



Ordinary Meeting of Council

MINUTES

Friday 11 January 2019

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie Qld 4480





ORDINARY MEETING OF COUNCIL

Friday 11 January 2019

Quilpie Shire Council Boardroom

MINUTES

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.07am

2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bob Hall

Cr Roger Volz

Cr Bruce Paulsen

Mr Dave Burges (Chief Executive Officer)

In attendance: Mrs Nina Burges (Minutes Secretary)

3 APOLOGIES

Nil.

4 CONDOLENCES

Council noted the recent passing of Winn Nunn and Les Weicks and expressed their condolences to the families.

5 DECLARATIONS OF INTEREST

Division 5A of the Local Government Act 2009 (the Act) requires Councillors to declare a Material Personal Interest or a Conflict of Interest should either apply regarding a matter that is before a Council meeting (refer Sections 175C and 175E of the Act). The Declaration should be made at the commencement of the meeting and prior to the matter being considered and voted upon by Council.

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in item 18.3 (Eromanga Natural History Museum) as follows:

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of Council's consideration of this matter.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed and voted on.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 (01/19) – Ordinary Meeting of Quilpie Shire Council held Friday 14 December 2018

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 14 December 2018.

Resolution No: (01-01-19)

Moved by: Cr Bob Hall

Seconded by: Cr Jenny Hewson

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 14 December 2018 are taken as read and confirmed as an accurate record of proceedings.

5/0

7 ITEMS FROM PREVIOUS MEETINGS

Nil.

8 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has undertaken since the December 2018 Ordinary meeting of Council.

Cr Mackenzie attended a Regional Development Australia (Darling Downs and South West) meeting in Toowoomba, advising that Robert Prestipino will be making a presentation on the Quilpie Wellspring proposal to that committee at their next meeting.

The Mayor also held discussions with Department of State Development representatives Mr John Bird and Ms Jody Dare regarding the Wellspring project.

9 COUNCILLOR PORTFOLIO REPORTS

Councillors provided a brief overview of activities they have undertaken since the December Ordinary Meeting of Council. Crs Hewson, Volz, Paulsen and Hall all attended a meeting with local contractors to discuss a range of matters. Cr Hewson thanked business houses and council staff with the assistance provided in setting up and running the business street party.

Cr Paulsen attended the street party and advised he was interviewed by ABC radio in relation to the Quilpie Killer Whales cricket club. Cr Paulsen noted the successful application for funding under the Queensland Rugby League / State Government sporting ovals program.

Cr Hall attended the street party, noting he felt that the 'buy local' campaign is a very worthwhile venture.

Cr Volz also attended the street party and thanked businesses who contributed to ensure the success of the evening and council staff for assistance they provided. Cr Volz noted he has been speaking with people regarding imagery and information content for the 'Mulga Trail' project.

10 STATUS REPORTS

10.1 (01/19) – Engineering Services Status Reports

Nil Reports.

10.2 (01/19) – Corporate and Community Services Status Reports

Nil Reports.

10.3 (01/19) – Financial Services Status Report

Nil Reports.

10.4 (01/19) – Governance Status Reports

Nil Reports.

11 ENGINEERING SERVICES

Nil Reports.

12 CORPORATE AND COMMUNITY SERVICES

Nil Reports.

13 FINANCE

ATTENDANCE

Council's Manager Finance, Ms Arminda David attended the meeting at 9.33am.

13.1 (01/19) – Finance Report for Month Ending 31 December 2018

The Finance report for the period ending 31 December 2018 was presented to Council for consideration.

Resolution No: (02-01-19)

Moved by: Cr Bob Hall

Seconded by: Cr Roger Volz

That Council receives the Finance Report for the period ending 31 December 2018.

5/0

13.2 (01/19) – Budget Review

Council adopted the 2018-2019 budget on Friday 22 June 2018. Legislation provides that Council may amend the budget at any time. It is prudent financial management to review the budget periodically and amend where necessary.

Resolution No: (03-01-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That Council adopt the amendments to the 2018-2019 budget as presented in report 13.2 of the late agenda.

5/0

ATTENDANCE

Ms David left the meeting at 10.07am.

13.3 (01/19) – Capital Works Review

Council was provided with an update on the status of the capital works program, including recommendations to amend various capital works allocations in the 2018/19 budget.

Resolution No: (04-01-19)

Moved by: Cr Bob Hall

Seconded by: Cr Bruce Paulsen

That Council amend the adopted capital works program as follows:

Capital Item	Current	Proposed
Adavale shade structure	\$0	\$15,000
Lanherne Road grid	\$0	\$12,000
Eromanga sculpture	\$80,000	\$140,000
DCP / QRL JW Park rehab	\$0	\$350,000

DCP Exclusion fence	\$0	\$500,000
DCP roadworks various	\$0	\$150,000
Bulloo Park fence	\$50,000	\$75,000

5/0

14 GOVERNANCE

14.1 (01/19) – LGAQ / QTC Finance & Strategic Leadership Summit

The Local Government Association of Queensland / Queensland Treasury Corporation *Finance and Strategic Leadership Summit* will be held 26 and 27 February 2019 in Gladstone.

