



# QUILPIE SHIRE COUNCIL

## Minutes

Ordinary Meeting of Council

15 October 2013 commencing at 11:17am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

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## 1 OPENING OF MEETING

The Mayor declared the meeting open at 11:17am

## 2 PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

## 3 APOLOGIES

## 4 CONDOLENCES

Condolence cards have been sent to the families of the late Jeffrey Pegler and Norman (Snowy) Hall.

## 5 RECEIVING AND CONFIRMATION OF MINUTES

### 5.1 (10/13) – Ordinary Meeting of QSC held Tuesday 10 September 2013 at 9:45am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Tuesday 10 September 2013.

Resolution No: (01-10-13)

**Moved by:** Cr Hewson

**Seconded by:** Cr Lilburne

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Tuesday 10 September 2013 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## 6 MAYORAL REPORT

The Mayor provided a verbal report on matters addressed and meetings attended since the last Ordinary Council meeting. Mayor Mackenzie advised that he attended meetings in Brisbane and Thargomindah as well as within the Quilpie Shire.

A Special Meeting of the Quilpie Wild Dog Advisory Committee was held on Friday 13 September.

A South West Regional Economic Development (SWRED) meeting was held in Thargomindah on the 19 September, in which the Mayor and Deputy Mayor attended. This meeting addressed the suggestion to amalgamate the SWRED and South West Local Government Association (SWLGA) boards. Whilst there is support from the groups no progress has taken place as yet. The SWRED committee have expressed interest in appointing a part time Administration Officer and a regional Tourism Development Officer. The draft rail study was presented to the committee and adopted, and discussions took place in regards to the Macropod industry which will be discussed further with Member for Maranoa, Bruce Scott.

Each year the Local Disaster Management Group (LDMG) meets to conduct an exercise to review planning and response capabilities whilst testing effectiveness of the Local Disaster Management Plan. This year, Eromanga played host to the LDMG meeting and exercise which was held on 27 September.

Mayor Mackenzie travelled to Brisbane to meet with Transport and Main Roads and Aurizon delegates to review the western rail service for passengers and livestock. Aurizon holds the contract with the Queensland Government until 2015 to transport cattle from the western region to the meatworks. Delegates have expressed interest in the rail study that the SWRED committee have compiled which highlights the importance of a reliable rail service in western Queensland.

Mayor Mackenzie attended the second Queensland Plan Summit on the 9 and 10 October, which developed the thirty year vision for the State. The Summit was well represented however there was a reduction in regional and remote delegates. The following top ten priorities were finalised:

- Education that is flexible, affordable and accessible to all, including rural, remote and disadvantaged;
- Communities that are well planned, well connected and engender community spirit,
- Queensland being recognised as an internationally competitor with an increase in exports / business especially in agriculture and ecotourism sectors
- Regions being attractive to study, work and live for bright minds and trained professionals
- Delivery of economic, social and community benefits through infrastructure
- A long term approach to planning and delivery of infrastructure
- The highest productivity rate in Australia with no skills shortage
- Investment and research into innovation in Queensland's areas of strengths
- Centres of excellence attracting human capital and driving innovation
- An education model that leverages community and industry partnership

This plan is to be finalised in early 2014 and will be enshrined in legislation. Cr Mackenzie met with Neil Scales, Director General of Transport and Main Roads, during the summit to discuss the rail issue and the lack of main Roads funding in western shires. The DG has been subsequently invited to the upcoming SWLGA and SWRRTG meetings in Cunnamulla on 29 November.

## 7 TENDERS & QUOTATIONS

### ATTENDANCE

The Works Manager, Dennis Kerr entered the meeting at 11:38am

#### 7.1 (10/13) – Q13 13-14 Supply & Delivery of 4WD Dual Cab; Q14 13-14 Supply & Delivery of 4WD Dual Cab; Q15 13-14 Supply & Delivery of 4WD Dual Cab; Q16 13-14 Supply & Delivery of 4WD Dual Cab; and Q17 13-14 Supply & Delivery of 2WD Single Cab

Quotations were called for the replacement of five vehicles, four 4WD dual cab and one 2WD single cab. Council's plant replacement program identifies that units 17, 41, 44 and 40 would be traded in, however due to the intensity of the flood damage works unit 13 has been highlighted to be replaced as it has travelled 105,000km compared with unit 40 that only has performed 40,000km

Resolution No: (02-10-13)

