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# Ordinary Meeting of Council

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## MINUTES

Friday 13 April 2018

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie Qld 4480





# ORDINARY MEETING OF COUNCIL

Friday 13 April 2018  
Quilpie Shire Council Boardroom

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## MINUTES

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### 1 OPENING OF MEETING

The Mayor declared the meeting open at 11.14am.

### 2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Bruce Paulsen

Cr Bob Hall

Cr Roger Volz

Mr Dave Burges (Chief Executive Officer)

In attendance: Mrs Maree Radnedge (Minutes Secretary)

### 3 APOLOGIES

Nil.

### 4 CONDOLENCES

Council noted the recent passing of John Christie, Wayne Goodman, Glenda Gorringer, Linda Edwards and Marlene Wendelborn, and expressed their condolences to the families.

### 5 RECEIVING AND CONFIRMATION OF MINUTES

#### 5.1 (04/18) – Ordinary Meeting of QSC held Friday 09 March 2018

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Bolga Street Quilpie on Friday, 9 March 2018.

Resolution No: (01-04-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 9 March 2018 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## 6 ITEMS FROM PREVIOUS MEETINGS

### 6.1 14.4 (03/18) – Tender T04R 2017-18 Eromanga Natural History Museum Camp Kitchen

This matter is the subject of a late confidential item and was considered later in the meeting.

## 7 MAYORAL REPORT

Mayor Mackenzie provided a verbal update on activities he has undertaken since the March 2018 Ordinary meeting of Council, which included attending various outback tourism conferences and a meeting of the South West Tourism Committee. Cr Mackenzie also attended a meeting with the Hon John McVeigh MP, Federal Minister for Regional Development, Territories and Local Government in relation to tourism investment within the region.

Cr Mackenzie attended the Council of Mayors meeting in Roma which had a particular focus on the reduction in rail usage, in addition to participating in the Inland Queensland Roads Action Plan (IQRAP) Committee teleconference.

Crs Mackenzie and Hall attended the Geological and Bioregional Assessment meeting in Quilpie, hosted by the Federal Department of Environment and Energy.

Cr Mackenzie also attended by way of teleconference a meeting with Trade & Investment Queensland representatives discussing ways to increase investment in Quilpie Shire.

All Councillors attended a number of meetings and workshops throughout the month, including two (2) old depot redevelopment workshops.

### ADJOURNMENT

The meeting adjourned for morning tea at 11.32 am and resumed at 11.59 am.

### ATTENDANCE

Miss Carli Horsten attended the meeting during morning tea. Cr Mackenzie presented Miss Horsten with her 'Outstanding Junior Achievement Award' received as part of the Australia Day 2018 awards program.

## 8 COUNCILLOR PORTFOLIO REPORTS

Councillors provided a brief overview of activities they have undertaken since the March Ordinary Meeting of Council.

In addition to the meetings attended by all Councillors as outlined in Cr Mackenzie's report Councillors Jenny Hewson and Roger Volz attended the vegetation management meeting in Charleville, which was well attended. It was noted that eleven (11) people utilised the opportunity to travel on the bus provided by Council.

Cr Hewson facilitated discussions in relation to St Matthew's Anglican Church and Queensland Health. It was noted that arrangements are now to be put in place for the Home and Community Care (HACC) program coordinators to contribute to the electricity costs at the Sunday School building.

Along with Council staff, Crs Hewson and Paulsen attended a presentation from guest speaker, former Olympian Dan Collins.

Cr Paulsen and Manager Corporate and Community Services, Lisa Hamlyn visited the high school students at the Quilpie State College to discuss current and future youth programs. Cr Paulsen also held discussions with the operator of the Quilpie cattle yards.

Cr Hall attended the Seniors lunch which was very well attended, and gave a speech highlighting the staff and good fiscal management of Council.

Cr Hall undertook an inspection of the Baldy Top improvements and Crs Hall and Volz both inspected the Adavale roadworks currently under construction.

Cr Volz and Hewson attended the gallery opening of the Centenary Year Creations exhibition, a showcase of the works of the local Quilpie Cultural Society and RADF-funded workshops.

