



QUILPIE SHIRE COUNCIL

Minutes

Ordinary Meeting of Council

10 September 2013 commencing at 9:45am

Quilpie Shire Council Boardroom

50 Brolga Street Quilpie

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:45am

2 PRESENT

Cr Stuart Mackenzie

Cr Jenny Hewson

Cr Stewart Sargent

Cr Tony Lilburne

Cr Milan Milosevic

Dave Burges (Chief Executive Officer)

Jocelyn Hall (Executive Assistant)

3 APOLOGIES

4 CONDOLENCES

A condolence card has been sent to the family of the late Ivy Bredhauer and Kath Larkins.

5 RECEIVING AND CONFIRMATION OF MINUTES

5.1 (09/13) – Ordinary Meeting of QSC held Monday 19 August 2013 at 9:24am

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Monday 19 August 2013.

Resolution No: (01-09-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Monday 19 August 2013 are taken as read and confirmed as an accurate record of proceedings.

5/0

6 MAYORAL REPORT

Since the August Council Meeting, the Mayor met with delegates from different groups on behalf of the Quilpie Shire Council. Feedback from these meetings were brought to the table to ensure the Council as a whole are aware of these areas of interest. The Mayor was invited to participate in the following meetings.

On Monday 26 August, Mayor Mackenzie attended an Outback Queensland Tourism Association meeting on the Gold Coast. This meeting presented a variety of interesting facts including the rapid growth in the self contained tourist market. It is important to understand developing tourism markets so that products and services can be tailored to meet the needs of the industry.

Whilst in Brisbane Councillor Mackenzie met with Steven Dickson, the Minister for National Parks in relation to Council obtaining access and developing Hell Hole National Park as a tourism experience. The government is interested in opening up National Parks with the assistance from private investors. Troy Minnett from the Channel Country Caravan Park attended this meeting and expressed interest in working to develop this project.

The Mayor, together with Cr Hewson and the Corporate Services Manager, Lisa Hamlyn attended the Community Advisory Network (CAN) meeting held in Quilpie held on Thursday 29 August. The major focus of this meeting was to discuss the doctor situations in the South West Region. One option that was presented was to have two full time doctors working on a rotation roster. This option would ensure that communities are serviced by experienced doctors at all times. It was highlighted that the ideal goal to obtain one permanent doctor is becoming slim as time goes on, hence the decision to look at other options. The housing of these doctors was also discussed in this meeting.

A South West Local Government meeting and a South West regional Road & Transport Group meeting was held in St George on Tuesday 3 September in which the Mayor and CEO attended. Mayor Ray Brown from Western Downs Regional Council gave a presentation on the development of mining in the region. It was noted that 6000 coal seam gas wells have been drilled to date with another possible 40,000 to be drilled in the future. There is positive feedback from this area in relation to the younger generation being offered job opportunities which cuts down on the rural urban drift. It was highlighted that mining companies have approval to construct camps and don't need to obtain endorsements from Local Government. Councils should encourage local businesses to network with these companies to obtain various benefits. Mining companies are very supportive; however they are hesitant in making the first step. It was noted that shale gas is the next developing industry especially in western areas. This style of mining requires a large amount of water, as each well requires approximately 2 mega litres of water. Another factor issue discussed was the compensation of mining for property owners. At present compensation is a one off, however, Ray Brown advocated that compensation should be ongoing.

Mayor Mackenzie met with other regional Mayors and the CEO of the South West Health, Graeme Kelly to discuss various ongoing health issues that are faced by the region as a whole. Mr Kelly noted the need to look at Health as a regional issue. One area that could be brought to regional Queensland could be payroll. This approach would create jobs in western Queensland, which is essential whilst provide ownership to regional centres. It was noted that Queensland Health's budget is looking positive and the SWLGA could be consulted in the future on where funds can be spent in the region.

7 TENDERS & QUOTATIONS

Resolution No: (02-09-13)

Moved by: Cr Lilburne
Seconded by: Cr Milosevic

That Council moves into closed session under s275 of the Local Government Regulation 2012 at 9:58am to discuss Tender T01 13-14 Construction and Fit-Out of Shed and Ancillary Facility.

5/0

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared a Material Personal Interest in this matter (*as defined in section 172 of the Local Government Act 2009*), due to being the Chairman of the Outback Gondwana Foundation. Cr Mackenzie dealt with this Material Personal Interest by leaving the meeting room and taking no part in the debate or discussion on the matter

Cr Mackenzie left the meeting at 9:58am

Cr Hewson, Deputy Mayor took the chairpersons position and continued the meeting.