**Moved by: Cr Sargent**

**Seconded by: Cr Milosevic**

*That Council:*

1. *Accepts quotations Q13, Q14, Q15 & Q16 13-14 for the purchase of four (4) Ford Ranger dual cab 4WD utilities from South West Ford for the price of \$186,714 excluding GST; and*
2. *Accepts quotations Q13, Q14, Q15 & Q16 13-14 for the sale of units 17, 41, 44 & 13 from South West Ford for the amount of \$59,091 excluding GST.*

5/0

#### 7.2 (10/13) – Q12 13-14 Small to Medium Street Sweeper

Council's plant replacement program for 2013-2014 has budgeted for the replacement of the Schwarze A4000 Street Sweeper. Quotations were called through Local Buy Vendor Panel in which two (2) quotations were received.

Rosmech (Ross Machinery): submitted quotations for a small and a medium size machine, and

Schwarze Industries: submitted quotations for 2 medium size machines (latest models of the existing machine Council now operates. One quotation for a new machine and the second quotation for a demonstrator with 50hrs on the clock.

Rosmech's small unit features are similar to the current machine Council operates, albeit totally different sweeping configurations

The Rosmech machine is considered to be a perfect fit and there are large number of the Rosmech machines operational with Councils. Paroo Shire Council has a Rosmech 12 months old having good service used for 4 hours per day and quite satisfied with the machine performance. Western Downs have the same machine at Chinchilla and are very pleased with its performance.

Resolution No: (03-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Lilburne**

*That Council accept quotation Q12 13-14 for the purchase of a new Scarab Minor Street Sweeper from Rosmech for the price of \$172,740 excluding GST; and approves the sale of unit # 42 by auction.*

5/0

### 7.3 (10/13) – Q11 13-14 Supply & Delivery Replacement Front End Loader Backhoe

Council's plant replacement program for 2013-2014 has budgeted for the replacement of the Case Frontend Loader Backhoe P# 81

Quotations were called through Local Buy Vendor Panel with six quotes submitted. The assessment of the quotations really came down to trade in values and the cost of the machine being supplied.

Council has existing machinery operating from the recommended suppliers giving satisfactory service.

Resolution No: (04-10-13)

**Moved by: Cr Sargent**

**Seconded by: Cr Hewson**

*That Council:*

- 1. Accept the quotation from Komatsu Australia Qld for a Komatsu Frontend Loader Backhoe for \$150,000 excluding GST; and*
- 2. Accept the quotation from Komatsu Australia Qld for the trade of Unit #81 for \$25,000 excluding GST.*

5/0

## 8 ENGINEERING SERVICES

### 8.1 (10/13) - Buln Buln Street Drainage Project

A detailed assessment has been carried out on the proposed drainage upgrade project in Buln Buln Street. This job would involve considerable resources, with these resources not being able to action installations in parallel with each other hence an escalation of costs when comparing to large scale projects.

An alternative important need in the Works Manager's observations of Quilpie town drainage is the upgrading of two grated kerb and channel inlet pit in front of Landmark on Broilga Street and in front of the CEO's residents on Buln Buln Street. These pits need a kerb inlet pit (KIP) modification to allow water entry and avoiding the blocking of the grates with leaves & other debris.

This project alternative don't need any design work and there is sufficient "sag" (low point from both directions) to accommodate an effective KIP.

Resolution No: (05-10-13)

**Moved by: Cr Milosevic**

**Seconded by: Cr Hewson**

*That Council:*

1. Undertake drainage improvements by installing kerb inlet pits to two existing grated pits in Brolga Street (near Landmark) and Buln Buln Street (near CEO residence) for a cost of \$30,000; and
2. Not proceed with the Buln Buln Street drainage project in the 2013-2014 budget.

5/0

### General Discussion – Works Department

- Belombre Road access – gravel pile access was clarified as being on the main access road, closest to Quilpie.
- Eromanga water project update – The tanks have been completed with the treatment plant being made by Global Pumps in partnership with George Bourne & Associates
- Ray Road and Adavale – Charleville Road update – The water situation has been acknowledged as the biggest concern. Discussion will take place with the Senior Technical Officer and RPMS representative this afternoon to identify what action will be taken to decrease the damage to the road as a result on the intensity of the work being carried out.

#### ATTENDANCE

The Works Manager, Dennis Kerr left the meeting at 12:19pm

#### ATTENDANCE

Cr Lilburne left the meeting at 12:19pm

#### ATTENDANCE

The Community Services Manager, Monica James entered the meeting at 12:20pm

#### ATTENDANCE

Cr Lilburne returned to the meeting at 12:22pm

## 9 COMMUNITY SERVICES

Cr Mackenzie congratulated Monica James the Community Services Manager on receiving the highly commended award for The Queensland Rural, Regional and Remote Women's Network (QRRRW) 'Strong Leaderships' Awards.