Cr Volz undertook an inspection of John Waugh Park facilities with the Manager Engineering Services, Casey de Pereira.

Crs Hewson, Hall and Volz attended the Toompine Gun shoot over the Easter weekend.

## **9 STATUS REPORTS**

### **9.1 (04/18) – Engineering Services Status Reports**

Noted.

### **9.2 (04/18) – Corporate and Community Services Status Reports**

Noted.

### **9.3 (04/18) – Financial Services Status Report**

Noted.

### **9.4 (04/18) – Governance Status Reports**

Noted.

## **10 ENGINEERING SERVICES**

Nil.

## 11 CORPORATE AND COMMUNITY SERVICES

### ATTENDANCE

Council's Manager Corporate and Community Services, Mrs Lisa Hamlyn, attended the meeting at 12.27pm.

### 11.1 (04/18) – QCWA Quilpie Branch – Request for Assistance

Correspondence was received from Mrs Val Stevenson, Secretary of the QCWA Quilpie Branch requesting assistance during the times that the QCWA holds functions at the Quilpie Shire Hall and making other suggestions to improve the functionality of the kitchen in the Supper Room for hirers.

*Resolution No: (02-04-18)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council agrees to provide assistance to the QCWA Quilpie Branch prior to and after functions they are holding at the Quilpie Shire Hall in relation to setting up and packing away tables and chairs. Further, the additional issues outlined in relation to the Supper Room kitchen are noted.*

5/0

### ATTENDANCE

Mrs Hamlyn left the meeting at 12.35pm.

## 12 FINANCE

### 12.1 (04/18) – Finance Report Ending 31 March 2018

The Finance report for the period ending 31 March 2018 was presented to Council for consideration.

*Resolution No: (03-04-18)*

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Jenny Hewson

*That Council receives the Finance Report for the period ending 31 March 2018.*

5/0

## 13 GOVERNANCE

### 13.1 (04/18) – National General Assembly of Local Government

By letter of 7 March 2018, The President of the Australian Local Government Association has invited Council to participate in the 2018 National General Assembly of Local Government to be held in Canberra from 17 – 20 June 2018.

*Noted.*

### 13.2 (04/18) – Request for Assistance – Quilpie Rugby League Clubs

By letter of 13 March 2018, the Quilpie Junior Rugby League Club and the Quilpie Senior Rugby League Club requested support in the purchase of 50 footballs with Council's logo to be printed on the balls. Due to the urgency to place the order Councillors were requested for their views via email. A majority of responses were in support of the request.

*Resolution No: (04-04-18)*

**Moved by: Cr Jenny Hewson**

**Seconded by: Cr Bruce Paulsen**

*That Council confirm the decision to provide support to the Quilpie Junior Rugby League Club and the Quilpie Senior Rugby League Club by way of sponsorship for the purchase of 50 footballs at a cost of \$850.*

5/0

### 13.3 (04/18) – Request for Assistance – Quilpie Junior Rugby League Club

By letter of 13 March 2018, the Quilpie Junior Rugby League Club has requested various improvements and assistance in relation to the facilities at JW Park.

Issues raised are:

- Various improvements to the canteen including a deeper sink, wider bench, stainless steel benches, additional power points and a separate door;
- Approval to leave a pie warmer in the canteen;
- Marking out fields prior to home games;
- Waiver of fees for the hire of the facility; and
- Improvements to the playing field.

*Resolution No: (05-04-18)*

**Moved by: Cr Roger Volz**

**Seconded by: Cr Bob Hall**

*That Council approve the following:*

- *Approval to leave a pie warmer in the canteen; and*
- *Council offer a one-off refundable deposit for the season.*

5/0

### 13.4 (04/18) – Community Drought Support Package 2017-18

The Queensland Government has been providing this package to drought declared communities for the past four years.

The purpose of this funding package is to provide support initiatives to strengthen the resilience of drought-affected Queenslanders by revitalising existing community support mechanisms within defined geographic regions.

Projects funded under this program are to be approved by the Department of Communities, therefore Council are required to identify specific projects.