7.1 (09/13) – Tender T01 13-14 Construction and Fit-Out of Shed and Ancillary Facility

Tenders were called for the construction and fit out of a shed and ancillary facilities in Eromanga to be used for a Natural History Museum. The site is approximately 3.5km south west of Eromanga.

Resolution No: (03-09-13)

Moved by: Cr Sargent
Seconded by: Cr Milosevic

That Council moves out of closed session and resumed the Ordinary Meeting at 10:26am

4/0

Resolution No: (04-09-13)

Moved by: Cr Milosevic
Seconded by: Cr Sargent

That Council delegates authority to the Chief Executive Officer to negotiate with the two lowest tenderers and award the works subject to:

- *the amended tender price being less than \$358,000 excl GST; and*
- *Council entering into a funding agreement with the Australian Government for the \$358,000 of RDA Round 5 funding.*

4/0

ATTENDANCE

Cr Mackenzie returned to the meeting at 10:26am

ATTENDANCE

The Works Manager, Dennis Kerr entered the meeting at 10:26am

7.2 (09/13) – Q02 13-14 Prime Mover (Second Hand) Water Truck and Q03 13-14 Water Tanker Semi Trailer

Council's plant replacement program for 2012-2013 budgeted for the replacement of two rigid tipper body trucks with removable water tanks. There was a workplace consensus that the current rigid tipper trucks are very limiting in the application of water to jobs, particularly at critical times including long draws from available water points.

During the planning stages of the 2012-2013 replacement year it was recommended that the two rigid tippers be replaced with semi water trucks for an improved efficiency in road construction and maintenance processes.

Semi Water Tanker Trailer

At the same time it was requested that research and quotations be sought from water tanker trailer suppliers that had not submitted a quotation for the initial quote. A tanker supplier that has supplied a local contractor with a new tanker was requested to supply a quotation along with another tanker supplier that claimed they didn't receive the previous invitation.

Resolution No: (05-09-13)

Moved by: Cr Hewson

Seconded by: Cr Sargent

That Council purchase a second hand 6x4 Kenworth Prime Mover t403 for the quoted cost of \$203,000 including GST from Adtrans Trucks of Laverton Vic delivered to Brisbane branch.

And

That Council purchase 1 new Liberty Freightmore Semi Water Tanker Trailer including Pumps & Plumbing for the quoted cost of \$86,000 excluding GST from Liberty Freightmore Pty Ltd of Lonsdale SA.

5/0

8 ENGINEERING SERVICES

8.1 No Report

General Discussion – Works Department

- Eromanga Drainage expenses were discussed
- Belombre Road entrance was identified and noted
- Quilpie Charleville Road - look at widening the road once the Flood Damage work has been completed.
- Bodalla Road south to the oil well needs repairs
- Adavale Charleville and Quilpie Adavale Red Road needs repairs due to the amount of traffic coming and going from the Blackwater Creek Crossing work site.

BREAK

The meeting broke for morning tea at 10:53am and resumed at 11:12am

9 COMMUNITY SERVICES

9.1 No Report

- Scarecrow completion winners were tabled
- Eromanga Community Project – Eromanga Nature Walk – a suggested map of the route was distributed

10 CORPORATE SERVICES

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, entered the meeting at 11:14am

10.1 (09/13) - Tender T05 13 / 14 Sale of Vacant Land

Tender T05 13/14 Sale of Vacant Land described as Lot 49 on A2453, Adavale Qld 4474

Resolution No: (06-09-13)

Moved by: Cr Lilburne
Seconded by: Cr Milosevic

That Council accepts the tender received from Wesley Dawes and Kim Louise Dawes for the purchase of Lot 49 on A2453, Adavale Qld 4474 for \$2,000.00 GST Inclusive.

5/0

10.2 (09/13) – Minutes of the Quilpie Wild Dog Advisory Committee

A meeting of the Quilpie Wild Dog Advisory Committee was held on 14 August 2013 at the Quilpie Shire Hall Supper Room.

Resolution No: (07-09-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council adopts the Minutes of the Quilpie Wild Dog Advisory Committee held on 14 August 2013 as presented.

5/0

General Discussion – Corporate Services Department

- Wild Dog Trapper options were discussed
It was suggested that the Wild Dog Advisory Committee provides a recommendation to Council for a Wild Dog Trapper in the region.
- Council's telephone network upgrade
Following renovations undertaken at the main Administration Office last year, there is currently a requirement for an additional nine handsets and lines with the Council network. Discussions with Council's current maintenance provider indicate that the current system is not able to accommodate the additional digital line capacity required. Based on historical data, the purchase of nine telephones from our current provider will be approximately \$4,500 and an additional cost to upgrade the main box.