Over the past few months there has been a number of funerals and Cr Mackenzie acknowledge the efforts the Community Services Managers has contributed to in working with and supporting the families in these situations.

## 9.1 (10/13) – Second Round of RADF

### MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared a Material Personal Interest in this matter (*as defined in section 172 of the Local Government Act 2009*), due to being the Chairman of the Outback Gondwana Foundation. Cr Mackenzie dealt with this Material Personal Interest by leaving the meeting room and taking no part in the debate or discussion on the matter

Cr Mackenzie left the meeting at 12:25pm

Cr Hewson, Deputy Mayor took the chairpersons position and continued the meeting.

A general meeting of the RADF committee was held on Thursday 26 September followed by an Annual General Meeting of the Committee. At the general meeting an application from Outback Gondwana Foundation which had been held over from the previous meeting was tabled after seeking clarification from Arts Queensland and ensuring there was sufficient funding.

After discussion the application was accepted and it is recommended for Council approval. The application is for Vernon software \$5,500 for Outback Gondwana Foundation.

Resolution No: (06-10-13)

**Moved by:** Cr Milosevic

**Seconded by:** Cr Lilburne

*That Council approves the application by Outback Gondwana Foundation through the Regional Arts Development Fund to purchase Vernon software applications with the grant approved being \$5,500.*

4/0

### ATTENDANCE

Cr Mackenzie returned to the meeting at 12:28pm

## 13.2 (07/13) – Late Item - Community Grants Program Round 2

### CONFLICT OF INTEREST DECLARED

Cr Milosevic declared a real Conflict of Interest in this matter (*as defined in section 173 of the Local Government Act 2009*), due to being the Treasure of the Toompine Progress Association. Cr Milosevic dealt with the real conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.

Cr Milosevic left the meeting at 12:29pm.

The second round of the Quilpie Shire Council Grants Program is currently being advertised with applications closing Thursday 31<sup>st</sup> October and these applications being submitted to the November Council Meeting scheduled to take place on 12<sup>th</sup> November.

In receiving the grant from the Toompine Progress Association it was noted that the event where assistance is required will be prior to the 12<sup>th</sup> November with the event being held on Saturday 9<sup>th</sup> November. The Association are requesting in kind support from Council in using one of the inflatable equipment for the younger people attending the fundraising event. This would entail delivery of the unit to Toompine and collection after the event. They also request a \$500 donation towards the Movember Fundraiser to assist in changing the face of men's health.

*Resolution No: (07-10-13)*

**Moved by: Cr Hewson**

**Seconded by: Cr Lilburne**

*That Council assists the Toompine Progress Association through the Quilpie Shire Community Grants program in assisting with in kind support for the use of one of the inflatable equipment for their event on 9<sup>th</sup> November and Council supports the Movember Fundraiser by way of a \$500 donation.*

4/0

### General Discussion – Community Department

- It has been identified the need to plan for future Sport & Recreational projects to assist with future funding opportunities.

#### ATTENDANCE

The Community Services Manager, Monica James left the meeting at 12:42pm

## 10 CORPORATE SERVICES

#### ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn entered the meeting at 12:44pm

### 10.1 (10/13) – Emergency Management Fire and Rescue Levy

Advice was received in July this year that an Emergency Management Fire and Rescue Levy was legislated in June 2013 and Local Government authorities would be tasked to collect this levy.

*Noted*

*This levy will be effective as of 1 January 2014 and will be included in future rates notices.*

### 10.2 (10/13) – Amendments to Wild Dog Control Budget Allocation

A special meeting of the Quilpie Wild Dog Advisory Committee was held on Friday 13 September 2013 to discuss the engagement of an additional Wild Dog Trapper / Control Officer for the Shire.

There has been discussion by the Quilpie Wild Dog Advisory Committee that an additional trapper within the Shire would benefit the landholders more than the current two major 1080 baiting programs per year.

