a letter from Sharon Roberts in Eromanga regarding the bore water at the Donald Street address.

Deferred

Mayor Mackenzie raised the importance that SWRED plays in promoting the Natural Science Loop. The Mayor has been in contact with Murweh, Bulloo and Paroo Shire Mayors and it was noted that the group is enthusiastic to develop this initiative to the next stage.

Chief Executive Officer outlined to the Mayor and Councillors the upcoming meeting, workshops and events.

15. MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 13th November, 2012 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

16. CLOSURE OF MEETING

The Mayor declared the meeting closed at 4.36pm.