The program again includes a Flexible Financial Hardship Support component and \$30,000 of the package must be allocated to this.

#### CONFLICT OF INTEREST DECLARED

Cr Volz declared a perceived Conflict of Interest in the following matter (*as defined in section 173 of the Local Government Act 2009*), due to his employment at the Quilpie State College. Cr Volz believed he could consider this item impartially and in the public interest and therefore remained in the meeting room for the debate and decision on the matter.

#### CONFLICT OF INTEREST DECLARED

Cr Hewson declared a perceived Conflict of Interest in the following matter (*as defined in section 173 of the Local Government Act 2009*), due to her association with Friends in Isolation. Cr Hewson believed she could consider this item impartially and in the public interest and therefore remained in the meeting room for the debate and decision on the matter.

#### ATTENDANCE

Council's Manager Corporate and Community Services, Mrs Lisa Hamlyn, attended the meeting at 1.11pm.

#### Resolution No: (06-04-18)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Bob Hall

*That Council submit the following projects for approval under the 2017-2018 Community Drought Support Package:*

Organisation	Amount
<i>Quilpie and District Show</i>	<i>\$17,500</i>
<i>Quilpie State College</i>	<i>\$10,000</i>
<i>Outback Fringe Festival</i>	<i>\$10,000</i>
<i>Anzac Day celebrations</i>	<i>\$ 6,000</i>
<i>Outback Fella TV Show – Josh Arnold</i>	<i>\$ 6,000</i>

<i>NAIDOC week community celebrations</i>	\$ 5,000
<i>Pride of the West Races</i>	\$ 5,000
<i>Youth program</i>	\$ 5,000
<i>Friends in Isolation</i>	\$ 3,500
<i>Mulga Mates</i>	\$ 2,000

5/0

*Cr Volz voted in favour of the motion.*

*Cr Hewson voted in favour of the motion.*

## ATTENDANCE

Mrs Hamlyn left the meeting at 1.46pm.

## 13.5 (04/18) – Adoption of New Planning Scheme

In accordance with section 84 of the *Sustainable Planning Act (SPA)*, a local government may make a planning scheme for its planning scheme area. A planning scheme is a local planning instrument that provides for development to be planned and undertaken in a strategic way encompassing the entire local government area. It is an effective tool at the local level to achieve the purpose of the SPA. A planning scheme takes a strategic view of an area and incorporates site provisions, such as zones and codes, to manage growth and change in the local government area.

A draft scheme was prepared and the public consultation has been completed. Council considered submissions at the August 2017 meeting.

Council endorsed the scheme at the October 2017 Ordinary Meeting of Council and submitted it to the relevant Minister for approval.

The Minister has now approved the scheme.

*Resolution No: (07-04-18)*

***Moved by: Cr Roger Volz***

***Seconded by: Cr Jenny Hewson***

*That Council adopt the proposed Quilpie Shire Council Planning Scheme with an effective date of 13 April 2018.*

5/0

## 13.6 (04/18) – Regional Arts Development Fund Round 4

The Queensland Government, through Arts Queensland, provides Regional Arts Development Funds (RADF) to councils. Councils also provide financial and in-kind support to RADF delivery as local projects, initiatives and grants programs.

Applications for Round 4 of the program have now closed. Two (2) applications were received.



Resolution No: (08-04-18)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Bob Hall

*That Council approve the following applications for Round 4, 2017-2018:*

Organisation	Project	Amount (Excl GST)
Quilpie Cultural Society	Ironwork School	\$590.91
Quilpie & District Show Society	Circus workshops and stilt walking workshop	\$4809.00

5/0

### 13.7 (04/18) – Policy Review

As part of a regular policy review, a number of policies were presented to a recent Council workshop for discussion. Amendments to *C.03 Caravan and Camping Policy* have been made in line with the feedback received from Council at that time.

It is also noted that *C.05 Hire of Community Equipment Policy* is redundant, as that policy refers specifically to the amusement equipment (jumping castles) that Council no longer owns or operates.