Resolution No: (08-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Sargent**

*That Council accepts the following recommendations received from the Quilpie Wild Dog Advisory Committee:*

- 1. That Council amends the current Fees and Charges Schedule to \$50 per scalp, destroyed inside or outside the fence within Quilpie Shire. All other conditions attached to an application for the Wild Dog Bonus Payment are to remain the same.*
- 2. That Council advertises the position of Wild Dog Control Officer as a 6 month full time contract position, or longer duration on a part time basis.*
- 3. That Council at this stage, reallocates the wild dog control budget, (syndicate baiting expenditure and syndicate dog trapping) to allow funding of up to \$70,000 for the position of Wild Dog Control Officer (contract position).*

5/0

### 10.3 (10/13) – Amendment to current Schedule of Fees and Charges

Since the Fees and Charges were adopted, the following three areas have been identified for amendments:

1. Inclusion of Pensioner discount on dog registrations, as per table below:

Desexed and Microchipped dog	Per Animal	30.00
Pensioner* Desexed and Microchipped dog	Per Animal	20.00
Microchipped dog	Per Animal	60.00
Pensioner* Microchipped dog	Per Animal	20.00
Desexed Dog (Over 3 months - Evidence Required)	Per Animal	40.00
Pensioner* Desexed Dog (Over 3 months - Evidence Required)	Per Animal	20.00
Whole Dog (Over 3 months)	Per Animal	100.00
Pensioner* Whole Dog (Over 3 months)		30.00

2. Inclusion of additional charge for excavating small hole for ashes to be interred into a grave.

At the moment there is no set charge for the excavating small hole for ashes to be interred into a grave. The proposed fee would be \$250 for this service

3. Reduction of Wild Dog Bonus Payments

It was proposed that the wild dog bonus payments were amended to one amount of \$50 per scalp destroyed inside or outside the Wild Dog Barrier Fence, within the Quilpie Shire. All other wild dog bonus payment application conditions remain unchanged.



Resolution No: (09-10-13)

**Moved by: Cr Milosevic**

**Seconded by: Cr Lilburne**

1. That Council includes the following fees relevant to eligible pensioners in the Schedule of Fees and Charges 2013/2014:

<i>Pensioner* Desexed and Microchipped dog</i>	<i>\$20.00</i>
<i>Pensioner* Microchipped dog</i>	<i>\$20.00</i>
<i>Pensioner* Desexed Dog (Over 3 months - Evidence Required)</i>	<i>\$20.00</i>
<i>Pensioner* Whole Dog (Over 3 months)</i>	<i>\$30.00</i>

2. That Council includes a fee of \$250.00 for the excavation of a small hole (required size 32.5cm long x 20cm wide and 17.5cm deep) for ashes to be interred into a grave in the Cemetery section of the Fees and Charges Schedule 2013/2014.

3. That Council amends the Wild Dog Payment schedule in the Fees and Charges 2013/2014 to \$50 per wild dog scalp destroyed inside or outside the Wild Dog Barrier Fence, within the Quilpie Shire. All other wild dog bonus payment application conditions remain unchanged.

5/0

#### **10.4 (10/13) – Christmas Close Down 2013/2014**

Requesting Council's consideration and direction of Christmas close down for the Council work force over the Christmas / New Year period.

##### Executive / Corporate / Community Services

Traditionally, the Council Administration Office (including Library and VIC) closes down for a period between Christmas and New Year and the staff utilise banked RDO's or Annual Leave during this period. (Normally 5 days)

This year these services will close on Christmas Eve at 5.00pm – Tuesday 24<sup>th</sup> December 2013. I am seeking Council's direction regarding the date that these services resume in the New Year. Is Council happy that the office re-opens on Monday 6<sup>th</sup> January 2014, or Thursday 2<sup>nd</sup> January 2014?

##### Works Department

The Works Department is proposing that their closedown period is from Friday 20<sup>th</sup> December 2013, recommencing work on Monday 13<sup>th</sup> January 2014. A skeleton staff will work over this period and emergency contact details will be advertised prior to Christmas close down.

Resolution No: (10-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Sargent**

*That the Council's Executive, Corporate and Community Services will close for the Christmas period on Tuesday 24<sup>th</sup> December 2013 and resume on Monday 6<sup>th</sup> January 2014; and the Works Department closes for the Christmas period from Friday 20<sup>th</sup> December 2013 and resumes on Monday 13<sup>th</sup> January 2014.*

5/0

## 10.5 (10/13) – Council Christmas Party

Each year the Council hosts a Christmas Party for all Councillors, staff and their families.

Last years' Christmas Party was held at the Quilpie Club and Council and involved a BBQ Dinner, drinks for the staff and their families as well as a gift bag for the children.