Resolution No: (08-09-13)

Moved by: Cr Lilburne

Seconded by: Cr Sargent

That Council enters into a 24 month contract with Telstra to upgrade the phone network. The 24 month Telstra repayment option is to the value of \$1,375.11 inc GST per month.

5/0

- Noel Simmons – Recycling issue were discussed
- Noel Simmons Rates Arrears and refund issue was discussed

Resolution No: (09-09-13)

Moved by: Cr Milosevic

Seconded by: Cr Sargent

That Council forwards correspondence to Mr Noel Simmons advising that no further action will be taken in regard to outstanding rates on his property, providing Mr Simmons enters into a formal repayment arrangement with Council. Further, that Council will notify Mr Simmons on the occasions that they are aware of any scrap metal merchants coming to Quilpie.

5/0

- Eromanga rates were discussed and noted
- CAN Meeting 29 August
Discussed the current doctor situation in western Queensland. It was agreed that Mayor Mackenzie speaks with the CEO of the South West health Board to discuss future housing options.
- Mulga Mates – various issues were brought to the table for discussion

ATTENDANCE

Cr Lilburne left the meeting at 12:33pm

- Sunrise Way – Letter of support

Resolution No: (10-09-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That the Corporate Service Manager forwards a letter of support to Sunrise Way to assist with a funding application that assists with alcohol or drug addiction in the local area.

5/0

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, left the meeting at 12:41pm

BREAK

The meeting broke for lunch at 12:41pm and resumed at 1:38pm

ATTENDANCE

Cr Lilburne returned to the meeting at 1:38pm

11 FINANCE REPORTS

ATTENDANCE

The Finance Manager, Barry Bonthuys, entered the meeting at 1:38pm

11.1 (09/13) – Finance Report for Period Ending 31 August 2013

The Finance report was presented to council for the period ending 31 August 2013.

Resolution No: (11-09-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council receives the Finance Report for the period ending 31 August 2013.

5/0

11.2 (09/13) – Annual Financial Statements 2012/2013

In accordance with the requirements in the Local Government Act 2009 and Local Government Regulation 2012, the Council must prepare financial statements that provide a true and accurate view of its financial performance and position every year. The statements for the 2012-2013 have been prepared and forwarded to WHK, delegate of the Auditor-General for auditing and to express his opinion on the financial position of Council as at 30 June 2013.

The unaudited financial statements for the year ended 30 June 2013 is attached for consideration and adoption by Council.

Resolution No: (12-09-13)

Moved by: Cr Lilburne

Seconded by: Cr Hewson

That Council adopts the unaudited Financial Statements for the year ended 30 June 2013 as presented.

5/0

ATTENDANCE

The Finance Manager, Barry Bonthuys, left the meeting at 2:52pm

ATTENDANCE

The Corporate Services Manager, Lisa Hamlyn, entered the meeting at 2:55pm

12 EXECUTIVE SERVICES

12.1 (09/13) – Financial Management Training

Further to discussions held earlier this year, a proposal has been sought from the Queensland Treasury Corporation for financial management training for elected members. An outline of the proposal is provided in attachment 3.

The program could be delivered in-house at a time suitable to Councillors and the duration of the training would be 1 day (5 to 6 hours).

Noted

45. (09/13) – Housing Strategy

Council owns and manages a large portfolio of houses and units. A policy has been developed to assist staff in managing this portfolio, particularly from the tenancy point of view.

In light of the substantial increase in housing stock and what appears to be an improving private housing market in Quilpie, it may be prudent for Council to sell off some older stock as affordable housing. To this end, the housing summary identifies various parameters for each house/unit as follows:

- Age;
- Liveability – as assessed by staff based on general condition, limitations, feedback from tenants etc.
- Condition rating – as assessed by CT Management recently as part of a thorough review of all structures.
- Forecast 10 year expenditure – as assessed by CT management.

Based on these criteria a priority list of disposals has been arrived at. If Council were to proceed with the sale of any properties, existing tenants would be offered first preference for purchase and an alternative residence if they did not wish to purchase.

Resolution No: (13-09-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council:

- *Confirm the rental price paths; and*
- *Authorise staff to investigate the sale of older houses to existing tenants*

5/0

12.3 (09/13) – Quilpie Common Muster

Quilpie Town Common has generally been mustered twice a year, with the Council approving muster dates. The Acting Rural Land Officer recommends the next muster to commence on Tuesday 1 October and ending with branding on Friday 4 October 2013.