Resolution No: (09-04-18)

**Moved by:** Cr Bob Hall

**Seconded by:** Cr Bruce Paulsen

*That Council adopt the revised policy C.03 Caravan and Camping Policy as presented in report 13.7 (04/18) in the accompanying agenda papers, and that Council confirms C.05 Hire of Community Equipment Policy (and associated procedure) is no longer in effect.*

5/0

### 13.8 (04/18) – 2017/2018 Operational Plan 3<sup>rd</sup> Quarter Review

Council's Operational Plan is the detailed business and organisational planning document and forms the basis of Council's annual budget. The plan translates our community's needs, expectations and aspirations into action.

The Operational Plan is monitored on an on-going basis to ensure Council is achieving the outcomes for the financial year.

The 3<sup>rd</sup> quarter review of the 2017/18 Operational Plan was presented to Council for consideration.

Resolution No: (10-04-18)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That the 2017-18 Operational Plan be reviewed for the third quarter and noted.*

5/0

## 14 CONFIDENTIAL

Resolution No: (11-04-18)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council enters into closed session under s275 of the Local Government Regulation 2012 at 2.13pm to discuss the following matters:*

- Rating concessions; and
- Contracts proposed to be made by Council; and
- Staffing matters.

5/0

### **MATERIAL PERSONAL INTEREST DECLARED**

Cr Mackenzie declared a Material Personal Interest in the following matter (*as defined in section 172 of the Local Government Act 2009*), due to his position as Chairman of the Outback Gondwana Foundation. Cr Mackenzie dealt with this Material Personal Interest by leaving the meeting room and taking no part in the debate or discussion on the matter.

### **ATTENDANCE**

Cr Mackenzie left the meeting at 2.26pm.

### **CHAIRING OF MEETING**

Cr Hewson assumed the Chair at 2.26pm.

### **ATTENDANCE**

Cr Mackenzie returned to the meeting at 3:00pm and resumed the position of Chair.

Resolution No: (12-04-18)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council moves out of closed session and resumes the Ordinary Meeting at 3.46pm.*

5/0

## 14.1 (04/18) – Expressions of Interest Airport Artwork

Expressions of Interest (EOI) were called from local artists to provide a proposal to place artwork at the new Quilpie Airport Terminal.

EOIs closed on Friday 16 March 2018. One EOI was received.

*Resolution No: (13-04-18)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bob Hall

*That Council consider funding the Airport Artwork project in the 2018/19 budget deliberations.*

5/0

## 15 LATE CONFIDENTIAL ITEMS

### 15.1 (04/18) – Rates Discount Requests

The closing date for the discount period for rates was 04 April 2018. Council was presented with information relevant to various rate payments that were made after the date for the discount to apply and where the discounted amount has been paid.

*Resolution No: (14-04-18)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bob Hall

*That Council:*

- *approves to award the discount of 10% to Rate Assessment No 00208-00000-000; and*
- *approves to award the discount of 10% to Rate Assessment No 00875-50000-000; and*
- *approves to award the discount of 10% to Rate Assessment No 00845-91700-000; and*
- *approves to award the discount of 10% to Rate Assessment No 00858-00000-300; and*
- *declines to award the discount of 10% to Rate Assessment No 00607-13000-000; and*
- *declines to award the discount of 10% to Rate Assessment No 00576-50000-000; and*
- *approves to award the discount of 10% to Rate Assessment No 01015-20000-000.*

5/0

### MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared a Material Personal Interest in the following matter (*as defined in section 172 of the Local Government Act 2009*), due to his position as Chairman of the Outback Gondwana Foundation. Cr Mackenzie dealt with this Material Personal Interest by leaving the meeting room, taking no part in the debate or discussion on the matter.

## ATTENDANCE

Cr Mackenzie left the meeting at 3.56pm.

## CHAIRING OF MEETING

Cr Hewson assumed the Chair at 3.56pm.

### 15.2 14.4 (03/18) – Tender T04R 2017-18 Eromanga Natural History Museum Camp Kitchen

A tender for the construction of a new kitchen / cleaning facility at the Eromanga Natural History Museum was recalled in January 2018.

At the Ordinary Meeting of Council held 09 March 2018, Council resolved to not accept any tender for the construction of a new kitchen / cleaning facility at the Eromanga Natural History Museum and that Council review the current Works for Queensland 2 program.