*Resolution No: (11-10-13)*

**Moved by: Cr Hewson**

**Seconded by: Cr Sargent**

*That Council hosts a Christmas Party for Councillors, staff and their families prior to Christmas closedown 2013 at the Quilpie Club, with Council providing food, drinks and entertainment.*

5/0

## Tabled Item (10/13) – Community Housing 5 Year Buy Out

Council is entering into the 4<sup>th</sup> year of the 5 year Community Housing buy – out plan which commenced with the Department of Housing in 2010. Due to titles issues, the Department has advised that they cannot sell Units 3 & 4 as originally outlined in the buyout plan and have requested Council's advice regarding the purchase of housing by 15 November 2013. The following options have been outlined:

### Original Plan

Year	Address	Title	Description	Owner	Department Interest	Payout Figure
2013-14	8 Quarrion St	Lot 1 & 2 RP188086	4 x 2 bed Snrs Unit 1 & 2	QSC	88% Improvement	204,336.00
2013-14	1 Jabiru St	Lot 6 & 11 CP68011	2 x 2 bed Snrs Unit 12-15	QSC	84% Improvement	89,497.00
						<b>293,833.00</b>

Year	Address	Title	Description	Owner	Department Interest	Payout Figure
2014-15	1 Jabiru St	Lot 6 & 11 CP68011 Lot 25 CP6803	7 x 2 bed Snrs Unit 5 – 11	QSC	84% Improvement	313,241.00
						<b>313,241.00</b>

### Options for Council's Consideration for 2013-14

2013-2014 Budget - \$294,000.00

2014-2015 budget - \$314,000.00

Current figures for Council to repay contingent liabilities for remaining dwellings at Gyrica Gardens:

8 Quarrion Street	(Units 12 – 15)	\$232,320.00	and / or:
1 Jabiru Street	(Units 3 – 11)	\$453,600.00	
		<b>\$685,920.00</b>	

#### Option A:

Purchase 8 Quarrion Street (Units 12 – 15) in 2013-2014  
\$232,320.00

And increase the 2014-2015 budget to purchase Units 3 – 11.

#### Option B:

Purchase 1 Jabiru Street (Units 3 – 11) in 2013-2014  
\$453,600.00

By increasing the current budget by \$140,000.00

#### Option C:

Purchase 8 Quarrion Street (Units 12-15) and 1 Jabiru Street (Units 3-11)  
\$685,920.00

In 2013-2014 by increasing the current budget by \$391,920.00

*\*Please note: the original buy out figures increase each year taking contingent liability into account.*

Resolution No: (12-10-13)

**Moved by: Cr Lilburne**

**Seconded by: Cr Sargent**

*That Council proceeds with Option A of the Community Housing Buy out in 2013-2014, to purchase 8 Quarrion Street (Units 12 – 15) for a cost of \$232,320.00*

5/0

### General Discussion – Corporate Services Department

- TV – residents have commented on the problems that have been occurring. The Manager Corporate Services is to work with N-Com to resolve the problems.
- An email was received from Donna Hobbs of Bulloo Shire, providing very positive feedback on Council's assistance with their baiting program.
- Rural Land Officer position – Council's Rural Land Office will be take long service leave and then retire. The current relieving Rural Land Officer will be offered the permanent appointment.

### BREAK

The meeting broke for lunch at 1:33pm and resumed at 2:16pm

## ATTENDANCE

The Finance Manager, Barry Bonthuys entered the meeting at 2:16pm

## 11 FINANCE REPORTS

### 11.1 (10/13) – Finance Report for Period Ending 30 September 2013

The Finance report was presented to council for the period ending 30 September 2013.

Resolution No: (13-10-13)

**Moved by: Cr Sargent**

**Seconded by: Cr Lilburne**

*That Council receives the Finance Report for the period ending 30 September 2013.*

5/0

### 13.3 (07/13) – Late Item - Amendments - Budget 2013-2014

Council adopted its budget for the 2013-2014 financial year at a meeting held on 1 July 2013.

In accordance with section 170(3) of the Local Government Regulation 2012, a Council may amend its budget for a financial year at any time before the end of the financial year.

The budget has been reviewed as at 30 September 2013 and the attached amendments are presented for consideration and adoption.

