



COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Type of Support

“In Kind” support - generally means a provision of goods or services or a waiver of fees etc. and is not a direct cash contribution (for example plant or equipment hire, waiver of fees or charges and provision of materials such as loam or gravel).

“Financial” support - means a direct cash donation to an organisation or person for a Council approved event, project or fundraising activity.

The following local organisations will be eligible for assistance under this policy:

- Charities, Not for Profit or Religious Organisations, Sporting or Hobby Groups / Bodies.

In determining the level of assistance required, Council shall:

- Establish the level of funding available in terms of its coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

Notification of the assistance to be provided by Council will be in written format to the nominated contact person as detailed in the application.

Applications will be assessed against the following Program priorities:

Program Priorities

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and the skills base in the Shire;
- To develop open spaces, sport and recreation facilities within the Shire; and
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.

1.1 Type of assistance being sought:

<input type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input type="checkbox"/>	In-kind

1.2 Applicant details:

Organisation / Individual Name:	
Contact Person for Project:	
Postal Address:	
Email Address:	
Telephone No:	

1.3 Brief description of the project / activity for which assistance is being requested:

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(Please attach additional information if required)

1.4 Event Details

Name of Event:	
Date of Event:	

Amount of Funding Requested:	\$
Amount of Funding Provided by the Applicant	\$
Amount of Funding Provided by Others	\$
Total Estimated Cost of Project:	\$

Are you GST registered?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Note: Please ensure your figures include GST, as this will be the final figure paid

1.5 Project timeframe

Project Start Date	
Project End Date	
Acquittal Report Due (8 weeks after end date)	

1.6 Details of other endeavours to raise funds

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1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:

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(Please attach additional information if required)

1.8 Previous Assistance?				
Have you received previous Council Assistance?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Please list previous Council Assistance				
Have previous programs been acquitted?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:

1.10 Bank details			
Name:			
Bank		Branch:	
BSB:		Account Number:	

1.11 DECLARATION		
We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.		
Name	Signature	Date
Committee Member / Authorised Persons:		
Name	Signature	Date

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.