Resolution No: (05-01-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council authorise Cr Stuart Mackenzie and Cr Bob Hall to attend the 2019 LGAQ/QTC Finance and Strategic Leadership Summit in Gladstone from 26-27 February 2019.

5/0

14.2 (01/19) – Draft South West Regional Transport Plan

The Department of Transport and Main Roads is developing a series of Regional Transport Plans. These plans will guide the planning of the State controlled transport system in Queensland over the next 15 years.

The delivery of the plans is a requirement of the *Transport Planning and Coordination Act (1994)*. The plans provide a bridge between local, Queensland and Australian government planning, drawing from and supporting the region's goals.

The consultation draft of the South West Regional Transport Plan has been released and the consultation period will close on Friday 01 March 2019.

Noted.

14.3 (01/19) – National General Assembly of Local Government

By letter of 29 November 2018, The CEO of the Australian Local Government Association has invited Council to put forward motions for debate at the 2019 National General Assembly of Local Government.

Noted.

14.4 (01/19) – Local Government Remuneration and Discipline Tribunal Report 2018

The *Local Government Regulation 2012* requires the Tribunal to determine, on or by 01 December, the maximum amount of remuneration to be paid from 01 July to mayors, deputy mayors, and councillors of all local governments (except Brisbane City Council).

The Tribunal has decided to increase the maximum remuneration levels previously determined for each category of council by 2.1% from 1 July 2019. Section 247 of the regulation requires councils to pay each elected representative as per the schedule unless by resolution they resolve to adopt a lesser amount.

Resolution No: (06-01-19)

Moved by: Cr Bob Hall

Seconded by: Cr Jenny Hewson

That the report be received.

5/0

14.5 (01/19) – Works for Queensland 2019/2021

By letter of 13 December the Director-General of the Department of Local Government, Racing and Multicultural Affairs has advised that Council has been allocated \$1.09 million under the Works for Queensland 2019/2021 program.

Funds under this program may be used for maintenance and minor works to improve the condition, quality or lifespan of an asset or for maintaining a community asset. Funds may also be spent on enhancing the scope of projects already committed to by the Council.

Projects must be delivered by 30 June 2021.

Noted. This matter will be tabled for consideration at the February 2019 Ordinary meeting of Council.

5/0

ADJOURNMENT

The meeting adjourned for morning tea at 11.16am and resumed at 11.32am.

14.6 (01/19) – Quotes Q21 1819 and Q22 1819 Asset Valuations

Quotations have been called for the valuation of Council's asset as follows:

- Q21 1819 Valuation of transport, water and sewerage assets; and
- Q22 1819 Valuation of land, buildings and other structure assets.

A full revaluation of assets is required in 2018/19.

Resolution No: (07-01-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council accept the following quotations:

- Q21 1819 AssetVal for an amount of \$17,600 including GST; and
- Q22 1819 AssetVal for an amount of \$25,300 including GST.

5/0

14.7 (01/19) – IQ-RAP Working Group Request for Funding Assistance

By letter of 20 December 2018, the Chair of the IQ-RAP Working Group is requesting an additional \$1,500 funding from all participating Councils.

The funding would be used to continue advocating for this strategic plan to secure more consistent and long-term funding for the inland Queensland road network.

Resolution No: (08-01-19)

Moved by: Cr Jenny Hewson

Seconded by: Cr Bruce Paulsen

That Council provide \$1,500 funding to the Inland Queensland Road Action Project Working Group for further advocacy work.

5/0

14.8 (01/19) – Communities Combating Pests and Weed Impacts During Drought Program

Council was presented with information on the *Communities Combating Pests and Weed Impacts During Drought Program* and provided the opportunity to consider making an application under the program.

The program provides funding for both wild dog exclusion fencing and other pest and weed management activities.

***Noted.** A meeting with potential key stakeholders will be held at the earliest opportunity to further discuss options for funding applications.*

14.9 (01/19) – Application for Material Change of Use Lots 707 & 708 T4401

A Development Application – Material Change of Use has been received from Paul Easton. The proposal is to place two (2) temperature controlled storage facilities for kangaroo carcasses obtained under Safe Food Queensland protocols. The subject site, described as Lots 707 & 708 T4401, is located behind the Toompine Hotel.