## ATTENDANCE

The Finance Manager, Barry Bonthuys left the meeting at 3:35pm and returned at 3:39pm

## ATTENDANCE

Cr Lilburne left the meeting at 3:59pm and returned at 4:02pm

Resolution No: (14-10-13)

**Moved by: Cr Milosevic**

**Seconded by: Cr Hewson**

*That Council adopts the amendments to the Budget for the 2013-2014 financial year as presented.*

5/0

## ATTENDANCE

Pieter Geldenhuis of Rice Project Management Services (RPMS) and Senior Technical Officer, Paul Thomas entered the meeting at 4:12pm

Mayor Mackenzie welcomed Pieter Geldenhuis (RPMS Project Manager) and Paul Thomas (Council's Senior Technical Officer) and enquire about the current flood damage works throughout the Shire.

There are concerns regarding the lack of moisture on the roads and the type of gravel available to use on the roads and the type of material used previously. The major concern is the damage being done to the haul roads whilst undertaking the works.

RPMS have been analysing the option to vary the hours of work (early starts or night work) so that there is less evaporation. RPMS will continue to work with the QRA to ensure the extra costs will be reimbursed.

The focus should not be to get the road repairs made within a certain period of time, but to ensure the ensure road network is not made worse by doing these works. RPMS supports this focus and Mayor Mackenzie will discuss this matter with relevant parties at the upcoming LGAQ conference with a view to getting an extension of time for the works.

Council's overall goal is to provide a quality road rather than complete the flood damage by a set period of time set by QRA which will cause further damage to the original road.

#### **ATTENDANCE**

Pieter Geldenhuis of RPMS and Senior Technical Officer, Paul Thomas left the meeting at 4:42pm

## **12 EXECUTIVE SERVICES**

### **12.1 (10/13) – Attendance at *The Queensland Plan* Workshop**

The Mayor was invited by the Premier to attend the second "Queensland Plan" summit in Brisbane from 9 October to 10 October, 2013. The "Queensland Plan" is the state government's 30 year vision for the state.

*Resolution No: (15-10-13)*

**Moved by: Cr Hewson**

**Seconded by: Cr Lilburne**

*That Council endorse the attendance of the Mayor at the second statewide summit hosted by the state government for the development of a 30 year vision for the state.*

5/0

### **12.2 (10/13) – Quilpie Shire Local Disaster Management Plan**

A meeting of the Quilpie Shire Local Disaster Management Group was held on Friday 27 September 2013 in conjunction with an exercise in Eromanga. The Local Disaster Management Plan was reviewed by EMQ and QPS in August 2013 as required under the legislation and several amendments were recommended. These amendments have been incorporated into the plan which was reviewed by the LDMG at the meeting. The updated plan now requires adoption by Council.

Resolution No: (16-10-13)

**Moved by: Cr Sargent**

**Seconded by: Cr Lilburne**

*That Council adopts the updated Quilpie Shire Local Disaster Management Plan.*

5/0

### 12.3 (10/13) – Application for Conversion of Term Lease

By email on 27 October 2013, DNRM has requested Council's views or requirements on an application for conversion of Term Lease 212275 over part of Lot 513 on Q6801, parish of Woorbil. The proposed use of the land is residential.

Resolution No: (17-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Sargent**

*That Council offers no objection to the proposed conversion of Term Lease 212275 over part of Lot 513 on Q6801, parish of Woorbil.*

5/0

### 12.4 (10/13) – Operational Plan Quarterly Review

Council adopts an Operational Plan each year prior to adopting the budget. The Operational Plan should be reviewed on a quarterly basis to monitor progress.

The first review of the 2013/14 Operational Plan has been undertaken and is attached for Council's information and comment.

Resolution No: (18-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Lilburne**

*That the 2013-14 Operational Plan be reviewed for the first quarter and noted.*

5/0

### 12.5 (10/13) – LGAQ Elected Member Update 2014

By letter of 25 September, LGAQ have advised they will be undertaking the elected member update program in 2014. The Association is requesting feedback on key topics for inclusion in the program and preferred days and location for the workshops.

*Noted*

## 12.6 (10/13) – Local Government Remuneration

By letter of 25 September, the Department of Local Government, Community Recovery and Resilience have advised the Local Government Remuneration and Discipline Tribunal will be reviewing elected member remuneration by 1 December 2013. The Tribunal is inviting written submissions to assist in their deliberations.

*Noted*

## 12.7 (10/13) – Request for Access to Water ‘Tebin’

By letter of 2 October 2013, Jane Mulligan from Tebin Station is requesting access to Council’s water supply on the common.

Council has a poly water supply network feeding the common, the golf club and the cemetery.

The closest water would be from the 7 mile yards on the back of the front common and they would have to go approximately 3km under the road to get water to Tebin.

### ATTENDANCE

Cr Mackenzie left the meeting at 4:58pm

Cr Hewson, Deputy Mayor took the chairpersons position and continued the Meeting.