Council reviewed the W4Q program at a workshop held Friday 23 March 2018. By correspondence dated 06 April 2018, written notice of a proposal to amend resolution 16-03-18 was provided to Council as a result of discussions held at the workshop.

#### Resolution No: (15-04-18)

**Moved by: Cr Bob Hall**

**Seconded by: Cr Roger Volz**

*That in accordance with section 262 of the Local Government Regulation 2012, Council amend resolution 16-03-18 (March 2018) "That Council not accept any tender for the construction of a new kitchen / cleaning facility at the Eromanga Natural History Museum until such time that Council review the current Works for Queensland 2 program at an upcoming workshop" to:*

*That Council:*

- 1. Amend the Works for Queensland Round 2 program by deleting the Eromanga Recreation Grounds ablution block project; and*
- 2. Amend the Works for Queensland Round 2 program by deleting the JW Park kiosk upgrade project; and*
- 3. Amend the Works for Queensland Round 2 program by increasing the allocation for the Eromanga Natural History Museum camp kitchen and laundry project from \$260,000 to \$420,000; and*
- 4. Accept a revised tender for T04R 1718 from Rosecove Pty Ltd for a price of \$332,700 with the following amendments to the tender:*
  - Delete sewerage treatment plant \$12,000; and*
  - Delete tables and chairs \$ 6,000; and*
  - Delete water tanks and pumps \$ 6,000; and*
  - Delete whitegoods \$33,000; and*
- 5. That Council procure the necessary whitegoods to a maximum budget of \$25,000.*

4/0

## ATTENDANCE

Cr Mackenzie returned to the meeting at 3.58pm and resumed the position of Chair.

## ADJOURNMENT

The meeting adjourned at 3.59pm and resumed at 4.12pm.

## 16 LATE ITEMS

### 16.1 (04/18) – Review of Council’s Corporate Plan 2017-2022

Council prepared the current Corporate Plan in 2017.

Councillors have previously been provided a copy of the 2017-2022 Corporate Plan.

An initial workshop on a mid-term review was held on 23 March 2018 and the results were disseminated to Councillors.

*Noted.*

### 16.2 (04/18) – Application for Mining Claim No. 300159

By mail received Thursday 12 April 2018, Council were provided the opportunity to object to the application for a mining claim. The locality of the Claim is North West Eromanga. The applicant has no outstanding rate balances. A compensation agreement is required with the landholder.

*Resolution No: (16-04-18)*

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen

*That Council offers no objection to the Mining Claim Certificate for Mining Claim No. 300159.*

*5/0*

## 17 GENERAL BUSINESS

### 17.1 (04/18) Business Development Group

Council should consider setting a date and time for the next meeting of the Business Development Group.

*Noted.*

### 17.2 (04/18) Building Our Regions, Managing Infrastructure Pipeline Projects Funding

Council to undertake additional research with the intention of making an application next round.

*Noted.*

### 17.3 (04/18) Councillor Requests

Councillors were invited to raise any matters for consideration:

- Cr Hewson enquired about when a maintenance grade will be undertaken on the Trinidad road;
- Cr Paulsen enquired about the installation of fans at the racecourse complex. It was requested that quotes be obtained for consideration in the upcoming budget;
- Cr Volz raised several maintenance issues to be addressed at the Toompine hall;
- Cr Volz congratulated members of the Town Services crew who have been noted as undertaking plant operations in a professional and proficient manner;
- Cr Volz noted that there may be opportunities for energy conservation in terms of operational activities; and
- Cr Volz noted that positive feedback has been received about the new brochure holders that are on display in various shops in town.

### 17.4 (04/18) Adavale Community meeting

The next Adavale community meeting will be held on Thursday 17 May 2018 at 9:30am.

## 18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday, 18 May 2018 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 5.14pm.

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I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 13 April 2018.

Submitted to the Ordinary Meeting of Council held on the Friday, 18 May 2018.

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Cr Stuart Mackenzie

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Date

**Mayor of Quilpie Shire Council**