Resolution No: (09-01-19)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Bob Hall

That Council approve the Development Application for a Material Change of Use on land described as Lots 707 and 708 on T4401 and that the application be approved in accordance with the Site Plan accompanying the application as the proposal generally complies with the overall outcomes for a Material Change of Use in the Township Zone (Toompine) of the Quilpie Shire Town Planning Scheme 2018 and that the approval be subject to the following conditions:-

Quilpie Shire Council Conditions:

- 1. This approval is for a Material Change of Use and will lapse if the use is not commenced within two (2) years from the date of approval.*
- 2. All outstanding rates and charges, if any are to be paid in full.*
- 3. The premises are connected to an on-site sewerage system in accordance with Division 4: Standards for Sewerage, Section 4.2. The applicant is to ensure all environmental licences are obtained if required. Copies of all licences are to be provided to Council upon request.*
- 4. The premises are to be connected to Council's reticulated water supply system or an approved water allocation as provided by a relevant agency.*
- 5. Stormwater is collected and discharged in accordance with the Queensland Urban Drainage Manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013*
- 6. The site is connected to the reticulated electricity supply.*
- 7. The premises have access to a formed road designed and constructed in accordance with Standards for Roads, Carparking, Manoeuvring Areas and Access Section 2.1(1) and 2.3(2).*
- 8. The premises have access to vehicle parking and service vehicle parking areas constructed in accordance AS2890.1 – Parking Facilities and Austroads AP-34/95 – Design Vehicles and Turning Path Templates.*
- 9. Landscaping and external activity areas are to be provided to complement the adjacent land use.*
- 10. Any planted vegetation within an electricity transmission line easement shall have a mature height not exceeding 2.5 metres.*
- 11. Existing vegetation within 20 metres of an electricity transmission line easement shall not be disturbed.*
- 12. A minimum 100 metre wide buffer area is to be retained from the high bank of any watercourse or lake and such buffer zone shall include the retention of all vegetation and grasses.*
- 13. The applicant is to prepare an evacuation procedure in the event of severe flooding.*
- 14. Any excavation or filling necessitated to meet the conditions of this approval shall be undertaken in accordance with Standards for Construction Activities, Section 1.1 or other relevant Engineering standards to the satisfaction of Council*
- 15. No construction will take place unless an appropriate erosion control and silt collections measures are in place in accordance with Standards for Construction Activities, Section 1.1 or other relevant Engineering standards to the satisfaction of Council. And will remain in place until the completion of construction.*
- 16. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary. All lighting shall be directed or shielded so as to ensure that no glare directly affects guests.*
- 17. The applicant should satisfy themselves that all requirements of the Building Act 1975 and the Building and Other Legislation Bill 2009 are complied with in full.*

Referral Agency Conditions:

Nil

Notes

This approval in no way removes the duty of care responsibility of the applicant under the Aboriginal Cultural Heritage Act 2003. Pursuant to Section 23(1) of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

5/0

14.10 (01/19) – 2018/2019 Operational Plan 2nd Quarter Review

S174 of the *Local Government Regulation 2012* requires the chief executive officer to present a written assessment of the local government’s progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

ATTENDANCE

Cr Mackenzie and Cr Paulsen left the meeting at 12.35pm.

ATTENDANCE

Cr Hewson left the meeting at 12.37pm.

ATTENDANCE

Cr Mackenzie and Cr Paulsen returned to the meeting at 12.40pm

Resolution No: (10-01-19)

Moved by: Cr Roger Volz

Seconded by: Cr Bob Hall

That the 2018-19 Operational Plan be reviewed for the second quarter and noted.

4/0

15 CONFIDENTIAL

Nil.

16 LATE CONFIDENTIAL ITEMS

Nil.

17 LATE ITEMS

Nil.

18 GENERAL BUSINESS

18.1 (01/19) Queensland Treasury Corporation Education Program

John Sing of the University of Queensland has advised he is in a position to visit Quilpie to deliver a combined Project Management / Asset Management course for elected members, under the QTC education program.

Noted.

ATTENDANCE

Cr Hewson returned to the meeting at 1.05pm.

18.2 (01/19) Councillor Requests

Councillors were invited to raise any other matters for consideration.

Cr Volz enquired as to whether all current construction activities in the community (eg shed construction) have been approved by Council to ensure regulations are met.

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in the following matter as follows:

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of Council's consideration of this matter.

ATTENDANCE

Cr Mackenzie retired from the meeting at 1.15pm and Cr Hewson assumed the role of Chair.

18.3 (01/19) Eromanga Natural History Museum

By email of 24 December 2018, Stephanie Donigi of *Architectus* has provided a design update and the Schematic Design Costing from the Quantity Surveyor for the Eromanga Natural History Museum Stage 2A project.

ATTENDANCE

Cr Volz left the meeting at 1.16pm and returned at 1.20pm.

DEPUTATION

Mr Steve Long and Ms Stephanie Donigi of Architectus, together with Mrs Robyn Mackenzie of the Eromanga Natural History Museum, attended the meeting via teleconference at 2.00pm where a general update and discussion on the status of the design on the new museum was held.

Mr Long, Ms Donigi and Mrs Mackenzie left the meeting at 2.42pm.

19 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday, 15 February 2019 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Deputy Mayor declared the meeting closed at 2.48pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 11 January 2019.

Submitted to the Ordinary Meeting of Council held on the Friday, 15 February 2019.

Cr Stuart Mackenzie

Date

Mayor of Quilpie Shire Council