### ATTENDANCE

Cr Mackenzie returned to the meeting at 5:05pm

### Resolution No: (19-10-13)

**Moved by:** Cr Milosevic

**Seconded by:** Cr Lilburne

*That Council:*

- 1. Request that staff investigate the water flow and pressure at the Tebin boundary and discuss the matter with Jane Mulligan; and*
- 2. Report back to the November 2013 Ordinary Meeting of Council*

5/0

## 12.8 (10/13) – Animal Management (Cats & Dog) Act 2008 Amendments

Queensland Parliament passed amendments to the *Animal Management (Cats & Dog) Act 2008* removing mandatory requirements to register cats and streamline the process for declaring dangerous dogs and subsequent destruction orders.

Council’s may resolve to be a declared local government and continue to levy cat registrations. This resolution must be passed by 21 October 2013 and then a local law established within 1 year. If Councils do not want to charge cat registrations, no further action is required. There is no change to the requirement for cats to be microchipped.

Dogs declared dangerous or menacing, or of a restricted breed may, under the amended act, be declared a regulated dog and a destruction order imposed concurrently. A single review of the combined notice and destruction order will reduce the maximum length of time a dog is held at ratepayers expense before a final decision is reached.

#### **ATTENDANCE**

Cr Hewson left the meeting at 5:12pm and return at 5:14pm

#### Resolution No: (20-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Sargent**

That Council operates under the amended state legislation removing mandatory cat registration requirements

5/0

#### **12.9 (10/13) – Boundary Setback Relaxation**

An application for boundary relaxation has been received by the owners of 62 Boonkai Street to erect a 14m x 8m fully enclosed garage.

Site coverage including the proposed new structure would be approximately 51.92% including a covered area not shown on the site plan between the dwelling and workshop/flat. Council's planning scheme has a 'total use' area of no more than 50% of site area. This lot is 1012m<sup>2</sup>, 200m<sup>2</sup> larger than the minimum lot required if it was a new reconfiguration.

A new shed located on the boundary would allow for the applicant to store vehicles and a boat that are currently left on the street without while providing over 300m<sup>2</sup> of back yard.

#### Resolution No: (21-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Lilburne**

*That Council approve a relaxation of the boundary for a 14m x 8m shed with the maximum height of not more than 4.5m and a mean height of not more 3.5m.*

5/0

#### **12.10 (10/13) – Review of Depasturage Policy**

At the September 2013 ordinary Meeting of Council, staff were requested to review the Depasturage Policy and present a report to the October meeting.

The policy has been reviewed by the BEP Officer, Manager Corporate Services and CEO.

*Deferred*

*This matter to be deferred to the November Council meeting so that further investigations can be undertaken and the Depasturage policy can be reviewed.*



## 13 CONSIDERATION OF LATE ITEMS

### 13.1 (07/13) – Liquor Licence Application

An application has been made for a Commercial Other Subsidiary on Premise Licence for Heinemann's Cafe, 30 Brolga Street, Quilpie. If granted liquor may be sold for consumption on the premises with a principal activity of provision of meals prepared and served to be eaten on the premises. Liquor may be sold to patrons who are non-diners.

The applicant has also indicated their intention to include an outdoor dining area as part of the proposed licensed area.

*Resolution No: (22-10-13)*

**Moved by: Cr Milosevic**

**Seconded by: Cr Hewson**

*That Council offers no objection to the application made by Faye Heinemann for Heinemann's Cafe for a Commercial Other Subsidiary on Premises Licence as the amenity, quiet or good order of the locality will not be lessened by granting of the licence.*

5/0

### CLOSED SESSION

*Resolution No: (23-10-13)*

**Moved by: Cr Sargent**

**Seconded by: Cr Hewson**

*That Council enters into closed session under s275 of the Local Government Regulation 2012 at 5:32pm to discuss the following items:*

- *Review of Organisational Structure*
- *Contract of Employment – Works Manager and Senior Technical Officer*
- *Employment of Contract Engineers*
- *Quotations Q29 13-14 and Tenders T11, T13 & T19 13-14*

5/0

*Resolution No: (24-10-13)*

**Moved by: Cr Hewson**

**Seconded by: Cr Sargent**

*That Council moves out of closed session under s275 of the Local Government Regulation 2012 and resumed the Ordinary meeting at 6:43pm*

5/0

### 13.2 (10/13) – Review of Organisational Structure

Resolution No: (25-10-13)