Due to the current drought conditions ALL steers branded last muster and any stock over the permitted 10 head of cattle be sold. It is also recommended that all remaining heifer calves over 6 months of age be weaned or sold.

Resolution No: (14-09-13)

Moved by: Cr Milosevic

Seconded by: Cr Lilburne

That Council approve the common muster commencing on Tuesday 1 October and ending with branding on Friday 4 October 2013. All steers branded last muster and any number over the permitted 10 head of cattle are to be sold. Due to the current drought conditions all remaining heifer calves over 6 months of age be weaned or sold.

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ATTENDANCE

The BEP Officer, Angie Hennessy entered the meeting at 3:38pm

General Discussion – Executive Department

- Quilpie Common was discussed and recommended that the BEP Officer review the Depasturage Policy and present a report for the October Council meeting

ATTENDANCE

Cr Lilburne left the meeting at 3:52pm and returned at 3:56pm

ATTENDANCE

The BEP Officer, Angie Hennessy left the meeting at 3:56pm

13 CONSIDERATION OF LATE ITEMS

(09/13) – Eromanga Water UV Disinfection Units

Council has given a commitment to refund the cost of operating the UV disinfection units until the new water treatment plant comes on line later this year.

Samios Plumbing Supplies have advised that the domestic UV disinfection units installed (Radfire R2700/RL4) use approximately 342kW/year.

Resolution No: (15-09-13)

Moved by: Cr Sargent

Seconded by: Cr Hewson

That Council refund the cost of operating the UV disinfection units to eligible residents of Eromanga in 2 instalments with the first instalment being from the installation date of the filters to 30 June 2013 and the second instalment being from 1 July to the date of operation of the new water treatment plant.

5/0

(09/13) – Q57 12-13 – Quilpie Hall Repairs

Quotation Q57 12-13 was considered by Council at the August 2013 Ordinary Meeting of Council. As requested at the meeting, additional information has been sourced from one company in relation to undertaking additional rendering and paving works. This additional information is now to hand.

Resolution No: (16-09-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council accept the quotation from Gofton Builders excluding item 3 for a price of \$70,559.17 including GST.

5/0

13.1 (09/13) – Late Report – Quotations Q07, Q08 & Q09 13-14 and Tenders T06 & T08 13-14

An initial package of quotations and tenders have called for various flood damage restoration works under the 2012 NDRRA program.

The quotes and tenders were requested from 5 companies included on Council's "Civil Works Approved Contractor List". The Approved Contractor List was established in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

Resolution No: (17-09-13)

Moved by: Cr Milosevic

Seconded by: Cr Hewson

That Council accepts the following quotes and tenders:

Q07 13-14 Raymore Road – J&J Transport for the sum of \$72,818.90 inclusive of GST plus approved variations;

Q08 13-14 Wareo Road – SC & KG Bowen for the sum of \$82,424.40 inclusive of GST plus approved variations;

Q09 13-14 Woolbuna Road – APV Contracting for the sum of \$60,207.50 inclusive of GST plus approved variations;

T06 13-14 Nickavilla Road – Adavale Plant Hire for the sum of \$246,359.00 inclusive of GST plus approved variations; and

T08 13-14 Ray Road – APV Contracting for the sum of \$458,745.68 inclusive of GST plus approved variations .

5/0

14 GENERAL BUSINESS

- Bulloo Park Shower Block
It was agreed that the CEO discuss this matter with the Chair of the Bulloo Park User Group Committee to gain confirmation from the Group before the item proceeds
- Show Stand
Council will be conducting an information stand on Saturday 14 September as a part of the annual Show.
- Hell Hole National Park Access
Defer to next Council Workshop to enable a detailed report to be compiled with different access options
- Road Funding
Extra funding TIDS funding has been announced commencing 2014/15
- Arts Development Officer Position
This position will be reviewed as the current contract concludes on the 1 October 2013. A review of the benefits of the position will be undertaken at that time.
- OQTA Marketing Budget – Promote Local Events
The budget is \$20,000, with \$5,000 being for the OQTA Eventures campaign and the balance for local major events .

15 MEETING DATES

The next meeting of Quilpie Shire Council will take place on Tuesday 8 October, 2013 in the Quilpie Shire Council Boardroom, commencing at 9:30am.

The Mayor declared the meeting closed at 5:05pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the 10 September 2013.

Submitted to the Ordinary Meeting of Council held on the 8 October 2013.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date