**Moved by:** Cr Hewson

**Seconded by:** Cr Lilburne

*That Council adopts the updated organisational structure as presented by the Chief Executive Officer*

5/0

### Tabled Item (10/13) – Contract of Employment – Works Manager

Resolution No: (26-10-13)

**Moved by:** Cr Lilburne

**Seconded by:** Cr Hewson

*That Council terminates the Works Managers contract of employment with the Chief Executive Officer to finalise the relevant details.*

5/0

### 13.3 (10/13) – Contract of Employment – Senior Technical Officer

Resolution No: (27-10-13)

**Moved by:** Cr Sargent

**Seconded by:** Cr Lilburne

*That Council not renew the Senior Technical Officer contract of employment which concludes on 27 February 2014.*

5/0

### 13.4 (10/13) – Employment of Contract Engineers

*Resolution No: (28-10-13)*

**Moved by:** Cr Mackenzie

**Seconded by:** Cr Lilburne

*That the Chief Executive Officer hold discussions with George Bourne & Association in relation to having a different senior engineer work with Council.*

5/0

### 13.5 (10/13) – Quotations Q29, Q30 & Q31 13-14 and Tenders T11, T13 & T19 13-14

*Resolution No: (29-10-13)*

**Moved by:** Cr Hewson

**Seconded by:** Cr Sargent

*That Council accepts the following quotes and tenders:*

*Q29 13-14 Duck Creek Road Flood Damage – SC & KG Bowen for the sum of \$108,324 inclusive of GST plus approved variations;*

*T11 13-14 Tobermory Road Flood Damage – SC & KG Bowen for the sum of \$658,431 inclusive of GST plus approved variations;*

*T13 13-14 Beltram Park Road Flood Damage – APV for the sum of \$689,565 inclusive of GST plus approved variations; and*

*T19 13-14 Kyabra Road Flood Damage – J & J Transport for the sum of \$159,232 inclusive of GST plus approved variations.*

5/0

## 14 GENERAL BUSINESS

- Complains were raised in regard to the amount of dust coming off the Lowes Petroleum site in Sommerfield Road.
  - Chief Executive Officer to write to Lowes Petroleum request action to reduce the amount of dust coming from the site.
- Hell Hole Access Road
  - This matter was deferred to the November meeting so that alternative options can be obtained
- Bulloo Park Shower Block
  - Styles of the amenity block was discussed

Resolution No: (30-10-13)

**Moved by: Cr Sargent**

**Seconded by: Cr Lilburne**

*That Council directs the Chief Executive Officer to obtain quotes for an ensuite amenity block being supplied and delivered to Bulloo Park.*

*3/2 Cr Hewson and Cr Milosevic voted against this matter*

**ATTENDANCE**

Cr Lilburne left the meeting at 7:05pm and returned at 7:07pm

- Mulga Mates

Resolution No: (31-10-13)

**Moved by: Cr Hewson**

**Seconded by: Cr Milosevic**

*That Council allocates \$20,000 from the Community Grant – Quilpie Kindy (Operational) account to Mulga Mates to assist with the costs associated in employing a part time administration officer for 10-15 hours per week*

*5/0*

- Beach Energy
  - A letter was received dated 11 October 2013 by Beach Energy regarding the Rates increase.
  - Chief Executive Officer to discuss this matter further with Beach Energy to outcome of the rates increase.
- Outback Queensland Tourism Association (OQTA)
  - A letter was received date 5 September 2013 regarding the nominations for the OQTA Management Committee members for the Far West region.
  - Quilpie to nomination Brian Moody and Joyce McCulloch for positions on the Board
- Meeting with Queensland Rail
  - Councillors agreed that there is a need to negotiate with the government to appoint a regional coordinator to assist with the booking of trains for cattle transportation
- Annual TEQ Regional Events Conference Townsville 1-3 November 2013

Resolution No: (32-10-13)

**Moved by: Cr Lilburne**

**Seconded by: Cr Milosevic**

*That Council approves for Cr Hewson to attend the Annual TEQ Regional Events Conference in Townsville from 1-3 November 2013*

*4/0 Cr Hewson did not vote*

- Drum Muster
  - Chief Executive Officer to work with the BEP Officer to investigate a drum muster of dangerous chemicals for residents of the Quilpie Shire.

## 15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 12 November 2013 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 7:28pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 15 October 2013.

Submitted to the Ordinary Meeting of Council held on the 12 November 2013.

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Cr Stuart Mackenzie  
Mayor of Quilpie Shire Council

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Date